

## **BUILDING IN ONEKAMA TOWNSHIP?**

### **HERE IS WHAT YOU MAY NEED**

To Determine which applications you need, contact the Zoning Administrator at: 231-723-6041. Applications are available at [www.Onekamatwp.org](http://www.Onekamatwp.org).

#### **CONSTRUCTING ANYTHING ON YOUR PROPERTY**

Including houses, garages, lakefront structures, accessory buildings, additions/remodels, decks, docks, fences, signs – all may require one or more of the following permits:

1. **Federal Corps of Engineers** permits are required if the site involves filling, dredging, shoreline alteration, temporary or permanent dock construction or mooring on navigable waters of Great Lakes and waters connected to Great Lakes. Contact: 616-842-5510.
2. **Michigan Department of Environment Great Lakes and Energy- Inland lakes and streams and/or Great Lakes Submerged Shorelands Permit** if building permanent docks, moorings, beach grooming, fill or dredging. Contact 231-876-4442
3. **EGLE- Wetlands Permit** is required if the property is within 500 feet of a lake or stream. Note: Wetlands do not always appear wet. To determine if the property is in a wetland contact the Zoning administrator or 231-876-4443.
4. **EGLE- Critical Dune Permit or High-Risk Erosion Permits** are required if the property is in a state designated Dune or High-Risk Erosion areas. Note Critical dunes exist well inland from lakefront. To determine if the property is in a CDA or HREA contact the Zoning Administrator or 231-876-4443.
5. **EGLE- Pollution Prevention Plans, Air Quality Control, Water Quality Control, Ground Water Discharge Permits**: If project involves clean or polluted discharge into air, water or groundwater (excluding septic tanks with volume under 10,000 gal/day). Contact Air: 231-876-4415; Water 231-876-4471.
6. **Township – Land Use Permit** from Onekama Township Zoning Administrator. If permit is not needed, ZA will issue written statement. (Note: A state building Permit may be issued without a Land Use Permit. The Land Use Permit may not be issued without all other applicable Federal, State and County permits on file at the Township. Setback requirements must be met. Including a minimum 40' setback from shorelines on waterfront parcels.
7. **Township- Michigan Land Division Control Act** requires Township approval for combining or splitting land parcels. Contact David Meister: 231-889-3308.
8. **Manistee County- Road Commission Permit** from the Manistee County Road Commission if building a driveway or private road that intersects a county road, or for construction of anything in the road right-of-way. Contact Mark Sohldan 231-889-0000.

9. **County- Soil Erosion Permit** from the Manistee County Soil Erosion District Office if the project involves moving more than an acre of soil within 500 feet of a lake, stream or creek or a permit waiver. Contact 231-723-6041.
10. **County- Conservation District Permit** from Manistee County Conservation District if the project requires tree removal and a Soil Erosion Permit (above). Contact 231-889-4761.
11. **County- Septic Permit** from Manistee County Health Department or letter indicating permit is not required. Contact 231-723-3595.
12. **County- Address Permit** is required for any building in which people live or work. May also be issued for structures if requested. (Zoning and Health Permits needed first and if unnecessary, Health Department and Zoning Administrator must sign off. Vacant Land is not given an address. Contact County Planning Department at 231- 723-6041.
13. **State- Construction Code Permit** for any construction, remodeling, or additions. All above applicable permits need to be provided to the State Building Inspector before the building permit can be issued. Contact 231-564-2200.
14. **State- Electrical, Mechanical, and Plumbing Permits**. Permit applications are available at the Township Hall or from the State Building Inspector id required. Contact 517-241-0313.
15. **State- Michigan Department of Transportation Right-Of-Way Construction Permits and Highway Advertising Permits** are required for any signs, banners, driveways or private road construction off state roadways (M-22). Contact 231-775-3486 (x-321 or 322) or 800-943-6368.