

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING**  
**WEDNESDAY, December 13, 2023, 4 P.M.**  
**AGENDA**

Join Zoom Meeting

<https://us06web.zoom.us/j/82869659087?pwd=TmZDUFlscUxYWjRVeng5cHNUS3dGQT09>

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

**MINUTES**

November 8, 2023 Regular Meeting Minutes

November 13, 2023 Special Meeting Minutes

**AMEND AGENDA**

**PUBLIC COMMENT**

**CLERK'S REPORT**

Revenue & Expense Reports, Trial Balance

**TREASURER'S REPORT**

Treasurer's Report

Cash & Investments, Investment Income, Balance Sheet

**COUNTY COMMISSIONERS**

Jeff Dontz

Janice McCraner

**ASSESSOR**

Molly Whetstone

**NEW BUSINESS**

Tax Allocation Board Letter

Township Committee/Commission Emails

BS & A

Property for Recycle

**UNFINISHED BUSINESS**

Ordinance 2010-1 ORV's - PH

Title Work for 5 Parcels

Phone System

By-Laws

**REPORTS OF BOARDS AND COMMITTEES:**

**FIRE**

Report

**HARBOR COMMISSION**

**PARKS & RECREATION**

Report

**PLANNING COMMISSION**

**ZONING**

Action Report

Enforcement Report

Onekama Township Zoning Ordinance

**ROADS**

Milarch Road Update?

**INVASIVE SPECIES**

**ZBA**

Applications

**PLA**

**RECYCLE**

**PUBLIC COMMENT**

**CORRESPONDENCE**

**BILLS TO BE PAID**

**ADJOURN**

**ONEKAMA TOWNSHIP  
REGULAR BOARD MEETING  
WEDNESDAY, NOVEMBER 8, 2023 at 4:00 PM**

Meeting called to order by Supervisor David Meister at 4:00 PM

Pledge of Allegiance

**ATTENDANCE:** Bob Blackmore, Al Taylor, Ed Bradford, Shelli Johnson and Meister.

**MINUTES:**

Board Meeting of October 11, 2023. **Motion** by Blackmore, Seconded by Taylor to approve the Minutes as presented for the Regular Board Meeting of October 11, 2023. M/C

Special Board Meeting of October 30, 2023. **Motion** by Blackmore, Seconded by Taylor to approve the Minutes as presented for the Special Board Meeting of October 30, 2023. M/C

**AMEND AGENDA:** Closed Session after New Business

**PUBLIC COMMENT:** None

**CLERK'S REPORT:** Johnson reported the Revenue and Expenses for the month, along with the Trial Balance. Consensus from the Board to allow Spicer to use the picture of the Kayak Launch in their calendar. Consensus of the Board to split the cost with the Fire Department for the purchase of a white board.

**TREASURER'S REPORT:** Bradford reported the cash balances and investment reports, along with the investments for the month.

**ASSESSOR:** Report from Meister. They are currently working on permits and rechecks. There is up to a 5% inflation rate multiplier increase on taxable value for 2024.

**FIRE:** Report by Chief Rob Johnson. October logged 22 runs for the month (2 M.A., 2 Lift Assists, 2 to Brown Township, 2 PI Accidents, 1 CPR). The Boat has been pulled and Onekama Marine has stored it in heated storage barns for us at no charge! Our Township/Fire property is attempting to get approval through the State of Michigan as a certified training facility for MEF (MFR) course. This will be scheduled in October 2024, 2 nights/week and 3-4 Saturdays. Manistee County is attempting to put together an All-County Ice Rescue Team. There will be a meeting on this in the near future.

**COUNTY COMMISSIONERS:**

Jeff Dontz: Dontz reported that Jack Loynes was appointed to the Centra Wellness Board. Hattie McElrath was appointed to the Department of Health and Human Services Board to a 3-year term. Manistee County Board of Canvassers appointed Richard Albee (D) and David Niedzielski (R) for a term expiring October 31, 2025. Rachel Nelson presented the 3<sup>rd</sup> Quarter Investment report and 2023 Foreclosures/Auction. Zoning Services Agreements with the Village of Eastlake and the Village of Onekama were approved. Seal coating in all of the parking lots of the County Courthouse/Government Center, Health Department/Planning, and Sheriff's

Office/Jail was approved. A Resolution was passed for the abandonment of the Lumley Drain District. Gabridge & Co's bid was accepted for auditing services (3-year contract).

Janice McCraner: Absent

**ZONING:** Katie Mehl (Interim Director) and Glenn Zaring (Code Enforcement Officer) addressed the Board regarding Code Enforcement and the procedure. Action report was received along with the Enforcement report.

Comment from resident regarding work on a paper platted road. The current Ordinance has a procedure on working (developing) a paper platted road. Discussion took place on this topic and Meister will get with Mehl and look at this area to make a determination on a potential violation. The Ordinance may need some clarification made to it.

## **NEW BUSINESS**

**ELECTIONS UPDATE:** Training for Election Inspectors will be held on Tuesday, November 14<sup>th</sup>. The County-Wide Agreement was in the packet for the Board's review.

**ORDINANCE 1020-1 ORV:** Johnson to send the Ordinance to Tom Grier for review.

**HUNTING ON TOWNSHIP PROPERTY: Motion** by Bradford, Seconded by Blackmore to NOT allow hunting of any type on Township Owned Property. M/C Signs need to be purchased and posted. This takes effect immediately.

**STR ENFORCEMENT:** Johnson stated that there are 2 individuals that have refused to take mailings and/or refused the enforcement penalty and registry. Each day they are not registered is a separate violation, according to the Ordinance. The next step will be taken with these individuals.

**TOWNSHIP HALL USE:** Johnson handed out a procedure to Board Members regarding use of the Township Hall and scheduling. Non-Township affiliated groups will be required to schedule usage on a month-by-month basis. Township affiliated groups will be required to schedule usage on a quarterly basis.

**BS & A:** Upgrade tabled until December.

**Motion** by Johnson, Seconded by Taylor to go into Closed Session to discuss the possible purchase, and the terms of purchase, of vacant property 51-11-250-001-00 for recycling and other purposes, wetland property, Short-Term Rental, and discussion to enforce consent judgement, using MCL 15.261 in accordance with "Open Meetings Act" Reason. M/C at 5:31 pm.

**Motion** by Johnson, Seconded by Blackmore to return to Regular Session. M/C at 6:09 pm

**Motion** by Johnson, Seconded by Bradford to authorize the Township Supervisor to negotiate a sale price and other terms of the purchase of the vacant property 51-11-250-001-00 and then to bring the proposed sale price, and other proposed terms of the sale, back to the Township Board for final approval.

**Motion** by Johnson, Seconded by Taylor to have Attorney Grier pursue to enforce the consent judgement. M/C

## **UNFINISHED BUSINESS**

**TITLE WORK FOR 5 PARCELS:** No discussion

**PHONE SYSTEM:** Bradford stated that it is in the process of getting the programming done.

## **REPORTS OF COMMITTEES AND COMMISSIONS:**

**HARBOR COMMISSION:** Report received from the Commission.

**PARKS & REC:** Report given by Bick Pratt. Minutes received from the latest meeting. **Motion** by Blackmore, Seconded by Bradford to approve Ric Alameddine to the Parks & Rec Committee per his application. M/C Consensus of the Township Board to go ahead with the invasive species issue at Carden Park.

**PLANNING COMMISSION:** Report received from Dave Wallace.

**ZBA:** Report received from Dave Wallace

**ROADS:** Update received from Blackmore. **Motion** by Blackmore, Seconded by Bradford to commit to the Milarch Road project for \$82,800, Onekama Township's share. Yeas 5, Nays 0  
M/C

**INVASIVE SPECIES:** Report given by Doug Barry. **Motion** by Taylor, Seconded by Blackmore to accept Tyler Dula to the Invasive Species Committee for a 3-year Term. M/C The EDRR (Early Detection Rapid Response) implementation has worked well thus far. The committee is quite pleased with it. The reporting and notification of high E-coli levels in the lake will be researched. How to notify the community is important.

**PLA:** Report given by Taylor. Directors were elected. Christmas in Onekama is on November 18<sup>th</sup>. A strategy session is in the works. What is the function of the PLA in the community?

**PUBLIC COMMENT:** None

**CORRESPONDENCE:** Two items received in the packet.

## **BILLS TO BE PAID:**

**Motion** by Blackmore, Seconded by Taylor to pay the incoming regular October Bills.  
M/C

**ADJOURNED AT 6:43 pm**

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Shelli Johnson, Clerk

**ONEKAMA TOWNSHIP  
REGULAR BOARD MEETING  
MONDAY, NOVEMBER 13, 2023 at 4:30 PM**

Meeting called to order by Supervisor David Meister at 4:30 PM

Pledge of Allegiance

**ATTENDANCE:** Bob Blackmore, Al Taylor, Ed Bradford, Shelli Johnson and Meister.

**AMEND AGENDA:** Add Township Property at 11 Mile

**PUBLIC COMMENT:** None

**PROPERTY PURCHASE: Motion** by Johnson, Seconded by Blackmore to go into Closed Session Regarding Property Purchase discussion, using MCL 15.261 in accordance with “Open Meetings Act” reason. M/C at 4:32 PM

**Motion** by Johnson, seconded by Blackmore to return to Regular Session of the meeting at 4:46 PM.

**Motion** by Johnson, Seconded by Blackmore to proceed with the Buy Sell Agreement with a 20 Business Day Extension, for \$80,000 plus splitting the closing cost on parcel 51-11-250-001-00. Yeas: 5, Nays: 0 M/C

**Motion** by Johnson, Seconded by Blackmore to accept the agreement for the Phase 1 Environmental Site Assessment in the amount of \$2,300 on parcel 51-11-250-001-00. Yeas: 5 Nays: 0 M/C

**Motion** by Johnson, Seconded by Taylor that the Township Board supports pursuing the land protection project with the Grand Traverse Regional Land Conservancy, subject to final written agreement. M/C

**PUBLIC COMMENT:** Comment received asking what the purpose of the proposed land acquisition is for? Answer: Proposed Recycle Bin location, DPW Building/Maintenance Building

**ADJOURNED AT 4:59 pm**

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Shelli Johnson, Clerk

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2023 NORM (ABNORM)	MONTH 11/30/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
101	TOWNSHIP BOARD	114,100.00	114,100.00	66,050.49	3,465.90	48,049.51	57.89
171	SUPERVISOR	27,750.00	27,750.00	13,303.01	1,565.07	14,446.99	47.94
215	CLERK	50,975.00	50,975.00	29,407.79	3,348.41	21,567.21	57.69
247	BOARD OF REVIEW	3,800.00	3,800.00	216.71	0.00	3,583.29	5.70
253	TREASURER	57,050.00	57,050.00	28,896.48	3,440.13	28,153.52	50.65
257	ASSESSOR	49,500.00	49,500.00	34,220.20	3,859.00	15,279.80	69.13
262	ELECTIONS	33,900.00	33,900.00	599.49	62.00	33,300.51	1.77
265	BUILDING & GROUNDS	83,960.00	83,960.00	79,219.83	1,311.31	4,740.17	94.35
266	ATTORNEY	35,000.00	35,000.00	6,321.00	1,848.00	28,679.00	18.06
330	LIQUOR LAW ENFORCEMENT	1,290.00	1,290.00	844.56	99.36	445.44	65.47
536	SANITARY SEWER	4,200.00	4,200.00	872.87	0.00	3,327.13	20.78
567	CEMETERY	17,600.00	17,600.00	3,260.00	500.00	14,340.00	18.52
701	PLANNING COMMISSION	20,860.00	20,860.00	5,474.93	2,024.08	15,385.07	26.25
702	ZONING	40,800.00	40,800.00	19,452.97	581.31	21,347.03	47.68
751	PARKS & RECREATION	150,585.00	150,585.00	51,248.46	3,107.85	99,336.54	34.03
Unclassified		691,370.00	691,370.00	339,388.79	25,212.42	351,981.21	49.09
Total Expenditure:		691,370.00	691,370.00	339,388.79	25,212.42	351,981.21	49.09
TOTAL EXPENDITURES		691,370.00	691,370.00	339,388.79	25,212.42	351,981.21	49.09
Fund 101 - GENERAL FUND:		691,370.00	691,370.00	339,388.79	25,212.42	351,981.21	49.09
TOTAL EXPENDITURES		691,370.00	691,370.00	339,388.79	25,212.42	351,981.21	49.09

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET	11/30/2023 NORM (ABNORM)	MONTH 11/30/23 INCR (DECR)	NORM	(ABNORM)	
Fund 204 - ROAD FUND								
Expenditures								
Account Type: Expenditure								
Unclassified								
000		385,000.00	385,000.00	22,301.22	0.00	362,698.78		5.79
Unclassified		385,000.00	385,000.00	22,301.22	0.00	362,698.78		5.79
Total Expenditure:		385,000.00	385,000.00	22,301.22	0.00	362,698.78		5.79
TOTAL EXPENDITURES		385,000.00	385,000.00	22,301.22	0.00	362,698.78		5.79
Fund 204 - ROAD FUND:								
TOTAL EXPENDITURES		385,000.00	385,000.00	22,301.22	0.00	362,698.78		5.79



PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2023 NORM (ABNORM)	MONTH 11/30/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		254,600.00	254,600.00	202,004.09	2,094.05	52,595.91	79.34
Unclassified		254,600.00	254,600.00	202,004.09	2,094.05	52,595.91	79.34
Total Expenditure:		254,600.00	254,600.00	202,004.09	2,094.05	52,595.91	79.34
TOTAL EXPENDITURES		254,600.00	254,600.00	202,004.09	2,094.05	52,595.91	79.34
Fund 206 - FIRE FUND:							
TOTAL EXPENDITURES		254,600.00	254,600.00	202,004.09	2,094.05	52,595.91	79.34

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	11/30/2023 NORM (ABNORM)	MONTH 11/30/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
Unclassified		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
Total Expenditure:		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
TOTAL EXPENDITURES		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES):							
TOTAL EXPENDITURES		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
TOTAL EXPENDITURES - ALL FUNDS		1,405,970.00	1,405,970.00	604,401.97	27,306.47	801,568.03	42.99

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	195,700.00	0.00	0.00	195,700.00	0.00
206-000-411.000	DELINQUENT PROPERTY TAXES	5,000.00	0.00	0.00	5,000.00	0.00
206-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
206-000-626.000	CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-626.001	FIRE AND RESCUE CHARGES	9,000.00	6,000.00	750.00	3,000.00	66.67
206-000-642.000	SALES	30,000.00	0.00	0.00	30,000.00	0.00
206-000-665.000	INTEREST INCOME	9,000.00	13,519.85	1,465.52	(4,519.85)	150.22
206-000-674.000	DONATIONS	1,500.00	100.00	0.00	1,400.00	6.67
206-000-675.000	LOCAL GRANTS	5,000.00	11,775.71	0.00	(6,775.71)	235.51
206-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00	0.00	0.00	0.00
206-000-684.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		255,200.00	31,395.56	2,215.52	223,804.44	12.30
TOTAL REVENUES		255,200.00	31,395.56	2,215.52	223,804.44	12.30
Expenditures						
Dept 000						
206-000-702.000	WAGES	45,000.00	27,122.31	2,945.10	17,877.69	60.27
206-000-715.000	SOCIAL SECURITY	3,500.00	2,074.77	225.30	1,425.23	59.28
206-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
206-000-727.000	SUPPLIES	10,000.00	24,798.25	(1,939.20)	(14,798.25)	247.98
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	12,000.00	7,532.88	0.00	4,467.12	62.77
206-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-803.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
206-000-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
206-000-880.000	ADVERTISING AND PROMOTION	500.00	0.00	0.00	500.00	0.00
206-000-920.000	UTILITIES	6,600.00	3,087.98	167.85	3,512.02	46.79
206-000-930.000	REPAIRS AND MAINTENANCE	10,000.00	2,616.70	570.00	7,383.30	26.17
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	30,000.00	7,675.20	125.00	22,324.80	25.58
206-000-940.000	RENT EXPENSE	0.00	0.00	0.00	0.00	0.00
206-000-955.000	OTHER EXPENSE	0.00	30.00	0.00	(30.00)	100.00
206-000-956.000	TRAINING & EDUCATION	2,500.00	0.00	0.00	2,500.00	0.00
206-000-957.000	MEMBERSHIP DUES	3,500.00	0.00	0.00	3,500.00	0.00
206-000-958.000	INSURANCE	21,000.00	3,024.00	0.00	17,976.00	14.40
206-000-971.000	CAPITAL OUTLAY	110,000.00	124,042.00	0.00	(14,042.00)	112.77
Total Dept 000		254,600.00	202,004.09	2,094.05	52,595.91	79.34
TOTAL EXPENDITURES		254,600.00	202,004.09	2,094.05	52,595.91	79.34
Fund 206 - FIRE FUND:						
TOTAL REVENUES		255,200.00	31,395.56	2,215.52	223,804.44	12.30
TOTAL EXPENDITURES		254,600.00	202,004.09	2,094.05	52,595.91	79.34
NET OF REVENUES & EXPENDITURES		600.00	(170,608.53)	121.47	171,208.53	18,434.76

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	279,900.00	0.00	0.00	279,900.00	0.00
101-000-411.000	DELINQUENT PROPERTY TAXES	7,200.00	8,840.51	0.00	(1,640.51)	122.78
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	77,700.00	63,345.24	262.95	14,354.76	81.53
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000.00	0.00	0.00	8,000.00	0.00
101-000-451.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	5,000.00	6,900.00	0.00	(1,900.00)	138.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	15,000.00	15,430.00	2,010.00	(430.00)	102.87
101-000-479.000	VARIANCE AND APPEALS	3,000.00	1,500.00	1,500.00	1,500.00	50.00
101-000-480.000	CEMETERY FEES	500.00	0.00	0.00	500.00	0.00
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-528.000	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-000-540.000	STATE GRANTS	75,900.00	68,310.00	0.00	7,590.00	90.00
101-000-541.000	LIQUOR LICENSE REVENUE	1,200.00	727.65	0.00	472.35	60.64
101-000-542.000	METRO ACT REVENUE	5,000.00	5,664.28	0.00	(664.28)	113.29
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	800.00	100.74	0.00	699.26	12.59
101-000-574.000	STATE REVENUE SHARING	105,000.00	66,251.00	18,894.00	38,749.00	63.10
101-000-626.000	CHARGE FOR SERVICES	100.00	580.80	0.00	(480.80)	580.80
101-000-642.000	SALES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	20,000.00	30,146.26	3,919.60	(10,146.26)	150.73
101-000-667.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
101-000-668.000	ROYALTIES	1,800.00	1,225.82	0.00	574.18	68.10
101-000-674.000	DONATIONS	1,000.00	500.00	0.00	500.00	50.00
101-000-675.000	LOCAL GRANTS	5,000.00	4,885.00	0.00	115.00	97.70
101-000-676.000	REIMBURSEMENT TO TWP	3,500.00	58.46	0.00	3,441.54	1.67
101-000-684.000	OTHER REVENUE	1,500.00	682.03	50.00	817.97	45.47
101-000-693.000	SALE OF FIXED ASSETS	70,000.00	14,521.00	0.00	55,479.00	20.74
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		687,100.00	289,668.79	26,636.55	397,431.21	42.16
TOTAL REVENUES		687,100.00	289,668.79	26,636.55	397,431.21	42.16
Expenditures						
Dept 000						
101-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	WAGES	24,000.00	12,411.18	1,453.08	11,588.82	51.71
101-101-715.000	SOCIAL SECURITY	1,800.00	949.47	111.17	850.53	52.75
101-101-727.000	SUPPLIES	8,000.00	10,436.97	728.07	(2,436.97)	130.46
101-101-801.000	PROFESSIONAL SERVICES	35,000.00	18,310.00	0.00	16,690.00	52.31
101-101-802.000	CONTRACTUAL SERVICES	11,500.00	8,948.10	0.00	2,551.90	77.81
101-101-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PUBLISHING	5,000.00	1,217.85	322.50	3,782.15	24.36
101-101-921.000	LIGHTING	5,500.00	3,944.12	498.63	1,555.88	71.71
101-101-930.000	REPAIRS AND MAINTENANCE	300.00	524.00	0.00	(224.00)	174.67
101-101-955.000	OTHER EXPENSE	7,000.00	565.71	352.45	6,434.29	8.08
101-101-956.000	TRAINING & EDUCATION	2,000.00	18.00	0.00	1,982.00	0.90
101-101-957.000	MEMBERSHIP DUES	3,500.00	3,543.09	0.00	(43.09)	101.23
101-101-958.000	INSURANCE	5,000.00	4,532.00	0.00	468.00	90.64

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-971.000	CAPITAL OUTLAY	5,000.00	650.00	0.00	4,350.00	13.00
101-101-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		114,100.00	66,050.49	3,465.90	48,049.51	57.89
Dept 171 - SUPERVISOR						
101-171-702.000	WAGES	23,900.00	12,357.64	1,453.84	11,542.36	51.71
101-171-715.000	SOCIAL SECURITY	1,850.00	945.37	111.23	904.63	51.10
101-171-727.000	SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-171-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 171 - SUPERVISOR		27,750.00	13,303.01	1,565.07	14,446.99	47.94
Dept 215 - CLERK						
101-215-702.000	WAGES	42,175.00	26,451.21	3,110.46	15,723.79	62.72
101-215-715.000	SOCIAL SECURITY	3,650.00	2,009.07	237.95	1,640.93	55.04
101-215-727.000	SUPPLIES	4,000.00	859.63	0.00	3,140.37	21.49
101-215-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-215-860.000	MILEAGE	500.00	62.88	0.00	437.12	12.58
101-215-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-215-956.000	TRAINING & EDUCATION	500.00	25.00	0.00	475.00	5.00
101-215-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-215-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		50,975.00	29,407.79	3,348.41	21,567.21	57.69
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	2,500.00	180.00	0.00	2,320.00	7.20
101-247-715.000	SOCIAL SECURITY	200.00	13.78	0.00	186.22	6.89
101-247-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-247-860.000	MILEAGE	100.00	22.93	0.00	77.07	22.93
101-247-900.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-247-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-247-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		3,800.00	216.71	0.00	3,583.29	5.70
Dept 253 - TREASURER						
101-253-702.000	WAGES	40,000.00	25,408.42	2,963.43	14,591.58	63.52
101-253-715.000	SOCIAL SECURITY	3,000.00	1,943.74	226.70	1,056.26	64.79
101-253-727.000	SUPPLIES	1,200.00	759.23	250.00	440.77	63.27
101-253-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-253-802.000	CONTRACTUAL SERVICES	12,000.00	785.09	0.00	11,214.91	6.54
101-253-860.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-253-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-253-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-253-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 253 - TREASURER		57,050.00	28,896.48	3,440.13	28,153.52	50.65
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-257-727.000	SUPPLIES	1,000.00	833.00	0.00	167.00	83.30
101-257-802.000	CONTRACTUAL SERVICES	48,500.00	33,387.20	3,859.00	15,112.80	68.84
101-257-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-257-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-257-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-257-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		49,500.00	34,220.20	3,859.00	15,279.80	69.13
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	20,000.00	0.00	0.00	20,000.00	0.00
101-262-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-262-727.000	SUPPLIES	10,000.00	599.49	62.00	9,400.51	5.99
101-262-802.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
101-262-860.000	MILEAGE	100.00	0.00	0.00	100.00	0.00
101-262-900.000	PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-262-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-262-956.000	TRAINING & EDUCATION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 262 - ELECTIONS		33,900.00	599.49	62.00	33,300.51	1.77
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	6,000.00	2,587.20	361.20	3,412.80	43.12
101-265-715.000	SOCIAL SECURITY	460.00	197.91	27.63	262.09	43.02
101-265-727.000	SUPPLIES	13,000.00	432.01	148.23	12,567.99	3.32
101-265-802.000	CONTRACTUAL SERVICES	20,000.00	10,545.85	721.15	9,454.15	52.73
101-265-920.000	UTILITIES	9,000.00	5,983.20	53.10	3,016.80	66.48
101-265-930.000	REPAIRS AND MAINTENANCE	23,000.00	2,807.66	0.00	20,192.34	12.21
101-265-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-265-958.000	INSURANCE	12,000.00	0.00	0.00	12,000.00	0.00
101-265-971.000	CAPITAL OUTLAY	0.00	56,666.00	0.00	(56,666.00)	100.00
Total Dept 265 - BUILDING & GROUNDS		83,960.00	79,219.83	1,311.31	4,740.17	94.35
Dept 266 - ATTORNEY						
101-266-803.000	ATTORNEY	35,000.00	6,321.00	1,848.00	28,679.00	18.06
Total Dept 266 - ATTORNEY		35,000.00	6,321.00	1,848.00	28,679.00	18.06
Dept 330 - LIQUOR LAW ENFORCEMENT						
101-330-702.000	WAGES	1,200.00	784.55	92.30	415.45	65.38
101-330-715.000	SOCIAL SECURITY	90.00	60.01	7.06	29.99	66.68
101-330-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-330-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 330 - LIQUOR LAW ENFORCEMENT		1,290.00	844.56	99.36	445.44	65.47
Dept 536 - SANITARY SEWER						
101-536-801.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-536-802.000	CONTRACTUAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
101-536-955.000	OTHER EXPENSE	1,000.00	872.87	0.00	127.13	87.29
Total Dept 536 - SANITARY SEWER		4,200.00	872.87	0.00	3,327.13	20.78
Dept 567 - CEMETERY						
101-567-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-567-727.000	SUPPLIES	600.00	310.00	0.00	290.00	51.67
101-567-802.000	CONTRACTUAL SERVICES	15,000.00	2,950.00	500.00	12,050.00	19.67
101-567-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-567-930.000	REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-567-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-567-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-567-957.000	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00
101-567-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 567 - CEMETERY		17,600.00	3,260.00	500.00	14,340.00	18.52
Dept 701 - PLANNING COMMISSION						
101-701-702.000	WAGES	6,000.00	3,208.76	230.00	2,791.24	53.48
101-701-715.000	SOCIAL SECURITY	460.00	224.93	17.59	235.07	48.90
101-701-727.000	SUPPLIES	2,200.00	71.25	0.00	2,128.75	3.24
101-701-801.000	PROFESSIONAL SERVICES	7,000.00	1,776.49	1,776.49	5,223.51	25.38
101-701-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-701-900.000	PUBLISHING	4,000.00	193.50	0.00	3,806.50	4.84
101-701-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-701-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
101-701-957.000	MEMBERSHIP DUES	700.00	0.00	0.00	700.00	0.00
Total Dept 701 - PLANNING COMMISSION		20,860.00	5,474.93	2,024.08	15,385.07	26.25
Dept 702 - ZONING						
101-702-702.000	WAGES	1,300.00	600.00	540.00	700.00	46.15
101-702-715.000	SOCIAL SECURITY	0.00	45.90	41.31	(45.90)	100.00
101-702-727.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-702-802.000	CONTRACTUAL SERVICES	38,000.00	18,807.07	0.00	19,192.93	49.49
101-702-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-702-900.000	PUBLISHING	1,200.00	0.00	0.00	1,200.00	0.00
101-702-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-702-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
Total Dept 702 - ZONING		40,800.00	19,452.97	581.31	21,347.03	47.68
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES	0.00	6,710.00	170.00	(6,710.00)	100.00
101-751-715.000	SOCIAL SECURITY	0.00	513.30	13.01	(513.30)	100.00
101-751-727.000	SUPPLIES	11,085.00	7,990.81	0.00	3,094.19	72.09

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-751-801.000	PROFESSIONAL SERVICES	16,500.00	0.00	0.00	16,500.00	0.00
101-751-802.000	CONTRACTUAL SERVICES	24,000.00	22,685.39	810.00	1,314.61	94.52
101-751-920.000	UTILITIES	1,000.00	2,222.06	465.50	(1,222.06)	222.21
101-751-921.000	LIGHTING	500.00	268.70	29.34	231.30	53.74
101-751-930.000	REPAIRS AND MAINTENANCE	20,500.00	10,858.20	1,620.00	9,641.80	52.97
101-751-955.000	OTHER EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101-751-971.000	CAPITAL OUTLAY	76,000.00	0.00	0.00	76,000.00	0.00
Total Dept 751 - PARKS & RECREATION		150,585.00	51,248.46	3,107.85	99,336.54	34.03
Dept 880 - INVASIVE SPECIES						
101-880-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-880-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 880 - INVASIVE SPECIES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		691,370.00	339,388.79	25,212.42	351,981.21	49.09
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		687,100.00	289,668.79	26,636.55	397,431.21	42.16
TOTAL EXPENDITURES		691,370.00	339,388.79	25,212.42	351,981.21	49.09
NET OF REVENUES & EXPENDITURES		(4,270.00)	(49,720.00)	1,424.13	45,450.00	1,164.40



GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	15,652.45	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56	
220-000-214.101	DUE TO GENERAL FUND		10,000.00
220-000-390.000	FUND BALANCE		49,496.01
220-000-665.000	INTEREST INCOME		10.87
220-000-802.000	CONTRACTUAL SERVICES	40,707.87	
Total Dept 000		59,506.88	59,506.88
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)		59,506.88	59,506.88

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 000			
101-000-001.000	CASH	47,205.23	
101-000-001.001	CASH - ESCROW	19,499.28	
101-000-005.000	CASH - MICHIGAN CLASS	861,503.14	
101-000-078.000	DUE FROM STATE	4,020.42	
101-000-084.206	DUE FROM FIRE FUND	57,846.01	
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	10,000.00	
101-000-123.000	PREPAID EXPENDITURES	5,458.50	
101-000-200.000	FUNDS HELD IN ESCROW		19,499.28
101-000-202.000	ACCOUNTS PAYABLE		19,515.91
101-000-214.000	DUE TO OTHER FUNDS		14,828.01
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	1,367.63	
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD	2,899.48	
101-000-229.002	DUE TO FEDERAL - FICA		6,326.18
101-000-231.000	DUE TO STATE - SUTA	1.04	
101-000-390.000	FUND BALANCE		999,351.35
101-000-411.000	DELINQUENT PROPERTY TAXES		8,840.51
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE		63,345.24
101-000-476.000	BUSINESS LICENSE AND PERMITS		6,900.00
101-000-478.000	LAND AND SPECIAL USE PERMITS		15,430.00
101-000-479.000	VARIANCE AND APPEALS		1,500.00
101-000-540.000	STATE GRANTS		68,310.00
101-000-541.000	LIQUOR LICENSE REVENUE		727.65
101-000-542.000	METRO ACT REVENUE		5,664.28
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY		100.74
101-000-574.000	STATE REVENUE SHARING		66,251.00
101-000-626.000	CHARGE FOR SERVICES		580.80
101-000-665.000	INTEREST INCOME		30,146.26
101-000-668.000	ROYALTIES		1,225.82
101-000-674.000	DONATIONS		500.00
101-000-675.000	LOCAL GRANTS		4,885.00
101-000-676.000	REIMBURSEMENT TO TWP		58.46
101-000-684.000	OTHER REVENUE		682.03
101-000-693.000	SALE OF FIXED ASSETS		14,521.00
Total Dept 000		1,009,800.73	1,349,189.52
Dept 101 - TOWNSHIP BOARD			
101-101-702.000	WAGES	12,411.18	
101-101-715.000	SOCIAL SECURITY	949.47	
101-101-727.000	SUPPLIES	10,436.97	
101-101-801.000	PROFESSIONAL SERVICES	18,310.00	
101-101-802.000	CONTRACTUAL SERVICES	8,948.10	
101-101-900.000	PUBLISHING	1,217.85	
101-101-921.000	LIGHTING	3,944.12	
101-101-930.000	REPAIRS AND MAINTENANCE	524.00	
101-101-955.000	OTHER EXPENSE	565.71	
101-101-956.000	TRAINING & EDUCATION	18.00	
101-101-957.000	MEMBERSHIP DUES	3,543.09	
101-101-958.000	INSURANCE	4,532.00	
101-101-971.000	CAPITAL OUTLAY	650.00	
Total Dept 101 - TOWNSHIP BOARD		66,050.49	0.00
Dept 171 - SUPERVISOR			
101-171-702.000	WAGES	12,357.64	
101-171-715.000	SOCIAL SECURITY	945.37	
Total Dept 171 - SUPERVISOR		13,303.01	0.00
Dept 215 - CLERK			
101-215-702.000	WAGES	26,451.21	
101-215-715.000	SOCIAL SECURITY	2,009.07	
101-215-727.000	SUPPLIES	859.63	
101-215-860.000	MILEAGE	62.88	
101-215-956.000	TRAINING & EDUCATION	25.00	
Total Dept 215 - CLERK		29,407.79	0.00
Dept 247 - BOARD OF REVIEW			
101-247-702.000	WAGES	180.00	
101-247-715.000	SOCIAL SECURITY	13.78	
101-247-860.000	MILEAGE	22.93	

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Total Dept 247 - BOARD OF REVIEW		216.71	0.00
Dept 253 - TREASURER			
101-253-702.000	WAGES	25,408.42	
101-253-715.000	SOCIAL SECURITY	1,943.74	
101-253-727.000	SUPPLIES	759.23	
101-253-802.000	CONTRACTUAL SERVICES	785.09	
Total Dept 253 - TREASURER		28,896.48	0.00
Dept 257 - ASSESSOR			
101-257-727.000	SUPPLIES	833.00	
101-257-802.000	CONTRACTUAL SERVICES	33,387.20	
Total Dept 257 - ASSESSOR		34,220.20	0.00
Dept 262 - ELECTIONS			
101-262-727.000	SUPPLIES	599.49	
Total Dept 262 - ELECTIONS		599.49	0.00
Dept 265 - BUILDING & GROUNDS			
101-265-702.000	WAGES	2,587.20	
101-265-715.000	SOCIAL SECURITY	197.91	
101-265-727.000	SUPPLIES	432.01	
101-265-802.000	CONTRACTUAL SERVICES	10,545.85	
101-265-920.000	UTILITIES	5,983.20	
101-265-930.000	REPAIRS AND MAINTENANCE	2,807.66	
101-265-971.000	CAPITAL OUTLAY	56,666.00	
Total Dept 265 - BUILDING & GROUNDS		79,219.83	0.00
Dept 266 - ATTORNEY			
101-266-803.000	ATTORNEY	6,321.00	
Total Dept 266 - ATTORNEY		6,321.00	0.00
Dept 330 - LIQUOR LAW ENFORCEMENT			
101-330-702.000	WAGES	784.55	
101-330-715.000	SOCIAL SECURITY	60.01	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		844.56	0.00
Dept 536 - SANITARY SEWER			
101-536-955.000	OTHER EXPENSE	872.87	
Total Dept 536 - SANITARY SEWER		872.87	0.00
Dept 567 - CEMETERY			
101-567-727.000	SUPPLIES	310.00	
101-567-802.000	CONTRACTUAL SERVICES	2,950.00	
Total Dept 567 - CEMETERY		3,260.00	0.00
Dept 701 - PLANNING COMMISSION			
101-701-702.000	WAGES	3,208.76	
101-701-715.000	SOCIAL SECURITY	224.93	
101-701-727.000	SUPPLIES	71.25	
101-701-801.000	PROFESSIONAL SERVICES	1,776.49	
101-701-900.000	PUBLISHING	193.50	
Total Dept 701 - PLANNING COMMISSION		5,474.93	0.00
Dept 702 - ZONING			
101-702-702.000	WAGES	600.00	
101-702-715.000	SOCIAL SECURITY	45.90	
101-702-802.000	CONTRACTUAL SERVICES	18,807.07	
Total Dept 702 - ZONING		19,452.97	0.00

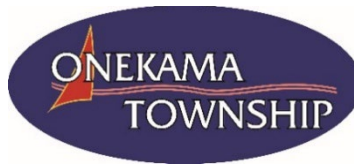
GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 751 - PARKS & RECREATION			
101-751-702.000	WAGES	6,710.00	
101-751-715.000	SOCIAL SECURITY	513.30	
101-751-727.000	SUPPLIES	7,990.81	
101-751-802.000	CONTRACTUAL SERVICES	22,685.39	
101-751-920.000	UTILITIES	2,222.06	
101-751-921.000	LIGHTING	268.70	
101-751-930.000	REPAIRS AND MAINTENANCE	10,858.20	
Total Dept 751 - PARKS & RECREATION		51,248.46	0.00
Total Fund 101 - GENERAL FUND		1,349,189.52	1,349,189.52

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 204 - ROAD FUND			
Dept 000			
204-000-001.000	CASH	144,380.95	
204-000-005.000	CASH - MICHIGAN CLASS	525,653.26	
204-000-020.000	PROPERTY TAXES RECEIVABLE	5,856.40	
204-000-390.000	FUND BALANCE		679,747.83
204-000-665.000	INTEREST INCOME		18,444.00
204-000-727.000	SUPPLIES	145.00	
204-000-930.000	REPAIRS AND MAINTENANCE	22,156.22	
Total Dept 000		698,191.83	698,191.83
Total Fund 204 - ROAD FUND		698,191.83	698,191.83

PERIOD ENDING 11/30/2023

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
Dept 000			
206-000-001.000	CASH	108,600.05	
206-000-005.000	CASH - MICHIGAN CLASS	321,373.64	
206-000-020.000	PROPERTY TAXES RECEIVABLE	5,825.05	
206-000-123.000	PREPAID EXPENDITURES	9,593.98	
206-000-202.000	ACCOUNTS PAYABLE		650.73
206-000-214.101	DUE TO GENERAL FUND		56,977.82
206-000-390.000	FUND BALANCE		558,372.70
206-000-626.001	FIRE AND RESCUE CHARGES		6,000.00
206-000-665.000	INTEREST INCOME		13,519.85
206-000-674.000	DONATIONS		100.00
206-000-675.000	LOCAL GRANTS		11,775.71
206-000-702.000	WAGES	27,122.31	
206-000-715.000	SOCIAL SECURITY	2,074.77	
206-000-727.000	SUPPLIES	24,798.25	
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	7,532.88	
206-000-920.000	UTILITIES	3,087.98	
206-000-930.000	REPAIRS AND MAINTENANCE	2,616.70	
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	7,675.20	
206-000-955.000	OTHER EXPENSE	30.00	
206-000-958.000	INSURANCE	3,024.00	
206-000-971.000	CAPITAL OUTLAY	124,042.00	
Total Dept 000		647,396.81	647,396.81
Total Fund 206 - FIRE FUND		647,396.81	647,396.81

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	15,652.45	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56	
220-000-214.101	DUE TO GENERAL FUND		10,000.00
220-000-390.000	FUND BALANCE		49,496.01
220-000-665.000	INTEREST INCOME		10.87
220-000-802.000	CONTRACTUAL SERVICES	40,707.87	
Total Dept 000		59,506.88	59,506.88
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)		59,506.88	59,506.88
Total - All Funds:		2,754,285.04	2,754,285.04



**Memo to:** Township Board  
**From:** Ed Bradford, Treasurer  
**Subject:** November 2023 Treasurer Report  
**Date:** December 6, 2023

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### **Cash Balances**

I have included a cash and investment report in the packet for your review and information. Cash and investments total \$2,051,650.

### **Balance Sheet**

I have included a balance sheet in the packet for your review and information. We are still working with the CPA to get the correct YE entries for the general fund.

### **Investments**

I have included an investment income report in the packet for your review and information. Total investment earnings for the month were \$7,781. The recent daily yield on invested funds is 5.57% as of December 5.

### **Revenues**

Revenues are included in the Clerk's Revenue & Expense Report. Total revenue for the month was \$31,248.

### **Property Taxes**

I have included the property tax collection report for the summer and winter 2023 taxes. Due date for summer taxes was September 14. Most summer taxes have been collected. The 2023 winter taxes have been mailed and payments are coming in.

### **Credit Card Payments**

Point & Pay onboarding is underway.

### **Phone System**

Phone system has been tested. Cutover to the new service is scheduled for December 12. Staff training is ongoing.

### **BS&A Cloud Upgrade**

This will be on the agenda. I support this upgrade.



CASH SUMMARY BY ACCOUNT FOR ONEKAMA TOWNSHIP  
 FROM 11/01/2023 TO 11/30/2023  
 FUND: 101 204 206 220 703  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 11/01/2023	Total Debits	Total Credits	Ending Balance 11/30/2023
Fund 101	GENERAL FUND				
001.000	CASH	49,787.33	22,720.29	25,302.39	47,205.23
001.001	CASH - ESCROW	19,499.28	0.00	0.00	19,499.28
005.000	CASH - MICHIGAN CLASS	857,586.88	3,916.26	0.00	861,503.14
	GENERAL FUND	<u>926,873.49</u>	<u>26,636.55</u>	<u>25,302.39</u>	<u>928,207.65</u>
Fund 204	ROAD FUND				
001.000	CASH	144,375.01	5.94	0.00	144,380.95
005.000	CASH - MICHIGAN CLASS	523,263.73	2,389.53	0.00	525,653.26
	ROAD FUND	<u>667,638.74</u>	<u>2,395.47</u>	<u>0.00</u>	<u>670,034.21</u>
Fund 206	FIRE FUND				
001.000	CASH	109,220.25	2,729.93	3,350.13	108,600.05
005.000	CASH - MICHIGAN CLASS	319,912.73	1,460.91	0.00	321,373.64
	FIRE FUND	<u>429,132.98</u>	<u>4,190.84</u>	<u>3,350.13</u>	<u>429,973.69</u>
Fund 220	LAKE IMPROVEMENT FUND (INVASIVE SPECIES)				
001.005	CASH	15,651.81	0.64	0.00	15,652.45
Fund 703	TAX FUND				
001.000	CASH	28,362.85	7,781.97	28,362.85	7,781.97
	TOTAL - ALL FUNDS	<u>2,067,659.87</u>	<u>41,005.47</u>	<u>57,015.37</u>	<u>2,051,649.97</u>

REVENUE AND EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
101-000-665.000	INTEREST INCOME	20,000.00	30,146.26	3,919.60	(10,146.26)	150.73
204-000-665.000	INTEREST INCOME	10,000.00	18,444.00	2,395.47	(8,444.00)	184.44
206-000-665.000	INTEREST INCOME	9,000.00	13,519.85	1,465.52	(4,519.85)	150.22
220-000-665.000	INTEREST INCOME	500.00	10.87	0.64	489.13	2.17
TOTAL REVENUES - ALL FUNDS		39,500.00	62,120.98	7,781.23	(22,620.98)	157.27
TOTAL EXPENDITURES - ALL FUNDS		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		39,500.00	62,120.98	7,781.23	(22,620.98)	157.27

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH	47,205.23
101-000-001.001	CASH - ESCROW	19,499.28
101-000-002.000	CASH - MM	0.00
101-000-003.000	CASH - CD'S	0.00
101-000-005.000	CASH - MICHIGAN CLASS	861,503.14
101-000-020.000	PROPERTY TAXES RECEIVABLE	0.00
101-000-040.000	ACCOUNTS RECEIVABLE	0.00
101-000-078.000	DUE FROM STATE	4,020.42
101-000-081.000	DUE FROM OTHER GOVERNMENT	0.00
101-000-084.204	DUE FROM ROAD FUND	0.00
101-000-084.206	DUE FROM FIRE FUND	57,846.01
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	10,000.00
101-000-084.703	DUE FROM TAX COLLECTION	0.00
101-000-123.000	PREPAID EXPENDITURES	5,458.50
<b>Total Assets</b>		<b>1,005,532.58</b>
*** Liabilities ***		
101-000-200.000	FUNDS HELD IN ESCROW	19,499.28
101-000-202.000	ACCOUNTS PAYABLE	19,515.91
101-000-214.000	DUE TO OTHER FUNDS	14,828.01
101-000-214.202	DUE TO ROAD FUND	0.00
101-000-214.206	DUE TO FIRE FUND	0.00
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	(1,367.63)
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD	(2,899.48)
101-000-229.002	DUE TO FEDERAL - FICA	6,326.18
101-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
101-000-231.000	DUE TO STATE - SUTA	(1.04)
101-000-257.000	ACCRUED WAGES PAYABLE	0.00
101-000-339.000	UNEARNED REVENUE	0.00
<b>Total Liabilities</b>		<b>55,901.23</b>
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	999,351.35
<b>Total Fund Balance</b>		<b>999,351.35</b>
<b>Beginning Fund Balance</b>		<b>999,351.35</b>
<b>Net of Revenues VS Expenditures</b>		<b>(49,720.00)</b>
<b>Fund Balance Adjustments</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>949,631.35</b>
<b>Total Liabilities And Fund Balance</b>		<b>1,005,532.58</b>

Fund 204 ROAD FUND

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH	144,380.95
204-000-005.000	CASH - MICHIGAN CLASS	525,653.26
204-000-020.000	PROPERTY TAXES RECEIVABLE	5,856.40
204-000-084.101	DUE FROM GENERAL FUND	0.00
<b>Total Assets</b>		<b>675,890.61</b>
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	0.00
204-000-214.101	DUE TO GENERAL FUND	0.00
<b>Total Liabilities</b>		<b>0.00</b>
*** Fund Balance ***		
204-000-390.000	FUND BALANCE	679,747.83
<b>Total Fund Balance</b>		<b>679,747.83</b>
<b>Beginning Fund Balance</b>		<b>679,747.83</b>
<b>Net of Revenues VS Expenditures</b>		<b>(3,857.22)</b>
<b>Ending Fund Balance</b>		<b>675,890.61</b>
<b>Total Liabilities And Fund Balance</b>		<b>675,890.61</b>

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH	108,600.05
206-000-002.000	CASH - MM	0.00
206-000-005.000	CASH - MICHIGAN CLASS	321,373.64
206-000-020.000	PROPERTY TAXES RECEIVABLE	5,825.05
206-000-040.000	ACCOUNTS RECEIVABLE	0.00
206-000-084.101	DUE FROM GENERAL FUND	0.00
206-000-123.000	PREPAID EXPENDITURES	9,593.98
206-000-133.000	ACCUMULATED DEPRECIATION	0.00
206-000-146.000	FURNITURE AND EQUIPMENT	0.00
<b>Total Assets</b>		<b>445,392.72</b>
*** Liabilities ***		
206-000-202.000	ACCOUNTS PAYABLE	650.73
206-000-214.101	DUE TO GENERAL FUND	56,977.82
206-000-231.000	DUE TO STATE - SUTA	0.00
206-000-257.000	ACCRUED WAGES PAYABLE	0.00
206-000-339.000	UNEARNED REVENUE	0.00
<b>Total Liabilities</b>		<b>57,628.55</b>
*** Fund Balance ***		
206-000-390.000	FUND BALANCE	558,372.70
<b>Total Fund Balance</b>		<b>558,372.70</b>
<b>Beginning Fund Balance</b>		<b>558,372.70</b>
<b>Net of Revenues VS Expenditures</b>		<b>(170,608.53)</b>
<b>Ending Fund Balance</b>		<b>387,764.17</b>
<b>Total Liabilities And Fund Balance</b>		<b>445,392.72</b>

Fund 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)

GL Number	Description	Balance
*** Assets ***		
220-000-001.000	CASH	0.00
220-000-001.005	CASH	15,652.45
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56
220-000-084.101	DUE FROM GENERAL FUND	0.00
<b>Total Assets</b>		<b>18,799.01</b>
*** Liabilities ***		
220-000-202.000	ACCOUNTS PAYABLE	0.00
220-000-214.101	DUE TO GENERAL FUND	10,000.00
<b>Total Liabilities</b>		<b>10,000.00</b>
*** Fund Balance ***		
220-000-390.000	FUND BALANCE	49,496.01
<b>Total Fund Balance</b>		<b>49,496.01</b>
<b>Beginning Fund Balance</b>		<b>49,496.01</b>
<b>Net of Revenues VS Expenditures</b>		<b>(40,697.00)</b>
<b>Ending Fund Balance</b>		<b>8,799.01</b>
<b>Total Liabilities And Fund Balance</b>		<b>18,799.01</b>

Fund 703 TAX FUND

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH	7,781.97
<b>Total Assets</b>		<b>7,781.97</b>
*** Liabilities ***		
703-000-202.000	ACCOUNTS PAYABLE	0.00
703-000-214.101	DUE TO GENERAL FUND	73.19
703-000-214.204	DUE TO ROAD FUND	0.00
703-000-214.206	DUE TO FIRE FUND	0.00
703-000-214.220	DUE TO LAKE IMPROVEMENT FUND	0.00
703-000-222.001	DUE TO COUNTY - OPERATING	537.87
703-000-222.002	DUE TO COUNTY - 911	0.00
703-000-222.003	DUE TO COUNTY - RECYCLING	0.00
703-000-222.005	DUE TO COUNTY - CONSERVATION DISTF	0.00
703-000-222.006	DUE TO COUNTY - COUNCIL ON AGING	0.00
703-000-222.007	DUE TO COUNTY - DIAL A RIDE	0.00
703-000-222.008	DUE TO COUNTY - MEDICAL CARE	0.00
703-000-223.000	DUE TO COUNTY - LIBRARY	0.00
703-000-225.001	DUE TO SCHOOL - DEBT	342.28
703-000-225.002	DUE TO SCHOOL - OPERATING	5,631.80
703-000-225.003	DUE TO SCHOOL - SINKING FUND	95.91
703-000-227.001	DUE TO VILLAGE - DLQ SEWER	0.00
703-000-228.002	DUE TO STATE - SET	586.81
703-000-228.003	DUE TO STATE - QUALIFIED FOREST FF	0.00
703-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
703-000-234.000	DUE TO MANISTEE INTERMEDIATE SCHOC	222.09
703-000-235.000	DUE TO WEST SHORE COLLEGE	301.25
703-000-275.000	DUE TO TAXPAYERS	(9.23)
<b>Total Liabilities</b>		<b>7,781.97</b>
*** Fund Balance ***		
703-000-390.000	FUND BALANCE	0.00
<b>Total Fund Balance</b>		<b>0.00</b>
<b>Beginning Fund Balance</b>		<b>0.00</b>
<b>Net of Revenues VS Expenditures</b>		<b>0.00</b>
<b>Ending Fund Balance</b>		<b>0.00</b>
<b>Total Liabilities And Fund Balance</b>		<b>7,781.97</b>

REVENUE REPORT FOR ONEKAMA TOWNSHIP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	279,900.00	0.00	0.00	279,900.00	0.00
101-000-411.000	DELINQUENT PROPERTY TAXES	7,200.00	8,840.51	0.00	(1,640.51)	122.78
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	77,700.00	63,345.24	262.95	14,354.76	81.53
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000.00	0.00	0.00	8,000.00	0.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	5,000.00	6,900.00	0.00	(1,900.00)	138.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	15,000.00	15,430.00	2,010.00	(430.00)	102.87
101-000-479.000	VARIANCE AND APPEALS	3,000.00	1,500.00	1,500.00	1,500.00	50.00
101-000-480.000	CEMETERY FEES	500.00	0.00	0.00	500.00	0.00
101-000-540.000	STATE GRANTS	75,900.00	68,310.00	0.00	7,590.00	90.00
101-000-541.000	LIQUOR LICENSE REVENUE	1,200.00	727.65	0.00	472.35	60.64
101-000-542.000	METRO ACT REVENUE	5,000.00	5,664.28	0.00	(664.28)	113.29
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	800.00	100.74	0.00	699.26	12.59
101-000-574.000	STATE REVENUE SHARING	105,000.00	66,251.00	18,894.00	38,749.00	63.10
101-000-626.000	CHARGE FOR SERVICES	100.00	580.80	0.00	(480.80)	580.80
101-000-665.000	INTEREST INCOME	20,000.00	30,146.26	3,919.60	(10,146.26)	150.73
101-000-668.000	ROYALTIES	1,800.00	1,225.82	0.00	574.18	68.10
101-000-674.000	DONATIONS	1,000.00	500.00	0.00	500.00	50.00
101-000-675.000	LOCAL GRANTS	5,000.00	4,885.00	0.00	115.00	97.70
101-000-676.000	REIMBURSEMENT TO TWP	3,500.00	58.46	0.00	3,441.54	1.67
101-000-684.000	OTHER REVENUE	1,500.00	682.03	50.00	817.97	45.47
101-000-693.000	SALE OF FIXED ASSETS	70,000.00	14,521.00	0.00	55,479.00	20.74
Total Dept 000		687,100.00	289,668.79	26,636.55	397,431.21	42.16
TOTAL REVENUES		687,100.00	289,668.79	26,636.55	397,431.21	42.16
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		687,100.00	289,668.79	26,636.55	397,431.21	42.16



REVENUE REPORT FOR ONEKAMA TOWNSHIP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)		
Fund 204 - ROAD FUND							
Revenues							
Dept 000							
204-000-402.000	CURRENT PROPERTY TAXES	188,300.00	0.00	0.00		188,300.00	0.00
204-000-411.000	DELINQUENT PROPERTY TAXES	4,800.00	0.00	0.00		4,800.00	0.00
204-000-665.000	INTEREST INCOME	10,000.00	18,444.00	2,395.47		(8,444.00)	184.44
Total Dept 000		203,100.00	18,444.00	2,395.47		184,656.00	9.08
TOTAL REVENUES		203,100.00	18,444.00	2,395.47		184,656.00	9.08
Fund 204 - ROAD FUND:							
TOTAL REVENUES		203,100.00	18,444.00	2,395.47		184,656.00	9.08

REVENUE REPORT FOR ONEKAMA TOWNSHIP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023	MONTH 11/30/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	195,700.00	0.00	0.00	195,700.00	0.00
206-000-411.000	DELINQUENT PROPERTY TAXES	5,000.00	0.00	0.00	5,000.00	0.00
206-000-626.001	FIRE AND RESCUE CHARGES	9,000.00	6,000.00	750.00	3,000.00	66.67
206-000-642.000	SALES	30,000.00	0.00	0.00	30,000.00	0.00
206-000-665.000	INTEREST INCOME	9,000.00	13,519.85	1,465.52	(4,519.85)	150.22
206-000-674.000	DONATIONS	1,500.00	100.00	0.00	1,400.00	6.67
206-000-675.000	LOCAL GRANTS	5,000.00	11,775.71	0.00	(6,775.71)	235.51
Total Dept 000		255,200.00	31,395.56	2,215.52	223,804.44	12.30
TOTAL REVENUES		255,200.00	31,395.56	2,215.52	223,804.44	12.30
Fund 206 - FIRE FUND:						
TOTAL REVENUES		255,200.00	31,395.56	2,215.52	223,804.44	12.30

REVENUE REPORT FOR ONEKAMA TOWNSHIP  
PERIOD ENDING 11/30/2023  
% Fiscal Year Completed: 66.67

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2023 NORMAL (ABNORMAL)	MONTH 11/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)						
Revenues						
Dept 000						
220-000-451.000	SPECIAL ASSESSMENTS	75,000.00	0.00	0.00	75,000.00	0.00
220-000-665.000	INTEREST INCOME	500.00	10.87	0.64	489.13	2.17
Total Dept 000		75,500.00	10.87	0.64	75,489.13	0.01
TOTAL REVENUES		75,500.00	10.87	0.64	75,489.13	0.01
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES):						
TOTAL REVENUES		75,500.00	10.87	0.64	75,489.13	0.01
TOTAL REVENUES - ALL FUNDS		1,220,900.00	339,519.22	31,248.18	881,380.78	27.81

All Records  
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS  
REAL & PERSONAL PROPERTY  
ALL BILLING TYPE(S)  
USE CURRENTLY CHARGED INTEREST/PENALTY %

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
(S) COUNTY OPER	1,121,783.10	-1,407.62	1,120,375.48	1,081,161.38	39,214.10	0.00
(S) ST EDUC TAX	1,223,767.24	-1,535.59	1,222,231.65	1,179,452.32	42,779.33	0.00
(S) SCH OPER/51060	2,069,104.94	-1,938.37	2,067,166.57	1,989,473.01	77,693.56	0.00
(S) SCH DEBT/51060	713,858.74	-895.76	712,962.98	688,008.79	24,954.19	0.00
(S) SCH SF/51060	200,074.66	-251.05	199,823.61	192,829.96	6,993.65	0.00
(S) MANISTEE ISD	463,247.23	-581.28	462,665.95	446,472.50	16,193.45	0.00
(S) COMM COLLEGE	628,314.24	-788.42	627,525.82	605,562.07	21,963.75	0.00
(S) SCHOOL OPER FC	0.00	0.00	0.00	0.00	0.00	0.00
(W) COUNTY 911	200,992.52	-234.89	200,757.63	4,363.99	196,393.64	0.00
(W) COUNCIL ON AGING	95,442.34	-111.53	95,330.81	2,072.25	93,258.56	0.00
(W) DIAL A RIDE	100,479.91	-117.42	100,362.49	2,181.62	98,180.87	0.00
(W) COUNTY LIBRARY	200,992.52	-234.89	200,757.63	4,363.99	196,393.64	0.00
(W) MEDICAL CARE	100,479.91	-117.42	100,362.49	2,181.62	98,180.87	0.00
(W) CONSERV DISTRICT	45,552.77	-53.24	45,499.53	989.08	44,510.45	0.00
(W) TWP OPER	294,733.54	-344.41	294,389.13	6,399.34	287,989.79	0.00
(W) TWP FIRE DEPT	203,953.82	-238.33	203,715.49	4,428.23	199,287.26	0.00
(W) ROAD MAINT	198,300.80	-231.73	198,069.07	4,305.53	193,763.54	0.00
(*) 109 RECYCLING FEE	27,090.00	0.00	27,090.00	684.00	26,406.00	0.00
(*) 117 INVASIVE-ONEKAMA	74,009.00	0.00	74,009.00	1,194.00	72,815.00	0.00
(*) QFF QUAL FOREST FEE	1,669.87	0.00	1,669.87	1,669.87	0.00	0.00
(S) SubTotals	6,421,820.02	-7,398.09	6,414,421.93	6,184,629.90	229,792.03	0.00
(W) SubTotals	1,542,027.13	-1,683.86	1,540,343.27	33,163.65	1,507,179.62	0.00
Grand SubTotals	7,963,847.15	-9,081.95	7,954,765.20	6,217,793.55	1,736,971.65	0.00
(S) Admin Fee	64,205.45	-73.98	64,131.47	61,842.94	2,288.53	0.00
(W) Admin Fee	14,397.18	-16.84	14,380.34	312.57	14,067.77	0.00
Interest					0.00	0.00
Penalty					0.00	0.00
(S) Totals	6,486,025.47	-7,472.07	6,478,553.40	6,246,472.84	232,080.56	0.00
(W) Totals	1,556,424.31	-1,700.70	1,554,723.61	33,476.22	1,521,247.39	0.00
Grand Totals	8,042,449.78	-9,172.77	8,033,277.01	6,279,949.06	1,753,327.95	0.00



CLERK  
Lindsey Marquardt  
231-723-3331 | Fax 231-723-1492  
[lmquardt@manisteecountymi.gov](mailto:lmquardt@manisteecountymi.gov)

Manistee County Courthouse  
415 Third St • Manistee, Michigan 49660

**NOTE:** If you are a Township Clerk and are receiving this email, it is because I do not have an email address for the Township Supervisor. Would you please relay or forward this information to your Supervisor. Thank you!

Dear Township Supervisor;

The millage of the Manistee County Separate Tax Limitations will be expiring in 2024. The millage verbiage will need to be placed on the August 2024 Primary Ballot. Manistee County is required by law, to form a Tax Allocation Board. This Board reviews the budget of the various units and decides the allocation of the 7.3 mills available and makes a recommendation to the County Board of Commissioners.

I am in the process of forming the Board, and one of the members of the Board shall be a Township Supervisor and who shall be selected by a majority of the Township Supervisors in the County. MCL 211.205 (5) (f). Therefore, as the Clerk of the 2024 Tax Allocation Board, I am asking you to select by majority, a Township Supervisor in the County that will represent Township interests.

I am hoping that by sending this group email, a representative can be selected among the Township Supervisors. Please communicate with each other (use this email string if convenient) to discuss and select your member. If you would like to nominate someone, please contact that person prior to nominating them to be sure they are willing to represent your group. You may also nominate yourself if you wish. A consensus should be reached by this group as to the member of the Tax Allocation Board representing Township Supervisors.

The Tax Allocation Board is scheduled to meet in late January/February of 2024. Therefore, I'd appreciate your prompt attention to this matter. I expect the Tax Allocation Board to meet once maybe twice. There is a per diem of \$40 per meeting plus mileage.

I look forward to hearing your decision reaching a consensus on your Township representative. The deadline for this action is Friday, January 19, 2024.

Please feel free to contact me if you have any questions.

Respectfully,

*Lindsey Marquardt*

Lindsey Marquardt  
Manistee County Clerk  
231-723-3331

**Proposal for:  
Onekama Township, Manistee County MI**

**October 25, 2023**

**Quoted by: Keegan Nixon**

**Software and Services for BS&A Cloud Upgrade**



*Thank you for the opportunity to quote our software and services.*

*At BS&A, we are focused on delivering unparalleled service, solutions, support, and customer satisfaction. You'll see this in our literature, but it's not just a marketing strategy... it's a mindset deeply embedded in our DNA. Our goal is to provide such remarkable customer service that our customers feel compelled to remark about it.*

*We are extremely proud of the many long-term customer relationships we have built. Our success is directly correlated with putting the customer first and consistently choosing to **listen**. Delivering unparalleled customer service is the foundation of our company.*

## Cost Summary

Software is licensed for use only by municipality identified on the cover page. If used for additional entities or agencies, please contact BS&A for appropriate pricing. Prices subject to change if the actual count is significantly different than the estimated count.

### Upgrade - Cloud Modules

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#### Financial Management

General Ledger	\$1,265
Accounts Payable	\$1,060
Cash Receipting	\$1,060

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#### Personnel Management

Payroll	\$1,735
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#### Property

Assessing	\$2,845
Tax	\$2,375

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#### BS&A Online

Public Records Search + Online Bill Pay <i>With use of integrated Credit Card Processor Pay-Per-Hit</i>	\$0
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Subtotal **\$10,340**

## Upgrade Implementation

### Services include:

- Management of your upgrade by our dedicated upgrade team for a smooth shift from .NET to cloud-based software, minimizing disruption
- Project schedule aligned with your processes and needs, ensuring a seamless transition timeline
- Expedited upgrade to cloud capturing existing process to minimize demands required of client teams
- Onboarding planned around critical process dates, ensuring your team is well-prepared for effective cloud software utilization
- Central contact for streamlined communication between project leaders, developers, IT staff, and conversion resources
- Testing and implementation of existing municipal customizations prior to go-live, preserving functionality and ensuring critical components are converted
- Preliminary data conversion with attachments, mirroring final conversion for a smooth transition
- Thorough data verification for all modules, ensuring accuracy and reliability of converted data, including automated balancing
- Key module validation managed by dedicated upgrade team (vs. customer in previous methodology), including testing of parallel processes
- Migration of key custom user-based designed reports handled out-the-box, enabling seamless access to critical insights.
- As needed, transition from .NET Online Payments to cloud architecture configuration for uninterrupted payment processing.
- Automated scaffolding of users and security roles based on your previous configurations
- Conversion of approval workflows based on role-based security, maintaining established processes
- As needed, configuration of existing hardware (barcode scanners, etc.) for seamless integration with cloud environment
- Documentation of our standard processes, facilitating easy access to essential information
- Upgrade training
- Prioritized response post go-live for 2 weeks from the upgrade team
- 3 post go-live survey touch points to check-in on post-go live experience
- Remote go-live assistance and remote office hours for a successful transition to the cloud-based software
- Travel not expected, but any necessary travel would be billed at a per trip and/or per day cost

**\$18,100**



## Cost Totals

Modules	\$10,340
Upgrade Implementation	\$18,100

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**Total Proposed** **\$28,440**

*Hosting Fees* *\$1,200*

*Travel not expected. Any necessary travel to be billed at a per trip and/or per day cost.*

### Payment Schedule

- 1<sup>st</sup> Payment: **\$9,050** to be invoiced upon execution of this agreement.
- 2<sup>nd</sup> Payment: **\$11,540** to be invoiced at activation of customer's site.
- 3<sup>rd</sup> Payment: **\$9,050** to be invoiced upon completion of training.

## Cloud Annual Service Fees

Unlimited support is included in your Annual Service Fee. Service Fees are billed annually. After two (2) years, BS&A Software reserves the right to increase the Annual Service Fee by no more than the yearly Consumers Price Index for All Urban Consumers U.S. city average (CPI-U)."

<b>Financial Management</b>	
General Ledger	\$1,265
Accounts Payable	\$1,060
Cash Receipting	\$1,060
<b>Personnel Management</b>	
Payroll	\$1,735
<b>Property</b>	
Assessing	\$2,845
Tax	\$2,375
<b>BS&amp;A Online</b>	
Public Records Search (Pay-Per-Hit)	\$0
<b>Total Annual Service Fees</b>	<b>\$10,340</b>

## Hosting Fees

Fees relating to the hosting and storage of data through Microsoft Azure are to be billed annually, for all modules included above.

**\$1,200**

## Additional Information

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### Program Customization

BS&A strives to provide a flexible solution that can be tailored to each municipality's needs. However, in some cases, custom work may be required. Typical examples include:

- custom payment import/lock box import
- custom OCR scan-line
- custom journal export to an outside accounting system
- custom reports

If you require any custom work, please let us know so that we can better understand the scope of your request and include that in a separate proposal.

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### Cash Receipting Hardware

			Quantity		Cost
Epson THM-6000V Series Receipt Printer*	\$925	x	_____	=	\$_____
APG Series 100Cash Drawer**	\$275	x	_____	=	\$_____
Honeywell Hyperion 1300g Linear-Imaging Scanner	\$275	x	_____	=	\$_____
Credit Card Reader (if using Invoice Cloud)	\$75	x	_____	=	\$_____

**This will add \$\_\_\_\_\_ to the Total Proposed.**

*\*IMPORTANT. The receipt printer must be plugged into the USB port on one workstation (not your server). This printer is not to be shared with other workstations. If more than one workstation will be used for receipting, please consider purchasing more than one receipt printer.*

Please provide the number of cash drawers that will be hooked up to the printer\_\_\_\_\_

Note: The availability, model numbers, and pricing for all third party hardware listed above is subject to availability from the manufacturers. In the event that the listed hardware is no longer available at the time of purchase, a comparable replacement will be available, at the then current cost. Returns require pre-approval, and all purchased equipment must be shipped back to BS&A in its original packaging. Returns are subject to a re-stocking fee of \$50.00.

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### BS&A Online

#### Connection Requirements

BS&A Cloud modules require a high-speed internet connection (cable modem or DSL).

#### Payment Processing Requirements

Acceptance of online payments requires a contract with one of BS&A's approved Online Credit Card Processing companies. Please visit <https://www.bsasoftware.com/solutions/bsaonline/public-records-search/> for information.

STATE OF MICHIGAN  
COUNTY OF MANISTEE  
TOWNSHIP OF ONEKAMA

November 1, 2010

Amended Dec. 7, 2010

ORDINANCE No. 2010-1

An ordinance to authorize and regulate the operation of Off Road Vehicles (ORVs) on the roads in the Township of Onekama, to provide penalties for the violation thereof, to provide for appropriation of fines and damages resulting from the operation of ORVs and repeal all ordinances in conflict herewith.

THE TOWNSHIP OF ONEKAMA ORDAINS:

Sec. 1 As used in this Ordinance, the following definitions shall apply:

- a) "Township" means the Township of Onekama.
- b) "Drivers License" means an operators or chauffeurs license or permit issued to an individual by the secretary of state under chapter III of the Michigan vehicle code, 1949 PA 300, MCL 257.301 to 257.329, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.
- c) "Operate" means to ride in or on, and be in actual physical- control of an ORV.
- d) "Operator" means a person who operates or is in actual physical control of an ORV.
- e) "ORV" means a motor-driven recreation vehicle designed for off-road use and capable of cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multi-track or multi-wheel drive vehicle, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, a ground effect air cushion vehicle, an ATV as defined in section 81101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.81101, or other means of transportation deriving motive power from a source other than muscle or wind. ORV does not include a vehicle described in this definition that is registered for use upon a public highway and has the security required by law.
- f) "Road" means local roads of the Township as the same may be designated from time to time by the Township Board.
- g) "Safety Certificate" means a certificate issued pursuant to 1994 PA 451 as amended, MCL 324.81129, or comparable ORV safety certificate issued under the authority of another state or province of Canada.
- h) "Visual Supervision" means the direct observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

Sec. 2 Subject to the regulations of this Ordinance and part 811 of the natural resources and environmental protection act, 1994 PA 324.81101, an ORV may be operated on the far right of the maintained portion of any road within the Township, except Portage Point Drive from M-22 to 2<sup>nd</sup> Street West and any roadway, shoulder right-of-way of any State or Federal highway. (The following sentence was amended and included in Section 2 at the Onekama



*Township Board meeting Tuesday, December 7, 2010*).: "This also includes access on Portage Point Drive from Herkelrath to Bayview."

**Sec. 3** An ORV may be operated from a residence on a road closed by the Township or Manistee County Road Commission solely for the purpose of gaining access to the roads open to ORV's within the Township.

**Sec. 4** An ORV travelling on a road in the Township shall meet all of the following conditions, in addition to any others that may be imposed by law:

- a) Shall travel at a speed of no more than 25 miles per hour or a lower posted speed limit.
- b) Shall be operated by a person not less than 12 years of age. (SEE SECTION 5.)
- c) Shall travel with the flow of traffic.
- d) Shall be operated in a manner that does not interfere with traffic on the road.
- e) Shall travel in single file except when overtaking and passing another ORV.
- f) Shall not travel on a road when visibility is substantially reduced due to weather conditions unless displaying a lighted headlight and lighted taillight.
- g) Shall not operate before ½ hour before sunrise or after ½ hour after sunset unless displaying a lighted headlight and lighted taillight.
- h) Shall at all times display a lighted headlight, lighted tail light.
- i) Shall only be operated while the operator and each passenger is wearing a crash helmet and protective eyewear approved by the United States Department of Transportation unless the vehicle is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened seat belt.
- j) Shall be equipped with a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- k) Shall be equipped with a spark arrester type, United States Forest Service approved muffler in good working order and in constant operation.
- l) Shall observe all noise emission standards defined by law.

**Sec. 5** A parent or legal guardian of a child less than 16 years of age shall not permit, and a child less than 16 years of age shall not operate an ORV on a road in the Township unless the child is under the direct visual supervision of an adult and the child has in his or her immediate possession a Michigan issued ORV safety certificate or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

**Sec. 6** Unless a person possesses a valid driver's license, a person shall not operate an ORV on a road in the Township if the ORV is registered as a motor vehicle and is either more than 60 inches wide or has three wheels.

**Sec. 7** Any person who violates this ordinance is guilty of a municipal civil infraction and may be ordered to pay a civil fine of not more than \$500. In addition, a court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

**Sec. 8** The Township Treasurer shall deposit all fines and damages collected under this Ordinance into a fund to be designated as the "ORV Fund". The Onekama Township Board shall appropriate revenue in the ORV Fund as follows:

- a) Fifty percent to the Manistee County Road Commission for repairing damage to roads and the environment that may have been caused by ORV'S. Signs should be posted indicating whether a road is closed to the operation of ORV's.
- b) Fifty percent to the Manistee County Sheriff for ORV enforcement and training.

**Sec. 9** This ordinance shall take effect thirty (30) days following its publication as required by law, following adoption by the Onekama Township Board.

**Sec.10** The approved ORV Ordinance will be reviewed in one year.

**Sec. 11** All ordinances or part of ordinances in conflict herewith are replaced to the extent of the conflict.

**Motion** by **Beebe**, second by **Clement**, to adopt Onekama Township ORV Ordinance No. **2010-1** with corrections.

Trustees voting "Aye": **Roland Clement, LaVonne Schafer-Beebe, Helen Mathieu, James Wisniski, David Meister.**

Trustees voting "Nay": None.

Trustees absent or abstaining: None.

**RESOLUTION DECLARED PASSED**

**CERTIFICATION**

\_\_\_\_\_  
**Helen Mathieu, Onekama Township Clerk**










I, **Helen Mathieu**, Clerk of the Township of Onekama, do hereby certify that this is a true and correct copy of the Ordinance duly adopted by the Township Board on November 1, 2010.  
Amended \_\_\_\_\_ Dec. 7, 2010.

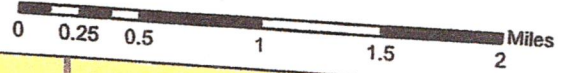
\_\_\_\_\_  
**Helen Mathieu, Onekama Township Clerk**



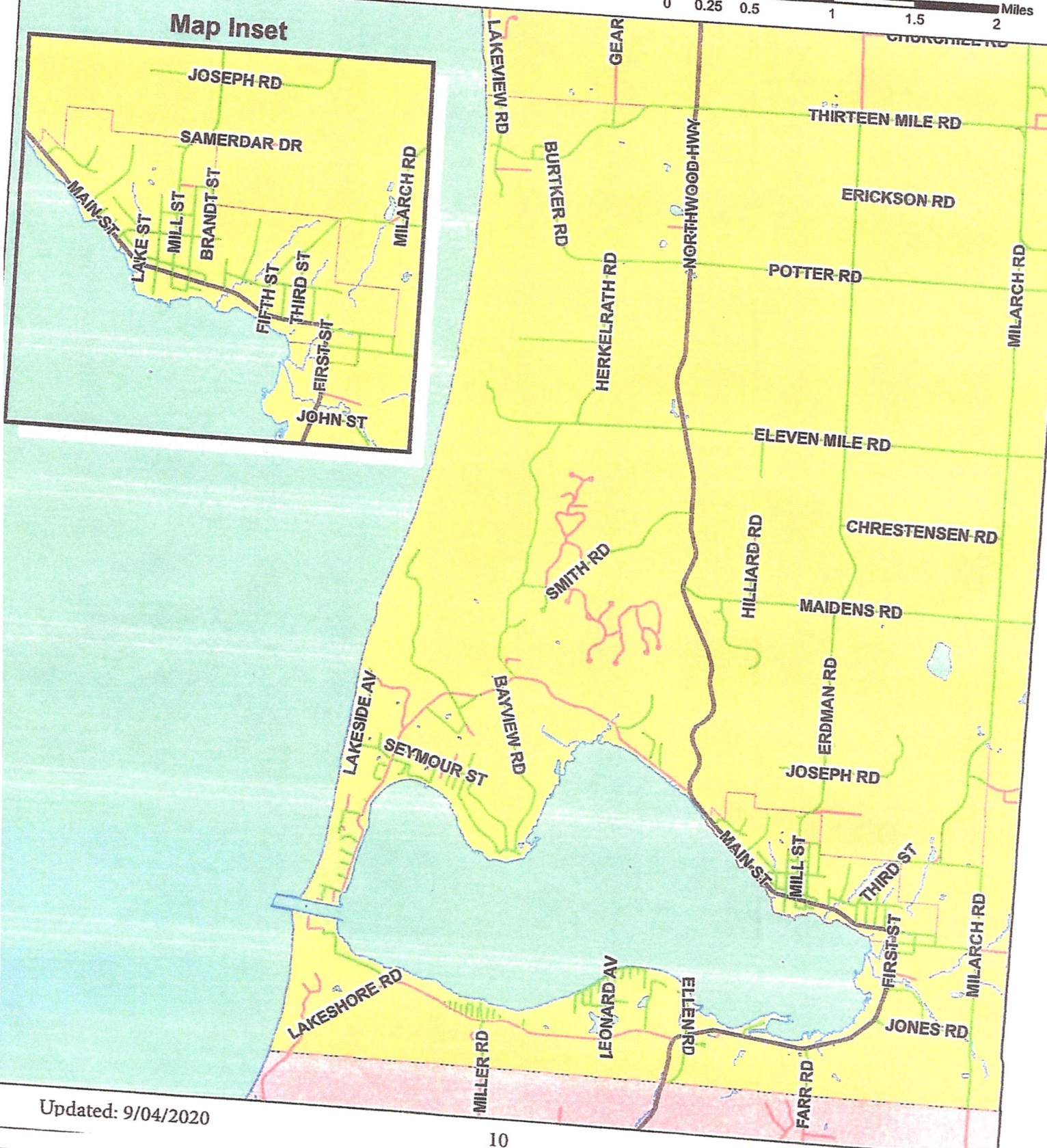
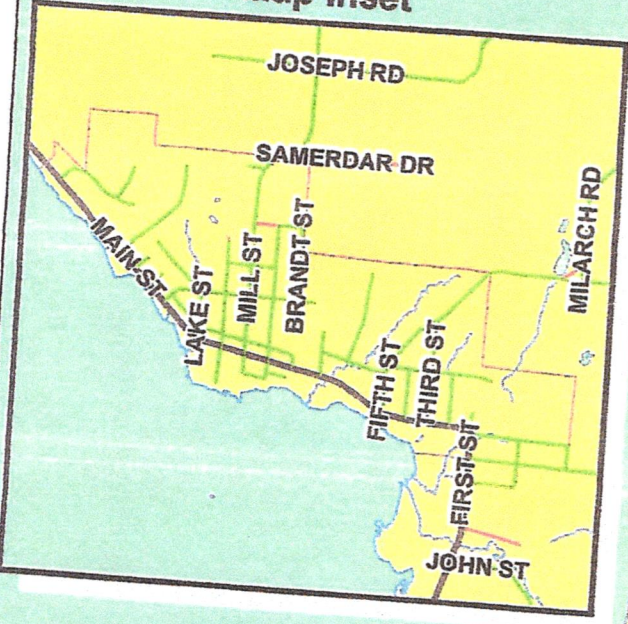
# Chickamauga Twp. & Village ORV Use Allowance Map

## Legend

-  Roads Open to ORV Use
-  Roads Closed to ORV Use
-  Highways Closed to ORV Use
-  Hydrology
-  Water Bodies
-  Units Allowing ORV Use
-  Units Not Allowing ORV Use
-  Local Unit Boundaries
-  Adjacent Counties



## Map Inset



Updated: 9/04/2020

Updated: 9/04/2020



October 11,2023

Amend December 7, 2010

ORDINANCE No 20\_\_\_\_\_

Proposed changes:

Section 2

Delete: "except PPDrive from.....to the end of paragraph on second page "This also includes access on Portage Point Drive from Herkelrath to Bayview."

Section 3

Delete section 3.

Section 10

Delete section 10.



<b>Date</b>	<b>Name</b>	<b>Parcel #/Address</b>	<b>Action</b>
11/2/2023	Gini Pelton	N/A	wondering what parcel area minimums are, sent info via email
11/2/2023	Marci Rademaker	11 mile rd	discussed planing a camper within Ag. Dicussed Reg 1020. Temporary dwellings
11/2/2023	John Mast	11 Mile Rd	Discussed building a storage building with an RV Pad in AG. District
11/6/2023	Pat Pomaranski		Called to check on Funk Permit status.
11/7/2023	Jeff Sternberg	lots off Herklerath in HOA	sent survey and restrictive covenants for development via email and wondered if the covenants prevented one of the parcels from being split. Let him know we do not do deed/title research and can only advise on what the minimums would be for zoning. sent info via email
11/8/2023	John Keptic	11 Mile Rd and Erdman	What permits would he need to aquire once he purchases the land to start development.
11/8/2023	Bill Elmer	2 Parcels on Portage Lake	Parcels are within Conservation Easements. Discussed conservation easements
11/9/2023	Holland Capper		Discussed Land Division and the application
11/13/2023	Charlie	AG1	Questioning if there was any restrictions for ag equipement, antique tractors, and unlicensed vehicles
11/13/2023	Keenan Cooper	EGLE Representative	Called to discuss Portage Point Inn properties and EGLE reviews
11/14/2023	Dale Dixon		Contacted me within the perscribed amount of time that he has relocated his Boat Lift 19'10' from what he thinks is his property line.
11/17/2023	Tim Klifman	11317 erdman	property across the street is for sale, he is interested in the property and putting in a storage building.
11/20/2023	Tim Klifman	11317 erdman	More discussion about placing a storage building in AG-1
11/20/2023	Jennica	Ridge View	Discussed height restrictions in the zoning ordinance.
11/28/2023	Bob Pierce	2680 Lakeview Drive	Concerned that his neighbor still thinks there is a roadway on the water infront of his house. I assured him that I could not see a desginated paper road, and I encouraged him to check his taxes. I assumed he is paying waterfront taxes, because he owns all the way to the waterfront.
11/29/2023	Pat Pomaranski	sunset point	Calling about neighbor's land use permit, has it been extended?



**Code Enforcement**

**Inspection & Action Report 12.3.23**

**Local Units of Government**

**Village**

- **Bear Lake**
  - 12177 Maple: Occupant is still keeping it cleaned up in compliance with court order. Schedule re-inspection in spring just to make sure.
  - 12353 Lynn: Owner failed to finish cleanup, even with several extensions. Contempt of Court charge has been filed with Court.
  - 7789 Lake: In compliance with CE guidance, has cleaned up brush. Dismiss complaint.
- **Eastlake**
  - 304 2<sup>nd</sup> St: In final inspection, found greatly cleaned up. Dismiss complaint.
  - 798 Brickyard: Main blight issue resolved after Court meeting. Still some trash but this office is in contact to get rest cleaned up.
  - 464 1<sup>st</sup>: Trash again accumulating on porch. Most of the weeds were cleared but backyard still bad with piles of wood and metal. Revisit in spring and get rest cleaned up. Owner has promised to get it done.
  - 482 2<sup>nd</sup>: The owner has cut down even more of the brush and is working on the ordered cleanup. CE will continue to monitor. Village approved revisiting in spring.
- **Onkama**
  - At direction of Village, investigated a new sign at Zosel and Main St. Owner has gotten permit and is correcting installation.

**Township**

- **Arcadia**
  - 17080 NW Highway: No update. Waiting on Township.
- **Bear Lake**
  - 12108 Seventh. Court hearing before Judge Henry this month. Site visit with zoning administrator(s). Numerous examples of problems documented and presented to attorneys.
  - 6776 Clinton: Now a truck and RV are on the property. Discuss with Township. There had been some hardship issues. Probable wait for spring to pursue (again).
- **Onkama**
  - 3316 11 Mile Road: No change. Waiting to build pole barn, has gotten rid of some trash and vehicles.

## Minutes

Portage Lake Harbor Commission  
November 2, 2023

Call to order: 10:00 Am

Minutes from September 4, 2024: Approved

Burger: Village news :Event stage approved, ready for next year. Sewer update in planning stages, Boat launch generated approximately 1100 dollars.

Bromley: no report

McColl: no report

Hughes: Lake fish study completed, report to be presented to township. Will report to commission once township reviews it. Gill netting by tribes expanded, could be trouble for boaters.

Simons: DNR ramp update continued to be perused for 2024. Harbor dredging on slate for Spring 2024, wake boat conference information, presented copy of channel soundings. Meet with Parks and Rec about water trail project on Friday November 3.

Old Business:

New Business: New Members: Ted is contacting Dave Schwark.

Public Comment: none present

Next Meeting: January 4, 2024

Adjourn: 10:45 Am

**NOTICE OF ADOPTION  
of Amendment to Onekama Township Zoning Ordinance**

Onekama Township has amended the Onekama Township Zoning Ordinance of 1991. This amendment will take effect upon seven (7) days after this publication.

The Zoning Amendments have been prepared to address General Regulations and Permits.

**Amendment to Article 10: General Regulations, 1019. Location of Accessory Buildings and Structures to allow for an accessory building to exist within the front yard of a parcel, if not located in the Established Front Yard.**

**Amendment to Article 84: Permits, 8401. Land Use Permits (B)(6) to remove duplicate language from the section, which is contained in (B)(5).**

The amendments and the complete Onekama Township Zoning Ordinance can be reviewed and purchased at the Township Hall during regular office hours or by contacting the Township Clerk.

Shelli Johnson, Clerk  
5435 Main St, PO Box 458  
Onekama MI 49675  
**Telephone:** 231-889-3308  
**Email:** [clerk@onekamatwp.org](mailto:clerk@onekamatwp.org)



ARTICLE 84 - PERMITS

8401. Land Use Permits:

- A. No land shall be occupied or used and no improvements, buildings or structures shall hereafter be erected, altered or relocated under the provisions of this section until a Land Use Permit authorizing the same shall be issued by the Zoning Administrator. Proceeding without a proper permit may be deemed a Municipal Civil Infraction and subject to a fine in an amount established from time to time by the Onekama Township Board OR, at the discretion of the Zoning Administrator, in instances deemed to lack intent to violate the permit requirement, the charge for issuance of the Land Use Permit may be doubled.

[Annotation: Modified by amendment effective September 12, 2000.]

[Annotation: Modified by amendment effective July 18, 2008.]

- B. The Zoning Administrator shall require that copies of plans, specifications and such other information as he may deem necessary shall be filed with the application for permit, which shall be signed by the owner. Such other information shall include, but not be limited to:

- 1. Plans, specifications and drawings showing the location, design and size of the proposed land use and the buildings and structures to be located thereon.
- 2. The legal seating and/or sleeping capacity of all buildings and structures, if applicable.
- 3. A concise statement of all operations and uses which will be conducted on the land and buildings.
- 4. A concise statement of the services, if any, to be offered to the public, if applicable.
- 5. A survey of the parcel prepared by a Michigan registered land surveyor showing property lines in relation to existing buildings, monuments or other land marks shall be required for all parcels located in the RR-1, RR-2, RR-3, RR-4 and SUR Zoning Districts, and in other Zoning Districts if required by the Zoning Administrator. The determination of the location of property lines for purposes of construction and compliance with this Ordinance shall be the sole responsibility of the respective property owners. This requirement may be waived at the discretion of the Zoning Administrator in cases where parcel size is not a factor in determining setbacks.

DELETE

[Annotation: Modified by amendment effective July 13, 2007.]

- ~~6. A survey of the parcel prepared by a Michigan registered land surveyor showing property lines in relation to existing buildings, monuments or other land marks is required. The determination of the location of property lines for purposes of construction and compliance with this Ordinance shall be the sole responsibility of the respective property owners.~~

DELETE

[Annotation: Modified by amendment effective July 13, 2007.]

- ~~7. A copy of the health code permit for an on-site sewage disposal system shall be required prior to issuing the zoning permit.~~

[Annotation: Modified by amendment effective July 13, 2007.]

- ~~8. If a wetland permit is not needed from the Michigan Department of Environmental Quality, a letter from the MDEQ indicating that a permit is not needed shall be required.~~

[Annotation: Modified by amendment effective July 13, 2007.]

- C. No permit shall be issued under this section for any use which
  - 1. Fails to conform to any relevant provision of Section 1001 et seq.,
  - 2. Fails to conform to any provision and to minimum requirements established for the land use district in which the proposed use is to be located, or
  - 3. Fails to conform to any standard set forth in the definition of the proposed use, as defined in this ordinance.

Parks & Recreation Report for December 13, 2023 Township board meeting

1. Meeting Update:
  - a. No November meeting held.
  - b. Next meetings December 29, 2023, January 26 2024. Last Friday of the month at the Township Office. 8:30 am to 10:00 am
  - c. October minutes will be approved at December 29, 2023 session
2. Ongoing items:
  - a. Langland Rigid Walkway invoice will show terms of 50% deposit due March 2023, with Balance due after installation.
  - b. Carden / North Point Fall Invasive treatment. Site review on 12/8/23. Awaiting estimates.
3. Open
  - a. Langland Water Runoff meeting Dave Schuberg & MI Natural Resources Trust
  - b. Road End Ordinance update to match 5 year plan Recreation map
4. New Items:
  - a. Village/Township Joint Recreation meeting held on 12/1/23. Exploratory meeting.
5. Parks and Rec Membership

Count of members	PARKS AND REC Member	Prior member	Role	End of Term	End of Term details
1	BICK PRATT		Chair-At Large	3/31/2023	Per Township notes
2	GARY MADDEN		School Rep	3/31/2024	Per Township notes
	<del>ANDREA ARTHUR</del>			3/31/2024	Rotated out before term expired'
	<del>JUSTIN SEDELMAIER</del>			3/31/2024	Resigned October 2023 before term expired
3	MICHELLE ERVIN		Events Manager	3/31/2025	Per Township notes
4	PAUL MUELLER		At Large	3/31/2025	Per Township notes
5	Dr. Brian Allen		At Large-Bird Habitat Expert	3/31/2026	Added in 2022/ early 2023. No term at approval. Suggest 2026
6	Tyler Dula		Conservation District Rep	3/31/2026	Added in 2022/ early 2023. No term at approval. Suggest 2027
7	Jon Wembliner	Andrea Arthur	Village Rep	3/31/2027	Approved October 11, 2023 Towship Board meeting. No term at approval. Tentative date is 3 years, 5 months
8	Ric Alameddine	Justin Sedelmaier	At Large	3/31/2027	Replaces Sedelmaier. Approved November 8, 2023 Towship Board meeting. No term at approval. Tentative date is 3 years, 4 months
9	Allen Taylor		Township Board		No Expiration

<https://d.docs.live.net/c643c667465b9e86/Documents/Parks^Orec20020901/Township meetings/2023/12 December/P^OR Board update 2023 Dec.docx>

## Summer 2023 *E. coli* in Beach Water Data Report

Schuyler Pike, Cameron Priebe, Paul Baptist, Amara Burke, and Jessica Harbaugh  
-Shimadzu Core Lab, Ferris State University, Big Rapids, Michigan

### Beaches on Lakes in Newaygo and Lake Counties

(see attached Excel Spreadsheet: Beach Monitoring Mini-Report)

During **Summer 2023**, the Shimadzu Core Lab (SCL) at Ferris State University **weekly tested six (6) beaches on six (6) lakes in Newaygo County (Hardy Dam Pond, Croton Dam Pond, Hess Lake, Fremont Lake, Diamond Lake, and Pettibone Lake) and three (3) lakes in Lake County (Wolf Lake, Idlewood Lake, and Big Star Lake)** for *E. coli*. Sampling was performed from the first week of June to the second week of September. The first three weeks in June used the mColiBlue method, while all remaining weeks used the Colilert system. It should be noted that Hardy Dam Pond, because of its size, had two sampling sites; all other lakes had one sampling point. **At each sampling location, three samples were taken (left, center, right) and composited.** All samples from each sampling date across the 15 weeks of summer 2023 **had *E. coli* concentrations well below regulatory limits** (300 colony forming units/100 mL beach water) for beach closure. Additionally, for each sampling location on each sampling date, **sanitary surveys were performed** that recorded, among other things, water pH, water and air temperature, water conductivity and dissolved oxygen, wind direction, rain fall events, animal sign (feathers, footprints, scat, etc.) and human activity at the beach site. All **data was uploaded to Michigan EGLE's Beachguard** database, *E. coli* levels during the summer and sanitary survey data more recently.

### Beaches on Lakes in Manistee County

(see attached Spreadsheets: Beach Monitoring Mini-Report & Bear and Portage Lake MST Data-Organized)

The SCL also **performed weekly *E. coli* assays for six (6) sampling locations on Bear Lake and six (6) sampling locations on Portage Lake** during summer 2023. All Bear Lake samples were beaches. Four (4) of the six (6) sites for Portage Lake were beaches and two (2) were streams (Schimke Creek and Stream 9 or M-22 and Easy Street). These two streams, per a conversation with Mr. Fournier of DHD10, have historically had elevated *E. coli* levels. On each date at sampling location, left, center, and right samples were collected, **composited, and subjected to U.S. EPA Draft Method C (Method C)**, a qPCR-based method for quantifying *E. coli* levels. In addition to the samples collected by Ferris State personnel, Matt Fournier of District Health Department #10 (DHD10) collected beach water samples every other week from all locations on Bear Lake and Portage Lake, plus an additional four (4) sampling sites on Portage Lake. These samples was analyzed by Colilert at the DHD10 lab but were not composited. **Sanitary surveys were also done for each site on every sampling day.**

**Results showed that nearly all sampling sites from beaches directly on Bear Lake and Portage Lake had *E. coli* concentrations below codified beach closure levels, based on Method C or Colilert.** The exception to this was Ardmore Drive Road-end Beach on June 15, 2023, which showed high *E. coli* levels by Method C but low levels by Colilert analysis. However, **Schimke Creek and Stream 9 (M22 at Easy St.), as in the past (personal communication with Matt Fournier), showed elevated *E. coli* that were often near to or exceeding codified limits as determined by Method C and sometimes Colilert.**

**Microbial source tracking (MST) was performed each week for the site on Portage Lake and also on Bear Lake that had the highest *E. coli* levels as well as any site that exceeded the beach closure notification value of 1.863 log<sub>10</sub> copies/100 mL beach water.** On Bear Lake proper, the **only notable case** was a greatly elevated human signal (~2,770,000 counts per 100 mL) at Hopkins Park in the **Village of Bear Lake** on the **July 4<sup>th</sup> weekend**. However, Method C showed no elevated *E. coli*. A possible source of this contamination is the septic system of the RV Park in Hopkins Park on the shores of Bear Lake. The Village of Bear Lake has no sewer system. There was a combined sewer system between the Bear Lake and Portage Lake communities planned, but it was halted last spring because of concerns of year-round community residents (personal communication with Don Raif, president of the Bear Lake Home Owners Association). In addition to the RV park, the Village of Bear Lake has a town celebration on July 4<sup>th</sup> weekends that may have potentially contributed to excess overflow of the septic system.

There also appeared to be a **persistent and slightly elevated porcine signal in Bear Lake**. However, a local township official says there are no wild or domesticated pigs in the area. This may suggest the porcine marker may be cross-reacting with another species, such as racoons. **Schimke Creek** that empties into Portage Lake **had persistent slightly elevated signals for humans, canines, ruminants, and cows but low pig signal**. Conversely, **stream 9 (M-22 at Easy Street) had persistently and slightly elevated signals from ruminants, including cows**. There was also a **slightly elevated and persistent signal for porcine**, especially the last half of the summer. All **data was reported to Beachguard**, although the sanitary survey data for both Bear Lake and Portage Lake was not uploaded until recently.

## **Future Work in the 2024 Beach Season**

- Current Grant Amendment
  - The present 10 sites on the nine (9) lakes in Newaygo and Lake Counties will be substituted to assay 10 other untested lakes in DHD10 to be tested weekly for *E. coli* by Colilert.
  - The sampling plan for the sites on Bear Lake and Portage Lake will be modified to take samples only after rain events of one (1) inch or more and on the Memorial Day, July 4<sup>th</sup>, and Labor Day weekends.
    - For these sampling days, Colilert will assess in composited samples from each site to determine *E. coli* levels.
    - For sites with elevated levels, MST will be performed for human, ruminant, cow, and pig markers.
- An additional grant is planned to test 10 to 15 more lakes in Mecosta and Newaygo counties by Colilert.



## ***E. coli* cfu/100 mL for Bear and**

Bear Lake				
Location / Date	6/1/2023 (Week 1)		6/8/2023 (Week 2)	
	Colilert	Method C	Colilert	Method C
(2) South Shore Rd. Near US-31		< 20.429		< 18.767
(1) Boat Launch Basin @ E. End Hopkins Park		< 21.896		< 28.429
(4) E. 13 Mile Rd. End Beach		< 22.479		< 18.445
(6) Butwell Road End		< 20.614		< 21.291
(5) Myers Road Beach		< 25.938		< 20.568
(3) 7th Street Beach		< 20.394		< 19.812

Portage Lake				
Location / Date	6/1/2023 (Week 1)		6/8/2023 (Week 2)	
	Colilert	Method C	Colilert	Method C
(3) Portage Point Road (Hilltop)		< 24.723		< 27.742
Bayview (Batemore)		ND		ND
(4) Ardmore Road (Public Access)		< 20.228		< 21.988

<b>Portage Point Inn Beach</b>		ND	ND
<b>(5) 3rd Street Public Access Portage Point</b>		< 19.752	< 20.762
<b>(2) Shemkey Creek Next to Fair Grounds</b>		150.2	73.5
<b>(1) Stream 9 M-22 @ Easy Street</b>		1832.0	1499.3
<b>Portage Lake Covenant Bible Camp</b>		ND	ND
<b>(6) Leonard Road Public Access</b>		< 26.123	< 22.978
<b>Morey Road Public Access</b>		ND	ND

# I Portage Lakes

6/14/2023 (Week 3)		6/21/2023 (Week 4)		6/28/2023 (Week 5)		7/5/2023
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert
2				16		
3.1	< 20.067		< 19.514	13.1	< 28.372	
2				4.1		
5.2				17.5		
3.1	< 22.618		< 19.200	24.6	< 24.775	
8.6				24.3		
1				20.1		
3.1	25.469		< 21.118	6.3	< 20.502	
< 1.0				14.6		
9.7				4.1		
5.2	< 20.021		< 21.333	9.7	< 28.306	
7.5				4.1		
2				5.2		
1	< 20.958		24.276	6.3	< 22.633	
< 1.0				9.8		
< 1.0				< 1.0		
< 1.0	< 24.829		< 18.223	< 1.0	< 19.712	
2				< 1.0		

\* Method C samples were collected on 6/15/23 for Week 1.

ND = No Data Available

Method C values that are < [X] are unable to be calculated due to being less than their respective

6/14/2023 (Week 3)		6/21/2023 (Week 4)		6/28/2023 (Week 5)		7/5/2023
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert
< 1.0				24.1		
< 1.0	< 25.289		< 27.532	3.1	< 28.574	
1.0				13.2		
< 1.0				< 1.0		
2.0	ND		ND	5.2	ND	
1.0				< 1.0		
11.0				16.9		
7.3	302.5		< 21.801	4.1	< 23.116	

56.5				16.0		
2.0				13.4		
2.0	ND		ND	12.1	ND	
< 1.0				18.3		
2.0				59.8		
3.0	< 24.866		< 26.068	118.7	< 23.463	
1.0				73.3		
178.2				461.1		
172.3	230.1		405.4	410.6	316.7	
178.2				461.1		
> 2419.6				135.4		
67.0	7322.9		2362.0	95.9	4062.0	
83.6				84.2		
6.3				7.5		
6.3	ND		ND	6.3	ND	
7.5				8.5		
< 1.0				17.3		
2.0	< 28.538		< 28.911	10.9	< 24.928	
2.0				21.3		
42.0				228.2		
49.5	ND		ND	178.5	ND	
55.6				142.1		

\* Method C samples were collected on 6/26, \* Colilert samples were collected on 6/26,

ND = No Data Available

Method C values that are < [X] are unable to be calculated due to being less than their respective

(Week 6)	7/12/2023 (Week 7)		7/19/2023 (Week 8)		7/26/2023 (Week 9)	
Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C
< 22.659	7.5 7.4 3	< 23.087		< 19.142	3.1 4.1 4.1	< 23.071
45.903	< 1.0 < 1.0 3	< 22.572		< 22.203	4.1 3 4.1	< 31.117
27.654	< 1.0 1 1	< 22.336		< 22.038	25.9 6.3 6.3	< 20.974
< 21.219	1 < 1.0 < 1.0	< 21.600		< 19.867	< 1.0 2 2	< 20.589
< 21.395	< 1.0 1 2	< 21.507		< 21.855	< 1.0 < 1.0 < 1.0	< 23.359
< 21.023	1 2 < 1.0	< 19.876		< 26.812	18.3 8.6 12	< 24.697

\* Method C s:

e lower limits of quantification (LLOQs).

(Week 6)	7/12/2023 (Week 7)		7/19/2023 (Week 8)		7/26/2023 (Week 9)	
Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C
< 26.211	< 1.0 3.0 33.0	< 23.770		< 26.883	39.3 6.3 11.0	< 21.157 / < 23.329
ND	< 1.0 < 1.0 1.0	ND		ND	5.2 < 1.0 1.0	ND
< 22.624	2.0 < 1.0	< 20.782		< 22.181	39.9 25.3	< 24.926

	3.1				18.3	
ND	3.1 4.1 2.0	ND		ND	28.1 35.5 96.0	ND
< 23.616	< 1.0 < 1.0 1.0	< 21.887		< 21.400	7.3 9.8 7.2	< 20.832
638.8	325.5 201.4 224.7	227.1		150.5	365.4 298.7 387.3	237.576 / / 31.837
6795.6	79.8 90.9 150.0	5571.6		1993.1	461.1 648.8 488.4	4100.722 / / 1456.059
ND	3.1 2.0 11.0	ND		ND	14.6 8.5 8.6	ND
< 27.942	2.0 4.1 3.1	< 25.406		< 24.837	6.3 3.1 1.0	< 25.283 / < 23.822
ND	6.3 5.2 5.2	ND		ND	35.0 20.3 14.6	ND

/2023 for Week 3.

\* Method C s:

e lower limits of quantification (LLOQs).

8/2/2023 (Week 10)		8/9/2023 (Week 11)		8/16/2023 (Week 12)		8/23/2023
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert
	< 22.175	2 3 4.1	< 24.252		< 22.789	
	< 19.624	3.1 13.2 14.8	< 24.483		< 23.479	
	< 24.115	8.5 3.1 11	< 25.708		< 24.029	
	33.268	< 1.0 1 < 1.0	< 23.051		170.453	
	< 28.818	< 1.0 < 1.0 < 1.0	< 24.782		< 25.340	
	< 19.386	< 1.0 1 1	< 21.499		< 20.952	

amples were collected on 7/27/23 for Week 7.

8/2/2023 (Week 10)		8/9/2023 (Week 11)		8/16/2023 (Week 12)		8/23/2023
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert
	< 26.177	2.0 < 1.0 < 1.0	< 28.505		< 27.600	
	ND	1.0 < 1.0 1.0	ND		ND	
	< 23.305	< 1.0 < 1.0	< 24.637		< 24.743	

		< 1.0			
	ND	4.1 8.4 2.0	ND		ND
	< 22.136	204.6 178.9 172.3	< 22.799		< 23.054
	154.1	3.1 1.0 < 1.0	167.4		655.4
	3343.2	6.3 5.2 4.1	784.8		689.5
	ND	1.0 < 1.0 8.5	ND		ND
	< 32.992	1.0 < 1.0 8.5	< 31.881		< 30.517
	ND	24.3 14.8 19.9	ND		ND

amples were collected twice for four locations during Week 7. The uppermost values are for 7/21



<b>(Week 13)</b>	<b>8/30/2023 (Week 14)</b>		<b>9/6/2023 (Week 15)</b>	
<b>Method C</b>	<b>Colilert</b>	<b>Method C</b>	<b>Colilert</b>	<b>Method C</b>
< 23.839				
< 27.308				
< 23.647				
< 20.602				
< 24.568				
< 23.741				

<b>(Week 13)</b>	<b>8/30/2023 (Week 14)</b>		<b>9/6/2023 (Week 15)</b>	
<b>Method C</b>	<b>Colilert</b>	<b>Method C</b>	<b>Colilert</b>	<b>Method C</b>
< 29.940				
ND				
65.1				

ND		
< 26.325		
227.2		
788.7		
ND		
< 29.691		
ND		

5/2023, the lowermost values are for 7/27/2023.

## E. coli cfu/100 mL for Bear and Portage Lakes

Bear Lake						
Location / Date	6/1/2023 (Week 1)		6/8/2023 (Week 2)		6/14/2023 (Week 3)	
	Colilert	Method C	Colilert	Method C	Colilert	Method C
(2) South Shore Rd. Near US-31		< 20.429		< 18.767	2 3.1 2	< 20.067
(1) Boat Launch Basin @ E. End Hopkins Park		< 21.896		< 28.429	5.2 3.1 8.6	< 22.618
(4) E. 13 Mile Rd. End Beach		< 22.479		< 18.445	1 3.1 < 1.0	25.469
(6) Butwell Road End		< 20.614		< 21.291	9.7 5.2 7.5	< 20.021
(5) Myers Road Beach		< 25.938		< 20.568	2 1 < 1.0	< 20.958
(3) 7th Street Beach		< 20.394		< 19.812	< 1.0 < 1.0 2	< 24.829

\* Method C si

ND = No Data Available  
Method C values that are <

Portage Lake
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Portage Lake						
Location / Date	6/1/2023 (Week 1)		6/8/2023 (Week 2)		6/14/2023 (Week 3)	
	Colilert	Method C	Colilert	Method C	Colilert	Method C
(3) Portage Point Road (Hilltop)		< 24.723		< 27.742	< 1.0 < 1.0 1.0	< 25.289
Bayview (Batimore)		ND		ND	< 1.0 2.0 1.0	ND
(4) Ardmore Road (Public Access)		< 20.228		< 21.988	11.0 7.3 56.5	302.5
Portage Point Inn Beach		ND		ND	2.0 2.0 < 1.0	ND
(5) 3rd Street Public Access Portage Point		< 19.752		< 20.762	2.0 3.0 1.0	< 24.866
(2) Shemkey Creek Next to Fair Grounds		150.2		73.5	178.2 172.3 178.2	230.1
(1) Stream 9 M-22 @ Easy Street		1832.0		1499.3	> 2419.6 67.0 83.6	7322.9
Portage Lake Covenant Bible Camp		ND		ND	6.3 6.3 7.5	ND
(6) Leonard Road Public Access		< 26.123		< 22.978	< 1.0 2.0 2.0	< 28.538
Morey Road Public Access		ND		ND	42.0 49.5	ND



\* Method C si

ND = No Data Available  
Method C values that are <

6/21/2023 (Week 4)		6/28/2023 (Week 5)		7/5/2023 (Week 6)		7/12/2023 (Week 7)		7/19/2023 (Week 8)	
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C
	< 19.514	16 13.1 4.1	< 28.372		< 22.659	7.5 7.4 3	< 23.087		< 19.142
	< 19.200	17.5 24.6 24.3	< 24.775		45.903	< 1.0 < 1.0 3	< 22.572		< 22.203
	< 21.118	20.1 6.3 14.6	< 20.502		27.654	< 1.0 1 1	< 22.336		< 22.038
	< 21.333	4.1 9.7 4.1	< 28.306		< 21.219	1 < 1.0 < 1.0	< 21.600		< 19.867
	24.276	5.2 6.3 9.8	< 22.633		< 21.395	< 1.0 1 2	< 21.507		< 21.855
	< 18.223	< 1.0 < 1.0 < 1.0	< 19.712		< 21.023	1 2 < 1.0	< 19.876		< 26.812

amples were collected on 6/15/23 for Week 1.

[X] are unable to be calculated due to being less than their respective lower limits of quantification (LLOQs).

6/21/2023 (Week 4)		6/28/2023 (Week 5)		7/5/2023 (Week 6)		7/12/2023 (Week 7)		7/19/2023 (Week 8)	
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C
	< 27.532	24.1 3.1 13.2	< 28.574		< 26.211	< 1.0 3.0 33.0	< 23.770		< 26.883
	ND	< 1.0 5.2 < 1.0	ND		ND	< 1.0 < 1.0 1.0	ND		ND
	< 21.801	16.9 4.1 16.0	< 23.116		< 22.624	2.0 < 1.0 3.1	< 20.782		< 22.181
	ND	13.4 12.1 18.3	ND		ND	3.1 4.1 2.0	ND		ND
	< 26.068	59.8 118.7 73.3	< 23.463		< 23.616	< 1.0 < 1.0 1.0	< 21.887		< 21.400
	405.4	461.1 410.6 461.1	316.7		638.8	325.5 201.4 224.7	227.1		150.5
	2362.0	135.4 95.9 84.2	4062.0		6795.6	79.8 90.9 150.0	5571.6		1993.1
	ND	7.5 6.3 8.5	ND		ND	3.1 2.0 11.0	ND		ND
	< 28.911	17.3 10.9 21.3	< 24.928		< 27.942	2.0 4.1 3.1	< 25.406		< 24.837
	ND	228.2 178.5	ND		ND	6.3 5.2	ND		ND

	142.1		5.2	
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amples were collected on 6, \*Colilert samples were collected on 6/26/2023 for Week 3.

[X] are unable to be calculated due to being less than their respective lower limits of quantification (LLOQs).



7/26/2023 (Week 9)		8/2/2023 (Week 10)		8/9/2023 (Week 11)		8/16/2023 (Week 12)		8/23/2023 (Week 13)	
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C
3.1				2					
4.1	< 23.071		< 22.175	3	< 24.252		< 22.789		< 23.839
4.1				4.1					
4.1				3.1					
3	< 31.117		< 19.624	13.2	< 24.483		< 23.479		< 27.308
4.1				14.8					
25.9				8.5					
6.3	< 20.974		< 24.115	3.1	< 25.708		< 24.029		< 23.647
6.3				11					
< 1.0				< 1.0					
2	< 20.589		33.268	1	< 23.051		170.453		< 20.602
2				< 1.0					
< 1.0				< 1.0					
< 1.0	< 23.359		< 28.818	< 1.0	< 24.782		< 25.340		< 24.568
< 1.0				< 1.0					
18.3				< 1.0					
8.6	< 24.697		< 19.386	1	< 21.499		< 20.952		< 23.741
12				1					

\* Method C samples were collected on 7/27/23 for Week 7.

7/26/2023 (Week 9)		8/2/2023 (Week 10)		8/9/2023 (Week 11)		8/16/2023 (Week 12)		8/23/2023 (Week 13)	
Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C	Colilert	Method C
39.3 6.3 11.0	< 21.157 / < 23.329		< 26.177	2.0 < 1.0 < 1.0	< 28.505		< 27.600		< 29.940
5.2 < 1.0 1.0	ND		ND	1.0 < 1.0 1.0	ND		ND		ND
39.9 25.3 18.3	< 24.926		< 23.305	< 1.0 < 1.0 < 1.0	< 24.637		< 24.743		65.1
28.1 35.5 96.0	ND		ND	4.1 8.4 2.0	ND		ND		ND
7.3 9.8 7.2	< 20.832		< 22.136	204.6 178.9 172.3	< 22.799		< 23.054		< 26.325
365.4 298.7 387.3	237.576 / / 31.837		154.1	3.1 1.0 < 1.0	167.4		655.4		227.2
461.1 648.8 488.4	4100.722 / / 1456.059		3343.2	6.3 5.2 4.1	784.8		689.5		788.7
14.6 8.5 8.6	ND		ND	1.0 < 1.0 8.5	ND		ND		ND
6.3 3.1 1.0	< 25.283 / < 23.822		< 32.992	1.0 < 1.0 8.5	< 31.881		< 30.517		< 29.691
35.0 20.3	ND		ND	24.3 14.8	ND		ND		ND



\* Method C samples were collected twice for four locations during Week 7. The uppermost values are for 7/26/2023, the lo







wermost values are for 7/27/2023.



# APPLICATION FOR APPOINTMENT

Thank you for your interest in serving the community by volunteering for appointment to a committee. Please complete this application and provide the requested information in addition to any other information you think appropriate for the Township Board to consider. If possible, please plan on attending the Township Board meeting at which your appointment will be considered.

### COMMITTEE APPLIED FOR:

- Board of Review
- Parks & Recreation Committee
- Harbor Commission
- Planning Commission
- Invasive Species Committee
- Zoning Board of Appeals

NAME: David Gleeson

ADDRESS: 2860 Crescent Beach Road  
Manistee MI 49660

PHONE: 708 615 3091  Mobile  Home  Work

E-MAIL: logangleeson@gmail.com  Personal  Work

I want to volunteer for this position because:

I am very interested in the processes, policies and procedures  
of my local government.

Please summarize any education, experience or background you think makes you a strong candidate to serve. Attach a resume and/or biography if available.

*Resumé attached*

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Feel free to attach any additional information that you think the Township Board may find helpful in making a decision about your appointment.



Signature

*28 Nov 2023*

Date

*[Faint handwritten notes and arrows]*

=====  
Internal Use Only:

Date of Meeting \_\_\_\_\_

Appointed

Term ending \_\_\_\_\_

Not Appointed





# APPLICATION FOR APPOINTMENT

Thank you for your interest in serving the community by volunteering for appointment to a committee. Please complete this application and provide the requested information in addition to any other information you think appropriate for the Township Board to consider. If possible, please plan on attending the Township Board meeting at which your appointment will be considered.

COMMITTEE APPLIED FOR:

- Board of Review
- Parks & Recreation Committee
- Harbor Commission
- Planning Commission
- Invasive Species Committee
- Zoning Board of Appeals

NAME: Craig Peterson

ADDRESS: 7429 Leonard Ave  
Manistee, MI 49660

PHONE: 231.510.3880     Mobile     Home     Work

E-MAIL: petersoncraig83@gmail.com     Personal     Work

I want to volunteer for this position because:

I want to volunteer for the ZBA of Onekama Twp. as I feel this is a very important committee that serves all citizens and vistoris of Onekama Twp. Following and developing our Zoning will protect and guide our land, it's use and future developments for generations to come. I have the ability to apply our Zoning in a common sense style of discussion as I am a lifelong resident with a strong vested interest in our community, past, present and future.

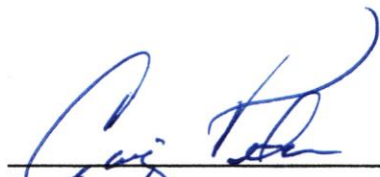
Please summarize any education, experience or background you think makes you a strong candidate to serve. Attach a resume and/or biography if available.

Please see my resume with years of community service to our community. I sincerely hope I can serve our community once again and look forward to working with our committee and Twp. Board.

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Feel free to attach any additional information that you think the Township Board may find helpful in making a decision about your appointment.

  
Signature

11/26/23  
Date

=====  
Internal Use Only:

Date of Meeting \_\_\_\_\_

Appointed Term ending \_\_\_\_\_

Not Appointed

**Craig A. Peterson**  
7449 Leonard Ave, Manistee, MI 49660

231.510.3880 (Cell)

[peteroncraig83@gmail.com](mailto:peteroncraig83@gmail.com)

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*A highly skilled and motivated individual with over 30 years of expertise in planning, coordinating, implementing and evaluating the effectiveness of systems, infrastructure and staffing required to accomplish department projects and objectives.*

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### **Qualifications**

- ❖ Outstanding track record of integrating and maintaining new educational technologies.
- ❖ Create and maintain fiscal year budgetary expectations.
- ❖ Works well individually and consistently contributes in a team-orientated environment.
- ❖ The ability to build cohesive teams that achieve specific goals in challenging environments.
- ❖ Proficient in Microsoft Windows, Microsoft Office Suite, and Google Docs.
- ❖ Excellent communication, interpersonal, and leadership skills.
- ❖ Develop and sustain positive customer relationships.

### **Professional Experience**

**West Shore Community College, Scottville, MI**

**September 1988 - Present**

**Media Services and Learning Technical Coordinator**

Manage and maintain smart classrooms, computer laboratory facilities, support instruction and develop technological solutions for West Shore Community College.

- ❖ Organize and support smart classrooms and computer laboratories to optimize service to students.
- ❖ Manage College Help Desk operations for students and college staff.
- ❖ Schedule computer laboratories to maximize WSCC's investment in hardware and software.
- ❖ Develop lab policies to facilitate shared usage.
- ❖ Manage and support open and mobile computer laboratory for students on campus.
- ❖ Train student employees to troubleshoot and support technology on and off campus.
- ❖ Supervise Computer & Media Service Technicians and student computer laboratory employees.
- ❖ Supervise the technical production of teleconferences, podcasts, interactive video, streaming media and other multimedia presentations and recordings.
- ❖ Coordinate AV equipment and laboratory computer hardware installations, upgrades, and maintenance.
- ❖ Test, configure, and manage instructional software and licenses.
- ❖ Develop software images and manage procedures for deployment and maintenance.
- ❖ Contribute to the professional development of faculty, staff, students, and administrators by providing assistance and guidance in the uses of media and learning technologies in computer laboratories and smart classrooms.
- ❖ Preview, evaluate, and recommend the purchase of audio and video delivery systems equipment as well as computer hardware and software to support instruction including developing specifications, meeting with vendors, reviewing bids, contacting current users, and personally installing and testing equipment for versatility and durability.



## Education

Baker College, Cadillac, MI B.B.L Bachelor of Business Leadership Magna Cum Laude	June 1999
Ferris State University, Big Rapids, MI A.A.S Audio Visual Production	May 1988

## Awards, Activities, Certifications

- ❖ West Shore Community College Staff Person of the Semester 1992 and 2009
- ❖ West Shore Community College Community Service Award 1996
- ❖ West Shore Community College Capital Equipment Chair 2014 – Present
- ❖ West Shore Community College Adjunct Instructor
  - Classes Taught: Introduction to Business, Technology in the Classroom, First Year Seminar
- ❖ Educational Technology Organization of Michigan (ETOM) Online Teaching Certification Courses
- ❖ ETOM Board Member 2008 – 2013
- ❖ ETOM Board President 2012
- ❖ Extron Certified AV Associate 2020
- ❖ FEMA Trained
  - Crisis Management for School-Based Incidents: Partnering Rural Law Enforcement, First Responders, and Local School Systems 2017
  - Crisis Management for School-Based Incidents for Key Decision Makers 2017
- ❖ Michigan Collegiate Telecommunications Association (MiCTA) Board Member 2003 – 2010
- ❖ Onekama Township Fire Department Fire Chief 1992 – 2007
- ❖ Onekama Township Fire Department Firefighter 1985 – 2011
- ❖ Dive Rescue International Certified Ice Rescue Trainer 1994 - 2007
- ❖ Manistee County Firefighter Association President 1995
- ❖ Manistee Jaycees Outstanding Young Firefighter Award 1996
- ❖ Onekama Township Planning Commission 2010 – 2012
- ❖ Onekama Village Council Trustee 2006 – 2008
- ❖ Onekama Village Council Street Administrator 2007 - 2008
- ❖ Boy Scouts of America Den Leader Pack 63 2008 – 2012
- ❖ Onekama Middle School Football Coach 2007 - 2013
- ❖ Onekama Athletic Booster 2012 – 2018
- ❖ NRA Firearm Instructor 2020