

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING
WEDNESDAY, JULY 13, 2022, 4 P.M.
AGENDA**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

MINUTES

Regular Board Meeting Minutes of June 8, 2022

AMEND AGENDA

CLERK'S REPORT

Revenue & Expense Report

Trial Balance

TREASURER'S REPORT

Treasurer's Report

COUNTY COMMISSIONERS

Jeff Dontz

Pauline Jaquish

NEW BUSINESS

Presentation by Tom Grier

UNFINISHED BUSINESS

Township Excess Property Update

By-Laws Update

Devoe

PPI

REPORTS OF BOARDS AND COMMITTEES:

RECYCLE

Property update

Renee Mallison - HHW

FIRE

Report

ROADS

PLANNING COMMISSION

Report

Zoning Draft

ZBA

ZONING

Reports

ASSESSOR

HARBOR COMMISSION

PARKS & RECREATION

PLA

PUBLIC COMMENT

CORRESPONDENCE

BILLS TO BE PAID

ADJOURN

**ONEKAMA TOWNSHIP
BOARD REGULAR MEETING
WEDNESDAY, JUNE 8, 2022
4:00 P M**

Meeting called to order by Supervisor David Meister at 4:00 p.m.

Pledge of Allegiance

Attendance: Bob Blackmore, Allen Taylor, Ed Bradford, Shelli Johnson, and Meister.

MINUTES: **Motion** by Taylor, Second by Blackmore to Approve the Minutes of the May 11, 2022 Regular Board Meeting. M/C

Motion by Blackmore, Second by Bradford to Approve the Minutes of the May 25, 2022 Special Board Meeting. M/C

AMEND AGENDA: Add Burley's Bill to New Business. Move Planning Commission placement after the Treasurer's Report. Short Term Rental Adjustment for Late Filings to New Business.

PUBLIC COMMENT: Comment on Short Term Rentals and if there was a possibility on limiting how many weeks per year limit can be reviewed. Discussion on a rental on Hilltop Rd as problems persist and the rental agreement has not been renewed.

CLERK'S REPORT: Revenue and expense report and Trial Balance report were distributed by Johnson. Resolution for the Fire Millage on the November Ballot was distributed and reviewed. **Resolution 22-014 was offered by Bob Blackmore, seconded by Al Taylor, and declared passed, see attached.**

TREASURER'S REPORT Cash Fund balances, Revenue and Fund Balances received from Bradford. The Summer tax bills will go out at the end of June. The tax newsletter was circulated and will be going to the printer. The lake newsletter will also be included.

PLANNING COMMISSION: Report given by Jim Trout. **Motion** by Johnson, Second by Blackmore to accept the verbiage recommendation to Article 1020 Temporary Dwellings, by the Planning Commission. M/C

1. The distinction between Non-Adjacent and Adjacent vacant site, parcel, field, lot of record, or tract determines its use for temporary dwellings or trailers:
 - a. In any residential district, parking or storage of trailers, recreational vehicles, boats, or temporary dwellings - or any period of occupancy or any use as a temporary dwelling, as defined in this Ordinance, is prohibited on all vacant parcels *not adjacent* to a parcel with a dwelling owned and occupied by the owner or tenant of both the vacant parcel and adjacent parcel, except as otherwise allowed by this ordinance.
 - b. *If adjacent* to a parcel with a dwelling owned and occupied by the owner or tenant of the vacant parcel, the vacant parcel may be used as temporary "overflow" sleeping capacity for guests for a total period of not more than three (3) weeks in any 12 month period.
 - c. *If adjacent* to a parcel with a dwelling owned and occupied by the owner or tenant of the vacant parcel, the vacant parcel may be used for parking or storage

of trailers and recreational vehicles, including boats, subject to restrictions delineated in section 1032 or elsewhere in this Ordinance.

COUNTY COMMISSIONER JEFF DONTZ: Dontz reported that the County Board Meeting was held May 17, 2022. Central Wellness still has 2 spots open, 1 primary and 1 secondary. The L-4029 was signed. The Drain Commissioner gave a report and has done a fantastic job for the County. The Soil Erosion Ordinance is being reviewed. Eric Sullivan, the VA Director, is stepping down. Tony Covell will be replacing Sullivan. Jill Nowak and Marilyn Wrzesinski have retired from the County. Fishbeck has signed an Environmental Impact Study of the railroad re-routing that has been going on for some time. There is an ARPA meeting next Monday.

NEW BUSINESS:

BURLEY'S BILL: Johnson received a call from Nancy Johnson to get an update on any progress made on changing the designation of Portage Point Drive speed limit. She would like the area to be reclassified as a subdivision, as there is one way in and one way out. After discussion, there is more than one way in/out via Herkelwrath Rd. Meister will contact the MCRC one more time.

BUDGET AMENDMENTS: **Motion** by Brandford, Second by Blackmore to make Budget Amendments totaling \$20,049 per expenditure List (due to using the incorrect Resolution Page in the budget process). Roll Call Vote: Taylor – Yes, Blackmore – Yes, Bradford – Yes, Meister – Yes, Johnson – Yes. M/C

UNFINISHED BUSINESS:

WEBSITE UPDATE: The new website will be coming in the next week or so.

TOWNSHIP PROPERTIES: Bradford stated that the list is going to the Township's Committees for review soon.

DEVOE: The two sheds that were in dispute are on the road, the corals are on his property. Attorney Grier needs to update the language on the Consent Judgement and get it back to the Township Board.

PORTAGE POINT INN: Larry Gibson scheduled a meeting with PPI to go over the ballpark area. The Special Use Permit was sent to Katie Mehl.

REPORTS:

FIRE REPORT: Verbal report given by Asst Chief Rob Johnson. The Extrication/Wildland gear was ordered. Delivery will be in the Fall. The axel on the Polaris is fixed. The Brush Truck is running well. Fire Fighter I & II Class is finishing up this month. We have two members that will graduate out of that class.

ROADS: Blackmore reported that the Capital Projects report will be due in August for items in 2023. Johnson to schedule a meeting with MCRC's Mark Sohlden.

HARBOR COMMISSION: Report given by Jim Simons. A letter of resignation was received from Steve Brooks. The No Wake signs will be up within a couple of weeks.

Applications: **Motion** by Ed, Second by Blackmore to approve Jim Simons to the Harbor Commission, to expire 3/31/2025. M/C **Motion** by Johnson, Second by Bradford to approve Frank English to the Harbor Commission, to expire 3/31/2025. M/C **Motion** by Blackmore, Second by Bradford to approve Duncan McColl to the Harbor Commission, to expire 3/31/2023. M/C **Motion** by Johnson, Second by Blackmore to approve Kevin Hughes the Harbor Commission, to expire 3/31/2024. M/C **Motion** by Johnson, Second by Taylor to approve Ted Bromley to the Harbor Commission, to expire 3/31/2024. M/C

ASSESSOR: Meister stated that post cards went out to property owners where visits were taking place in the Village and the Township. This notice was also put on the Assessment Notices that were sent out.

PARKS & REC: Report received from Michelle Ervin. The gravel gathering space for the WAAG has been completed. The “Be a Butterfly, See a Dragonfly” fieldtrip went well. The first of two dates are scheduled with Angie Bouma, field biologist, of Grand Traverse Regional Land Conservancy in inventory flora in North Point Park, Glen Park, and Portage Wetlands.

Applications: **Motion** by Blackmore, Second by Taylor to approve Michelle Ervin to the Parks & Rec Committee, to expire 3/31/2025. M/C **Motion** by Bradford, Second by Johnson to approve Gary Madden to the Parks & Rec Committee, to expire 3/31/2024. M/C **Motion** by Bradford, Second by Blackmore to approve Andrea Arthur to the Parks & Rec Committee, to expire 3/31/2024. M/C **Motion** by Blackmore, Second by Johnson to approve Paul Mueller to the Parks & Rec Committee, to expire 3/31/2025. M/C **Motion** by Blackmore, Second by Bradford to approve F.J Brick Pratt to the Parks & Rec Committee, to expire 3/31/2023. M/C

INVASIVE SPECIES: Applications: **Motion** by Bradford, Second by Blackmore to approve Doug Barry to the Invasive Species Committee, to expire 3/31/2024. M/C **Motion** by Blackmore, Second by Bradford to approve Gene Lagerquist to the Invasive Species Committee, to expire 3/31/2023. M/C **Motion** by Johnson, Second by Bradford to approve Kevin Hughes to the Invasive Species Committee, to expire 3/31/2025. M/C **Motion** by Blackmore, Second by Taylor to approve Phil Sedelmaier to the Invasive Species Committee, to expire 3/31/2024. M/C **Motion** by Blackmore, Second by Bradford to approve Alexis DeGabriele to the Invasive Species Committee, to expire 3/31/2025. M/C

PLA: Taylor updated everyone that June 17 is the Summer starter with a kick-off party from 5-8 pm. Petunias are in. Onekama Days plans are in place. June 27th starts Summer Concert Season.

CORRESPONDENCE: None

PUBLIC COMMENT: Website update question. Up and running within a week, Kayak Launch question. There was ice damage on a post so the launch is ½ in. The concrete was poured and is in.

Comment made regarding the DNR Boat Launch being a problem where trailers cannot get back onto the cement from launching their boats. This is due to other boats power loading/launching.

BILLS TO BE PAID: Motion by Blackmore, Second by Taylor to pay all regular and incoming bills for June. M/C.

Meeting adjourned 6:21 p.m.

Shelli Johnson, Clerk

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE 06/30/2022
		NORMAL	(ABNORMAL)		
Fund 101 - GENERAL FUND					
Assets					
Function: Unclassified					
Dept 000					
101-000-001.000	CASH	341,870.99			563,633.98
101-000-001.001	CASH - ESCROW	3,015.00			19,849.28
101-000-002.000	CASH - MM	306,806.22			186,690.55
101-000-003.000	CASH - CD'S	0.00			0.00
101-000-005.000	CASH - MICHIGAN CLASS	100,000.49			105,866.98
101-000-020.000	PROPERTY TAXES RECEIVABLE	(11,894.84)			12,397.27
101-000-040.000	ACCOUNTS RECEIVABLE	0.00			0.00
101-000-078.000	DUE FROM STATE	86,057.53			24,106.00
101-000-081.000	DUE FROM OTHER GOVERNMENT	0.00			0.00
101-000-084.204	DUE FROM ROAD FUND	1,430.17			0.00
101-000-084.206	DUE FROM FIRE FUND	38,091.38			3,041.02
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	0.00			0.00
101-000-084.703	DUE FROM TAX COLLECTION	1,021.91			0.00
101-000-123.000	PREPAID EXPENDITURES	7,416.04			5,458.50
Total Dept 000		873,814.89			921,043.58
Total - Function Unclassified		873,814.89			921,043.58
TOTAL ASSETS		873,814.89			921,043.58
Liabilities					
Function: Unclassified					
Dept 000					
101-000-200.000	FUNDS HELD IN ESCROW	3,015.00			19,499.28
101-000-202.000	ACCOUNTS PAYABLE	9,932.76			19,515.91
101-000-214.000	DUE TO OTHER FUNDS	0.00			18,139.93
101-000-214.206	DUE TO FIRE FUND	345.51			0.00
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	(6.01)			1,864.79
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD	(2,632.37)			955.86
101-000-229.002	DUE TO FEDERAL - FICA	3,723.02			2,006.74
101-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00			0.00
101-000-231.000	DUE TO STATE - SUTA	(3,266.27)			0.00
101-000-257.000	ACCRUED WAGES PAYABLE	0.00			0.00
101-000-339.000	UNEARNED REVENUE	0.00			47,448.09
Total Dept 000		11,111.64			109,430.60
Total - Function Unclassified		11,111.64			109,430.60
TOTAL LIABILITIES		11,111.64			109,430.60
Fund Equity					
Function: Unclassified					
Dept 000					
101-000-390.000	FUND BALANCE	885,350.22			825,945.89
Total Dept 000		885,350.22			825,945.89
Total - Function Unclassified		885,350.22			825,945.89
TOTAL FUND EQUITY		885,350.22			825,945.89
Revenues					
Function: Unclassified					
Dept 000					
101-000-402.000	CURRENT PROPERTY TAXES	0.00	277,000.00		47.45
101-000-411.000	DELINQUENT PROPERTY TAXES	971.67	10,600.00		10,623.47
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00		106.20
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	0.00	70,000.00		1,773.80
101-000-448.000	SUMMER TAX COLLECTION FEE	0.00	8,000.00		3,524.00
101-000-451.000	SPECIAL ASSESSMENTS	6,319.47	0.00		0.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	1,600.00	4,000.00		1,300.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	7,000.00	10,000.00		11,485.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		END BALANCE
		06/30/2021	2022-23	06/30/2022
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND				
Revenues				
101-000-479.000	VARIANCE AND APPEALS	1,500.00	2,000.00	750.00
101-000-480.000	CEMETERY FEES	230.00	500.00	0.00
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00
101-000-528.000	FEDERAL GRANTS - OTHER	0.00	95,000.00	0.00
101-000-540.000	STATE GRANTS	64,709.88	75,900.00	0.00
101-000-541.000	LIQUOR LICENSE REVENUE	0.00	1,000.00	137.50
101-000-542.000	METRO ACT REVENUE	4,738.91	5,000.00	4,866.84
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	0.00	800.00	0.00
101-000-574.000	STATE REVENUE SHARING	13,812.00	90,000.00	15,887.00
101-000-626.000	CHARGE FOR SERVICES	10.00	50.00	0.00
101-000-642.000	SALES	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	177.58	1,000.00	185.26
101-000-667.000	RENTAL INCOME	0.00	0.00	0.00
101-000-668.000	ROYALTIES	520.30	2,500.00	98.00
101-000-674.000	DONATIONS	1.01	1,000.00	175.00
101-000-675.000	LOCAL GRANTS	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENT TO TWP	0.00	1,000.00	0.00
101-000-684.000	OTHER REVENUE	0.00	2,500.00	2,528.20
101-000-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00
Total Dept 000		101,590.82	657,850.00	53,487.72
Total - Function Unclassified		101,590.82	657,850.00	53,487.72
TOTAL REVENUES		101,590.82	657,850.00	53,487.72
Expenditures				
Function: Unclassified				
Dept 000				
101-000-718.000	SUTA	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00
Dept 101 - TOWNSHIP BOARD				
101-101-702.000	WAGES	3,984.44	18,500.00	4,529.96
101-101-715.000	SOCIAL SECURITY	304.82	1,420.00	357.97
101-101-727.000	SUPPLIES	0.00	8,000.00	726.23
101-101-801.000	PROFESSIONAL SERVICES	0.00	20,400.00	11,477.00
101-101-802.000	CONTRACTUAL SERVICES	2,294.25	11,500.00	7,602.03
101-101-860.000	MILEAGE	55.20	500.00	72.80
101-101-900.000	PUBLISHING	457.95	5,000.00	1,150.60
101-101-921.000	LIGHTING	603.60	4,500.00	1,379.21
101-101-930.000	REPAIRS AND MAINTENANCE	75.00	300.00	0.00
101-101-955.000	OTHER EXPENSE	0.00	7,000.00	362.76
101-101-956.000	TRAINING & EDUCATION	0.00	2,000.00	0.00
101-101-957.000	MEMBERSHIP DUES	2,891.36	3,300.00	0.00
101-101-958.000	INSURANCE	1,233.50	0.00	0.00
101-101-971.000	CAPITAL OUTLAY	0.00	9,000.00	0.00
101-101-995.000	TRANSFERS OUT	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		11,900.12	91,420.00	27,658.56
Dept 171 - SUPERVISOR				
101-171-702.000	WAGES	3,053.68	18,270.00	3,759.62
101-171-715.000	SOCIAL SECURITY	236.67	1,377.00	287.61
101-171-727.000	SUPPLIES	0.00	500.00	0.00
101-171-860.000	MILEAGE	0.00	500.00	0.00
101-171-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-171-956.000	TRAINING & EDUCATION	40.00	500.00	0.00
Total Dept 171 - SUPERVISOR		3,330.35	21,147.00	4,047.23
Dept 215 - CLERK				
101-215-702.000	WAGES	7,608.94	37,930.00	8,089.02
101-215-715.000	SOCIAL SECURITY	582.07	2,982.00	612.29
101-215-727.000	SUPPLIES	1,413.00	2,000.00	1,807.97
101-215-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00
101-215-860.000	MILEAGE	0.00	500.00	100.50
101-215-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-215-956.000	TRAINING & EDUCATION	0.00	500.00	0.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		END BALANCE
		06/30/2021	2022-23	06/30/2022
		NORMAL (ABNORMAL)	AMENDED BUDGET	NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND				
Expenditures				
101-215-957.000	MEMBERSHIP DUES	0.00	150.00	0.00
101-215-971.000	CAPITAL OUTLAY	0.00	0.00	0.00
Total Dept 215 - CLERK		9,604.01	44,062.00	10,609.78
Dept 247 - BOARD OF REVIEW				
101-247-702.000	WAGES	320.00	1,200.00	0.00
101-247-715.000	SOCIAL SECURITY	24.48	90.00	0.00
101-247-727.000	SUPPLIES	0.00	0.00	0.00
101-247-860.000	MILEAGE	0.00	0.00	0.00
101-247-900.000	PUBLISHING	0.00	500.00	0.00
101-247-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-247-956.000	TRAINING & EDUCATION	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		344.48	2,290.00	0.00
Dept 253 - TREASURER				
101-253-702.000	WAGES	6,565.64	37,930.00	8,128.73
101-253-715.000	SOCIAL SECURITY	502.29	2,710.00	621.86
101-253-727.000	SUPPLIES	0.00	1,000.00	510.97
101-253-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00
101-253-802.000	CONTRACTUAL SERVICES	0.00	11,000.00	0.00
101-253-860.000	MILEAGE	0.00	200.00	0.00
101-253-900.000	PUBLISHING	0.00	0.00	0.00
101-253-955.000	OTHER EXPENSE	0.00	500.00	0.00
101-253-956.000	TRAINING & EDUCATION	0.00	0.00	0.00
101-253-957.000	MEMBERSHIP DUES	30.00	150.00	0.00
101-253-971.000	CAPITAL OUTLAY	0.00	0.00	0.00
Total Dept 253 - TREASURER		7,097.93	53,490.00	9,261.56
Dept 257 - ASSESSOR				
101-257-702.000	WAGES	1,423.06	0.00	1,038.47
101-257-715.000	SOCIAL SECURITY	108.86	0.00	79.45
101-257-727.000	SUPPLIES	0.00	1,000.00	0.00
101-257-802.000	CONTRACTUAL SERVICES	10,149.24	48,500.00	7,718.00
101-257-860.000	MILEAGE	0.00	0.00	0.00
101-257-900.000	PUBLISHING	0.00	0.00	0.00
101-257-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-257-956.000	TRAINING & EDUCATION	0.00	0.00	0.00
101-257-971.000	CAPITAL OUTLAY	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		11,681.16	49,500.00	8,835.92
Dept 262 - ELECTIONS				
101-262-702.000	WAGES	0.00	9,420.00	1,064.00
101-262-715.000	SOCIAL SECURITY	0.00	0.00	0.00
101-262-727.000	SUPPLIES	748.37	10,000.00	363.78
101-262-802.000	CONTRACTUAL SERVICES	0.00	1,000.00	582.25
101-262-860.000	MILEAGE	0.00	100.00	0.00
101-262-900.000	PUBLISHING	0.00	300.00	0.00
101-262-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-262-956.000	TRAINING & EDUCATION	0.00	500.00	0.00
Total Dept 262 - ELECTIONS		748.37	21,320.00	2,010.03
Dept 265 - BUILDING & GROUNDS				
101-265-702.000	WAGES	1,162.00	5,460.00	1,000.00
101-265-715.000	SOCIAL SECURITY	88.89	420.00	76.50
101-265-727.000	SUPPLIES	5,547.49	12,000.00	327.95
101-265-802.000	CONTRACTUAL SERVICES	5,295.21	11,000.00	5,569.70
101-265-920.000	UTILITIES	1,073.24	6,600.00	1,393.48
101-265-930.000	REPAIRS AND MAINTENANCE	228.79	7,000.00	579.27
101-265-955.000	OTHER EXPENSE	0.00	500.00	53.11
101-265-958.000	INSURANCE	4,225.00	11,500.00	0.00
101-265-971.000	CAPITAL OUTLAY	0.00	0.00	0.00
Total Dept 265 - BUILDING & GROUNDS		17,620.62	54,480.00	9,000.01
Dept 266 - ATTORNEY				
101-266-803.000	ATTORNEY	4,612.00	65,000.00	14,342.05

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		END BALANCE
		NORMAL	(ABNORMAL)	06/30/2022
			2022-23	NORMAL (ABNORMAL)
			AMENDED BUDGET	
Fund 101 - GENERAL FUND				
Expenditures				
Total Dept 266 - ATTORNEY		4,612.00	65,000.00	14,342.05
Dept 330 - LIQUOR LAW ENFORCEMENT				
101-330-702.000	WAGES	292.30	1,200.00	323.05
101-330-715.000	SOCIAL SECURITY	22.35	90.00	24.71
101-330-727.000	SUPPLIES	0.00	0.00	0.00
101-330-955.000	OTHER EXPENSE	0.00	0.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		314.65	1,290.00	347.76
Dept 536 - SANITARY SEWER				
101-536-801.000	PROFESSIONAL SERVICES	19,173.87	2,000.00	0.00
101-536-802.000	CONTRACTUAL SERVICES	(11,044.71)	0.00	0.00
101-536-955.000	OTHER EXPENSE	0.00	1,000.00	0.00
Total Dept 536 - SANITARY SEWER		8,129.16	3,000.00	0.00
Dept 567 - CEMETERY				
101-567-702.000	WAGES	0.00	0.00	0.00
101-567-727.000	SUPPLIES	300.00	500.00	39.75
101-567-802.000	CONTRACTUAL SERVICES	1,185.00	14,000.00	1,125.00
101-567-860.000	MILEAGE	0.00	0.00	0.00
101-567-930.000	REPAIRS AND MAINTENANCE	39.16	2,000.00	325.00
101-567-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-567-956.000	TRAINING & EDUCATION	0.00	0.00	0.00
101-567-957.000	MEMBERSHIP DUES	0.00	0.00	0.00
101-567-971.000	CAPITAL OUTLAY	0.00	0.00	0.00
Total Dept 567 - CEMETERY		1,524.16	16,500.00	1,489.75
Dept 701 - PLANNING COMMISSION				
101-701-702.000	WAGES	630.00	5,730.00	1,740.00
101-701-715.000	SOCIAL SECURITY	51.25	440.00	133.11
101-701-727.000	SUPPLIES	0.00	2,200.00	34.99
101-701-801.000	PROFESSIONAL SERVICES	0.00	17,000.00	5,086.37
101-701-860.000	MILEAGE	0.00	0.00	0.00
101-701-900.000	PUBLISHING	270.90	4,000.00	0.00
101-701-955.000	OTHER EXPENSE	0.00	0.00	0.00
101-701-956.000	TRAINING & EDUCATION	40.00	500.00	0.00
101-701-957.000	MEMBERSHIP DUES	0.00	700.00	0.00
Total Dept 701 - PLANNING COMMISSION		992.15	30,570.00	6,994.47
Dept 702 - ZONING				
101-702-702.000	WAGES	440.00	1,140.00	50.00
101-702-715.000	SOCIAL SECURITY	33.66	90.00	3.82
101-702-727.000	SUPPLIES	65.00	300.00	0.00
101-702-802.000	CONTRACTUAL SERVICES	0.00	38,000.00	0.00
101-702-860.000	MILEAGE	(3,800.00)	0.00	0.00
101-702-900.000	PUBLISHING	406.35	700.00	0.00
101-702-955.000	OTHER EXPENSE	30,250.00	0.00	0.00
101-702-956.000	TRAINING & EDUCATION	0.00	0.00	0.00
Total Dept 702 - ZONING		27,395.01	40,230.00	53.82
Dept 751 - PARKS & RECREATION				
101-751-727.000	SUPPLIES	1,664.82	4,500.00	1,253.18
101-751-801.000	PROFESSIONAL SERVICES	120.00	22,000.00	0.00
101-751-802.000	CONTRACTUAL SERVICES	4,517.20	15,500.00	17,392.49
101-751-920.000	UTILITIES	0.00	1,000.00	68.46
101-751-921.000	LIGHTING	64.08	400.00	214.83
101-751-930.000	REPAIRS AND MAINTENANCE	6,208.05	39,000.00	4,417.70
101-751-955.000	OTHER EXPENSE	0.00	1,000.00	32.34
101-751-971.000	CAPITAL OUTLAY	0.00	59,636.00	0.00
Total Dept 751 - PARKS & RECREATION		12,574.15	143,036.00	23,379.00
Dept 880 - INVASIVE SPECIES				
101-880-802.000	CONTRACTUAL SERVICES	6,319.47	0.00	9,847.30
101-880-955.000	OTHER EXPENSE	50.00	0.00	0.00
Total Dept 880 - INVASIVE SPECIES		6,369.47	0.00	9,847.30

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE
		06/30/2021 NORMAL (ABNORMAL)			06/30/2022 NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND					
Expenditures					
Total - Function Unclassified		124,237.79		637,335.00	127,877.24
TOTAL EXPENDITURES		124,237.79		637,335.00	127,877.24
Total Fund 101 - GENERAL FUND					
TOTAL ASSETS		873,814.89			921,043.58
BEG. FUND BALANCE - 2021-22		885,350.22			822,562.81
+ NET OF REVENUES/EXPENDITURES - 2021-22					60,056.61
+ NET OF REVENUES & EXPENDITURES		(22,646.97)		20,515.00	(74,389.52)
+ FUND BALANCE ADJUSTMENTS		(62,787.41)			3,383.08
= ENDING FUND BALANCE		862,703.25			811,612.98
+ LIABILITIES		11,111.64			109,430.60
= TOTAL LIABILITIES AND FUND BALANCE		873,814.89			921,043.58

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE 06/30/2022
		06/30/2021 NORMAL	(ABNORMAL)		
Fund 204 - ROAD FUND					
Assets					
Function: Unclassified					
Dept 000					
204-000-001.000	CASH	526,066.65			529,260.80
204-000-020.000	PROPERTY TAXES RECEIVABLE		0.00		7,147.71
204-000-084.101	DUE FROM GENERAL FUND		0.00		0.00
Total Dept 000		526,066.65			536,408.51
Total - Function Unclassified		526,066.65			536,408.51
TOTAL ASSETS		526,066.65			536,408.51
Liabilities					
Function: Unclassified					
Dept 000					
204-000-202.000	ACCOUNTS PAYABLE		0.00		0.00
204-000-214.101	DUE TO GENERAL FUND		1,430.17		0.00
Total Dept 000			1,430.17		0.00
Total - Function Unclassified			1,430.17		0.00
TOTAL LIABILITIES			1,430.17		0.00
Fund Equity					
Function: Unclassified					
Dept 000					
204-000-390.000	FUND BALANCE	524,325.51			531,749.50
Total Dept 000		524,325.51			531,749.50
Total - Function Unclassified		524,325.51			531,749.50
TOTAL FUND EQUITY		524,325.51			531,749.50
Revenues					
Function: Unclassified					
Dept 000					
204-000-402.000	CURRENT PROPERTY TAXES	0.00		186,000.00	0.00
204-000-411.000	DELINQUENT PROPERTY TAXES	7,423.99		7,100.00	0.00
204-000-665.000	INTEREST INCOME	111.98		600.00	44.35
204-000-676.000	REIMBURSEMENT TO TWP	0.00		0.00	0.00
204-000-684.000	OTHER REVENUE	0.00		0.00	0.00
Total Dept 000		7,535.97		193,700.00	44.35
Total - Function Unclassified		7,535.97		193,700.00	44.35
TOTAL REVENUES		7,535.97		193,700.00	44.35
Expenditures					
Function: Unclassified					
Dept 000					
204-000-727.000	SUPPLIES	0.00		0.00	0.00
204-000-801.000	PROFESSIONAL SERVICES	0.00		20,000.00	0.00
204-000-930.000	REPAIRS AND MAINTENANCE	7,225.00		300,000.00	1,475.27
204-000-955.000	OTHER EXPENSE	0.00		0.00	0.00
Total Dept 000		7,225.00		320,000.00	1,475.27

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE	
		06/30/2021 NORMAL (ABNORMAL)			06/30/2022 NORMAL (ABNORMAL)	
Fund 204 - ROAD FUND						
Expenditures						
	Total - Function Unclassified	7,225.00		320,000.00		1,475.27
TOTAL EXPENDITURES		<u>7,225.00</u>		<u>320,000.00</u>		<u>1,475.27</u>
Total Fund 204 - ROAD FUND						
TOTAL ASSETS		<u>526,066.65</u>				<u>536,408.51</u>
BEG. FUND BALANCE - 2021-22		524,325.51				531,749.50
+ NET OF REVENUES/EXPENDITURES - 2021-22						6,089.93
+ NET OF REVENUES & EXPENDITURES		310.97		(126,300.00)		(1,430.92)
+ FUND BALANCE ADJUSTMENTS		7,423.99				0.00
= ENDING FUND BALANCE		524,636.48				536,408.51
+ LIABILITIES		1,430.17				0.00
= TOTAL LIABILITIES AND FUND BALANCE		<u>526,066.65</u>				<u>536,408.51</u>

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE	
		06/30/2021 NORMAL (ABNORMAL)			06/30/2022 NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Assets						
Function: Unclassified						
Dept 000						
206-000-001.000	CASH	583,718.54				456,819.40
206-000-002.000	CASH - MM	0.00				0.00
206-000-020.000	PROPERTY TAXES RECEIVABLE	0.00				7,109.32
206-000-040.000	ACCOUNTS RECEIVABLE	0.00				0.00
206-000-084.101	DUE FROM GENERAL FUND	345.51				0.00
206-000-123.000	PREPAID EXPENDITURES	(570.33)				9,574.75
206-000-133.000	ACCUMULATED DEPRECIATION	0.00				0.00
206-000-146.000	FURNITURE AND EQUIPMENT	0.00				0.00
Total Dept 000		583,493.72				473,503.47
Total - Function Unclassified		583,493.72				473,503.47
TOTAL ASSETS		583,493.72				473,503.47
Liabilities						
Function: Unclassified						
Dept 000						
206-000-202.000	ACCOUNTS PAYABLE	333.83				0.00
206-000-214.101	DUE TO GENERAL FUND	38,091.38				3,041.02
206-000-231.000	DUE TO STATE - SUTA	0.00				0.00
206-000-257.000	ACCRUED WAGES PAYABLE	0.00				0.00
206-000-339.000	UNEARNED REVENUE	0.00				0.00
Total Dept 000		38,425.21				3,041.02
Total - Function Unclassified		38,425.21				3,041.02
TOTAL LIABILITIES		38,425.21				3,041.02
Fund Equity						
Function: Unclassified						
Dept 000						
206-000-390.000	FUND BALANCE	578,454.75				576,697.39
Total Dept 000		578,454.75				576,697.39
Total - Function Unclassified		578,454.75				576,697.39
TOTAL FUND EQUITY		578,454.75				576,697.39
Revenues						
Function: Unclassified						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	7,452.54	185,000.00			0.00
206-000-411.000	DELINQUENT PROPERTY TAXES	0.00	7,100.00			0.00
206-000-626.000	CHARGE FOR SERVICES	0.00	0.00			0.00
206-000-626.001	FIRE AND RESCUE CHARGES	2,250.00	9,000.00			2,250.00
206-000-642.000	SALES	0.00	30,200.00			0.00
206-000-665.000	INTEREST INCOME	128.20	600.00			39.48
206-000-674.000	DONATIONS	225.00	1,000.00			0.00
206-000-675.000	LOCAL GRANTS	0.00	5,000.00			0.00
206-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00			0.00
206-000-684.000	OTHER REVENUE	0.00	0.00			0.00
Total Dept 000		10,055.74	237,900.00			2,289.48
Total - Function Unclassified		10,055.74	237,900.00			2,289.48
TOTAL REVENUES		10,055.74	237,900.00			2,289.48

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		END BALANCE
		NORMAL	(ABNORMAL)	06/30/2022
			2022-23	NORMAL (ABNORMAL)
			AMENDED BUDGET	
Fund 206 - FIRE FUND				
Expenditures				
Function: Unclassified				
Dept 000				
206-000-702.000	WAGES	7,623.15	38,000.00	11,173.83
206-000-715.000	SOCIAL SECURITY	583.16	2,900.00	854.81
206-000-718.000	SUTA	0.00	0.00	0.00
206-000-727.000	SUPPLIES	10,495.63	10,000.00	73.05
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	8,332.14	12,000.00	0.00
206-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00
206-000-803.000	ATTORNEY	0.00	0.00	0.00
206-000-860.000	MILEAGE	0.00	0.00	0.00
206-000-880.000	ADVERTISING AND PROMOTION	0.00	1,000.00	0.00
206-000-920.000	UTILITIES	1,343.01	6,600.00	1,091.98
206-000-930.000	REPAIRS AND MAINTENANCE	1,000.30	7,000.00	60.00
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	3,171.59	25,000.00	875.04
206-000-940.000	RENT EXPENSE	0.00	0.00	0.00
206-000-955.000	OTHER EXPENSE	0.00	0.00	0.00
206-000-956.000	TRAINING & EDUCATION	0.00	2,500.00	0.00
206-000-957.000	MEMBERSHIP DUES	0.00	1,325.00	0.00
206-000-958.000	INSURANCE	10,893.00	20,700.00	3,024.00
206-000-971.000	CAPITAL OUTLAY	0.00	163,000.00	0.00
Total Dept 000		43,441.98	290,025.00	17,152.71
Total - Function Unclassified		43,441.98	290,025.00	17,152.71
TOTAL EXPENDITURES		43,441.98	290,025.00	17,152.71
Total Fund 206 - FIRE FUND				
TOTAL ASSETS		583,493.72		473,503.47
BEG. FUND BALANCE - 2021-22		578,454.75		576,697.39
+ NET OF REVENUES/EXPENDITURES - 2021-22				(91,371.71)
+ NET OF REVENUES & EXPENDITURES		(33,386.24)	(52,125.00)	(14,863.23)
+ FUND BALANCE ADJUSTMENTS		(1,757.36)		0.00
= ENDING FUND BALANCE		545,068.51		470,462.45
+ LIABILITIES		38,425.21		3,041.02
= TOTAL LIABILITIES AND FUND BALANCE		583,493.72		473,503.47

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE	
		06/30/2021 NORMAL (ABNORMAL)			06/30/2022 NORMAL (ABNORMAL)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)						
Assets						
Function: Unclassified						
Dept 000						
220-000-001.000	CASH	0.00				29,541.98
220-000-020.000	PROPERTY TAXES RECEIVABLE	0.00				3,882.90
Total Dept 000		0.00				33,424.88
Total - Function Unclassified		0.00				33,424.88
TOTAL ASSETS		0.00				33,424.88
Liabilities						
Function: Unclassified						
Dept 000						
220-000-202.000	ACCOUNTS PAYABLE	0.00				0.00
Total Dept 000		0.00				0.00
Total - Function Unclassified		0.00				0.00
TOTAL LIABILITIES		0.00				0.00
Fund Equity						
Function: Unclassified						
Dept 000						
220-000-390.000	FUND BALANCE	0.00				7,788.06
Total Dept 000		0.00				7,788.06
Total - Function Unclassified		0.00				7,788.06
TOTAL FUND EQUITY		0.00				7,788.06
Revenues						
Function: Unclassified						
Dept 000						
220-000-451.000	SPECIAL ASSESSMENTS	0.00	75,000.00			0.00
220-000-665.000	INTEREST INCOME	0.00		0.00		0.00
220-000-684.000	OTHER REVENUE	0.00		0.00		0.00
Total Dept 000		0.00	75,000.00			0.00
Total - Function Unclassified		0.00	75,000.00			0.00
TOTAL REVENUES		0.00	75,000.00			0.00
Expenditures						
Function: Unclassified						
Dept 000						
220-000-727.000	SUPPLIES	0.00		0.00		0.00
220-000-801.000	PROFESSIONAL SERVICES	0.00		0.00		0.00
220-000-802.000	CONTRACTUAL SERVICES	0.00		74,000.00		0.00
220-000-955.000	OTHER EXPENSE	0.00		1,000.00		0.00
Total Dept 000		0.00		75,000.00		0.00
Total - Function Unclassified		0.00		75,000.00		0.00
TOTAL EXPENDITURES		0.00		75,000.00		0.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	BALANCE		2022-23 AMENDED BUDGET	END BALANCE	
		06/30/2021	NORMAL (ABNORMAL)		06/30/2022	NORMAL (ABNORMAL)
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)						
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)						
TOTAL ASSETS		0.00				33,424.88
BEG. FUND BALANCE - 2021-22		0.00				7,788.06
+ NET OF REVENUES/EXPENDITURES - 2021-22						25,636.82
+ NET OF REVENUES & EXPENDITURES						
+ FUND BALANCE ADJUSTMENTS		7,788.06				0.00
= ENDING FUND BALANCE		0.00				33,424.88
+ LIABILITIES		0.00				0.00
= TOTAL LIABILITIES AND FUND BALANCE		0.00				33,424.88

User: SHELLI

PERIOD ENDING 06/30/2021

DB: Onekama Twp

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	255,000.00	0.00	0.00	255,000.00	0.00
101-000-411.000	DELINQUENT PROPERTY TAXES	10,000.00	971.67	12,107.71	9,028.33	9.72
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	68,000.00	0.00	1,874.27	68,000.00	0.00
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000.00	0.00	0.00	8,000.00	0.00
101-000-451.000	SPECIAL ASSESSMENTS	73,500.00	6,319.47	6,319.47	67,180.53	8.60
101-000-476.000	BUSINESS LICENSE AND PERMITS	1,000.00	1,600.00	500.00	(600.00)	160.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	5,750.00	7,000.00	4,795.00	(1,250.00)	121.74
101-000-479.000	VARIANCE AND APPEALS	1,000.00	1,500.00	1,500.00	(500.00)	150.00
101-000-480.000	CEMETERY FEES	400.00	230.00	130.00	170.00	57.50
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-528.000	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-000-540.000	STATE GRANTS	76,000.00	64,709.88	64,709.88	11,290.12	85.14
101-000-541.000	LIQUOR LICENSE REVENUE	0.00	0.00	0.00	0.00	0.00
101-000-542.000	METRO ACT REVENUE	5,000.00	4,738.91	4,738.91	261.09	94.78
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	800.00	0.00	0.00	800.00	0.00
101-000-574.000	STATE REVENUE SHARING	83,000.00	13,812.00	0.00	69,188.00	16.64
101-000-626.000	CHARGE FOR SERVICES	0.00	10.00	2.00	(10.00)	100.00
101-000-642.000	SALES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	300.00	177.58	37.26	122.42	59.19
101-000-667.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
101-000-668.000	ROYALTIES	1,500.00	520.30	301.16	979.70	34.69
101-000-674.000	DONATIONS	500.00	1.01	0.00	498.99	0.20
101-000-675.000	LOCAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00	0.00	0.00	0.00
101-000-684.000	OTHER REVENUE	2,000.00	0.00	0.00	2,000.00	0.00
101-000-693.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		591,750.00	101,590.82	97,015.66	490,159.18	17.17
TOTAL REVENUES		591,750.00	101,590.82	97,015.66	490,159.18	17.17
Expenditures						
Dept 000						
101-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	WAGES	16,600.00	3,984.44	1,209.40	12,615.56	24.00
101-101-715.000	SOCIAL SECURITY	1,200.00	304.82	92.51	895.18	25.40
101-101-727.000	SUPPLIES	10,000.00	0.00	0.00	10,000.00	0.00
101-101-801.000	PROFESSIONAL SERVICES	11,000.00	0.00	0.00	11,000.00	0.00
101-101-802.000	CONTRACTUAL SERVICES	10,000.00	2,294.25	150.00	7,705.75	22.94
101-101-860.000	MILEAGE	500.00	55.20	0.00	444.80	11.04
101-101-900.000	PUBLISHING	5,000.00	457.95	96.75	4,542.05	9.16
101-101-921.000	LIGHTING	5,000.00	603.60	302.00	4,396.40	12.07
101-101-930.000	REPAIRS AND MAINTENANCE	3,000.00	75.00	75.00	2,925.00	2.50
101-101-955.000	OTHER EXPENSE	5,000.00	0.00	0.00	5,000.00	0.00
101-101-956.000	TRAINING & EDUCATION	2,700.00	0.00	0.00	2,700.00	0.00
101-101-957.000	MEMBERSHIP DUES	3,000.00	2,891.36	0.00	108.64	96.38
101-101-958.000	INSURANCE	3,000.00	1,233.50	0.00	1,766.50	41.12

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
101-101-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		76,000.00	11,900.12	1,925.66	64,099.88	15.66
Dept 171 - SUPERVISOR						
101-171-702.000	WAGES	13,100.00	3,053.68	907.84	10,046.32	23.31
101-171-715.000	SOCIAL SECURITY	1,000.00	236.67	72.51	763.33	23.67
101-171-727.000	SUPPLIES	2,400.00	0.00	0.00	2,400.00	0.00
101-171-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-171-956.000	TRAINING & EDUCATION	1,000.00	40.00	40.00	960.00	4.00
Total Dept 171 - SUPERVISOR		18,000.00	3,330.35	1,020.35	14,669.65	18.50
Dept 215 - CLERK						
101-215-702.000	WAGES	34,948.00	7,608.94	2,443.01	27,339.06	21.77
101-215-715.000	SOCIAL SECURITY	2,700.00	582.07	186.89	2,117.93	21.56
101-215-727.000	SUPPLIES	3,202.00	1,413.00	0.00	1,789.00	44.13
101-215-801.000	PROFESSIONAL SERVICES	3,000.00	0.00	0.00	3,000.00	0.00
101-215-860.000	MILEAGE	5,000.00	0.00	0.00	5,000.00	0.00
101-215-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-215-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
101-215-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-215-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		49,500.00	9,604.01	2,629.90	39,895.99	19.40
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	1,700.00	320.00	0.00	1,380.00	18.82
101-247-715.000	SOCIAL SECURITY	150.00	24.48	0.00	125.52	16.32
101-247-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-247-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-247-900.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-247-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-247-956.000	TRAINING & EDUCATION	650.00	0.00	0.00	650.00	0.00
Total Dept 247 - BOARD OF REVIEW		3,000.00	344.48	0.00	2,655.52	11.48
Dept 253 - TREASURER						
101-253-702.000	WAGES	33,460.00	6,565.64	1,887.71	26,894.36	19.62
101-253-715.000	SOCIAL SECURITY	2,560.00	502.29	144.41	2,057.71	19.62
101-253-727.000	SUPPLIES	1,400.00	0.00	0.00	1,400.00	0.00
101-253-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-253-802.000	CONTRACTUAL SERVICES	12,000.00	0.00	0.00	12,000.00	0.00
101-253-860.000	MILEAGE	80.00	0.00	0.00	80.00	0.00
101-253-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-253-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-253-957.000	MEMBERSHIP DUES	0.00	30.00	0.00	(30.00)	100.00
101-253-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 253 - TREASURER		50,000.00	7,097.93	2,032.12	42,902.07	14.20
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	5,000.00	1,423.06	423.06	3,576.94	28.46
101-257-715.000	SOCIAL SECURITY	400.00	108.86	32.36	291.14	27.22
101-257-727.000	SUPPLIES	6,600.00	0.00	0.00	6,600.00	0.00
101-257-802.000	CONTRACTUAL SERVICES	42,000.00	10,149.24	3,383.08	31,850.76	24.16
101-257-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-257-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-257-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-257-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		54,000.00	11,681.16	3,838.50	42,318.84	21.63
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	20,200.00	0.00	0.00	20,200.00	0.00
101-262-715.000	SOCIAL SECURITY	250.00	0.00	0.00	250.00	0.00
101-262-727.000	SUPPLIES	10,000.00	748.37	748.37	9,251.63	7.48
101-262-802.000	CONTRACTUAL SERVICES	1,550.00	0.00	0.00	1,550.00	0.00
101-262-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-262-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-262-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
Total Dept 262 - ELECTIONS		32,000.00	748.37	748.37	31,251.63	2.34
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	5,000.00	1,162.00	406.00	3,838.00	23.24
101-265-715.000	SOCIAL SECURITY	400.00	88.89	31.06	311.11	22.22
101-265-727.000	SUPPLIES	10,000.00	5,547.49	5,483.53	4,452.51	55.47
101-265-802.000	CONTRACTUAL SERVICES	22,600.00	5,295.21	770.44	17,304.79	23.43
101-265-920.000	UTILITIES	12,000.00	1,073.24	414.98	10,926.76	8.94
101-265-930.000	REPAIRS AND MAINTENANCE	2,000.00	228.79	213.00	1,771.21	11.44
101-265-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-265-958.000	INSURANCE	14,000.00	4,225.00	0.00	9,775.00	30.18
101-265-971.000	CAPITAL OUTLAY	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 265 - BUILDING & GROUNDS		106,000.00	17,620.62	7,319.01	88,379.38	16.62
Dept 266 - ATTORNEY						
101-266-803.000	ATTORNEY	35,400.00	4,612.00	3,800.00	30,788.00	13.03
Total Dept 266 - ATTORNEY		35,400.00	4,612.00	3,800.00	30,788.00	13.03
Dept 330 - LIQUOR LAW ENFORCEMENT						
101-330-702.000	WAGES	1,200.00	292.30	92.30	907.70	24.36
101-330-715.000	SOCIAL SECURITY	300.00	22.35	7.06	277.65	7.45
101-330-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-330-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 330 - LIQUOR LAW ENFORCEMENT		1,500.00	314.65	99.36	1,185.35	20.98
Dept 536 - SANITARY SEWER						
101-536-801.000	PROFESSIONAL SERVICES	40,000.00	19,173.87	0.00	20,826.13	47.93
101-536-802.000	CONTRACTUAL SERVICES	0.00	(11,044.71)	0.00	11,044.71	100.00
101-536-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 536 - SANITARY SEWER		40,000.00	8,129.16	0.00	31,870.84	20.32
Dept 567 - CEMETERY						
101-567-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-567-727.000	SUPPLIES	0.00	300.00	0.00	(300.00)	100.00
101-567-802.000	CONTRACTUAL SERVICES	30,000.00	1,185.00	325.00	28,815.00	3.95
101-567-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-567-930.000	REPAIRS AND MAINTENANCE	10,000.00	39.16	39.16	9,960.84	0.39
101-567-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-567-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-567-957.000	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00
101-567-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 567 - CEMETERY		40,000.00	1,524.16	364.16	38,475.84	3.81
Dept 701 - PLANNING COMMISSION						
101-701-702.000	WAGES	7,500.00	630.00	100.00	6,870.00	8.40
101-701-715.000	SOCIAL SECURITY	500.00	51.25	7.65	448.75	10.25
101-701-727.000	SUPPLIES	200.00	0.00	0.00	200.00	0.00
101-701-801.000	PROFESSIONAL SERVICES	15,000.00	0.00	0.00	15,000.00	0.00
101-701-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-701-900.000	PUBLISHING	5,000.00	270.90	0.00	4,729.10	5.42
101-701-955.000	OTHER EXPENSE	300.00	0.00	0.00	300.00	0.00
101-701-956.000	TRAINING & EDUCATION	0.00	40.00	0.00	(40.00)	100.00
101-701-957.000	MEMBERSHIP DUES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 701 - PLANNING COMMISSION		30,000.00	992.15	107.65	29,007.85	3.31
Dept 702 - ZONING						
101-702-702.000	WAGES	1,200.00	440.00	440.00	760.00	36.67
101-702-715.000	SOCIAL SECURITY	100.00	33.66	33.66	66.34	33.66
101-702-727.000	SUPPLIES	0.00	65.00	0.00	(65.00)	100.00
101-702-802.000	CONTRACTUAL SERVICES	31,000.00	0.00	0.00	31,000.00	0.00
101-702-860.000	MILEAGE	0.00	(3,800.00)	(3,800.00)	3,800.00	100.00
101-702-900.000	PUBLISHING	300.00	406.35	406.35	(106.35)	135.45
101-702-955.000	OTHER EXPENSE	4,000.00	30,250.00	30,250.00	(26,250.00)	756.25
101-702-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 702 - ZONING		37,100.00	27,395.01	27,330.01	9,704.99	73.84
Dept 751 - PARKS & RECREATION						
101-751-727.000	SUPPLIES	2,500.00	1,664.82	510.51	835.18	66.59
101-751-801.000	PROFESSIONAL SERVICES	18,000.00	120.00	0.00	17,880.00	0.67
101-751-802.000	CONTRACTUAL SERVICES	34,500.00	4,517.20	1,007.50	29,982.80	13.09

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021	MONTH 06/30/2021	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-920.000	UTILITIES	0.00	0.00	0.00	0.00	0.00
101-751-921.000	LIGHTING	0.00	64.08	36.44	(64.08)	100.00
101-751-930.000	REPAIRS AND MAINTENANCE	27,000.00	6,208.05	3,785.58	20,791.95	22.99
101-751-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-751-971.000	CAPITAL OUTLAY	146,000.00	0.00	0.00	146,000.00	0.00
Total Dept 751 - PARKS & RECREATION		228,000.00	12,574.15	5,340.03	215,425.85	5.51
Dept 880 - INVASIVE SPECIES						
101-880-802.000	CONTRACTUAL SERVICES	75,000.00	6,319.47	0.00	68,680.53	8.43
101-880-955.000	OTHER EXPENSE	0.00	50.00	0.00	(50.00)	100.00
Total Dept 880 - INVASIVE SPECIES		75,000.00	6,369.47	0.00	68,630.53	8.49
TOTAL EXPENDITURES		875,500.00	124,237.79	56,555.12	751,262.21	14.19
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		591,750.00	101,590.82	97,015.66	490,159.18	17.17
TOTAL EXPENDITURES		875,500.00	124,237.79	56,555.12	751,262.21	14.19
NET OF REVENUES & EXPENDITURES		(283,750.00)	(22,646.97)	40,460.54	(261,103.03)	7.98

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 204 - ROAD FUND						
Revenues						
Dept 000						
204-000-402.000	CURRENT PROPERTY TAXES	170,000.00	0.00	0.00	170,000.00	0.00
204-000-411.000	DELINQUENT PROPERTY TAXES	7,000.00	7,423.99	0.00	(423.99)	106.06
204-000-665.000	INTEREST INCOME	100.00	111.98	24.11	(11.98)	111.98
204-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00	0.00	0.00	0.00
204-000-684.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		177,100.00	7,535.97	24.11	169,564.03	4.26
TOTAL REVENUES		177,100.00	7,535.97	24.11	169,564.03	4.26
Expenditures						
Dept 000						
204-000-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
204-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
204-000-930.000	REPAIRS AND MAINTENANCE	200,000.00	7,225.00	7,225.00	192,775.00	3.61
204-000-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		200,000.00	7,225.00	7,225.00	192,775.00	3.61
TOTAL EXPENDITURES		200,000.00	7,225.00	7,225.00	192,775.00	3.61
Fund 204 - ROAD FUND:						
TOTAL REVENUES		177,100.00	7,535.97	24.11	169,564.03	4.26
TOTAL EXPENDITURES		200,000.00	7,225.00	7,225.00	192,775.00	3.61
NET OF REVENUES & EXPENDITURES		(22,900.00)	310.97	(7,200.89)	(23,210.97)	1.36

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	170,000.00	7,452.54	7,452.54	162,547.46	4.38
206-000-411.000	DELINQUENT PROPERTY TAXES	7,000.00	0.00	0.00	7,000.00	0.00
206-000-626.000	CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-626.001	FIRE AND RESCUE CHARGES	9,000.00	2,250.00	750.00	6,750.00	25.00
206-000-642.000	SALES	100.00	0.00	0.00	100.00	0.00
206-000-665.000	INTEREST INCOME	150.00	128.20	26.67	21.80	85.47
206-000-674.000	DONATIONS	1,000.00	225.00	75.00	775.00	22.50
206-000-675.000	LOCAL GRANTS	5,000.00	0.00	0.00	5,000.00	0.00
206-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00	0.00	0.00	0.00
206-000-684.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		192,250.00	10,055.74	8,304.21	182,194.26	5.23
TOTAL REVENUES		192,250.00	10,055.74	8,304.21	182,194.26	5.23
Expenditures						
Dept 000						
206-000-702.000	WAGES	35,000.00	7,623.15	2,580.67	27,376.85	21.78
206-000-715.000	SOCIAL SECURITY	3,000.00	583.16	197.41	2,416.84	19.44
206-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
206-000-727.000	SUPPLIES	10,000.00	10,495.63	1,888.69	(495.63)	104.96
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	15,000.00	8,332.14	0.00	6,667.86	55.55
206-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-803.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
206-000-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
206-000-880.000	ADVERTISING AND PROMOTION	1,000.00	0.00	0.00	1,000.00	0.00
206-000-920.000	UTILITIES	8,000.00	1,343.01	456.71	6,656.99	16.79
206-000-930.000	REPAIRS AND MAINTENANCE	7,000.00	1,000.30	60.00	5,999.70	14.29
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	25,000.00	3,171.59	1,468.05	21,828.41	12.69
206-000-940.000	RENT EXPENSE	0.00	0.00	0.00	0.00	0.00
206-000-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
206-000-956.000	TRAINING & EDUCATION	2,500.00	0.00	0.00	2,500.00	0.00
206-000-957.000	MEMBERSHIP DUES	2,500.00	0.00	0.00	2,500.00	0.00
206-000-958.000	INSURANCE	20,000.00	10,893.00	0.00	9,107.00	54.47
206-000-971.000	CAPITAL OUTLAY	285,000.00	0.00	0.00	285,000.00	0.00
Total Dept 000		414,000.00	43,441.98	6,651.53	370,558.02	10.49
TOTAL EXPENDITURES		414,000.00	43,441.98	6,651.53	370,558.02	10.49
Fund 206 - FIRE FUND:						
TOTAL REVENUES		192,250.00	10,055.74	8,304.21	182,194.26	5.23
TOTAL EXPENDITURES		414,000.00	43,441.98	6,651.53	370,558.02	10.49
NET OF REVENUES & EXPENDITURES		(221,750.00)	(33,386.24)	1,652.68	(188,363.76)	15.06

PERIOD ENDING 06/30/2021

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2021 NORMAL (ABNORMAL)	MONTH 06/30/2021 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)						
Revenues						
Dept 000						
220-000-451.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
220-000-665.000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
220-000-684.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
Dept 000						
220-000-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
220-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
220-000-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
220-000-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES):						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES - ALL FUNDS		961,100.00	119,182.53	105,343.98	841,917.47	12.40
TOTAL EXPENDITURES - ALL FUNDS		1,489,500.00	174,904.77	70,431.65	1,314,595.23	11.74
NET OF REVENUES & EXPENDITURES		(528,400.00)	(55,722.24)	34,912.33	(472,677.76)	10.55

CASH SUMMARY BY ACCOUNT FOR ONEKAMA TOWNSHIP
 FROM 06/01/2022 TO 06/30/2022
 FUND: 101 204 206 220 703
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 06/01/2022	Total Debits	Total Credits	Ending Balance 06/30/2022
Fund 101	GENERAL FUND				
001.000	CASH	585,461.63	35,747.69	57,575.34	563,633.98
001.001	CASH - ESCROW	19,849.28	0.00	0.00	19,849.28
002.000	CASH - MM	186,690.55	0.00	0.00	186,690.55
005.000	CASH - MICHIGAN CLASS	105,866.98	0.00	0.00	105,866.98
	GENERAL FUND	<u>897,868.44</u>	<u>35,747.69</u>	<u>57,575.34</u>	<u>876,040.79</u>
Fund 204	ROAD FUND				
001.000	CASH	529,310.80	0.00	50.00	529,260.80
Fund 206	FIRE FUND				
001.000	CASH	460,538.90	1,032.00	4,751.50	456,819.40
Fund 220	LAKE IMPROVEMENT FUND (INVASIVE SPECIES)				
001.000	CASH	29,541.98	0.00	0.00	29,541.98
Fund 703	TAX FUND				
001.000	CASH	217.73	0.00	0.00	217.73
	TOTAL - ALL FUNDS	<u>1,917,477.85</u>	<u>36,779.69</u>	<u>62,376.84</u>	<u>1,891,880.70</u>

**ONEKAMA TOWNSHIP
POLICIES AND PROCEDURES**

CONFLICT OF INTEREST

As used here, a conflict of interest shall include, but not necessarily be limited to, the following:

- A. A township official issuing, deliberating, voting or reviewing a case concerning himself.
- B. A township official issuing, deliberating, voting or reviewing a case concerning work on land owned by himself.
- C. A township official issuing, deliberating, voting or reviewing a case involving a corporation, company, partnership, or any other entity in which he is a part owner, or any other relationship where he may stand to have a financial gain or loss.
- D. A township official issuing, deliberating, voting or reviewing a case which is an action which results in a pecuniary benefit or detriment to himself.
- E. A township official issuing, deliberating, voting or reviewing a case concerning his spouse, children, step-children, grandchildren, parents,

~~X~~ brother, sister, grandparents, parents-in-law, grandparents in-law, or members of his household.

- F. A township official issuing, deliberating, voting or reviewing a case where a Member of the Onekama Township Board, Planning Commission and/or Zoning board of Appeals:
 - 1. is an applicant;
 - 2. has a direct interest in the permit; or
 - 3. chooses to intervene in a permit application case and is done in such a manner that the township official feels, in his judgment, that his job, scope of duties, and/or position may be at risk, pending the outcome of the permitting process.

II. A township official who is acting in an administrative capacity (tax assessor, zoning administrator, ordinance enforcement officer, liquor inspector, township trustee acting as a fence seer, constable, manager, employees, (for example) shall, when he has a conflict of interest do all of the following immediately, upon first review of the case and determining a conflict exists:

- A. declare a conflict exists, and
- B. cease to process the case any further, and
- C. forward the case, and all pertinent records, to an alternate, assistant or manager so the case is dealt with by someone else.


III. A township official who is acting in an elected or appointed capacity on a board or commission (members of the Township Board, Planning Commission, Zoning Board of Appeals, Tax Board of Review, a parks and/or recreation commission, fire and/or public safety board or commission, or any other board, commission, committee, subcommittee

which might exist (for example) shall, when he has a conflict of interest, do all of the following immediately, upon first review of the case and determining a conflict exists:

- A. Declare a conflict exists at the beginning of the meeting where the case appears on the agenda, or the topic is brought up so such declaration is recorded in the minutes (if possible) and necessary, notify the chairman ahead of the meeting so alternate members, if they exist and are permitted, can be contacted to attend the meeting, and
 - B. At the start of discussion, site inspection or review, on the case physically remove himself from the meeting table by moving to the rear of the audience section of the meeting room, or leave the meeting room (it shall be the chairman's duty to find and call back to the meeting the individual if he has left the room, when the discussion on the case is finished), and
 - C. Refrain from ever discussing the case with other members before, during or after the meeting, and casting a vote on any motion having to do with the case.
- IV. A township official shall not provide private consultation services, advice or similar related services for clients or for a site within the boundaries of Onekama Township on issues which are or could come before a township official in Onekama Township. This is not intended to prevent a township official from assisting residents as part of his duties.
- V. If a conflict of interest is alleged to exist and the township official alleged to have the conflict does not agree, the board or commission on which the township official sits shall resolve the question of the existence of the conflict of interest before proceeding further. If the township official is not a member of a board or commission, the township official's immediate supervisor (which may be a board or commission) shall resolve the question before the township official may proceed further with the matter. In all other cases, the Township board shall resolve the question of the existence of the conflict of interest.
- VI. The provisions of Act 317 P. A. 1968, being MCL 15.321 et seq., MSA 4.1700 (51) et seq., relating to conflicts of interest as to contracts with Onekama Township shall be complied with and are made a part of this policy.

Manistee County Road Commission

8946 Chippewa Highway • Bear Lake, Michigan 49614 • (231) 889-0000 • Fax (231) 889-0011

To: All Manistee County Townships
From: Mark P. Sohlden, Manager 
Re: **Call for Year 2023 Capital Improvement Projects
(With August 22, 2022 Deadline)**
Date: June 30, 2022

The Year 2022 construction season began and the Manistee County Road Commission (MCRC) is now already planning ahead to the Year 2023 construction season.

We will be working on our fiscal Year 2023 budget (October 1, 2022 to September 30, 2023) starting in August and we plan to include some funds in the budget for capital improvement projects during the Year 2023 construction season as we have done in prior years. The exact amount of funding is not known at this time.

If your Township is interested in completing some joint Township/MCRC capital improvement projects during the Year 2023 construction season, we would appreciate it if you could provide a written request that indicates the projects that your Township would potentially like to see completed (subject to available township and MCRC funding).

A copy of a form that we developed is **attached** for your use for projects and other work on MCRC Act-51 certified Local Roads and Primary Roads that are not eligible for federal and/or state funding. It is not mandatory that you use these forms and an alternate similar method of response is acceptable.

Please only submit a list of projects that you are fairly certain that your township will have funding to construct in 2023 as the construction cost estimates take considerable time for us to prepare, especially for the road reconstruction projects. We also perform field reviews and collect data as a part of the estimate preparation process. We can also provide you with some "Approximate" cost estimates for various types of projects based on specific roads if you need to determine if your township will have adequate funding for projects.

We will attempt to honor your request to the best of our ability depending on available MCRC funds, requests received from other Townships, county-wide priorities, and our ability and/or a Contractor's ability to perform the work.

June 30, 2022
All Manistee County Townships
Page two

The project costs will be shared (matched) in accordance with the **attached** Manistee County Road Commission Policy #A-17; Cost-share Program for Road and Drainage Projects (Dated April 13, 2022), which shows what the Township/MCRC Cost Share (Match) is for various types of projects. This document can also be obtained from our website homepage at www.manisteecrc.org under the "Projects" tab in the upper left of the homepage.

A list of "Approximate (Ballpark) Construction Costs for Some Road and Bridge Projects" is **attached** for your use for preliminary budgeting purposes. This list is for construction costs only and does not include costs for design engineering or construction engineering (construction inspection and contract administration, etc.). The design engineering and/or construction engineering costs will also be shared by the MCRC and townships as noted in the Cost-share Policy.

We would appreciate it if we could receive your request by **August 22, 2022 (or sooner, if possible)**, so the projects can be reviewed in the field and data collected and cost estimates prepared in the Fall, and submitted to your office for consideration.

We are willing to also review your proposed projects in the field with you upon your request.

The road reconstruction projects require field surveys, design, plan preparation, and in some cases the acquisition of easements, or grading permits, therefore we need to have adequate time to be able to perform this work so the projects can be constructed in 2023. According to page 6 of our Policy #A-17, we typically require a minimum of twelve (12) months lead time for road reconstruction projects.

The road preservation and road resurfacing projects will also require field surveys, design, and the preparation of plans, specifications, and bid documents and this work will need to be completed in the Fall of 2022 (prior to Winter) so bids can be obtained in January or February of 2023.

The MCRC and their Consultant are currently working on the design engineering and preparation of a bid package for locally funded road preservation work (blacktop wedging and paving and chip sealing and fog sealing) for existing paved primary roads (8 miles total or more) and plan to obtain bids in January or February of 2023.

If you have some paved local roads that you would like to receive a road preservation treatment (subject to the pavement conditions) during the Year 2023 construction season with a Township/MCRC cost share and included with the same bid package we would appreciate receiving your feedback by the August 22nd deadline so we can perform our field work and prepare our estimates and develop a list of additional roads to include with our bid documents.

June 30, 2022
All Manistee County Townships
Page three

Note: Chip sealing and fog sealing have seasonal limitations and they need to be applied between May 15th and September 1st according to the Michigan Department of Transportation (MDOT) 2012 Standard Specifications for Construction so the Contractors typically fill up their schedule by the Spring of each year so it is best to obtain bids for the work in January or February to attempt to obtain the best bid prices.

If your Township already submitted a prior request for potential Year 2022 Capital Improvement Projects in the Fall of 2021 or the spring of 2022, the MCRC still intends on preparing estimates for those projects so the Townships can consider having the projects constructed during the Year 2023 Construction Season.

Please contact me if you have any questions or require additional information.

Thank you

Enclosures

cc: Manistee County Board of County Road Commissioners (Enc.)
Ms. Nikki Koons, County Board Road Commission Liaison (Enc.)

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Approximate (Ballpark) Construction Costs for Some Road and Bridge Projects

6/30/22

<u>Approx. Cost</u>	<u>Type of Project/Work</u>
\$450,000	<p>Reconstruct one (1) mile of rural two-lane county primary road with a gravel surface for future paving based on "All-Season" pavement design (Federal and/or State funding) Paving and related shoulders is not included <u>Note:</u> "All Season" roads are not restricted for normal allowable vehicle loads during the Spring weight restriction periods</p>
\$350,000	<p>Reconstruct one (1) mile of rural two-lane county local road with a gravel surface for future paving (Local funding) Paving and related shoulders is not included</p>
\$425,000	<p>Perform minor base widenings and crush (pulverize) & shape and resurface one (1) mile of rural two-lane paved county primary road with a 28' wide by 4" thick blacktop surface to meet "All-Season" pavement design (Federal and/or State funding) <u>Note:</u> This treatment has an estimated pavement service life of approximately 15 to 20 years depending on the condition and thickness of the existing pavement and base prior to crushing and shaping</p>
\$350,000	<p>Perform minor base widenings and crush & shape (pulverize) and resurface one (1) mile of rural two-lane county primary or local road with a 24' wide by 3" thick blacktop surface (Local funding) <u>Note:</u> This treatment has an estimated pavement service life of approximately 15 to 20 years depending on the condition and thickness of the existing pavement and base prior to crushing and shaping</p>
\$220,000	<p>Perform full width blacktop pavement wedging to correct distorted and poor pavement areas and for crown correction and overlay one (1) mile of rural two-lane county primary or local road with a 22' wide by new 2" thick blacktop surface (Local funding) <u>Note:</u> This treatment has an estimated pavement service life of approximately 10 to 15 years depending on the condition and thickness of the existing pavement and base</p>
\$35,000	<p>Apply chip seal and fog seal (road preservation treatment) to one (1) mile of rural two-lane county primary or local road, <u>not</u> including blacktop wedging and overlays (Local funding) <u>Note:</u> This treatment extends the existing pavement service life by approximately 5 to 7 years depending on the condition of the existing pavement</p>

Approximate (Ballpark) Construction Costs for Some Road and Bridge Projects

6/30/22

<u>Approx. Cost</u>	<u>Type of Project/Work</u>
\$60,000 to \$100,000	Perform intermittent blacktop wedging and overlays to correct damaged and distorted pavements and apply chip seal and fog seal (road preservation treatment) to one (1) mile of rural two-lane county primary or local road (Local funding) <u>Note:</u> This treatment extends the existing pavement service life by approximately 5 to 7 years (or more) and the costs vary depending on the condition of the existing pavement and the amount of blacktop paving work that is required.
\$40,000	Re-gravel one (1) mile of an existing gravel or dirt road at a width of approximately 24' with 3" of new gravel including re-grading of the existing gravel or dirt roadway and new gravel surface <u>Note:</u> This does not include major grade changes or drainage work (ditching and culverts, etc.)
\$1,200,000	Remove and replace a fifty (50) foot long single span county bridge with approaches (Federal and/or State funding)
\$150,000	Remove and replace a twelve (12) foot long single span county bridge (Local funding)

Notes:

1. The estimated costs for "Road reconstruction" are based on performing major work including tree clearing, and regrading of the existing roadway including drainage improvements (ditching, culverts, etc.), a new sand sub-base (if required) and a new 8" thick gravel base. Additional road right-of-way (ROW) and/or easements may be required in some areas depending on the site conditions and existing road ROW widths.
2. The construction costs shown are approximate only, and vary based on each specific project location, scope of work, and site and soil conditions.
3. The MCRC will provide site specific construction cost estimates when requested if it is likely that funding will be available for a project.

Prepared By:

Manistee County Road Commission
8946 Chippewa Highway
Bear Lake, MI 49614
Phone: 231.889.0000

MPS
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**Potential Year 2023 Township/Manistee County Road Commission Projects
(On MCRC County Certified Primary Roads, not eligible for Federal and/or State Funds)**

Township: _____ Date: _____

Printed Name: _____ Signature: _____

**Reconstruction of Existing Paved Primary Roads
including New Hot Mix Asphalt (HMA) Paved Surface
(30% Township/70% MCRC Cost Share)**

Road Name	Limits	Approximate Length (Miles)	Remarks

**HMA Resurfacing of Existing Paved Primary Roads with or without HMA Base Crushing & Shaping
(30% Township/70% MCRC Cost Share)**

Road Name	Limits	Approximate Length (Miles)	Remarks

Potential Year 2023 Township/Manistee County Road Commission Projects (On MCRC County Certified Local Roads)

Graveling or Re-graveling of Existing Gravel or Dirt Local Roads (Township pays for Gravel Material Cost/MCRC pays for All Labor and Equipment Costs)

Road Name	Limits	Approximate Length (Miles)	Remarks

Note: The Year 2022 gravel material cost is \$11.70 per cubic yard from the MCRC Read Road Pit. For an example, approximately 1,400 cubic yards of gravel is required to re-gravel one (1) mile of a 22' wide road with a final gravel compacted thickness of approximately 3 inches.

Reconstruction of Existing Paved or Non-paved Local Roads including New Gravel or Hot Mix Asphalt (HMA) Paved Surface (50% Township/50% MCRC Cost Share)

Road Name	Limits	Approximate Length (Miles)	Remarks

**Potential Year 2023 Township/Manistee County Road Commission Projects
(On MCRC County Certified Local Roads)**

**HMA Paving of previously Reconstructed Local Roads
(50% Township/50% MCRC Cost Share)**

Road Name	Limits	Approximate Length (Miles)	Remarks

**HMA Resurfacing of Existing Paved Local Roads with or without HMA Base Crushing & Shaping
(50% Township/50% MCRC Cost Share)**

Road Name	Limits	Approximate Length (Miles)	Remarks

Potential Year 2023 Township/Manistee County Road Commission Projects (On MCRC County Certified Local Roads)

HMA Wedging of Existing Paved Local Roads (50% Township/50% MCRC Cost Share)

Road Name	Limits	Approximate Length (Miles)	Remarks

Chip Sealing and Fog Sealing Applications for Existing Paved Local Roads including HMA Wedging and Overlays if needed (50% Township/50% MCRC Cost Share)

Road Name	Limits	Approximate Length (Miles)	Remarks

Note: Existing paved roads should be in fair condition (Paser rating of 4) or better to qualify for a chip sealing and fog sealing road preservation treatment that typically extends the pavement service life by approximately 5 to 7 years.

The MCRC has wedged and chip sealed/fog sealed roads that are in poor and very poor condition (Paser rating of 3 and 2) but the roads need to be evaluated in the field on a case by case basis.

Paved roads that are in poor and very poor condition typically needs substantial HMA paving and wedging work prior to chip sealing and fog sealing at a greater cost. The pavement service life will typically increase if substantial HMA work is performed.

Paved roads that are in very poor condition or failed condition (Paser rating of 2 and 1) typically need to be crushed and shaped and resurfaced with a new HMA surface or possibly wedged with HMA then resurfaced.

Potential Year 2023 Township/Manistee County Road Commission Projects (On MCRC County Certified Local Roads)

Major Ditching Projects on a Local Road (500' or more in ditch length) (50% Township/50% MCRC Cost Share)

Road Name	Limits	Approximate Length (Miles)	Remarks

Bridge Replacement less than 20' Span on a Local Road (50% Township/50% MCRC Cost Share)

Road Name	Stream Name		Remarks

July 13, 2022

TO: Onekama Township Board

FROM: Jim Trout > Chair – OTPC

SUBJECT: Report to the OTB – OTPC Activities /Actions

1) The OTPC unanimously recommends adoption of a text amendment to section 1018 – Guest Houses (copy attached). Public hearing on proposed amendments to text was held on May 19, 2022.

2) The OTPC looked closely at reported issues in the Short Term Rental ordinance. It is the unanimous view of members that the basic tenets and requirements of the ordinance are in place and adequately address the concerns and intent of the Township, BUT by not moving to enforce the requirements of the ordinance with much greater vigor, owners of short term rental properties will simply ignore the ordinance, as many seem to be doing now.

Fees for STR permits may be too low, but setting those fees is entirely the purview of the OTB. Fees must be adequate to cover the cost of administration and enforcement. Violators must be cited using the Municipal Civil Infraction procedure, with all costs of each enforcement action assessed to the cited party (as provided by O.T. ordinance) on top of the civil penalty of up to \$500 per day of violation.

3) The OTPC is holding a Public Hearing (7/21/22) to consider text amendment to section 1019 – Accessory Structures, this to clarify placement of such structures on corner parcels (which by definition have TWO front yards).

4) OTPC members requested time to study the proposed sale of Township ‘surplus’ parcels. This subject is on the OTPC agenda for 7/21/22. Results will be reported to the OTB following that meeting.

5) After months of review, the OTPC sub-committee working on revisions / updating the Onekama Township Master Plan is very close to having a final product (still a draft) to the full OTPC for review.

><> JRT 7/09/22

1019 – LOCATION OF ACCESSORY BUILDINGS AND STRUCTURES (Amended – DRAFT 6/16/22) PUBLIC HEARING > 7/21/22

(Amended language in BOLD)

A.

1. An above ground accessory structure, unless attached and made part of the principal structure as provided, shall not be closer than ten (10) feet to the principal structure and/or any other above grade accessory structure or garden shed. Patios, swimming pools, and other **at or** below grade accessory structures are exempt from this setback requirement.
2. No Accessory building is permitted on any residentially zoned parcel without a primary dwelling, **other than on contiguous / adjacent parcels with a primary dwelling having the same owner as the vacant parcel.** [Annotation: Modified by amendment effective November 22, 2013.]
3. **The established front yard of the parcel shall be where the driveway and address for the principal dwelling are assigned on a parcel. Where conflicts are present, The Zoning Administrator shall have the authority to designate which parcel line is the established front yard.**
4. All accessory buildings shall be in the side yard or rear yard, except when built as part of the primary dwelling.
[Annotation: Modified by amendment effective February 9, 1999.] All of the following standards must be met

5. An accessory structure attached to the principal building of a lot shall be made structurally a part thereof, shall comply in all respects with the requirements applicable to the principal building, and shall be of similar construction and materials, including roofing, siding, trim and windows, as the principal building.

6. In all residential districts, no accessory building attached to the primary dwelling shall exceed 1.5 times the square footage of the primary dwelling's ground floor area at grade.

B.

1. For districts zoned SUR, one (1) detached primary accessory structure is allowed, limited to one thousand and two hundred (1,200) square feet and a maximum side wall height of twelve (12) feet.

2. For districts zoned RR-1, RR-2, RR-3, and RR-4, one (1) detached primary accessory structure is allowed on parcels of two (2) acres or less, limited to one thousand and two hundred (1200) square feet and a maximum sidewall height of twelve (12) feet.

3. For districts zoned RR-1, RR-2, RR-3, and RR-4, on parcels of a minimum size of two (2) acres to less than four (4) acres, a second accessory building of nine hundred (900) sq. ft. or less and a maximum sidewall or eave height of ten (10 feet) shall be permitted.

4. In these residential zoning districts, on parcels of four acres or more, a second accessory building of twelve hundred (1200) sq. ft. or less and a maximum sidewall or eave height of twelve (12) feet shall be permitted.

5. For districts zoned agricultural or commercial, the same limitations apply, except on such parcels larger than two (2) acres but less than five (5) acres, the accessory building or structure shall be limited to one thousand and five hundred (1,500) square feet and a maximum side wall height of fifteen (15) feet. On such parcels of five (5) acres or more, accessory structures may be sized as suitable for the purpose of the intended use.

6. **In residential districts**, all accessory buildings and structures on parcels of less than three (3) acres shall meet the appearance of the principal structure on the parcel and adjacent neighborhoods in order to maintain the residential appearance of the neighborhood.

7. Except for waterfront properties, accessory buildings or structures may be located in a front yard in all Zoning Districts ~~except SUR~~ if all the following are met:

- a. ~~The property shall contain at least one (1) acre of land;~~
- b. The accessory structure is located to one side of the property and not in front of the principal dwelling **as seen from the established front yard;**
- c. ~~Side yard~~ **All required** setbacks shall be met.
- d. **Within the established front yard,** the accessory building shall not be more than half the distance between the primary dwelling and the road Right-Of-Way, ~~but not less than fifty (50) feet from the road Right-of-Way.~~

[Annotation: Section modified by amendment effective November 22, 2013.]

8. No storage building shall be allowed in a residential district (RR-1, RR-2, RR-3 or RR-4 and SUR) unless the main dwelling is located on the same parcel of land. **(See A.2, above).**

C.

1. The number of accessory buildings is limited by the requirements of Section 1019, Subsection B. [Annotation: Modified by amendment effective November 22, 2013.]
2. The parcel for which the storage building is proposed would, if the road between them did not exist, be contiguous to the parcel on which a dwelling owned by the same person is located, if the road between the two parcels did not exist.
3. The storage building will not be on a riparian, littoral or lakefront parcel. The parcel is large enough for the size of the building proposed, while still complying with all setbacks.
4. The size of the storage building shall be limited by the requirements of Section 1019, Subsection B.
5. The eaves are boxed (enclosed), and the exterior surface is painted or coated to maintain the residential appearance of the neighborhood. [Annotation: Sub-section added by amendment effective January 12, 1997.]

2022 Onekama Township Zoning Permits							
Date	Name	Parcel ID #	Permit #	Description	Address	Setbacks	Comment
New Permits							
01/07/2022	Jacquelyn Victor	11-616-005-01	01-2022	This permit is for the construction of a 2,254 sq. ft. dwelling and 800 sq. ft. attached garage with a guest bedroom. The breezeway attaching the dwelling to the garage must be enclosed as to meet the appearance of one cohesive structure, and of similar construction and materials, including roofing, siding, trim and windows, as the principal building. This permit also serves as the demolition permit for the existing dwelling.	12279 Lakeview Road	30' front / 28' rear	
2/9/2022	Amy & Mike Kust	11-032-007-00	02-2022	This permit is for the construction of a ~3,800 sq. ft. dwelling and attached garage. The existing dwelling on the property is to remain as a guest house. The second dwelling is of similar design, construction, equal or greater roof pitch, materials, and exterior finish of the primary dwelling on the parcel. Guest dwelling must adhere to section 1018. of the Onekama Township Zoning Ordinance.	1963 Crescent Beach Road	90' front, 35' N 30' S sides	
1/18/2022	Brett & Mary Talbott	11-330-001-00	03-2022	This permit is for the construction of a 24' x 12' carport. This structure is the (1) detached accessory structure allowed on a parcel less than (2) acres. If the existing shed is greater than 144 sq. ft., it must be removed. If it is less than 144 sq. ft., it is classified as a garden shed and not an accessory structure, and can remain.	9450 Ivanhoe Drive	101' front	
2/11/2022	Bill & Cindy Lewis	11-417-015-00	04-2022	This permit is for the demolition of the existing dwelling, and the construction of a 3,000 sq. ft. dwelling with an attached deck and boardwalk. The existing non-conforming portion of the deck that is to be repaired must adhere to section 8004. of the Onekama Township Zoning Ordinance.	2025 Fifth Street	20' / 16' sides	
2/28/2022	Tom & Pati Fernandez	11-410-098-00	05-2022	This permit is for the construction of a second story addition on an existing dwelling, as well as a second story deck that is 12'x22'. The deck is in compliance with current zoning requirements and the footprint of the dwelling will not be expanded.	8157 Portage Point Dr	47' (water front for deck)	
3/3/2022	David & Diane Rumler	11-330-076-30	06-2022	This permit is for the construction of a 32' x 34' or 1,088 sq. ft. dwelling.	Pine Run Drive	30' N & S side, 100' front on property line (8" off)	
3/14/2022	Beauvis Family Trust	11-310-002-00	07-2022	This permit is for the construction of 238 linear feet of split rail fencing.	3908 Hilltop Road		
3/14/2022	Ronald & Tammy Richards	11-004-004-05	08-2022	This permit is for the construction of a 12' x 24' or 288 sq. ft. detached accessory building.	12419 Lakeview Road	25' rear / 10' S side	
3/15/2022	Cameron McCausland	11-290-370-00	09-2022	This permit is for the demolition of an existing detached garage and the construction of a 26' x 38' or 988 sq. ft. attached garage that will be attached to the dwelling with a breezeway structure.	3145 Midway	10' W side, >100 front	
3/16/2022	Larry & Besty Bielski	11-001-014-02	10-2022	This permit is for the construction of a 30'x50' or 1,500 sq. ft. storage building.	Milarch Road	180' front, 40' S side	
3/31/2022	Steven & Carolyn Brooks	11-033-004-20	11-2022	This is an after-the-fact permit for the placement of a fence along the northern side property line. The fence must be no taller than 4'6" to comply with the Onekama Twp Zoning Ordinance.	1931 2nd Street	N/A / height 4'6"	
4/22/2022	James & Jennifer Blough	11-014-008-20	12-2022	This permit is for a 15' x 24' or 720 sq. ft. addition on an existing dwelling.	10672 Northwood Highway	25' Rear / > 80' N Side	
5/5/2022	Anna Foster-Smith	11-440-054-00	13-2022	This permit is for the construction of a ~1,700 sq. ft. dwelling with a 24' x 28' or 672 sq. ft. attached garage. The total square footage of the structure is ~2,400 sq. ft.	E Starlight Ridge Circle	77' Front / S 37' Side	
5/10/2022	Gail Zajkowski	11-290-045-00	14-2022	This permit is for the construction of a six foot privacy fence within the building envelope of the parcel.	8891 Bayview Road	> 25' Front / 10' Side	
5/10/2022	Susan Oseland	11-013-006-05	15-2022	This permit is for the construction of a 10' x 16' or 160 sq. ft. storage structure 8' tall in the Agriculture 1 Zoning District.	Chrestensen Road	122' Front / 80' Side	
5/16/2022	Old Corral LLC	11-095-004-00	16-2022	This permit is for the construction of a 12' x 18' gazebo. This is allowable due to this parcel and parcel ID# 11-095-005-00 being contiguous and under common ownership. This is the one (1) detached accessory structure allowed on the parcel. This permit is for the construction of a 30' x 40' pole building. This is the one (1) detached accessory building allowed on the parcel. All accessory buildings and structures on parcels of less than three (3) acres shall meet the appearance of the principal structure on the parcel and adjacent neighborhoods in order to maintain the residential appearance of the neighborhood. The existing shed on the property is to be removed.	Noble Hill Court	52' Front / 47' Side	
5/17/2022	Philip Szanto	11-570-015-00	17-2022	This permit is for the placement of a 10' x 14' garden shed. The two parcels are to be combined under the next tax roll.	2972 Thirteen Mile Road	25' Rear / E 10' Side	
5/18/2022	Ronald Woods	11-300-020-00,	18-2022	This permit is for the removal of the existing deck on the dwelling and the construction of a ~64' x 27' deck with a stairway and patio.	8495 Bayview Road	85' Front / 30' Side	
5/18/2022	Brandon Devereaux	11-610-008-00	19-2022	Commercial kitchen	12892 Lakeview Road	125' Front / S 40' Side	
5/19/2022	Robert & Lauri Brown	11-001-011-20	20-2022	This permit is for a 15' x 24' or 720 sq. ft. addition on an existing dwelling.	11317 Erdman Road	n/a approval of use on property	
5/19/2022	James & Jennifer Blough	11-014-008-20	21-2022	This permit is for the construction of a dwelling and attached garage. The total square footage of the structure is 2,920 sq. ft. the square footage of the attached garage is 567 sq. ft.	10672 Northwood Highway	> 100' Front / >100' Side	
5/20/2022	Patrick Jonte	11-520-027-00	22-2022	This permit is for the construction of a 4,710 sq. ft. dwelling with a attached garage, and a 155' x 8' or 1,080 sq. ft. porch.	Southview Drive	72' Front / E 28' Side	
5/25/2022	Patrick Bolger	11-032-009-00	23-2022	This permit is for the construction of a 28' x 48' or 1,344 sq. ft. dwelling and attached garage. The attached garage is ~490 sq. ft. There is also an attached, covered patio that is 10' x 40' or 400 sq. ft.	Crescent Beach Road	280' Front / >50' Side	
6/2/2022	Susan Oseland	11-013-006-05	24-2022		Chrestensen Road	250' Rear / E 50' Side	
RENEWED PERMITS							
2/15/2022	Cindy & Romero DeLaCruz	11-009-004-03	036-2020	This permit is being extended to finish the construction of the 576 sq. ft. detached accessory building.	11 Mile Road	20' sides	
5/6/2022	Roger & Nola Reinke	11-290-047-00	023-2022	additions, covered porch, garage workshop, screened porch	8911 Bayview Rd	52' Front / 14' side	
5/17/2022	Todd Mallison	11-034-018-15	14-2021	2,254 sq. ft. primary dwelling and 1,100 sq. ft. attached garage.	Crescent beach Rd	580' Front / W1326' Side	

Friendship Zoning Contacts

Date	Name	Parcel #/Address	Action
1/4/2022	Walter West Jr.	51-11-490-016-00	looking into the possibility of splitting existing parcel that has a dwelling on it. When looking up the parcel it appears he will have enough area, will just need to confirm he can meet the 100' frontage requirement while still maintaining a 10' side setback off the existing garage
1/4/2022	Monica	Ivanhoe Drive	contractor calling on behalf of client, wondering if carports are allowed. Let her know a carport is allowed but there is a limit to the number of accessory buildings or structures on a parcel so that may be the only issue they run into
1/5/2022	Greg Maize	Portage Ridge Development	general zoning questions for lot, wondering time frames for permitting and if a temporary dwelling could be utilized during construction
1/5/2022	Libby Schleissfarth	Cooks ZBA appeal	spent some time with her explaining the course of how things have gone up until this point, she had many questions on the case and what is allowed any why. Did my best to explain to her how we got to this point and the potential scenarios going forward
1/10/2022	Larrie Funk	Emerald Ridge	called to give update on logs that must be removed from property
1/11/2022	Thomas Ringle	Samerdar Drive	Came in to discuss what steps need to be taken to bring property into compliance. Going to reach out to H4H to see if they can help at all.
1/12/2022	Jeff Sternberger	3468 Portage Point Dr.	wondering if there are splits available for the parcel, talked to David and it appears they would have at least four, can split back to original platted lots as long as minimums are met
1/18/2022	Michelle Beauvais	did not say	needs a land use app for a fence, sent her the app via email
1/19/2022	Johnathan Lorenz	Lukens Road	Contractor looking for info and clarification on course of action for permitting
1/24/2022	Pat Pomeranski	Funk/McCarthy Emerald Ridge	called because contractors are out pouring concrete. Wanted to make sure they are meeting zoning. I got in touch with the contractor and it appears everything is all good.
1/25/2022	Julie Crawford	didnt say	wondering if a flag pole would require a land use permit, had to look into the regs to get back to her but found under sign regulations that it is exempt
1/25/2022	Dave Junge	51-11-290-220-00	looking to build on his parcel that has access through a paper road. He will need to develop the road and bring it up to minor road standards. Sent him info via email
1/27/2022	Ellyn Neisen	Ashley Conger Eight Mile Property	potential buyer for the property, was made aware of the letter sent regarding the yurt and wanted to ensure any fallout from that wouldn't carry over to her as an owner. I let her know what happened with that and that we never heard from the current property owner but the yurt was removed so our file was closed. Nothing further will be pursued for enforcement on the property.
1/28/2022	Romero DeLaCruz	2765 11 Mile Road	wondering if his permit is expired. It is, and there was a variance granted for it. Because the house is built and all that remains is the accessory building, the extension is allowable.

Township Zoning Contacts

Date	Name	Parcel #/Address	Action
1/28/2022	Andrew Edmonson	Emerald Ridge	contractor who is working on Funk/McCarthy permit. Called to make sure he didnt have any questions or concerns on the site plan and what needs to be accomplished. All good and he sent the updated site plan
2/2/2022	Mark Ruehle	11-290-123-00/124-00/127-00	general zoning questrions, all set
2/2/2022	John Adams	9671 Portage Point Dr	questions on non-conforming status of dwelling and where he can expand. Had questions relating to grandfathered status of structures on property and what that means for future construction. Let him know the building could be expanded up within its current footprint, but any other non-conforming structures such as a porch or stairs could only be improved and remain as a porch and stairs. Could not expand a buidling into these areas.
2/3/2022	Lee Laflour	Emerald Ridge	Called to follow up on Funk/McCarthy permit, wanted to check in and recieve update. Called Pomeranski's, all set for now
2/4/2022	Kathryn - CDI Homes	Tamminga	called to see where we were at with the address for Tamminga, also let me know that Carol never recvied the permit docuemnt.
2/4/2022	Lauren Roskamp	Indigo Lane	wanted to schedule conference call with her client to go over zoning, set call for Tues 2/8 at 10:00 AM
2/7/2022	Andrew Edmonson	Emerald Ridge	After site visit showing they are short on the front setback, called him again to reconfirm he understands what is not in compliance. Sent him the land use permit via email (i dont beleive he ever saw it) and still need to hear back from him.
2/7/2022	Kimberly Creamer	51-11-023-009-10	Questions on zoning district and minimums for parcel, sent info via email
2/7/2022	Kelly Weener	3171 Midway	potentially purchasing property, had questions regarding zoning and non-conforming status of house since it flood in the past couple of years. Also had some quetsions on the driveway of the neighboring parcel to the north that appears to cross the property line
2/7/2022	Paul Bischoff	Hilltop Road	questions on where a fence is allowed on a property, went over regulations with him, all set
2/8/2022	Carol Tamminga	11 Mile	sent Carol an email letting her know I would resend the permit, she said she did get it but hadnt had a chance to get it notorized yet but would send it back as soon as possible.
2/8/2022	Lauren Roskamp	Indigo Lane	conference call with her and property owner, main questions were on number of splits available. Let them know to contact the Land Division Officer with further questions. Gave them the number for the township hall and emailed David their contact info.
2/8/2022	Jason	Herelrath and Smith Road	wondering about any building restrictions on property. Once I was able to look it up, there is an easement that runs through the property. Let them know that it would still be considered one parcel but they may want to look into what that easment entails. appears to be a private driveway easement but could be considered a "public road" easement. wouldnt effect what they want to do either way but is worth looking into.
2/11/2022	Kyle Miller	RR-3	questions on STR's and Guest Houses, relayed regulations via phone call and pointed out sections on the ZO for him. All set for now

Friendship Zoning Contacts

Date	Name	Parcel #/Address	Action
2/11/2022	Andrew Edmonson	Emerald Ridge	emailed me back that he reviewed the land use permit issued and will notify me when they commence construction again so that I can conduct a site visit and ensure they are building to the specs of the permit. I do not believe he was aware of what was required on the permit previously.
2/15/2022	Kirk Beeman	11-011-014-00	wondering if a metal fabrication business is allowable, let him know it is under a special use. Went over the process briefly with him and let him know the application is on our website if he wanted to review it.
2/22/2022	Patrick Bolger	51-11-032-009-00	submitted an address request form for a new home construction but has not submitted for his land use permit yet. Called and let him know I would need to issue the land use permit before I could issue the address. He said he would get his application in soon and that it was OK to wait on the address until then.
2/22/2022	Cam McCauslain	3145 Midway Dr	is wanting to tear down old accessory building and and replace with larger accessory building. Went over the requirements with him during our phone conversation and figured out the property is already non-conforming with the number of accessory buildings. Let him know he could pursue an amendment, variance, or reconstruct within the existing footprint. He could also attach the garage to his home. Once we went over these options he said he would send me the proposed site plan and I could respond to his email with all his options in writing.
2/22/2022	Wendell Brooks	11-033-003-60	submitted land use application for a new detached accessory building that does not meet the current zoning. Spent some time on the phone with him explaining why it does not and ended up sending the amendment request form as well as the relevant sections of the ZO to him via email
2/23/2022	Bria Wagner	11-290-014-00	is looking at purchasing property and wanted to know if the parcel was in a wetland; it is and they are going to pass on the property due to this
2/23/2022	Michelle Beuker	8157 Portage Point Drive	questions on fee amount and minor things on permit application she will be submitted, all set
2/23/2022	Phyllis - Lighthouse Realty	N/A	had questions on if there is a form for lot line adjustments. Let her know there is not and explained the process. Also let her know that although land division approval is not required, it is always good to check with zoning to make sure you are not creating a nonconforming lot
2/25/2022	Vickey Olsen	11-014-008-20	company installing a ground mounted solar. she wanted to confirm the fee and that the basic land use application is the correct form. Confirmed it is, all set.
2/28/2022	Greg Ferguson	9241 Lakeside Ave	wondering what the requirements are for accessory buildings. Called him back and left voicemail with info on detached accessory buildings.

Friendship Zoning Contacts

Date	Name	Parcel #/Address	Action
2/28/2022	Bobbie Lloyd	7405 Leonard Ave	wondering about the alley on their property and is looking to vacate. Let her know that I do not see an alley in GIS but the only true way to know is a survey. She said she has a survey so i let her know I would reach out to equalization to see if they had it on file.
2/29/2022	Mike Wilterdink	11-290-141-00	parcel on W. Fairway, wondering if it is considered wetlands, floodzone, restriction with DNR owning waterfront as it relates to docks. Answered all questions I could and made him aware of other agencies to contact
3/4/2022	Michelle Wagner	N/A	I had called her for more information regarding a land use application for a fence. She called back and let me know that the survey was conducted in 2017 but the stakes were properly marked and still visible/accurate. This information confirmed what I needed to issue the permit, all set.
3/4/2022	Richard Wilson	N/A	Called to confirm ZO requirements as it relates to guest dwellings, sent my breakdown of the ZO via email.
3/7/2022	Rich Lapinski	Portage Ridge HOA	Called with questions on solar and other alternative energy sources and where that is located in the ZO. Sent him entire ZO in a PDF via email and called out the section on solar in the email. He wanted more information or sample language they could incorporate into their bylaws so i sent him the resource from Mary with MSU extension and U of M
3/7/2022	Tammy Richards	Pierport	questions on detached accessory buildings and what requires a permit. They want to do something slightly larger than a garden shed so i let them know if the requirements and if their parcel is less than one acre it would be the one detached accessory building allowed on the parcel.
3/7/2022	Jeff Sternberger	Herkelrath	wondering if a parcel can be split, let him know it appears to meet zoning so he should be good in that regard.
3/9/2022	Ivan	Portge Ridge Sub	Contractor wondering if we have a survey on file for a lot he is working to develop in the subdivision. Let him know my department does not have surveys but Equalization might
3/14/2022	Michelle Irvin	Seymore Road	Received a notice of violation for camping on her vacant property over the summer. She just emailed asking for a copy of the letter because she wants to approach the OTB regarding her notice of violation. Cc'd Larry on the email to provide the letter since he was the person who sent it
3/11/2022	Ron Woods	Bayview Rd	dropped off land use app for garden shed. Went over requirements with him and should be all set.
3/15/2022	Dennis Hoppe	RR-3	called with questions on land use permit for new home construction. Wetlands are shown on the property so he will have to get EGLE out, also let him know what is required for land use permit for new home construction. Should be all set for now.

Friendship Zoning Contacts

Date	Name	Parcel #/Address	Action
3/15/2022	Gini Pelton	parcel on Fourth Street	wondering if the parcel has access, sent her screenshot showing paper road. also sent section of the ZO that details developing paper roads.
3/15/2022	Ryan Pohl	5257 Samerdar	had a question on freeze/frost lines for Manistee County, gave him the name and phone number of the state building inspector
3/15/2022	Nicole Frank	11-300-002-00	wondering if there is any STR regulation, let her know you have to register but there is not limit currently on the number allowed throughout the community.
3/18/2022	Danny	Smith Road	1.5 acre lot for sale and he is wondering what can be built on it. Called back and left voicemail indicating it is a residential district and a dwelling would be the first thing you could build. Gave him what I thought was enough information for him to understand what is allowable.
3/22/2022	Michelle Irvin	Bayview Rd	is looking to propose an amendment to the ZO and had questions on the process, all set for now
3/22/2022	Greg Miller	11 Mile section 15	wondering if a metal fabrication business is allowable, let him know it is under a special use.
3/25/2022	Steve Brooks	Second Ave	received a letter from Larry regarding a fence that went up without a permit, came in to apply and ensure what he has is in compliance. will be getting after the fact permit issued for the fence
4/4/2022	Greg Borgesong	12547 Burtker Road	wondering if they can do a lot line adjustment because 7' of their garage is neighbors land. Went over minimums as it relates to zoning and what they would need.
4/5/2022	Sue Oseland	Ag-1	questions on storage shed, went over requirements, all set
4/8/2022	Vicki Olsen - CBS Solar	10672 Northwood Highway	installing a solar ground mount, wanted to confirm setbacks, all set
4/11/2022	Leanne Libel	11-290-247-00/10	two parcels with same owner, wanted to know if there are any wetlands, if they are buildiable, and any known building restrictions
4/11/2022	Robert	7955 Schroder Street	needed the regulations for privacy fences
4/12/2022	Chelsea Hill	Greenview Point Lot	wondering of any building restrictions
4/13/2022	Dave Wallace	N/A	went over things for upcoming PC meeting 4/21, also discussed land use app for neighbor with contiguous parcels under common ownership and proposing an accessory structure
4/19/2022	Mark Wilkes	N/A	questions on garden shed regulations
4/19/2022	Johnathan Lorenz	Lukens Road	contractor for property owner discussing potential options for developing residential property
4/19/2022	Kyle Miller	N.A	questions on two properties, one he is potentially wanting to purchase and one he is the contractor for, all set, answered questions via email
4/20/2022	Sanjay	Ag	10 acre parcel for sale, wants to do 200 sq. ft. tiny cabins with no plumbing, sort of a campground but for personal use. Gave him regulations for campgrounds and went over what his potential options could be for this type of development

Manistee Township Zoning Contacts

Date	Name	Parcel #/Address	Action
4/20/2022	Casey Gillmore	N/A	questions on constructing a gambrel roof pole barn
4/22/2022	Anna Perterson	N/A	general zoning questions
4/25/2022	Gary	11-417-016-00 2035 Fifth St	wondering what the zoning district is for this property
4/26/2022	Jeremy Norquest	Pump Station?	potential buyer, wanted to make sure you can build on property, had to call back and figure out exactly where he was talking about, all set
4/27/2022	Elizabeth Nolan	N/A	sent in basic site plan, needs to know the required fee, sent info via email
4/28/2022	Gail Zajkowski	N/A	working on a land use app for a fence, needed to know requirements and had some questions on app
5/2/2022	Gail Zajkowski	N/A	wanted to see how long land use app would take, would be having family in town to help with construction of the fence
5/2/2022	Gail Drake	8620 Portage Point Drive	wondering what the requirements are for rebuilding on an old building site for a non-conforming structure. Sent her non-conformities section via email
5/3/2022	Anna Foster Smith	N/A	called with questions on land use app, all set
5/6/2022	Mike DeLeon	Commercial Dist	wanted to set up a meeting to discuss potential uses on property and how that fits with the zoning requirements, all set
5/9/2022	Russell Shappee	10672 Northwood Hwy	contractor needing land use application for construction of an addition on the existing dwelling
5/10/2022	Todd Mallison	N/A	needed expiration date for LUP issued last year
5/16/2022	Vicki Olsen - CBS Solar	10672 Northwood Hwy	called to let me know ground mount solar array install is finished
5/16/2022	Russell Shappee	10672 Northwood Hwy	calling to follow up on LUP and get an estimated time for completion
5/17/2022	Phil Szanto	2972 13 Mile Road	looking for a status updated on LUP, also had questions about contractors and what kind of foundation he could use, let him know this is building code. Also had questions on a potential lot line adjustment to gain 20' from his neighbor, let him know it appears that would be fine per zoning
5/18/2022	Jesse Warman	Avenue E	questions on a potential variance request, emailed him info after our phone conversation
5/18/2022	Tim Kresswell	"Onokama" Golf Course	called with questions on the golf course development that is actually in Manistee Township and the solar farm. Gave him the information I could and pointed him to Manistee Townships ZA
5/18/2022	Michael Johnshon	Portage Point	questions on if a particular parcel was buildable, had to call to get exact location. all set
5/25/2022	Jamel Alam	51-11-290-110-00	vacant land on fairview, want to get started on LUP and addressing, let him know what documentation would be required in order to process the LUP and address
5/26/2022	John Adams	51-11-290-110-00	working with Jamel on new home construction, some confusion on what would be required for a LUP and that a 3rd party wetland determination cannot serve as the required permit from EGLE. Gave him the number for point of contact at EGLE to initiate that process

Friendship Zoning Contacts

Date	Name	Parcel #/Address	Action
5/26/2022	Matt - Fineline Fencing	2942 Crescent Beach Road	wondering if a permit is required for a fence in the side/rear yard, sent info via email
5/26/2022	Shari Smith	2852 Portage Point Drive	working with Gene Stutzman for an addition on their home, wondering what is required for LIP. Let her know i would need a BPA from the Health Department and consultation with EGLE with wetlands shown
5/27/2022	Jacob	N/A	general zoning questions
5/31/2022	David Vegas - Wade Family	8793 Arborvite Road	needs to know if he needs to extend his permit and how long it is good for.
5/31/2022	Kevin Kane	N/A	questions on what is required for a notice of commencement. I let him know I was unsure of what this was but sounded like a building code questions and pointed him to the state building inspector
5/31/2022	Wendell Brooks	Second Ave	wondering if I can come out for site visit whenever i am in the field, let him know i would keep him informed of when i would be out that way
6/1/2022	N/A	N/A	received complaint regarding privacy fences that were suspected to have gone up without a land use permit, sent letter to potential violater with deadline to contact me within (14) to initiate discussion and potential enforcement.
6/1/2022	Becky Wethers	9079 Northwood Hwy	received notification that construction was commencing on property without a LUP, sent letter and Becky promptly contacted me letting me know there is no construction on property. Figured out it was a neighboring property who is under permit, all set
6/1/2022	Matt Stokes	Portage Point	Called to verify email was received, had been coresponding via phone and email
6/2/2022	Romero DeLaCruz	2765 11 Mile	looking to continue construction from their ZBA request and construct the detached garage. Wanted to make sure permit is still valid, all set since he renewed a few months ago
6/2/2022	Keaton Foster	Ag	had sent him a letter regarding the potential use of the property and that it may need a SUP. Determined it is a commercial kitchen and does need SUP. had some questions on what is required for the app and if he needs to provide drawings. Let him know it is not necessary since i will include a map and no new construction is proposed at this time.
6/2/2022	Wayne Miller	12467 Millers Northwood Mrkt	wanting to put up a temporary 10x20 structure that would be accessory to the market. Let him know this would require a land use permit
6/3/2022	Michele Wagner	11-290-367-26	recently received a fence permit, was wanting to get info on a potential encroaching structure on her property. Figured out it is the driveway and a garage that it has existed for sometime
6/6/2022	Alan Garbrecht	Avenue E	is looking for what permitting is required for enclosing his front porch, he is thinking he needs a variance, went over questions and process with him during phone conversation. emailed variance request form.
6/7/2022	Nancy Johnson	3972 Portage Point Dr	had sent a letter regarding construction without a permit, contractor said they didnt need a permit, said she would get app in ASAP

Community Zoning Contacts

Date	Name	Parcel #/Address	Action
6/8/2022	Michele Bueker	Memorial Drive	dropped off app for new home construction last week, wanted to follow up and make sure all info was included, all set
6/14/2022	Adam	W. Fairway	realtor looking for info on parcel for sale, questions on DNR owned lakefront, public access and building restrictions
6/15/2022	Shari Smith	2852 Portage Point Dr	received email from EGLE for this property, she wanted to confirm the email was received and had a couple questions on land use application
6/22/2022	Leanne Libel	11-290-319-00	vacant land, questions on setbacks, if they are required to hook up to sewer



APPLICATION FOR APPOINTMENT

Thank you for your interest in serving the community by volunteering for appointment to a committee. Please complete this application and provide the requested information in addition to any other information you think appropriate for the Township Board to consider. If possible, please plan on attending the Township Board meeting at which your appointment will be considered.

COMMITTEE APPLIED FOR:

- Board of Review
- Parks & Recreation Committee
- Harbor Commission
- Planning Commission
- Invasive Species Committee
- Zoning Board of Appeals

NAME: Justin Sedelmaier

ADDRESS: 10113 Ziehm Road
Bear Lake, MI 49614

PHONE: (760) 927-5740 Mobile Home Work

E-MAIL: j_sedelmaier@yahoo.com Personal Work

I want to volunteer for this position because:

I believe I bring a different set of views on our local parks and recreation because of being young
and involved in the school. I hope to bridge the gap between the school and the committee.

Please summarize any education, experience or background you think makes you a strong candidate to serve. Attach a resume and/or biography if available.

I am currently a sports coach, and booster club board member at the school. In the past I have

served on the PLA board and currently maintain the banners & light decorations for the PLA.

Having lived in southern California and on a Marine Corps base during my service also brings a

set of experiences from outside our community as to what our parks could be.

Feel free to attach any additional information that you think the Township Board may find helpful in making a decision about your appointment.



06/16/2022

Signature

Date

=====
Internal Use Only:

Date of Meeting _____

Appointed Term ending _____

Not Appointed

Onekama Township Parks and Recreation Committee

Monday, June 20, 2022 4:00PM Regular Meeting Minutes

Meeting called to order by Chairperson Michelle Ervin at 4:12 p.m.

Pledge of Allegiance

Attendance: Andrea Arthur, Bick Pratt, Paul Mueller, Al Taylor, Michelle Ervin, Gary Madden

Agenda: No changes to the agenda.

Public Comment: No comments

Minutes: Minutes of the Regular Committee Meeting of May 16, 2022: MOTION by Arthur, Second by Mueller to approve the minutes of the Regular Committee Meeting of May 16, 2022 as submitted. M/C

Correspondence: No correspondence.

Report of Sub-Committees: No reports

Old/Unfinished Business

- Parks Assistant Ad Hoc Committee: Mueller, Madden, Ervin to set a date for continued work in September.

New Business

- Election of Officers: MOTION by Ervin, second by Madden to elect Ervin as Chairperson and Secretary, Pratt as Vice-Chair. M/C. Taylor advised a request could be made for a paid Secretary. Ervin will follow up with Clerk.
- Change of Meeting Request: MOTION by Ervin, second by Madden to change meeting date to the first Friday of each month at 8:00 a.m pending approval by Clerk. M/C
- Parks Survey: Appx. 165 responses is small and not statistically significant. Feedback has been consistent over the years that people want more natural experiences versus development. Trails (walk and bike) and conservation are consistently top popularity. ADA compliant is good for many ages. Langland, North Point most visited.

- Surplus Parcel Inventory: Committee considered acreage, road access and parking, proximity to other parcels, potential uses for activity or experience, conservancy benefit for habitat (sanctuary or preserve). See attached list for recommendation.

Public Comment: none

Committee Member Comments: Mueller advised that the well pump tank at North Point was evaluated and “blown out” because the irrigation system and watering hose have not been working properly. Mueller consulted with Blackmore, a new tank may be necessary.

Meeting adjourned at 6:18 p.m.

ONEKAMA TOWNSHIP
PARKS AND RECREATION REGULAR MEETING
FRIDAY, JULY 1, 2022

Monday, June 20th Regular Meeting

- Call to Order:
- Pledge of Allegiance was said.
- Roll Call by Zoom: Andrea Arthur, Michelle Ervin, Gary Madden, Paul Mueller, Bick Pratt, Al Taylor
- Public Comment On Agenda Items: None
- Approval of Minutes:
- Correspondence: None
- Report of Sub-Committees: None
- Old/Unfinished Business:None
- New Business
 - WAAG Signage: Discussion about the two final companies and three bids. One from Midwest Signs, two from Johnson Signs (formerly Amor signs). Arthur motioned and Mueller seconded to accept the Flower Identifier Signs with Digital Print copy and Braille overlays with 84” green slotted U-post included and installation posts driven into ground. M/C
- Public Comment: None
- Committee Member Comments: None
- Adjournment: Ervin motioned Mueller second to adjourn at 8:37 AM M/C

Next meeting to be August 5 at 8:00AM in Onekama Township Hall.

Onekama Township Surplus Inventory

	Parcel #	Acres	Zoning	Recommendation	Acreage	Road Access and Parking	Adjacent to other parcels
1	011-011-00	33.80	Ag-2	Hold	Very large	Very Good-Paved road	Very Near 011-015-00
2	011-015-00	10.00	Ag-2	Hold	Large	Very Good-Paved road	Very Near 011-011-00
3	290-160-00	0.11	RR3	Release	Very Small	Poor-Road is very narrow track	No
4	290-233-00	2.97	RR4	Hold	Medium	Dirt road frontage	Adjacent to 290-238-00
5	290-237-00	0.23	RR5	Release	Very Small		No
6	290-238-00	3.70	RR6	Hold	Medium		Adjacent to 290-238-00
7	290-248-00	0.26	RR7	Release	Very Small		No
8	290-336-00	0.10	RR8	Release	Very Small		No
9	330-028-00	1.58	RR9	Release	Medium	Too Steep	Adjacent: 330-028-00, 330-030-00 & 330-031-00 &
10	330-030-00	0.95	RR10	Release	Medium	Too Steep	Adjacent: 330-028-00, 330-030-00 & 330-031-00 &
11	330-031-00	0.95	RR11	Release	Medium	Too Steep	Adjacent: 330-028-00, 330-030-00 & 330-031-00 &
12	370-146-00	1.15	RR12	Hold	Medium	No Parking, Good Road	Adjacent: 370-146-00 & 370-147-00
13	370-147-00	1.92	RR13	Hold	Medium	No Parking, Good Road	Adjacent: 370-146-00 & 370-147-00
14	No Parcel # Park	0.78	RR14	Release	Small		

	Potential activity or experience	Potential conservancy	Comment
1	Trails		
2	Trails		
3		Preserve (Limited improvements could be made)	
4		Preserve (Limited improvements could be made)	
5			
6			
7			
8			Ervin abstained
9	Nice view/picnic		This parcel would be desirable but the access does not appear to be public friendly.
10	Nice view/picnic		This parcel would be desirable but the access does not appear to be public friendly.
11	Nice view/picnic		This parcel would be desirable but the access does not appear to be public friendly.
12		Sanctuary (No development at all) Old cedar and hardwood forest	These parcels are across from a Lake Michigan Public Access
13		Sanctuary (No development at all) Old cedar and hardwood forest	These parcels are across from a Lake Michigan Public Access
14			Land locked, poor road access



JOHNSON SIGN CO.

JACKSON • 2240 Lansing Ave, Jackson, MI 49202
LANSING • 2900 Alpha Access St, Lansing, MI 48910
YPSILANTI • 663 S. Mansfield St, Ypsilanti, MI 48197
MANISTEE • 1965 Pine Creek Rd, Manistee, MI 49660

PROPOSAL

220084-01

Date: 06/27/2022
Expires: 07/12/2022
Drawing Numbers:

Project: North Point Park
8988 Greenway
Onkama, MI 49675

Client: Onkama Township
5435 Main St.
P.O. Box 458
Onkama, MI 49675

Contact: Michelle Ervin 248-318-8568 parks@onekamatwp.org

We are pleased to offer this proposal for the following services at the above location.

Project Description:

Item Total:

1. Furnish the Following:

A. Option 1: (20) Flower Identifier Signs with Digital Print copy and BRAILLE overlays
Includes 84" green slotted U-post
\$2,436.96

B. Option 2: (20) Flower Identifier ADA Signs with 2nd Surface graphics BRAILLE
Includes 84" green slotted U-post
\$5,986.18

C. Installation Option 1: (20) Posts driven into ground
\$772.49

D. Installation Option 2: (20) Posts installed with 6" Corex drain pipe sleeves and sand
\$1,290.37

Deposit Rate: 50%

Subtotal: \$0.00

Total: \$0.00

THIS PRICE DOES NOT INCLUDE ELECTRICAL RAN TO SIGN LOCATION, PERMITS OR TAX UNLESS SPECIFICALLY STATED.

WARRANTY: ONE YEAR FULL COVERAGE WARRANTY FOR PARTS AND LABOR FROM DATE OF INSTALLATION.

NOTE: WORK WILL NOT BEGIN UNTIL DOWN PAYMENT AND WRITTEN ACCEPTANCE IS RECEIVED. ANY ALTERATION FROM THE ABOVE SPECIFICATIONS INVOLVING EXTRA COSTS, WILL BE EXECUTED ONLY UPON WRITTEN ORDERS, AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE TO BE PAID BY

Salesperson: Tom Amor

Buyer _____ Seller _____



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THE CUSTOMER.

TERMS AND CONDITIONS

1. UPON DEFAULT IN THE PAYMENT OF ANY SUMS HEREIN AGREED, JOHNSON SIGN COMPANY MAY, AT ITS OPTION, DECLARE THE ENTIRE BALANCE PRICE FULLY DUE AND PAYABLE WITHOUT FURTHER NOTICE TO CUSTOMER; AND WHEN DECLARED, CUSTOMER AGREES TO PAY INTEREST ON SAID BALANCE, WHEN DECLARED DUE AT THE RATE OF 1.5% PER MONTH. CUSTOMER FURTHER AGREES TO PAY ALL REASONABLE COSTS OF COLLECTION OF SAID BALANCE INCURRED BY JOHNSON SIGN COMPANY, INCLUDING ATTORNEY'S FEES.
2. THE CUSTOMER IS RESPONSIBLE FOR SECURING NECESSARY PERMITS AND APPROVAL OF SIGN AND ATTACHMENT METHOD FROM BUILDING OWNER AND/OR LANDLORD WHOSE ACCEPTANCE/AGREEMENT IS REQUIRED IN ORDER TO INSTALL SAID SIGN(S).
3. BOTH PARTIES HERETO AGREE THAT THE TITLE TO SAID SIGN SHALL REMAIN WITH JOHNSON SIGN COMPANY UNTIL PAID FOR IN FULL BY CUSTOMER. IF CUSTOMER FAILS TO PAY REMAINING BALANCE WITHIN TERMS, JOHNSON SIGN COMPANY IS AUTHORIZED TO REMOVE SIGNS AND KEEP IN POSSESSION UNTIL CUSTOMER PAYS FULL BALANCE.
4. ALL TERMS AND CONDITIONS OF THIS CONTRACT SHALL BE BINDING UPON ANY SUCCESSORS, ASSIGNEES OR OTHER LEGAL REPRESENTATIVES OF THE RESPECTIVE PARTIES BUT NO ASSIGNMENT SHALL BE MADE BY THE CUSTOMER WITHOUT THE CONSENT IN WRITING OF THE COMPANY UNLESS FULL PAYMENT OF THE TOTAL CONSIDERATION HAS BEEN MADE.
5. WHEN EXCAVATION IS NECESSARY, JOHNSON SIGN COMPANY WILL CONTACT APPROPRIATE AGENCY TO LOCATE PUBLIC UTILITIES. LOCATION OF PRIVATE UTILITIES IS SOLE RESPONSIBILITY OF THE CUSTOMER. IN THE EVENT ROCK OR UNFORESEEN OBJECTS ARE ENCOUNTERED IN THE EXCAVATION PROCESS, TO THE POINT WHERE SPECIAL EQUIPMENT IS REQUIRED OR MOVING EXCAVATION LOCATION, ADDITIONAL MONIES MAY BE REQUIRED BY JOHNSON SIGN COMPANY.
6. JOHNSON SIGN COMPANY IS NOT RESPONSIBLE FOR UNFORESEEN STRUCTURE OR SUITABLE ACCESS BEHIND WALL. IT IS THE RESPONSIBILITY OF THE CUSTOMER TO PROVIDE ADEQUATE ACCESS BEHIND WALL AND LOCATE STRUCTURE SUCH STEEL BEAMS, ETC. IN THE EVENT THAT UNFORESEEN STRUCTURES ARE LOCATED BEHIND WALL OR INSUFFICIENT ACCESS IS SUPPLIED, ADDITIONAL MONIES MAY BE REQUIRED BY JOHNSON SIGN COMPANY.
7. JOHNSON SIGN COMPANY IS NOT RESPONSIBLE FOR DAMAGE OF SIGN CAUSED FROM NATURAL DISASTER, SEVERE WEATHER, VANDALISM, OR ACCIDENTS.
8. DUE TO UNAVAILABLE MATERIALS, JOHNSON SIGN COMPANY HAS THE RIGHT TO SUBSTITUTE MATERIALS WITH SIMILAR MATERIALS BASED ON AVAILABILITY.
9. SIGNS THAT WE REMOVE ARE EITHER SCRAPPED OR RECYCLED UNLESS SPECIFIED IN WRITING OR A STORAGE AGREEMENT HAS BEEN AGREED UPON BETWEEN JOHNSON SIGN COMPANY AND CUSTOMER.

Salesperson: Tom Amor

Buyer's Acceptance _____ Title _____ Date _____

Seller's Acceptance _____ Title _____ Date _____



MTA Dues Invoice
May 30, 2022

Michigan Townships Association
PO Box 80078
Lansing, MI 48908-0078

Due Date: **July 1, 2022**
Township ID: 42871
County: Manistee
ATTN: Michelle Johnson

Onekama Twp.
PO Box 458
Onekama, MI 49675-0458

IMPORTANT
*Please make a photocopy of this page
and send it with your check.*

Annual Dues

- 1. Your annual dues payment for July 1, 2021 to June 30, 2022 is:
- 2. Your Legal Defense Fund contribution for the year is (optional):

Your dues and LDF total:

Choose an Unlimited MTA Online Learning Subscription (optional)

All members of your township team, including volunteers, will have access to the courses included in the package you choose. Please see the enclosed flyer and the back of this page for more details.

- | | | | | |
|-------------------------|--|--------------------------------|---|---------------------------------|
| Please
Choose
One | <input type="checkbox"/> Premium Pass (ALL courses included)
<input type="checkbox"/> Plus Package
<input type="checkbox"/> Essentials Package | \$ 1,900
\$ 1,000
\$ 750 | Please enter the
selected package
PRICE here: | <input type="text" value="\$"/> |
|-------------------------|--|--------------------------------|---|---------------------------------|

Please total the green and gold boxes above and enter the amount enclosed:

Notes:

1. *Please make a photocopy of this page and send it with your check.*
2. *Your dues were calculated using method 2 as described on the reverse side of this sheet.*
3. *MTA Online subscription prices are discounted for 2022 - 2023 to help townships expand learning access.*
4. *MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.*
5. *If you have any questions, please email service@michigantownships.org or call us at (517) 321-6467.*



Thank you very much for supporting strong township government!

Our Online Course Subscription Makes Good Sense for Your Team

MTA's priorities include that all members of your township team and volunteers have affordable access to targeted training – led by township experts – at your convenience. Our online learning center features a wide variety of topics and our annual subscription packages offer a substantial cost savings. If you haven't already, we encourage you to use our FREE trial described here: <https://bit.ly/MTAfreetrial> Package details are at <https://www.michigantownships.org/mtaonline.asp>.

Key Advantages of MTA Online

- Continued development for elected and appointed officials, deputies, and volunteers – even new joiners whenever (and wherever!) they choose
- An economical way to now include those who may not have otherwise gone to classes
- Convenience of taking the courses 24 / 7 that you can pause, rewind and rewatch over again.

Each level offers access to qualifying courses in our new *Red Book Ready* learning series, but only the **Premium Level** includes nine of our Township Governance Academy courses, allowing everyone to make significant progress towards this distinctive township career achievement. In addition, **Premium Level subscribers also get free access to our live monthly webinar series, *Now You Know*, and a 20% discount off all education and events including next year's Annual Conference and Expo.**

Please see the enclosed promo flyer for all the details.

The other two subscriptions step down in price and what is included. Pricing is as follows:

Subscription	Pricing for access by ALL your township team	Estimated value if just <i>ONE</i> participant took the included courses separately
Premium	\$1,900	\$5,340
Plus	\$1,000	\$2,010
Essentials	\$ 750	\$1,350

Explanation of Dues Determination

Your dues were determined by the method number stated in the notes on your Dues Invoice:

1. Minimum dues of \$216 per year
2. Standard dues formula, which is calculated as:
 - 2021 Taxable Value (TV) x \$15.05 per million, PLUS
 - 2021 state shared revenues and city, village and township revenue sharing (CVTRS) x \$1.7376 per thousand
3. Graduated cap of \$6,653 (townships with TV of \$290-599 million)
4. Graduated cap of \$6,853 (TV of \$600-999 million)
5. Graduated cap of \$7,746 (TV greater than \$1 billion)
6. Otherwise, year on year increase capped at 10% above 2021-2022 dues



May 31, 2022

Dear Colleagues,

Your residents depended on your leadership during this past year of recovery and new challenges. MTA's mission is to help you deal with the good and the bad each year, and to speak with one voice on behalf of all our townships and your communities' needs. Your dues payment enables MTA to provide key services and resources to help you succeed:

- Respected and effective **advocates** in Lansing and Washington, DC
- Expert in-person **advice** and reference resources
- Affordable and thorough **education** on newly emerging and established topics
- Outstanding professional networking **events**, such as our 2022 in-person Annual Educational Conference & Expo, which this year included the Legislative Conference
- *Township Focus*, perhaps the **best local government magazine** of its type nationally

Every year, hundreds of new legislative bills emerge that impact township officials and your communities. Many are from special interest groups directly attacking our townships' best interests—often on matters of local authority. Can you imagine if our townships had no voice to counteract these threats? Your MTA Government Relations team typically stops or mitigates 95% of such harmful legislation. Proactively, they also work to successfully achieve objectives from the MTA Policy Platform. The dues also cover MTA's membership in our national association, NATaT. The NATaT team was directly responsible for getting us away from having limited "approved" purposes in the original American Rescue Plan Act rules to the much more flexible and useful "standard allowance" approach.

Nearly every township called or emailed our staff experts to get difficult questions answered. Others consulted with their peers on the *Community Connection* forum or read up on them in the MTA Answer Center. Soon we will roll out the new MTA website that will be even easier to navigate, will tie into our other online services better, and be easier to read across all your devices.

This spring, we celebrated the return of our in-person Annual Conference & Expo featuring more than 70 classes, inspirational main-stage sessions and amazing networking events. New this year, an online option allowed you to join live during the event or watch a recording at your convenience. Save the date for next year's event being held April 17-20 at the Grand Traverse Resort in Acme Township, near Traverse City. This year, we'll continue to bring you a wide range of live training courses from Assessing to Zoning around the state. Our Online Learning Center is filled with a wide variety of recorded webinars geared for every member your township team. Our annual subscription packages, *MTA Online*, offer a substantial savings and give access to your entire township team for one low price. See the enclosed flyer for more on this cost-effective program.

Over the coming year, the MTA Legal Defense Fund will continue to track and pursue cases with statewide importance to townships. Your township's contribution to the fund helps us defend and argue on behalf of townships' interests and to participate in major cases each year.

We thank you for supporting strong township government, for your own leadership and joining in MTA's collaborative work for Michigan and our future.

Sincerely,

Neil Sheridan

Neil Sheridan
Executive Director

Advancing local democracy by fostering township leadership and public policy essential for a strong and vibrant Michigan.



One subscription provides online learning for your entire township



MTA's Online Learning Center is home to a wide variety of recorded webinars designed with township officials in mind. From assessing to zoning, you're sure to find something for every member of your township team, at every stage in their public service career.

Our annual subscription packages allow you to unlock the savings in this extensive library. One subscription gives everyone on your township team (yes everyone!) access to all of the courses included in that package with no additional "per person" fees.

Three different levels allow you to choose which webinar package is the best fit your township:

The **Essentials** level includes **fourteen webinars** that cover the basics—what we consider essential topics—designed for all board members and required knowledge for all townships.

Step up to the **Plus** level to get access to **twenty-five webinars** that take you beyond the essentials, digging into planning and zoning topics, cemeteries and more. Your entire board, planning commissioners and zoning administrators can watch together (or separately) at no additional cost.

Upgrade to **Premium Pass** and get more than **90 webinars!** We'll throw in **FREE** access to our live monthly webinar series, **Now You Know** (featuring a new topic every month) AND our Township Governance Academy courses. But that's not all, you'll also get 20% off all upcoming—even in-person—training!

For a full list of what's included in each package, visit www.michigantownships.org/mtaonline.asp



Eliminate per person fees with MTA's annual subscription options. Everyone in your township can watch (and learn) together OR on their own!

Package rates are:

Essentials Package: \$750

Plus Package: \$1,000

Premium Package: \$1,900

To continue your subscription or begin subscribing today, simply check the box next to the package of your choice on the enclosed statement.

If your township is already a subscriber, thank you! We hope you will consider renewing or perhaps even upgrading to the next learning level. New classes have been added to **every** package. 5.5 additional hours of training was added to **Essentials**, 8 hours to the **Plus** package and seventy-five hours to **Premium Pass!**

Not yet a subscriber? What are you waiting for? Now is the perfect time to try it!

Individual webinars more your speed? Browse our online classrooms at <http://learn.michigantownships.org>