ONEKAMA TOWNSHIP BOARD REGULAR MEETING
WEDNESDAY, FEBRUARY 14, 2024, 4 P.M.
AGENDA

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ATTENDANCE
MINUTES
Minutes of Regular Board Meeting of January 10, 2024
AMEND AGENDA
PUBLIC COMMENT
CLERK'S REPORT
Revenue & Expense Report, Trial Balance
Early Voting
TREASURER'S REPORT
Treasurer's Report
COUNTY COMMISSIONERS
Jeff Dontz
Janice McCraner
NEW BUSINESS
MRA – Eric Thuemmel
Manistee County Housing North
Village Park Pavillion
UNFINISHED BUSINESS
ORV Ordinance
Cost Recovery Ordinance
Property Update
DeVoe
Proposed Draft Budget
REPORTS OF BOARDS AND COMMITTEES:
FIRE
ASSESSOR
ROADS
Correspondence received on Wick-et-e-wah
HARBOR COMMISSION
PARKS & RECREATION
Langland
PLANNING COMMISSION
BOR
INVASIVE SPECIES
PLA
PUBLIC COMMENT
CORRESPONDENCE
BILLS TO BE PAID
ADJOURN

ONEKAMA TOWNSHIP
REGULAR BOARD MEETING
WEDNESDAY, JANUARY 10, 2024 at 4:00 PM

Meeting called to order by Supervisor David Meister at 4:00 PM

Pledge of Allegiance

ATTENDANCE: Bob Blackmore, Ed Bradford, Shelli Johnson and Meister.
Absent: Al Taylor

MINUTES:
Board Meeting of December 13, 2023. **Motion** by Blackmore, Seconded by Johnson to approve the Minutes as presented for the Regular Board Meeting of December 13, 2023. M/C

AMEND AGENDA: Add Budget Calendar and Add Boundary Application

PUBLIC COMMENT: Public comment received regarding the Zoom link on the Agenda packet on the website. Comment also received regarding a "revision link" to the Agenda Packet when things get added. Comment regarding adding dates and terms added to elected officials, and recommendation of hiring a website administrator. Comment received regarding the use of Zoom/Recording for committee meetings (for those committees where the members get paid).

CLERK'S REPORT: Johnson reported the Revenue and Expenses for the month, along with the Trial Balance.

TREASURER'S REPORT: Bradford reported the cash balances and investment reports, along with the investments for the month.

COUNTY COMMISSIONERS:
Jeff Dontz: Cindy Kaminski and Adam Dontz were reappointed to the Airport Authority Board. Ralph Mortensen was appointed to the Library Board, Lois Goslinoski is appointed as the County Medical Examiner, and reappointments throughout the remainder of the Boards/Committees. The Manistee County Medical Care Facility is to start renovation in the Spring of 2024. Networks Northwest, presented information related to the Materials Management Plan. Charter Communications (Spectrum) provided an update on the rural broadband expansion in Manistee County. A letter of support was signed to do the Eastern side of the County. $15,000 ARPA Funding awarded to the Manistee County Recreation Commission and the Recreation Manager position. The airport had its 2nd best year. WSCC will be offering a CDL class for truck driving.

Janice McCraner: Absent

ASSESSOR: Report from Meister. **Motion** by Bradford, Seconded by Blackmore to adopt the Resolution Establishing Poverty Guidelines for Exemption from Property Tax Contributions for 2024. Yeas: 4 Nays: 0 Absent: 1 \ M/C

Motion by Bradford, Seconded by Blackmore to approve the Resolution to Set an Alternate Date for the 2024 March Board of Review First Public Meeting. M/C

NEW BUSINESS

BUDGET PRIORITIES**:**

- Supervisor and Treasurer are due for new computers in 2024.
- Discussion needed for contracting or hire an employee for grounds keeping, cleaning, etc.
- Upgrade the Camera System
- Working on invasive species – terrestrial and aquatic. Getting them out of Parks & Rec and into Invasives as a whole.
- Roads: starting a list for repairs. Complete the list of surveys; maintenance road ends

UNFINISHED BUSINESS

TOWNSHIP COMMITTEE/COMMISSION EMAILS**:** Moving forward with this.

ORDINANCE 1020-1 ORV**:** Tabled to February.

PROPERTY FOR RECYCLE CONTAINERS: Waiting on the owners to work through Probate.

DEVOE PROPERTY: Court date set for January 30th.

REPORTS OF COMMITTEES AND COMMISSIONS:

FIRE: Report by Chief Rob Johnson. Johnson explained the Cost Recovery Ordinance. This will be placed on the February Agenda. There was a total of 332 Runs for 2023. The EMS and fire equipment, including our trucks, were solid in performance for the year. The drone appears to be a good purchase as we were asked to fly 5 different missions for various reasons. At this time, we have 1 person certified in flying the drone. We are working on getting a few more members certified.

HARBOR COMMISSION: Report received from Jim Simons. The State of Michigan is requiring more sediment data, so the dredging project is on hold.

PARKS & REC: Report given by Bick Pratt. There wasn't a quorum for the last meeting, so they are working on budget items.

PLANNING COMMISSION: Report received from Dave Wallace. There isn't any news on PPI, so they are letting it rest until they reconvene in April.

BOR: Report from Wallace. **Motion** by Johnson, seconded by Blackmore to accept the Boundary Adjustment Application Form with the Onekama Township logo and contact information, along with the fee at no cost. M/C

ZBA: There is still an Appeal hanging from the December 21st decision of the Planning Commission.

RECYCLE: Waiting on the property purchase.

PUBLIC COMMENT: Work session on the Budget is February 21st. Request to put the documents on the website explaining the 5% tax increase, as we did last year.

The True Cash Value of the property that the Township is in the process of purchasing for the recycle bins is $124,000. The Township's purchase price is $80,000.

Kudos to the new phone system!

CORRESPONDENCE: None

BILLS TO BE PAID:

Motion by Johnson, Seconded by Blackmore to pay the incoming regular December Bills. M/C

ADJOURNED AT 6:00 pm

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Shelli Johnson, Clerk

EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
101	TOWNSHIP BOARD	114,100.00	114,100.00	93,029.44	10,265.30	21,070.56	81.53
171	SUPERVISOR	27,750.00	27,750.00	17,215.65	2,347.59	10,534.35	62.04
215	CLERK	50,975.00	50,975.00	37,292.52	5,027.85	13,682.48	73.16
247	BOARD OF REVIEW	3,800.00	3,800.00	701.13	193.77	3,098.87	18.45
253	TREASURER	57,050.00	57,050.00	50,475.09	4,895.10	6,574.91	88.48
257	ASSESSOR	49,500.00	49,500.00	41,938.20	3,859.00	7,561.80	84.72
262	ELECTIONS	33,900.00	33,900.00	1,602.98	1,003.49	32,297.02	4.73
265	BUILDING & GROUNDS	83,960.00	83,960.00	85,036.08	4,901.71	(1,076.08)	101.28
266	ATTORNEY	35,000.00	35,000.00	10,270.05	3,949.05	24,729.95	29.34
330	LIQUOR LAW ENFORCEMENT	1,290.00	1,290.00	1,092.96	149.04	197.04	84.73
536	SANITARY SEWER	4,200.00	4,200.00	872.87	0.00	3,327.13	20.78
567	CEMETERY	17,600.00	17,600.00	3,260.00	0.00	14,340.00	18.52
701	PLANNING COMMISSION	20,860.00	20,860.00	6,420.73	441.38	14,439.27	30.78
702	ZONING	40,800.00	40,800.00	19,886.74	240.00	20,913.26	48.74
751	PARKS & RECREATION	150,585.00	150,585.00	92,452.17	3,852.03	58,132.83	61.40
Unclassified		691,370.00	691,370.00	461,546.61	41,125.31	229,823.39	66.76
Total Expenditure:		691,370.00	691,370.00	461,546.61	41,125.31	229,823.39	66.76
TOTAL EXPENDITURES		691,370.00	691,370.00	461,546.61	41,125.31	229,823.39	66.76
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		691,370.00	691,370.00	461,546.61	41,125.31	229,823.39	66.76

EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 204 - ROAD FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
Unclassified		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
Total Expenditure:		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
TOTAL EXPENDITURES		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
Fund 204 - ROAD FUND:							
TOTAL EXPENDITURES		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79

PERIOD ENDING 01/31/2024

GL NUMBER DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
Account Type: Expenditure						
Unclassified						
000	254,600.00	254,600.00	229,637.76	4,848.20	24,962.24	90.20
Unclassified	254,600.00	254,600.00	229,637.76	4,848.20	24,962.24	90.20
Total Expenditure:	254,600.00	254,600.00	229,637.76	4,848.20	24,962.24	90.20
TOTAL EXPENDITURES	254,600.00	254,600.00	229,637.76	4,848.20	24,962.24	90.20
Fund 206 - FIRE FUND: TOTAL EXPENDITURES	254,600.00	254,600.00	229,637.76	4,848.20	24,962.24	90.20

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORM (ABNORM)	ACTIVITY FOR MONTH 01/31/24 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		75,000.00	75,000.00	40,787.89	80.02	34,212.11	54.38
Unclassified		75,000.00	75,000.00	40,787.89	80.02	34,212.11	54.38
Total Expenditure:		75,000.00	75,000.00	40,787.89	80.02	34,212.11	54.38
TOTAL EXPENDITURES		75,000.00	75,000.00	40,787.89	80.02	34,212.11	54.38
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES): TOTAL EXPENDITURES		75,000.00	75,000.00	40,787.89	80.02	34,212.11	54.38
TOTAL EXPENDITURES - ALL FUNDS		1,405,970.00	1,405,970.00	754,273.48	46,053.53	651,696.52	53.65

REVENUE AND EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	195,700.00	79,931.58	79,931.58	115,768.42	40.84
206-000-411.000	DELINQUENT PROPERTY TAXES	5,000.00	0.00	0.00	5,000.00	0.00
206-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
206-000-626.000	CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-626.001	FIRE AND RESCUE CHARGES	9,000.00	7,500.00	1,500.00	1,500.00	83.33
206-000-642.000	SALES	30,000.00	0.00	0.00	30,000.00	0.00
206-000-665.000	INTEREST INCOME	9,000.00	16,436.66	1,394.08	(7,436.66)	182.63
206-000-674.000	DONATIONS	1,500.00	100.00	0.00	1,400.00	6.67
206-000-675.000	LOCAL GRANTS	5,000.00	11,775.71	0.00	(6,775.71)	235.51
206-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00	0.00	0.00	0.00
206-000-684.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		255,200.00	115,743.95	82,825.66	139,456.05	45.35
TOTAL REVENUES		255,200.00	115,743.95	82,825.66	139,456.05	45.35
Expenditures						
Dept 000						
206-000-702.000	WAGES	45,000.00	33,348.42	4,089.97	11,651.58	74.11
206-000-715.000	SOCIAL SECURITY	3,500.00	2,551.05	312.86	948.95	72.89
206-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
206-000-727.000	SUPPLIES	10,000.00	25,104.98	0.00	(15,104.98)	251.05
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	12,000.00	7,636.02	103.14	4,363.98	63.63
206-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-803.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
206-000-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
206-000-880.000	ADVERTISING AND PROMOTION	500.00	0.00	0.00	500.00	0.00
206-000-920.000	UTILITIES	6,600.00	3,833.69	342.23	2,766.31	58.09
206-000-930.000	REPAIRS AND MAINTENANCE	10,000.00	2,884.40	0.00	7,115.60	28.84
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	30,000.00	8,023.10	0.00	21,976.90	26.74
206-000-940.000	RENT EXPENSE	0.00	0.00	0.00	0.00	0.00
206-000-955.000	OTHER EXPENSE	0.00	30.00	0.00	(30.00)	100.00
206-000-956.000	TRAINING & EDUCATION	2,500.00	793.10	0.00	1,706.90	31.72
206-000-957.000	MEMBERSHIP DUES	3,500.00	75.00	0.00	3,425.00	2.14
206-000-958.000	INSURANCE	21,000.00	21,316.00	0.00	(316.00)	101.50
206-000-971.000	CAPITAL OUTLAY	110,000.00	124,042.00	0.00	(14,042.00)	112.77
Total Dept 000		254,600.00	229,637.76	4,848.20	24,962.24	90.20
TOTAL EXPENDITURES		254,600.00	229,637.76	4,848.20	24,962.24	90.20
Fund 206 - FIRE FUND:						
TOTAL REVENUES		255,200.00	115,743.95	82,825.66	139,456.05	45.35
TOTAL EXPENDITURES		254,600.00	229,637.76	4,848.20	24,962.24	90.20
NET OF REVENUES & EXPENDITURES		600.00	(113,893.81)	77,977.46	114,493.81	8,982.30

REVENUE AND EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	279,900.00	115,509.32	115,509.32	164,390.68	41.27
101-000-411.000	DELINQUENT PROPERTY TAXES	7,200.00	8,840.51	0.00	(1,640.51)	122.78
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	77,700.00	69,224.85	5,835.32	8,475.15	89.09
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000.00	0.00	0.00	8,000.00	0.00
101-000-451.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	5,000.00	7,300.00	400.00	(2,300.00)	146.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	15,000.00	15,430.00	0.00	(430.00)	102.87
101-000-479.000	VARIANCE AND APPEALS	3,000.00	1,500.00	0.00	1,500.00	50.00
101-000-480.000	CEMETERY FEES	500.00	0.00	0.00	500.00	0.00
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-528.000	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-000-540.000	STATE GRANTS	75,900.00	68,310.00	0.00	7,590.00	90.00
101-000-541.000	LIQUOR LICENSE REVENUE	1,200.00	892.65	165.00	307.35	74.39
101-000-542.000	METRO ACT REVENUE	5,000.00	5,664.28	0.00	(664.28)	113.29
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	800.00	100.74	0.00	699.26	12.59
101-000-574.000	STATE REVENUE SHARING	105,000.00	84,681.00	18,430.00	20,319.00	80.65
101-000-626.000	CHARGE FOR SERVICES	100.00	580.80	0.00	(480.80)	580.80
101-000-642.000	SALES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	20,000.00	38,080.46	3,861.69	(18,080.46)	190.40
101-000-667.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
101-000-668.000	ROYALTIES	1,800.00	1,256.82	31.00	543.18	69.82
101-000-674.000	DONATIONS	1,000.00	500.00	0.00	500.00	50.00
101-000-675.000	LOCAL GRANTS	5,000.00	4,885.00	0.00	115.00	97.70
101-000-676.000	REIMBURSEMENT TO TWP	3,500.00	99.48	0.00	3,400.52	2.84
101-000-684.000	OTHER REVENUE	1,500.00	2,243.90	1,561.87	(743.90)	149.59
101-000-693.000	SALE OF FIXED ASSETS	70,000.00	14,521.00	0.00	55,479.00	20.74
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		687,100.00	439,620.81	145,794.20	247,479.19	63.98
TOTAL REVENUES		687,100.00	439,620.81	145,794.20	247,479.19	63.98
Expenditures						
Dept 000						
101-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	WAGES	24,000.00	16,043.88	2,259.62	7,956.12	66.85
101-101-715.000	SOCIAL SECURITY	1,800.00	1,227.37	172.86	572.63	68.19
101-101-727.000	SUPPLIES	8,000.00	12,549.76	2,012.07	(4,549.76)	156.87
101-101-801.000	PROFESSIONAL SERVICES	35,000.00	18,810.00	0.00	16,190.00	53.74
101-101-802.000	CONTRACTUAL SERVICES	11,500.00	11,948.10	0.00	(448.10)	103.90
101-101-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PUBLISHING	5,000.00	1,495.20	122.55	3,504.80	29.90
101-101-921.000	LIGHTING	5,500.00	4,984.58	517.45	515.42	90.63
101-101-930.000	REPAIRS AND MAINTENANCE	300.00	524.00	0.00	(224.00)	174.67
101-101-955.000	OTHER EXPENSE	7,000.00	861.71	37.00	6,138.29	12.31
101-101-956.000	TRAINING & EDUCATION	2,000.00	18.00	0.00	1,982.00	0.90
101-101-957.000	MEMBERSHIP DUES	3,500.00	3,543.09	0.00	(43.09)	101.23
101-101-958.000	INSURANCE	5,000.00	15,230.00	0.00	(10,230.00)	304.60

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-101-971.000	CAPITAL OUTLAY	5,000.00	5,793.75	5,143.75	(793.75)	115.88
101-101-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		114,100.00	93,029.44	10,265.30	21,070.56	81.53
Dept 171 - SUPERVISOR						
101-171-702.000	WAGES	23,900.00	15,992.24	2,180.76	7,907.76	66.91
101-171-715.000	SOCIAL SECURITY	1,850.00	1,223.41	166.83	626.59	66.13
101-171-727.000	SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-171-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 171 - SUPERVISOR		27,750.00	17,215.65	2,347.59	10,534.35	62.04
Dept 215 - CLERK						
101-215-702.000	WAGES	42,175.00	33,775.60	4,670.54	8,399.40	80.08
101-215-715.000	SOCIAL SECURITY	3,650.00	2,569.41	357.31	1,080.59	70.39
101-215-727.000	SUPPLIES	4,000.00	859.63	0.00	3,140.37	21.49
101-215-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-215-860.000	MILEAGE	500.00	62.88	0.00	437.12	12.58
101-215-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-215-956.000	TRAINING & EDUCATION	500.00	25.00	0.00	475.00	5.00
101-215-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-215-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		50,975.00	37,292.52	5,027.85	13,682.48	73.16
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	2,500.00	630.00	180.00	1,870.00	25.20
101-247-715.000	SOCIAL SECURITY	200.00	48.20	13.77	151.80	24.10
101-247-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-247-860.000	MILEAGE	100.00	22.93	0.00	77.07	22.93
101-247-900.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-247-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-247-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		3,800.00	701.13	193.77	3,098.87	18.45
Dept 253 - TREASURER						
101-253-702.000	WAGES	40,000.00	32,923.36	4,547.24	7,076.64	82.31
101-253-715.000	SOCIAL SECURITY	3,000.00	2,518.63	347.86	481.37	83.95
101-253-727.000	SUPPLIES	1,200.00	1,309.23	0.00	(109.23)	109.10
101-253-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-253-802.000	CONTRACTUAL SERVICES	12,000.00	13,723.87	0.00	(1,723.87)	114.37
101-253-860.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-253-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-253-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-253-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 253 - TREASURER		57,050.00	50,475.09	4,895.10	6,574.91	88.48
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-257-727.000	SUPPLIES	1,000.00	833.00	0.00	167.00	83.30
101-257-802.000	CONTRACTUAL SERVICES	48,500.00	41,105.20	3,859.00	7,394.80	84.75
101-257-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-257-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-257-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-257-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		49,500.00	41,938.20	3,859.00	7,561.80	84.72
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	20,000.00	189.00	189.00	19,811.00	0.95
101-262-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-262-727.000	SUPPLIES	10,000.00	798.98	199.49	9,201.02	7.99
101-262-802.000	CONTRACTUAL SERVICES	2,500.00	615.00	615.00	1,885.00	24.60
101-262-860.000	MILEAGE	100.00	0.00	0.00	100.00	0.00
101-262-900.000	PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-262-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-262-956.000	TRAINING & EDUCATION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 262 - ELECTIONS		33,900.00	1,602.98	1,003.49	32,297.02	4.73
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	6,000.00	3,612.00	546.00	2,388.00	60.20
101-265-715.000	SOCIAL SECURITY	460.00	276.31	41.77	183.69	60.07
101-265-727.000	SUPPLIES	13,000.00	588.88	0.00	12,411.12	4.53
101-265-802.000	CONTRACTUAL SERVICES	20,000.00	13,922.44	3,376.59	6,077.56	69.61
101-265-920.000	UTILITIES	9,000.00	6,782.79	557.35	2,217.21	75.36
101-265-930.000	REPAIRS AND MAINTENANCE	23,000.00	3,187.66	380.00	19,812.34	13.86
101-265-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-265-958.000	INSURANCE	12,000.00	0.00	0.00	12,000.00	0.00
101-265-971.000	CAPITAL OUTLAY	0.00	56,666.00	0.00	(56,666.00)	100.00
Total Dept 265 - BUILDING & GROUNDS		83,960.00	85,036.08	4,901.71	(1,076.08)	101.28
Dept 266 - ATTORNEY						
101-266-803.000	ATTORNEY	35,000.00	10,270.05	3,949.05	24,729.95	29.34
Total Dept 266 - ATTORNEY		35,000.00	10,270.05	3,949.05	24,729.95	29.34
Dept 330 - LIQUOR LAW ENFORCEMENT						
101-330-702.000	WAGES	1,200.00	1,015.30	138.45	184.70	84.61
101-330-715.000	SOCIAL SECURITY	90.00	77.66	10.59	12.34	86.29
101-330-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-330-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 330 - LIQUOR LAW ENFORCEMENT		1,290.00	1,092.96	149.04	197.04	84.73
Dept 536 - SANITARY SEWER						
101-536-801.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-536-802.000	CONTRACTUAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
101-536-955.000	OTHER EXPENSE	1,000.00	872.87	0.00	127.13	87.29
Total Dept 536 - SANITARY SEWER		4,200.00	872.87	0.00	3,327.13	20.78
Dept 567 - CEMETERY						
101-567-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-567-727.000	SUPPLIES	600.00	310.00	0.00	290.00	51.67
101-567-802.000	CONTRACTUAL SERVICES	15,000.00	2,950.00	0.00	12,050.00	19.67
101-567-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-567-930.000	REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-567-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-567-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-567-957.000	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00
101-567-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 567 - CEMETERY		17,600.00	3,260.00	0.00	14,340.00	18.52
Dept 701 - PLANNING COMMISSION						
101-701-702.000	WAGES	6,000.00	4,088.76	410.00	1,911.24	68.15
101-701-715.000	SOCIAL SECURITY	460.00	290.73	31.38	169.27	63.20
101-701-727.000	SUPPLIES	2,200.00	71.25	0.00	2,128.75	3.24
101-701-801.000	PROFESSIONAL SERVICES	7,000.00	1,776.49	0.00	5,223.51	25.38
101-701-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-701-900.000	PUBLISHING	4,000.00	193.50	0.00	3,806.50	4.84
101-701-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-701-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
101-701-957.000	MEMBERSHIP DUES	700.00	0.00	0.00	700.00	0.00
Total Dept 701 - PLANNING COMMISSION		20,860.00	6,420.73	441.38	14,439.27	30.78
Dept 702 - ZONING						
101-702-702.000	WAGES	1,300.00	780.00	0.00	520.00	60.00
101-702-715.000	SOCIAL SECURITY	0.00	59.67	0.00	(59.67)	100.00
101-702-727.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-702-802.000	CONTRACTUAL SERVICES	38,000.00	19,047.07	240.00	18,952.93	50.12
101-702-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-702-900.000	PUBLISHING	1,200.00	0.00	0.00	1,200.00	0.00
101-702-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-702-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
Total Dept 702 - ZONING		40,800.00	19,886.74	240.00	20,913.26	48.74
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES	0.00	6,710.00	0.00	(6,710.00)	100.00
101-751-715.000	SOCIAL SECURITY	0.00	513.30	0.00	(513.30)	100.00
101-751-727.000	SUPPLIES	11,085.00	8,665.36	724.55	2,419.64	78.17

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-751-801.000	PROFESSIONAL SERVICES	16,500.00	0.00	0.00	16,500.00	0.00
101-751-802.000	CONTRACTUAL SERVICES	24,000.00	25,969.39	310.00	(1,969.39)	108.21
101-751-920.000	UTILITIES	1,000.00	3,153.06	465.50	(2,153.06)	315.31
101-751-921.000	LIGHTING	500.00	384.76	58.48	115.24	76.95
101-751-930.000	REPAIRS AND MAINTENANCE	20,500.00	10,858.20	0.00	9,641.80	52.97
101-751-955.000	OTHER EXPENSE	1,000.00	0.00	0.00	1,000.00	0.00
101-751-971.000	CAPITAL OUTLAY	76,000.00	36,198.10	2,293.50	39,801.90	47.63
Total Dept 751 - PARKS & RECREATION		150,585.00	92,452.17	3,852.03	58,132.83	61.40
Dept 880 - INVASIVE SPECIES						
101-880-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-880-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 880 - INVASIVE SPECIES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		691,370.00	461,546.61	41,125.31	229,823.39	66.76
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		687,100.00	439,620.81	145,794.20	247,479.19	63.98
TOTAL EXPENDITURES		691,370.00	461,546.61	41,125.31	229,823.39	66.76
NET OF REVENUES & EXPENDITURES		(4,270.00)	(21,925.80)	104,668.89	17,655.80	513.48

TRIAL BALANCE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	33,587.87	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56	
220-000-390.000	FUND BALANCE		49,496.01
220-000-451.000	SPECIAL ASSESSMENTS		28,014.03
220-000-665.000	INTEREST INCOME		12.28
220-000-727.000	SUPPLIES	80.02	
220-000-802.000	CONTRACTUAL SERVICES	40,707.87	
Total Dept 000		77,522.32	77,522.32
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)		77,522.32	77,522.32

TRIAL BALANCE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 01/31/2024

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 000			
101-000-001.000	CASH	184,058.75	
101-000-001.001	CASH - ESCROW	19,499.28	
101-000-005.000	CASH - MICHIGAN CLASS	819,429.59	
101-000-020.000	PROPERTY TAXES RECEIVABLE	10,331.37	
101-000-078.000	DUE FROM STATE	23,219.00	
101-000-084.206	DUE FROM FIRE FUND	992.75	
101-000-123.000	PREPAID EXPENDITURES	4,904.82	
101-000-200.000	FUNDS HELD IN ESCROW		19,499.28
101-000-202.000	ACCOUNTS PAYABLE		16,834.11
101-000-214.000	DUE TO OTHER FUNDS		14,828.01
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD		912.59
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD	487.35	
101-000-229.002	DUE TO FEDERAL - FICA		4,764.60
101-000-231.000	DUE TO STATE - SUTA	1.04	
101-000-257.000	ACCRUED WAGES PAYABLE		1,634.65
101-000-390.000	FUND BALANCE		1,026,376.51
101-000-402.000	CURRENT PROPERTY TAXES		115,509.32
101-000-411.000	DELINQUENT PROPERTY TAXES		8,840.51
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE		69,224.85
101-000-476.000	BUSINESS LICENSE AND PERMITS		7,300.00
101-000-478.000	LAND AND SPECIAL USE PERMITS		15,430.00
101-000-479.000	VARIANCE AND APPEALS		1,500.00
101-000-540.000	STATE GRANTS		68,310.00
101-000-541.000	LIQUOR LICENSE REVENUE		892.65
101-000-542.000	METRO ACT REVENUE		5,664.28
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY		100.74
101-000-574.000	STATE REVENUE SHARING		84,681.00
101-000-626.000	CHARGE FOR SERVICES		580.80
101-000-665.000	INTEREST INCOME		38,080.46
101-000-668.000	ROYALTIES		1,256.82
101-000-674.000	DONATIONS		500.00
101-000-675.000	LOCAL GRANTS		4,885.00
101-000-676.000	REIMBURSEMENT TO TWP		99.48
101-000-684.000	OTHER REVENUE		2,243.90
101-000-693.000	SALE OF FIXED ASSETS		14,521.00
Total Dept 000		1,062,923.95	1,524,470.56
Dept 101 - TOWNSHIP BOARD			
101-101-702.000	WAGES	16,043.88	
101-101-715.000	SOCIAL SECURITY	1,227.37	
101-101-727.000	SUPPLIES	12,549.76	
101-101-801.000	PROFESSIONAL SERVICES	18,810.00	
101-101-802.000	CONTRACTUAL SERVICES	11,948.10	
101-101-900.000	PUBLISHING	1,495.20	
101-101-921.000	LIGHTING	4,984.58	
101-101-930.000	REPAIRS AND MAINTENANCE	524.00	
101-101-955.000	OTHER EXPENSE	861.71	
101-101-956.000	TRAINING & EDUCATION	18.00	
101-101-957.000	MEMBERSHIP DUES	3,543.09	
101-101-958.000	INSURANCE	15,230.00	
101-101-971.000	CAPITAL OUTLAY	5,793.75	
Total Dept 101 - TOWNSHIP BOARD		93,029.44	0.00
Dept 171 - SUPERVISOR			
101-171-702.000	WAGES	15,992.24	
101-171-715.000	SOCIAL SECURITY	1,223.41	
Total Dept 171 - SUPERVISOR		17,215.65	0.00
Dept 215 - CLERK			
101-215-702.000	WAGES	33,775.60	
101-215-715.000	SOCIAL SECURITY	2,569.41	
101-215-727.000	SUPPLIES	859.63	
101-215-860.000	MILEAGE	62.88	
101-215-956.000	TRAINING & EDUCATION	25.00	
Total Dept 215 - CLERK		37,292.52	0.00
Dept 247 - BOARD OF REVIEW			
101-247-702.000	WAGES	630.00	
101-247-715.000	SOCIAL SECURITY	48.20	
101-247-860.000	MILEAGE	22.93	

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Total Dept 247 - BOARD OF REVIEW		701.13	0.00
Dept 253 - TREASURER			
101-253-702.000	WAGES	32,923.36	
101-253-715.000	SOCIAL SECURITY	2,518.63	
101-253-727.000	SUPPLIES	1,309.23	
101-253-802.000	CONTRACTUAL SERVICES	13,723.87	
Total Dept 253 - TREASURER		50,475.09	0.00
Dept 257 - ASSESSOR			
101-257-727.000	SUPPLIES	833.00	
101-257-802.000	CONTRACTUAL SERVICES	41,105.20	
Total Dept 257 - ASSESSOR		41,938.20	0.00
Dept 262 - ELECTIONS			
101-262-702.000	WAGES	189.00	
101-262-727.000	SUPPLIES	798.98	
101-262-802.000	CONTRACTUAL SERVICES	615.00	
Total Dept 262 - ELECTIONS		1,602.98	0.00
Dept 265 - BUILDING & GROUNDS			
101-265-702.000	WAGES	3,612.00	
101-265-715.000	SOCIAL SECURITY	276.31	
101-265-727.000	SUPPLIES	588.88	
101-265-802.000	CONTRACTUAL SERVICES	13,922.44	
101-265-920.000	UTILITIES	6,782.79	
101-265-930.000	REPAIRS AND MAINTENANCE	3,187.66	
101-265-971.000	CAPITAL OUTLAY	56,666.00	
Total Dept 265 - BUILDING & GROUNDS		85,036.08	0.00
Dept 266 - ATTORNEY			
101-266-803.000	ATTORNEY	10,270.05	
Total Dept 266 - ATTORNEY		10,270.05	0.00
Dept 330 - LIQUOR LAW ENFORCEMENT			
101-330-702.000	WAGES	1,015.30	
101-330-715.000	SOCIAL SECURITY	77.66	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		1,092.96	0.00
Dept 536 - SANITARY SEWER			
101-536-955.000	OTHER EXPENSE	872.87	
Total Dept 536 - SANITARY SEWER		872.87	0.00
Dept 567 - CEMETERY			
101-567-727.000	SUPPLIES	310.00	
101-567-802.000	CONTRACTUAL SERVICES	2,950.00	
Total Dept 567 - CEMETERY		3,260.00	0.00
Dept 701 - PLANNING COMMISSION			
101-701-702.000	WAGES	4,088.76	
101-701-715.000	SOCIAL SECURITY	290.73	
101-701-727.000	SUPPLIES	71.25	
101-701-801.000	PROFESSIONAL SERVICES	1,776.49	
101-701-900.000	PUBLISHING	193.50	
Total Dept 701 - PLANNING COMMISSION		6,420.73	0.00
Dept 702 - ZONING			
101-702-702.000	WAGES	780.00	
101-702-715.000	SOCIAL SECURITY	59.67	
101-702-802.000	CONTRACTUAL SERVICES	19,047.07	

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Total Dept 702 - ZONING		19,886.74	0.00
Dept 751 - PARKS & RECREATION			
101-751-702.000	WAGES	6,710.00	
101-751-715.000	SOCIAL SECURITY	513.30	
101-751-727.000	SUPPLIES	8,665.36	
101-751-802.000	CONTRACTUAL SERVICES	25,969.39	
101-751-920.000	UTILITIES	3,153.06	
101-751-921.000	LIGHTING	384.76	
101-751-930.000	REPAIRS AND MAINTENANCE	10,858.20	
101-751-971.000	CAPITAL OUTLAY	36,198.10	
Total Dept 751 - PARKS & RECREATION		92,452.17	0.00
Total Fund 101 - GENERAL FUND		1,524,470.56	1,524,470.56

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 204 - ROAD FUND			
Dept 000			
204-000-001.000	CASH	102,106.25	
204-000-005.000	CASH - MICHIGAN CLASS	651,109.64	
204-000-020.000	PROPERTY TAXES RECEIVABLE	5,856.40	
204-000-390.000	FUND BALANCE		679,747.83
204-000-402.000	CURRENT PROPERTY TAXES		77,716.14
204-000-665.000	INTEREST INCOME		23,909.54
204-000-727.000	SUPPLIES	145.00	
204-000-930.000	REPAIRS AND MAINTENANCE	22,156.22	
Total Dept 000		781,373.51	781,373.51
Total Fund 204 - ROAD FUND		781,373.51	781,373.51

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
Dept 000			
206-000-001.000	CASH	136,420.99	
206-000-005.000	CASH - MICHIGAN CLASS	294,282.35	
206-000-020.000	PROPERTY TAXES RECEIVABLE	5,825.05	
206-000-123.000	PREPAID EXPENDITURES	9,593.98	
206-000-202.000	ACCOUNTS PAYABLE		650.73
206-000-214.101	DUE TO GENERAL FUND		992.75
206-000-390.000	FUND BALANCE		558,372.70
206-000-402.000	CURRENT PROPERTY TAXES		79,931.58
206-000-626.001	FIRE AND RESCUE CHARGES		7,500.00
206-000-665.000	INTEREST INCOME		16,436.66
206-000-674.000	DONATIONS		100.00
206-000-675.000	LOCAL GRANTS		11,775.71
206-000-702.000	WAGES	33,348.42	
206-000-715.000	SOCIAL SECURITY	2,551.05	
206-000-727.000	SUPPLIES	25,104.98	
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	7,636.02	
206-000-920.000	UTILITIES	3,833.69	
206-000-930.000	REPAIRS AND MAINTENANCE	2,884.40	
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	8,023.10	
206-000-955.000	OTHER EXPENSE	30.00	
206-000-956.000	TRAINING & EDUCATION	793.10	
206-000-957.000	MEMBERSHIP DUES	75.00	
206-000-958.000	INSURANCE	21,316.00	
206-000-971.000	CAPITAL OUTLAY	124,042.00	
Total Dept 000		675,760.13	675,760.13
Total Fund 206 - FIRE FUND		675,760.13	675,760.13

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	33,587.87	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56	
220-000-390.000	FUND BALANCE		49,496.01
220-000-451.000	SPECIAL ASSESSMENTS		28,014.03
220-000-665.000	INTEREST INCOME		12.28
220-000-727.000	SUPPLIES	80.02	
220-000-802.000	CONTRACTUAL SERVICES	40,707.87	
Total Dept 000		77,522.32	77,522.32
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)		77,522.32	77,522.32
Total - All Funds:		3,059,126.52	3,059,126.52

Memo to: Township Board

From: Ed Bradford, Treasurer

Subject: January 2023 Treasurer Report

Date: February 11, 2024

Cash & Investments
I have included a cash and investment report in the packet for your review and information. Cash and investments total $2,577,477.

Balance Sheet
I have included a balance sheet in the packet for your review and information.

Investments
I have included an investment income report in the packet for your review and information. Total investment earnings for the month were $8,232. The daily yield on invested funds at month-end was 5.49%.

Revenues
Revenues are included in the Clerk's Revenue & Expense Report.

Property Taxes
I have included the property tax collection report for the summer and winter 2023 taxes. The due date for winter taxes is February 14. The last day to pay taxes at the Township is February 29. Most summer and winter taxes have been collected. I will settle with the county treasurer in March.

BS&A Cloud Upgrade
Will be discussed as part of the budgeting process.

Board & Committee Emails
Needs further discussion as part of the budget process.

BALANCE SHEET FOR ONEKAMA TOWNSHIP
Period Ending 01/31/2024

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH	184,058.75
101-000-001.001	CASH - ESCROW	19,499.28
101-000-002.000	CASH - MM	0.00
101-000-003.000	CASH - CD'S	0.00
101-000-005.000	CASH - MICHIGAN CLASS	819,429.59
101-000-020.000	PROPERTY TAXES RECEIVABLE	10,331.37
101-000-040.000	ACCOUNTS RECEIVABLE	0.00
101-000-078.000	DUE FROM STATE	23,219.00
101-000-081.000	DUE FROM OTHER GOVERNMENT	0.00
101-000-084.204	DUE FROM ROAD FUND	0.00
101-000-084.206	DUE FROM FIRE FUND	992.75
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	0.00
101-000-084.703	DUE FROM TAX COLLECTION	0.00
101-000-123.000	PREPAID EXPENDITURES	4,904.82
	Total Assets	**1,062,435.56**
*** Liabilities ***		
101-000-200.000	FUNDS HELD IN ESCROW	19,499.28
101-000-202.000	ACCOUNTS PAYABLE	16,834.11
101-000-214.000	DUE TO OTHER FUNDS	14,828.01
101-000-214.202	DUE TO ROAD FUND	0.00
101-000-214.206	DUE TO FIRE FUND	0.00
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELI	912.59
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHE	(487.35)
101-000-229.002	DUE TO FEDERAL - FICA	4,764.60
101-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
101-000-231.000	DUE TO STATE - SUTA	(1.04)
101-000-257.000	ACCRUED WAGES PAYABLE	1,634.65
101-000-339.000	UNEARNED REVENUE	0.00
	Total Liabilities	**57,984.85**
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	1,026,376.51
	Total Fund Balance	**1,026,376.51**
	Beginning Fund Balance	**1,026,376.51**
	Net of Revenues VS Expenditures	**(21,925.80)**
	Fund Balance Adjustments	**0.00**
	Ending Fund Balance	**1,004,450.71**
	Total Liabilities And Fund Balance	**1,062,435.56**

BALANCE SHEET FOR ONEKAMA TOWNSHIP
Period Ending 01/31/2024

Fund 204 ROAD FUND

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH	102,106.25
204-000-005.000	CASH - MICHIGAN CLASS	651,109.64
204-000-020.000	PROPERTY TAXES RECEIVABLE	5,856.40
204-000-084.101	DUE FROM GENERAL FUND	0.00
Total Assets		**759,072.29**
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	0.00
204-000-214.101	DUE TO GENERAL FUND	0.00
Total Liabilities		**0.00**
*** Fund Balance ***		
204-000-390.000	FUND BALANCE	679,747.83
Total Fund Balance		**679,747.83**
Beginning Fund Balance		**679,747.83**
Net of Revenues VS Expenditures		**79,324.46**
Ending Fund Balance		**759,072.29**
Total Liabilities And Fund Balance		**759,072.29**

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH	136,420.99
206-000-002.000	CASH - MM	0.00
206-000-005.000	CASH - MICHIGAN CLASS	294,282.35
206-000-020.000	PROPERTY TAXES RECEIVABLE	5,825.05
206-000-040.000	ACCOUNTS RECEIVABLE	0.00
206-000-084.101	DUE FROM GENERAL FUND	0.00
206-000-123.000	PREPAID EXPENDITURES	9,593.98
206-000-133.000	ACCUMULATED DEPRECIATION	0.00
206-000-146.000	FURNITURE AND EQUIPMENT	0.00
	Total Assets	**446,122.37**
*** Liabilities ***		
206-000-202.000	ACCOUNTS PAYABLE	650.73
206-000-214.101	DUE TO GENERAL FUND	992.75
206-000-231.000	DUE TO STATE - SUTA	0.00
206-000-257.000	ACCRUED WAGES PAYABLE	0.00
206-000-339.000	UNEARNED REVENUE	0.00
	Total Liabilities	**1,643.48**
*** Fund Balance ***		
206-000-390.000	FUND BALANCE	558,372.70
	Total Fund Balance	**558,372.70**
	Beginning Fund Balance	**558,372.70**
	Net of Revenues VS Expenditures	**(113,893.81)**
	Ending Fund Balance	**444,478.89**
	Total Liabilities And Fund Balance	**446,122.37**

Fund 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)

GL Number	Description	Balance
*** Assets ***		
220-000-001.000	CASH	0.00
220-000-001.005	CASH	33,587.87
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56
220-000-084.101	DUE FROM GENERAL FUND	0.00
220-000-084.703	DUE FROM TAX COLLECTION	0.00
	Total Assets	**36,734.43**
*** Liabilities ***		
220-000-202.000	ACCOUNTS PAYABLE	0.00
220-000-214.101	DUE TO GENERAL FUND	0.00
220-000-214.703	DUE TO TAX FUND	0.00
	Total Liabilities	**0.00**
*** Fund Balance ***		
220-000-390.000	FUND BALANCE	49,496.01
	Total Fund Balance	**49,496.01**
	Beginning Fund Balance	**49,496.01**
	Net of Revenues VS Expenditures	**(12,761.58)**
	Ending Fund Balance	**36,734.43**
	Total Liabilities And Fund Balance	**36,734.43**

BALANCE SHEET FOR ONEKAMA TOWNSHIP
Period Ending 01/31/2024

Fund 703 TAX FUND

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH	336,982.08
Total Assets		**336,982.08**
*** Liabilities ***		
703-000-202.000	ACCOUNTS PAYABLE	3,247.04
703-000-214.101	DUE TO GENERAL FUND	59,830.74
703-000-214.204	DUE TO ROAD FUND	38,176.38
703-000-214.206	DUE TO FIRE FUND	39,264.70
703-000-214.220	DUE TO LAKE IMPROVEMENT FUND	15,691.50
703-000-222.001	DUE TO COUNTY - OPERATING	5,012.97
703-000-222.002	DUE TO COUNTY - 911	38,694.53
703-000-222.003	DUE TO COUNTY - RECYCLING	5,404.89
703-000-222.005	DUE TO COUNTY - CONSERVATION DISTF	8,769.73
703-000-222.006	DUE TO COUNTY - COUNCIL ON AGING	18,374.35
703-000-222.007	DUE TO COUNTY - DIAL A RIDE	19,344.14
703-000-222.008	DUE TO COUNTY - MEDICAL CARE	19,344.14
703-000-223.000	DUE TO COUNTY - LIBRARY	38,694.54
703-000-225.001	DUE TO SCHOOL - DEBT	3,190.05
703-000-225.002	DUE TO SCHOOL - OPERATING	12,178.25
703-000-225.003	DUE TO SCHOOL - SINKING FUND	894.07
703-000-227.001	DUE TO VILLAGE - DLQ SEWER	0.00
703-000-228.002	DUE TO STATE - SET	5,468.69
703-000-228.003	DUE TO STATE - QUALIFIED FOREST FE	0.00
703-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
703-000-234.000	DUE TO MANISTEE INTERMEDIATE SCHOC	2,070.13
703-000-235.000	DUE TO WEST SHORE COLLEGE	2,807.75
703-000-275.000	DUE TO TAXPAYERS	523.49
Total Liabilities		**336,982.08**
*** Fund Balance ***		
703-000-390.000	FUND BALANCE	0.00
Total Fund Balance		**0.00**
Beginning Fund Balance		**0.00**
Net of Revenues VS Expenditures		**0.00**
Ending Fund Balance		**0.00**
Total Liabilities And Fund Balance		**336,982.08**

CASH SUMMARY BY ACCOUNT FOR ONEKAMA TOWNSHIP

FROM 01/01/2024 TO 01/31/2024

FUND: 101 204 206 220 703

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 01/01/2024	Total Debits	Total Credits	Ending Balance 01/31/2024
Fund 101 GENERAL FUND					
001.000	CASH	(33,893.42)	259,555.62	41,603.45	184,058.75
001.001	CASH - ESCROW	19,499.28	0.00	0.00	19,499.28
005.000	CASH - MICHIGAN CLASS	865,573.86	3,855.73	50,000.00	819,429.59
	GENERAL FUND	851,179.72	263,411.35	91,603.45	1,022,987.62
Fund 204 ROAD FUND					
001.000	CASH	144,387.08	77,719.17	120,000.00	102,106.25
005.000	CASH - MICHIGAN CLASS	528,137.01	122,972.63	0.00	651,109.64
	ROAD FUND	672,524.09	200,691.80	120,000.00	753,215.89
Fund 206 FIRE FUND					
001.000	CASH	86,354.92	111,435.47	61,369.40	136,420.99
005.000	CASH - MICHIGAN CLASS	322,892.16	1,390.19	30,000.00	294,282.35
	FIRE FUND	409,247.08	112,825.66	91,369.40	430,703.34
Fund 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)					
001.005	CASH	15,653.11	28,014.78	10,080.02	33,587.87
Fund 703 TAX FUND					
001.000	CASH	633,284.90	335,166.46	631,469.28	336,982.08
	TOTAL - ALL FUNDS	2,581,888.90	940,110.05	944,522.15	2,577,476.80

REVENUE AND EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP
PERIOD ENDING 01/31/2024
% Fiscal Year Completed: 83.61

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 01/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
101-000-665.000	INTEREST INCOME	20,000.00	38,080.46	3,861.69	(18,080.46)	190.40
204-000-665.000	INTEREST INCOME	10,000.00	23,909.54	2,975.66	(13,909.54)	239.10
206-000-665.000	INTEREST INCOME	9,000.00	16,436.66	1,394.08	(7,436.66)	182.63
220-000-665.000	INTEREST INCOME	500.00	12.28	0.75	487.72	2.46
TOTAL REVENUES - ALL FUNDS		39,500.00	78,438.94	8,232.18	(38,938.94)	198.58
TOTAL EXPENDITURES - ALL FUNDS		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		39,500.00	78,438.94	8,232.18	(38,938.94)	198.58

HOUSING NORTH

Northwest Michigan
Rural Housing Partnership

January 15th, 2024

Township Supervisor
Onekama Township
5435 Main St
Onekama, MI 49675-0458

Re: Proposal to invest in the Housing Ready Program in Leelanau County

Dear Township Supervisor,

As you know, the shortage of housing in Manistee County is at a crisis level and has been the focus of Housing North and the Manistee Housing Action Team over the past few years. Recently, an investment by public and private entities in the community helped bring the Housing Ready Program to Manistee County, and we are now beginning to see positive results in the housing sector. We are seeking your financial support to help us keep that momentum going.

Our Housing Ready Program has become a visible, and integral resource in Manistee County over the past 15 months. We have connected with all units of government and attended at least 25 public meetings and 6 public hearings in that time. We have been regular speakers at services clubs and to other organizations. While it is one thing to give presentations or attend meetings, it is another to put together results, and Housing North has done that. With the support from our Housing Ready Program in Manistee County, there are:

- #332 housing units in the pipeline
- #6 grant applications submitted; $500,000 in Development Block Grant funds allocated to City of Manistee
- #2 Housing tools being explored including a Neighborhood Enterprise Zone (NEZ)
- #8 units of government making important changes to zoning

There is tremendous value in having a technical support housing expert at-the-ready in Manistee County. The county Housing Action Team is a volunteer committee with limited professional staff time. The committee cannot work daily to track projects, find funding, meet with potential developers, etc. A Housing North Housing Ready person works daily on

HOUSING NORTH

Northwest Michigan
Rural Housing Partnership

housing issues across the county and connect with key organizations like The Manistee Area Chamber of Commerce, Habitat for Humanity, City of Manistee, Manistee County, City of Manistee Housing Commission, Michigan State Housing Development Authority (MSHDA) and the Michigan Economic Development Authority (MEDC) to help bring projects across the finish line.

Won't you help us keep this momentum going? We are fortunate that Manistee County, Manistee Visitors Bureau, and the Manistee Housing Commission. United Way, Manistee County Community Foundation, City of Manistee and Charter Township of Filter continue to see the value in the Housing Ready Program and have pledged to continue their funding support through 2025. Their donations make up around 80% of the support it takes to fund this work.

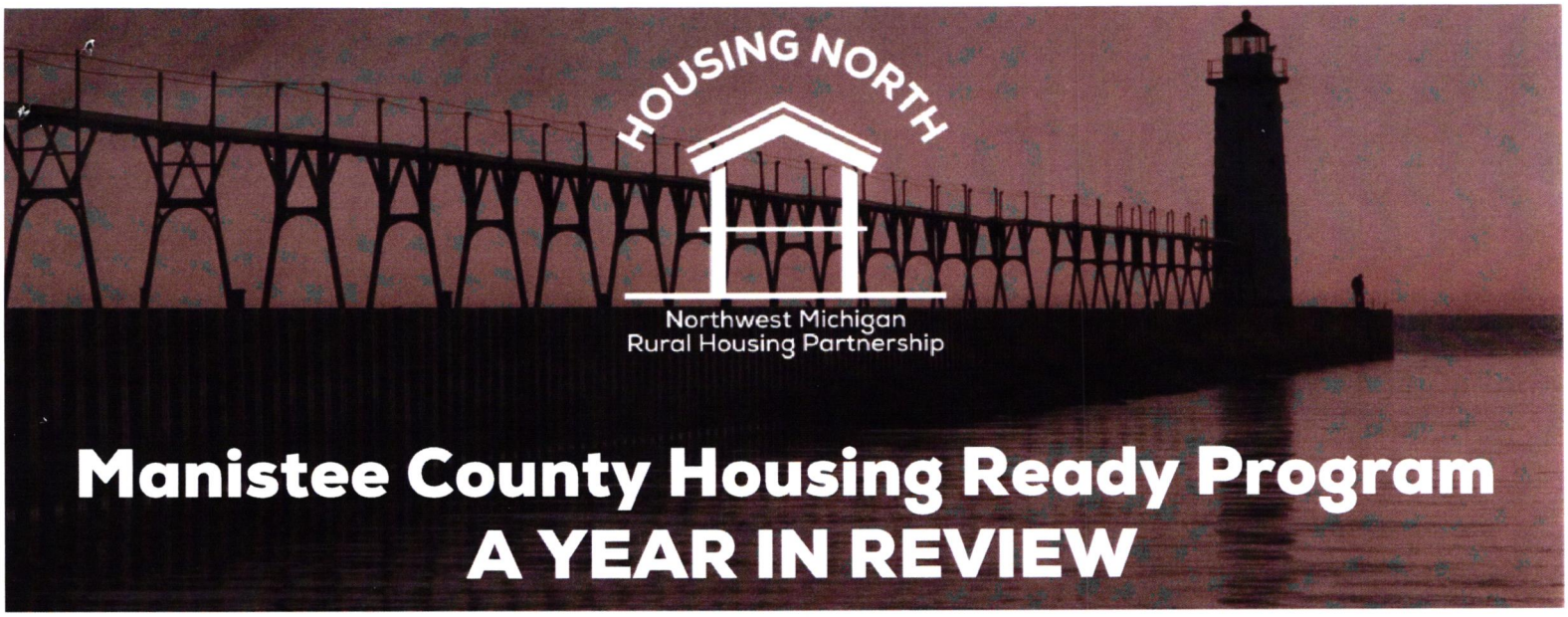
We need the remaining 80% to be funded by local units of government, organizations, and local businesses in Manistee County. We hope that we can count on your support with a donation of between $500 and $5,000. You can make a one-time donation, or pledge to support the Housing Ready Program Position annually by mailing a check to our office (address below), or by donating online and housingnorth.org/donate. We welcome a response to this letter over the phone or by email and are available to answer any questions you may have.

In the meantime, Housing North will continue to work to find additional sustainable funding models to assure that we continue to bring new housing opportunities to Manistee County on into the future.
Thank you for your consideration.
Sincerely,

Yarrow Brown

Yarrow Brown, Executive Director

Encl. Example contract, One Year Summary-Manistee Housing Ready Program



Manistee County Housing Ready Program
A YEAR IN REVIEW

A "housing ready" community is one in which there are opportunities for development that can create a variety of options for all people in the community.

The Manistee County Housing Ready Program was launched in 2022 with the support of funding partners like Manistee County, the City of Manistee, Manistee County Community Foundation, the City of Manistee Housing Commission, Manistee United Way, and Manistee County Tourism Authority. Manistee's Housing Ready Program works with community partners to communicate the need for housing solutions, identify priority sites for housing development and to leverage existing resources for housing expansion.

HIGHLIGHTS OF THE MANISTEE COUNTY HOUSING READY PROGRAM

#1 NEZ SUPPORTED

THROUGH WORK SESSIONS, ADVOCACY, LETTERS OF SUPPORT AND MEETINGS SUPPORTED THE PROCESS TO ESTABLISH A NEZ.

#25

PUBLIC MEETINGS ATTENDED

#17

HOUSING PRESENTATIONS

#6

ATTENDED 6 PUBLIC HEARINGS ADVOCATING FOR ZONING/ORDINANCE CHANGES AND/OR HOUSING DEVELOPMENTS

#19

WORKED WITH 19 DIFFERENT DEVELOPERS ON POTENTIAL HOUSING SITES

#332

NEW HOUSING UNITS UNDERWAY WITH DIRECT INVOLVEMENT IN PROCESS

#8

WORKED WITH 8 UNITS OF GOVERNMENT ON HOUSING TOOLS AND OPPORTUNITIES

#6

WORKED ON 6 GRANTS FOR LOCAL UNITS OF GOVERNMENT, 3 LETTERS OF SUPPORT FOR GRANTS, AND PROVIDED 1 FUNDING RESOURCE GUIDE

For more information, visit housingnorth.org

SUCCESSES/HIGHLIGHTS

PROVISION OF DIRECT SERVICES TO SUPPORT HOUSING

- Provided direct service to 19 homeowners by completing their rehab applications
- Directed 10 homeowners to appropriate resources
- Provided 2 homeless individuals with referrals for assistance
- Assisted 2 landlords with resources
- Updated 1 community services resource guide

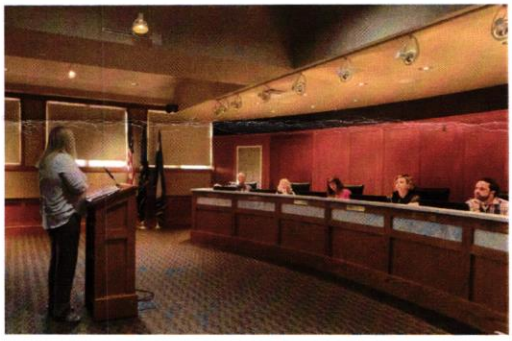
PROVISION AND SUPPORT TO UNITS OF GOVERNMENT

- Seasonal Population and information related to short-term rentals
- Support on 2 Residential Facilities Acts
- 1 Attainable Housing District
- 6 times on Neighborhood Enterprise Zones
- Presentation of 2 Needs Assessment results
- Advocacy for 4 zoning reform changes

SUPPORTING COMMUNITY ACTION TEAMS AND HOUSING COMMITTEES

- (HARC) Safe Harbor year-round homeless shelter/resource center
- Human Services Collaborative Body (HSCB)
- Housing Action Team (HAT)

PROPOSED THE USE OF HOUSING TOOLS FOR 2 CLT'S, 5 RESIDENTIAL FACILITIES ACT ATTAINABLE DISTRICTS, 1 ATTAINABLE HOUSING DISTRICT, 2 NEW BROWNFIELD/TIF AND 1 DEED RESTRICTION PROGRAM.



PROVISION OF SUPPORT AND ATTENDING COMMUNITY MEETINGS

- Weekly meetings with Economic Development and the Planning Department
- Monthly meetings with Housing Action Team
- Monthly Landbank meetings
- Monthly CLT meetings

PARTICIPATED IN 10 TRAINING OPPORTUNITIES AND 2 CONFERENCES, 3 WORKSHOPS

PRESENTED THE HOUSING READY CHECKLIST TO 4 UNITS OF GOVERNMENT

OTHER INITIATIVES

- PROVIDED ZONING REFORM TRAINING TO 4 UNITS OF GOVERNMENT
- 159 POTENTIAL ADDITIONAL UNITS IN THE PIPELINE
- WORKING ON 4 ADDITIONAL DEVELOPMENT SITES WITH OPPORTUNITIES FOR SINGLE FAMILY AND MULTI-FAMILY UNITS

HOW CAN YOU SUPPORT HOUSING NORTH AND ITS HOUSING READY PROGRAM?

GIFTS OF CASH

You can make an outright gift or pledge your support. Contributions are eligible for tax deductions.

GIFTS OF STOCK

Stock can be donated and may qualify for both a federal and state tax deduction. If the stock has appreciated in value, you may avoid paying capital gains upon transferring it to Housing North.

GIFTS OF REAL ESTATE

Real estate can be donated to support attainable housing projects. If the property's value has risen over time, the donation of this appreciated asset may qualify for a state and/or federal tax deduction, as well as reduction in capital gains.

PLANNED GIFTS

You can create a meaningful legacy in Northwest Michigan through a planned gift. Planned giving include bequests, charitable gifts annuities, charitable remainder trusts, life insurance policies, retirement plans, or other arrangements.

THANK YOU TO OUR COMMUNITY PARTNERS:

COUNTY OF manistee MICHIGAN

THE CITY OF manistee™ MICHIGAN

United Way
United Way of Manistee County

MANISTEE TOURISM

THE CITY OF manistee™ MICHIGAN HOUSING COMMISSION

MANISTEE COUNTY COMMUNITY FOUNDATION

DONATE TODAY

Contract Number: _____

Contractual Agreement

Between

TOWNSHIP
ADDRESS

And

Housing North
P.O. Box 1434
Traverse City, MI 49685

This Contract, designated Number _____ is made and entered into by and between NAME OF TOWNSHIP, ADDRESS, hereinafter referred to as THE TOWNSHIP and Housing North, P.O. Box 1434, Traverse City, MI 49685, hereinafter referred to as HN on the ___ day of _____, 20___ (the "Effective Date").

In consideration of the mutual promises, covenants, and representations herein contained, the parties hereto agree as follows:

I. STATEMENT OF PURPOSE

The purpose of this agreement is to establish formal terms related to technical assistance provided by HN to THE TOWNSHIP for the purpose of providing technical support services through their Housing Ready Program.

II. SCOPE OF WORK

1. HN agrees to perform the functions set forth in Attachment A, hereinafter referred to as "The Project" and comply fully with subsequent revisions and modifications.

2. HN is performing Housing Ready Program services contemplated by this Contract as an independent contractor and is not acting as an employee or agent of THE TOWNSHIP. As a result of the organization's status as an independent contractor, THE TOWNSHIP shall not be responsible for any state or federal income tax withholdings and shall not be responsible for providing worker's compensation insurance coverage for HN.

III. PERIOD OF PERFORMANCE

The CONTRACTOR shall commence performance of this Contract on _____, 2024, and shall complete said performance on _____.

IV. COMPENSATION

THE TOWNSHIP agrees to pay HN as compensation for all costs, work performed and services provided under this Contract for up to ____ months in an amount not to exceed $xx. Should additional services by required, THE TOWNSHIP Administrator shall be permitted to raise this cap subject to budgetary controls of THE TOWNSHIP. HN is not authorized to make any purchases or charge any expenditures to THE TOWNSHIP without prior approval of THE TOWNSHIP Administrator or THE TOWNSHIP Administrator's authorized representative. One-quarter of the Compensation is due within thirty (30) days of the Effective Date and the remaining compensation shall be billed in one-quarter increments every three months thereafter and shall be due within thirty (30) days of receipt of any invoice by THE TOWNSHIP.

V. TERMINATION

1. Either party may terminate this Contract at any time by giving at least 30 days written notice to the other party of such termination and specifying the effective date thereof.

2. If either party terminates this Contract, HN will receive the Compensation through the effective date of termination. Upon receipt of the Compensation, THE TOWNSHIP will receive the work product produced by HN under this Contract through the effective date of termination. In no case will the compensation paid to HN for partial completion of services exceed the amount HN would have received had the services been completed in full.

VI. INSURANCE AND INDEMNIFICATION

1. The parties shall procure and shall maintain during the life of this Contract General Liability Insurance in an amount not less than $1,000,000 per occurrence for injuries, including accidental death, for each person; and subject to the same limit for each person, in an amount not less than $1,000,000 per occurrence on account of each accident; and Property Damage Insurance in an amount not less than $1,000,000 each occurrence; and combined Single Limit for Bodily Injury and Property Damage Liability in an amount not less than $1,000,000 for each occurrence. The policy shall contain a endorsement stating that the other party, its board, officers, employees, and agents have been named as additional insureds onto such policy for all claims arising out of the services provided under this Agreement.

VII. FORCE MAJEURE

If because of Force Majeure either party is unable to carry out any of its obligations under this Contract (other than obligations of such party to pay or expend money for or in connection with the performance of this Contract), and if such party promptly gives to the other party concerned written notice of such force majeure, then the obligations of the party giving such notice will be suspended to the extent made necessary by such force majeure and during its continuance, provided the effect of such force majeure is eliminated insofar as possible with all reasonable dispatch. "Force Majeure" means unforeseeable events beyond a party's reasonable control and without such party's fault or negligence, including, but not limited to, acts of God, acts of public enemy, acts of the federal government, fire, flood, inclement weather, epidemic, quarantine restrictions, strikes and embargoes, labor disturbances, the unavailability of raw materials, legislation, orders or acts of civil or military authority, injunctions, or other causes of a similar nature which wholly or substantially prevent performance.

If the Contractor is delayed in the completion of the Project due to Force Majeure, or otherwise, the Period of Performance may be extended for a period determined by the parties to be equivalent to the time of such delay.

The parties agree the COVID-19 Pandemic is not a force majeure event; however it may impact the method and means of completing the Project. This impact shall not affect the Compensation as set forth in this Contract.

VIII. NONDISCRIMINATION

The parties agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, sexual orientation, gender identity, religion, national origin, age, sex, height, weight, family status, marital status, or physical or mental disability. Breach of this covenant may be regarded as a material breach of this Contract.

IX. DISPUTE RESOLUTION

The parties agree to use good faith negotiations to resolve any dispute that may arise under or relate to this Contract and will attempt to reach an amicable resolution of such dispute. In the event that the parties are not able to resolve any dispute by negotiation, the parties agree prior to any other action or proceeding to meet in good faith in at least one mediation session with a mediator mutually agreed to by both parties at a location agreed to by both parties. Each party will bear its own costs in mediation and the fees and expenses of the mediation will be shared equally by the parties.

X. MISCELLANOUS

1. Governing Law. The parties agree that the validity, construction, enforcement and interpretation of this Contract shall be governed by the laws of the State of Michigan.

2. Non-Assignability. This Contract may not be assigned by either party without the express written consent of the other party.

3. Entire Agreement: The Contract contains the entire agreement of the parties hereto and supersedes all prior agreements and understandings, oral or written, if any, among the parties.

4. Severability The invalidity or unenforceability of any provision of this Contract shall not affect the other provisions, and this Contract shall be construed as if such invalid or unenforceable provision were omitted.

5. Modifications. A request for Contract modification may be made by either party and will be subject to negotiation, if necessary, but shall not be effective unless agreed to in writing by both parties.

6. Not a Joint Venture. The parties do not intend this Contract to be a joint venture.

7. Third Party Beneficiaries. This Contract confers no rights or remedies on any third party, other than the parties to this Contract and their respective successors and permitted assigns.

8. Execution in Counterparts. This Contract may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument.

9. Digital Signatures. The parties hereto acknowledge and agree under the Uniform Electronic Transactions Act, MCL 450.832, et seq. that this Contract may be executed with the electronic signature of any person authorized and required to sign on behalf of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed this Contract the day and year first above written.

FOR THE NAME OF TOWNSHIP

_____ _____
Date

_____ _____
NAME Date
TOWNSHIP Board Chairperson

FOR HOUSING NORTH

_____ _____
Josh Mills Date
President

ATTACHMENT A

SCOPE OF WORK

Housing North staff will provide professional services to communities in TOWNSHIP OF X including but not limited to the following activities:

Serve as the primary point of contact for housing related questions and provide referrals to appropriate partners and resources

Work with community partners to effectively communicate the need for housing solutions in THE TOWNSHIP OF X and help educate locally elected officials and community members about best practices for housing solutions

Support partner efforts to encourage and assist units of government with adopting zoning that alleviates community housing challenges

Work with community partners and the OTHER PARTNERS (LIST) to identify priority sites for housing opportunities and garner community support

Work with community partners to assist in building development capacity for housing including rehabilitation programs and supporting new construction within THE TOWNSHIP OF X

Research, seek and implement grants from local, state and national sources to leverage financial support for addressing TOWNSHIP OF X housing challenges

Development of clear guidelines outlying the process, available funding vehicles, and timetables for programs and incentives

Coordinate and build upon the goals and actions of the NAME OF ACTION PLAN and other associated housing plans and strategies

Coordinate specific housing related incentives, funding programs and partnership opportunities around specific properties and act as a single point of contact for developers and investors.

SERVICE CONTRACT BETWEEN

MANISTEE RECREATION ASSOCIATION

AND

ONEKAMA TOWNSHIP

This contract dated _____ of _____, 2024 between the Manistee Recreation Association (MRA) 50 Filer Street, Suite D, Manistee, Michigan 49660 and the Onekama Township Board of Trustees (Onekama Township) 5435 Main St., Onekama, MI 49675 shall be effective _____ 2024 through _____, 2025 for the following services.

> **Onekama township hereby contracts with the MRA to organize and implement recreation and athletic activities for participants of all ages, in Onekama Township for the above-referenced fiscal year. Onekama Township shall appropriate _____ in its fiscal year budget as payment for these services. The appropriation shall be paid upon written request by the MRA Executive Director.**

If requested Onekama Township shall receive a complied financial statement and a formal presentation made to the Board of Trustees a minimum of once a year.

In the performance of the contracted services to be provided pursuant to this contract, it is mutually agreed that the MRA shall be, at all times acting and performing as an independent contractor.

This contract and all its rights and obligations hereunder shall not be assignable unless all parties agree in writing to such an assignment.

This contract may be terminated at any time by either party upon ninety (90) days prior written notice. Any remaining balance of the payment for services shall be retained by Onekama Township.

All notices and other documents to be served or transmitted under this contract shall be in writing and delivered to the parties at the following addresses:

Township: Onekama Township
Attn: David Meister, Supervisor
5435 Main St.
Onekama, MI 49675
231-889-3308 ext. 204

Agency: Manistee Recreation Association
50 Filer Street, Suite D
Manistee, MI 49660
231-723-9274

In witness whereof, the parties have executed this contract:

Signed in the presence of:

_____

Onekama Township

By: _____

Its: Township Supervisor
Date:

Manistee Recreation Association

By: _____

Its: Executive Director
Date:

Participant Name	Address	Total Registration(s)
Kenzlee Keillor	5918 Potter Rd	2
Macy Godzina	3801 Kendall St, Manistee	1
Miles Karlsen	10047 Erdman Rd, Onekama	4
Elynore Hasenbank	11659 Northwood Hwy, Bear Lake	1
Halliegh Gajeski	8547 Mill St. Onekama	2
Beau Fogarty	8389 Leecrest Blvd. Onekama	2
Owen VanAndel	8238 Leecrest Blvd, Onekama	3
Kallie Keillor	5918 Potter Rd, Bear Lake	2
Amelia Sexton	11030 Milarch Rd., Bear Lake	2
Gavin VanderMolen	4824 Maidens Rd, Onekama	3
Julian VanderMolen	4824 Maidens Rd, Onekama	2
Emmeline Edwards	9424 Ivanhoe Dr, Onekama	1
Charlotte Edwards	9424 Ivanhoe Dr, Onekama	1
Gavyn Gerlach	8299 3rd St, Onekama	1
Kolesyn Beavers	9731 Northwood Hwy, Onekama	1
Kynnlie Beavers	9731 Northwood Hwy, Onekama	1
Sammie Harper	5127 Brook St, Onekama	1
Owen Gilmore	9178 Ivanhoe Dr, Onekama	2
Willow Gilmore	9178 Ivanhoe Dr, Onekama	1
Damien Finley	3528 Potter Rd, Bear Lake	1
Logan Finley	3528 Potter Rd, Bear Lake	1
Nora Bradford	11117 Northwood Hwy, Bear Lake	2
Korbyn Davis	9731 Northwood Hwy, Onekama	1
Lilah Szotko	7616 1st St, Onekama	2
Carter Kosiboski	5765 Maidens Rd, Onekama	1
Renly Kosiboski	5765 Maidens Rd, Onekama	1
Owen Godzina	3801 Kendall St, Manistee	1
Halleigh Gajeski	8547 Mill St, Onekama	1
Joseph Crowther	2700 Pine Run Dr	1
Cullen McNabb	2700 Pine Run Dr	1
Ella VanderMolen	4824 Maidens Rd, Onekama	2
Owen Fraly	3967 11 Mile Rd, Bear Lake	1
Elden Chinnock	3480 Potter Rd, Bear Lake	1
Haddie Szotko	7616 1st St, Onekama	1

STATE OF MICHIGAN
COUNTY OF MANISTEE
TOWNSHIP OF ONEKAMA
November 1, 2010
Amended Dec. 7, 2010

ORDINANCE No. 2010-1

An ordinance to authorize and regulate the operation of Off Road Vehicles (ORVs) on the roads in the Township of Onekama, to provide penalties for the violation thereof, to provide for appropriation of fines and damages resulting from the operation of ORVs and repeal all ordinances in conflict herewith.

THE TOWNSHIP OF ONEKAMA ORDAINS:

Sec. 1 As used in this Ordinance, the following definitions shall apply:

a) **"Township"** means the Township of Onekama.
b) **"Drivers License"** means an operators or chauffeurs license or permit issued to an individual by the secretary of state under chapter III of the Michigan vehicle code, 1949 PA 300, MCL 257.301 to 257.329, for that individual to operate a vehicle, whether or not conditions are attached to the license or permit.
c) **"Operate"** means to ride in or on, and be in actual physical- control of an ORV.
d) **"Operator"** means a person who operates or is in actual physical control of an ORV.
e) **"ORV"** means a motor-driven recreation vehicle designed for off-road use and capable of cross-country travel without benefit of a road or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multi-track or multi-wheel drive vehicle, a motorcycle or related 2-wheel, 3-wheel, or 4-wheel vehicle, an amphibious machine, a ground effect air cushion vehicle, an ATV as defined in section 81101 of the natural resources and environmental protection act, 1994 PA 451, MCL 324.81101, or other means of transportation deriving motive power from a source other than muscle or wind. ORV does not include a vehicle described in this definition that is registered for use upon a public highway and has the security required by law.
f) **"Road"** means local roads of the Township as the same may be designated from time to time by the Township Board.
g) **"Safety Certificate"** means a certificate issued pursuant to 1994 PA 451 as amended, MCL 324.81129, or comparable ORV safety certificate issued under the authority of another state or province of Canada.
h) **"Visual Supervision"** means the direct observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.

Sec. 2 Subject to the regulations of this Ordinance and part 811 of the natural resources and environmental protection act, 1994 PA 324.81101, an ORV **may be operated on the far right of the maintained portion of any road within the Township except Portage Point Drive from M-22 to 2nd Street West and any roadway, shoulder right-of-way of any State or Federal highway.** *(The following sentence was amended and included in Section 2 at the Onekama*

Township Board meeting Tuesday, December 7, 2010).: **"This also includes access on Portage Point Drive from Herkelrath to Bayview."**

Sec. 3 An ORV may be operated from a residence on a road closed by the Township or Manistee County Road Commission solely for the purpose of gaining access to the roads open to ORV's within the Township.

Sec. 4 An ORV travelling on a road in the Township shall meet all of the following conditions, in addition to any others that may be imposed by law:

a) Shall travel at a speed of no more than 25 miles per hour or a lower posted speed limit.
b) Shall be operated by a person not less than 12 years of age. (SEE SECTION 5.)
c) Shall travel with the flow of traffic.
d) Shall be operated in a manner that does not interfere with traffic on the road.
e) Shall travel in single file except when overtaking and passing another ORV.
f) Shall not travel on a road when visibility is substantially reduced due to weather conditions unless displaying a lighted headlight and lighted taillight.
g) Shall not operate before ½ hour before sunrise or after ½ hour after sunset unless displaying a lighted headlight and lighted taillight.
h) Shall at all times display a lighted headlight, lighted tail light.
i) Shall only be operated while the operator and each passenger is wearing a crash helmet and protective eyewear approved by the United States Department of Transportation unless the vehicle is equipped with a roof that meets or exceeds standards for a crash helmet and the operator and each passenger is wearing a properly adjusted and fastened seat belt.
j) Shall be equipped with a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
k) Shall be equipped with a spark arrester type, United States Forest Service approved muffler in good working order and in constant operation.
l) Shall observe all noise emission standards defined by law.

Sec. 5 A parent or legal guardian of a child less than 16 years of age shall not permit, and a child less than 16 years of age shall not operate an ORV on a road in the Township unless the child is under the direct visual supervision of an adult and the child has in his or her immediate possession a Michigan issued ORV safety certificate or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.

Sec. 6 Unless a person possesses a valid driver's license, a person shall not operate an ORV on a road in the Township if the ORV is registered as a motor vehicle and is either more than 60 inches wide or has three wheels.

Sec. 7 Any person who violates this ordinance is guilty of a municipal civil infraction and may be ordered to pay a civil fine of not more than $500. In addition, a court may order a person who causes damage to the environment, a road or other property as a result of the operation of an ORV to pay full restitution for that damage above and beyond the penalties paid for civil fines.

Sec. 8 The Township Treasurer shall deposit all fines and damages collected under this Ordinance into a fund to be designated as the "ORV Fund". The Onekama Township Board shall appropriate revenue in the ORV Fund as follows:

a) Fifty percent to the Manistee County Road Commission for repairing damage to roads and the environment that may have been caused by ORV'S. Signs should be posted indicating whether a road is closed to the operation of ORV's.
b) Fifty percent to the Manistee County Sheriff for ORV enforcement and training.

Sec. 9 This ordinance shall take effect thirty (30) days following its publication as required by law, following adoption by the Onekama Township Board.

Sec.10 The approved ORV Ordinance will be reviewed in one year.

Sec. 11 All ordinances or part of ordinances in conflict herewith are replaced to the extent of the conflict.

Motion by Beebe, second by Clement, to adopt Onekama Township ORV Ordinance No. 2010-1 with corrections.

Trustees voting "Aye": Roland Clement, LaVonne Schafer-Beebe, Helen Mathieu, James Wisniski, David Meister.
Trustees voting "Nay": None.
Trustees absent or abstaining: None.
RESOLUTION DECLARED PASSED

CERTIFICATION

Helen Mathieu, Onekama Township Clerk

I, Helen Mathieu, Clerk of the Township of Onekama, do hereby certify that this is a true and correct copy of the Ordinance duly adopted by the Township Board on November 1, 2010.
Amended _____ Dec. 7, 2010.

Helen Mathieu, Onekama Township Clerk

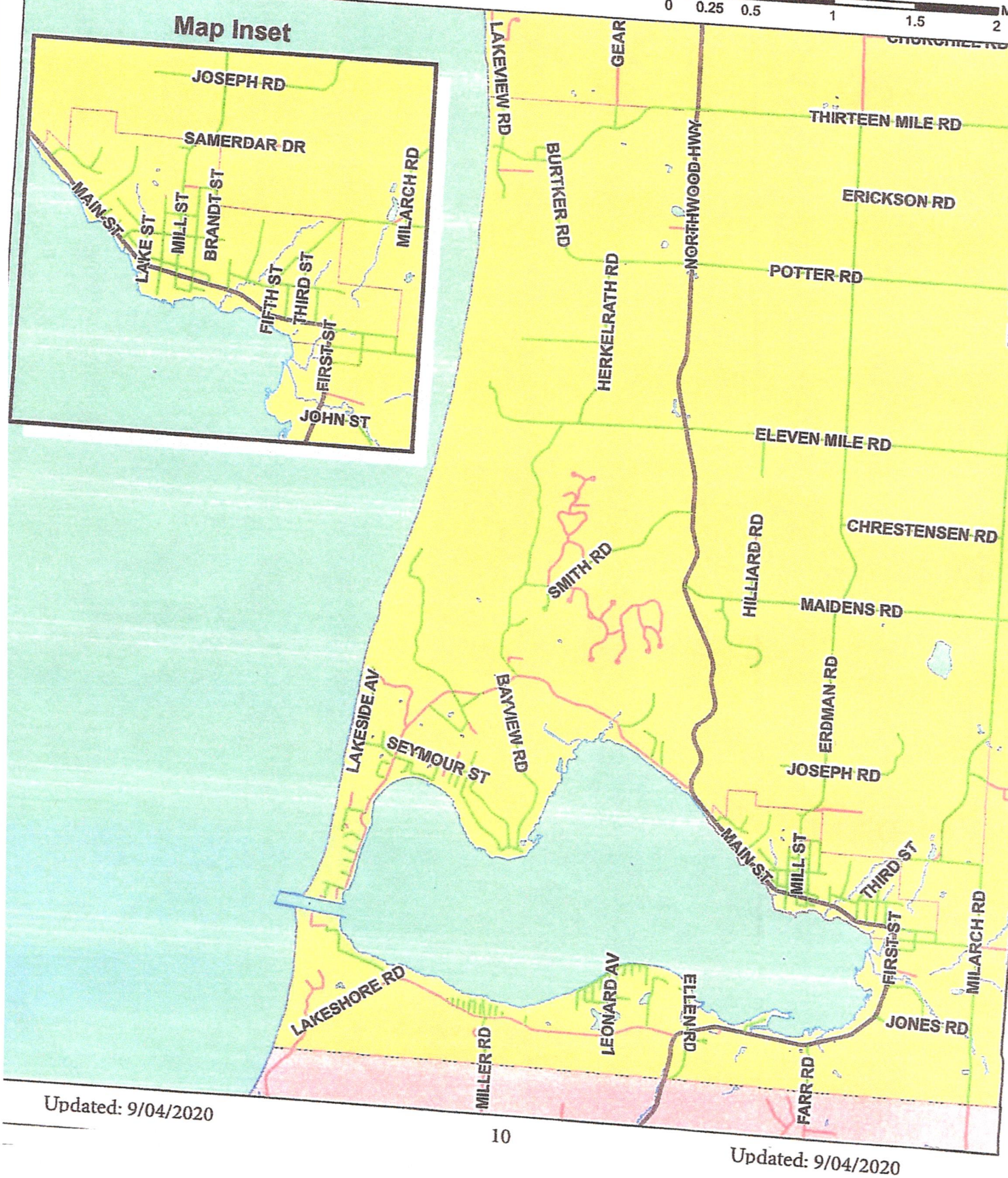
Chekamia Twp. & Village ORV Use Allowance Map

Legend

- Roads Open to ORV Use
- Roads Closed to ORV Use
- Highways Closed to ORV Use
- Hydrology
- Water Bodies
- Units Allowing ORV Use
- Units Not Allowing ORV Use
- Local Unit Boundaries
- Adjacent Counties

N

0 0.25 0.5 1 1.5 2 Miles



Updated: 9/04/2020

Updated: 9/04/2020

October 11,2023

Amend December 7, 2010

ORDINANCE No 20_____

Proposed changes:

Section 2

Delete: "except PPDrive from.....to the end of paragraph on second page "This also includes access on Portage Point Drive from Herkelrath to Bayview."

Section 3

Delete section 3.

Section 10

Delete section 10.

* SAMPLE *

ORDINANCE NO: 17-1 #1

AN ORDINANCE ESTABLISHING AND IMPLEMENTING A PROGRAM TO CHARGE MITIGATION RATES FOR THE DEPLOYMENT OF EMERGENCY AND NON-EMERGENCY SERVICES BY THE FIRE DEPARTMENT FOR SERVICES PROVIDED/RENDERED FOR THE ONEKAMA TOWNSHIP FIRE DEPARTMENT.

WHEREAS, the emergency and non-emergency services response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training, and Homeland Security regulations involving equipment and training, creating additional demands on all operational aspects of the fire department services; and

WHEREAS, the fire department has investigated different methods to maintain a high level of quality of emergency and non-emergency service capability throughout times of constantly increasing service demands, where maintaining an effective response by the fire department decreases the costs of incidents to insurance carriers, businesses, and individuals through timely and effective management of emergency situations, saving lives and reducing property and environmental damage; and

WHEREAS, raising real property tax to meet the increase in service demands would not be fair when the responsible party(s) should be held accountable for their actions; and

WHEREAS, the Onekama Township Board of the Onekama Township Fire Department desires to implement a fair and equitable procedure by which to collect said mitigation rates and shall establish a billing system in accordance with applicable laws, regulations and guidelines; Now, Therefore

BE IT ORDAINED BY THE ONEKAMA TOWNSHIP BOARD OF THE ONEKAMA TOWNSHIP FIRE DEPARTMENT:

SECTION 1: The Onekama Township Fire Department shall initiate mitigation rates for the delivery of emergency and non-emergency services by the fire department for personnel, supplies and equipment to the scene of emergency and non-emergency incidents as listed in "EXHIBIT A". The mitigation rates shall be based on actual costs of the services and that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A", which may include any services, personnel, supplies, and equipment and with baselines established by addendum to this document.

SECTION 2: A claim shall be filed to the responsible party(s) through their insurance carrier. In some circumstances, the responsible party(s) will be billed directly.

SECTION 3: The fire department's Township Board of Trustee's may make rules or regulations and from time to time may amend, revoke, or add rules and regulations, not consistent with this Section, as they may deem necessary or expedient in respect to billing for these mitigation rates or the collection thereof.

SECTION 4: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Ordinance were adopted in open meetings of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal actions were in accordance with all legal requirements, and the Codified Ordinances of the Onekama Township Board.

SECTION 5: This Ordinance shall take effect thirty days (30) from the date of adoption as permitted by law.

Voting for:

Voting against:

The Township Supervisor declared the ordinance adopted.

_____

David Meister
Township Supervisor

CERTIFICATION

The foregoing is a true copy of Ordinance No. 17-1 #1 which was enacted by the Board of Trustees for the Township of Onekama at a regular meeting held on January 9, 2017.

_____

Michelle Johnson
Township Clerk

EXHIBIT A
MITIGATION RATES
BASED ON PER HOUR

The mitigation rates below are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided.

MOTOR VEHICLE INCIDENTS

Level 1 - $506.00
Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.

Level 2 - $576.00
Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other automotive fluids that are spilled as a result of the accident/incident.

Level 3 – CAR FIRE - $704.00
Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other automotive fluids that are spilled as a result of the accident/incident.

ADD-ON SERVICES:

Extrication - $1,520.00
Includes heavy rescue tools, ropes, airbags, cribbing etc. This charge will be added if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.

Creating a Landing Zone - $465.00
Includes Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter landing zone is created and/or is utilized to transport the patient(s).

Itemized Response: The fire department has the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.

ADDITIONAL TIME ON-SCENE
Engine billed at $400 per hour.
Truck billed at $500 per hour.
Miscellaneous equipment billed at $300.

HAZMAT

Level 1 - $816.00
Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.

Level 2 - $2,913.00
Intermediate Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of DECON center.

Level 3 – $6,875.00
Advanced Response: Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of DECON center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - **each additional hour @ $336.00 per HAZMAT team.**

ADDITIONAL TIME ON-SCENE (for all levels of service)
Engine billed at $400 per hour.
Truck billed at $500 per hour.
Miscellaneous equipment billed at $300

FIRES

Assignment - $466.00 per hour, per engine / $582.00 per hour, per truck

Includes:
- Scene Safety
- Investigation
- Fire / Hazard Control

This will be the most common "billing level". This occurs almost every time the fire department responds to an incident.

OPTIONAL: A fire department has the option to bill each fire as an independent event with custom mitigation rates.

Itemized, per person, at various pay levels and for itemized products use.

ILLEGAL FIRES
Assignment - $466.00 per hour, per engine / $582.00 per hour, per truck
When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by local or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.

WATER INCIDENTS

Level 1
Billed at $466 plus $58 per hour, per rescue person.
Basic Response: Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident.

Level 2
Billed at $932 plus $58 per hour, per rescue person
Intermediate Response: Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident.

Level 3
Billed at $2,304 plus $58 per hour per rescue person, plus $117 per hour per HAZMAT team member.
Advanced Response: Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of DECON center, detection equipment, recovery and identification of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene.

Level 4
These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
Itemized Response: You have the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR).

BACK COUNTRY OR SPECIAL RESCUE

Minimum billed $466 for the first response vehicle plus $58 per rescue person. Additional rates of $466 per hour per response vehicle and $58 per hour per rescue person.
Itemized Response: Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used.

CHIEF RESPONSE

Billed at $291 per hour.
This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

MISCELLANEOUS / ADDITIONAL TIME ON-SCENE

Engine billed at $466 per hour.
Truck billed at $582 per hour.
Miscellaneous equipment billed at $350.

LIFT ASSIST

Billed at a rate of $100 per incident after 5 incidents within a thirty (30) day period.
This includes but is not limited to responding to the scene, assessing the situation, and assisting the individual. This includes but is not limited to lifting off the floor, from chair to bed, out of chair, or any other lift assist not resulting in any injury or medical evaluation.

MITIGATION RATE NOTES

The mitigation rates above are average "billing levels", and are typical for the incident responses listed, however, when a claim is submitted, it will be itemized and based on the actual services provided. These average mitigation rates were determined by itemizing costs for a typical run (from the time a fire apparatus leaves the station until it returns to the station) and are based on the actual costs, using amortized schedules for apparatus (including useful life, equipment, repairs, and maintenance) and labor rates (an average department's "actual personnel expense" and not just a firefighters basic wage). The actual personnel expense includes costs such as wages, retirement, benefits, workers comp, insurance, etc.

LATE FEES

If the invoice is not paid within 90 days, a Late Charge of 10% of the invoice, as well as 1.5% per month, as well as the actual cost of the collections, will be accessed to the responsible party.

BUDGET REPORT FOR ONEKAMA TOWNSHIP
Fund: 101 GENERAL FUND

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
ESTIMATED REVENUES						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	279,900	290,000	304,500	24,600	8.79
101-000-411.000	DELINQUENT PROPERTY TAXES	7,200	4,300	4,500	(2,700)	(37.50)
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	77,700	78,400	82,300	4,600	5.92
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000	8,000	8,000		
101-000-476.000	BUSINESS LICENSE AND PERMITS	5,000	7,500	8,000	3,000	60.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	15,000	20,000	18,000	3,000	20.00
101-000-479.000	VARIANCE AND APPEALS	3,000	1,500	3,000		
101-000-480.000	CEMETERY FEES	500	200	300	(200)	(40.00)
101-000-540.000	STATE GRANTS	75,900	68,310		(75,900)	(100.00)
101-000-541.000	LIQUOR LICENSE REVENUE	1,200	1,000	1,200		
101-000-542.000	METRO ACT REVENUE	5,000	5,700	5,700	700	14.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTH	800	800	800		
101-000-574.000	STATE REVENUE SHARING	105,000	101,500	103,500	(1,500)	(1.43)
101-000-626.000	CHARGE FOR SERVICES	100	600	300	200	200.00
101-000-665.000	INTEREST INCOME	20,000	45,000	36,000	16,000	80.00
101-000-668.000	ROYALTIES	1,800	1,800	1,800		
101-000-674.000	DONATIONS	1,000	500	500	(500)	(50.00)
101-000-675.000	LOCAL GRANTS	5,000	4,885	5,000		
101-000-676.000	REIMBURSEMENT TO TWP	3,500	100	1,200	(2,300)	(65.71)
101-000-684.000	OTHER REVENUE	1,500	2,250	1,000	(500)	(33.33)
101-000-693.000	SALE OF FIXED ASSETS	70,000	14,500		(70,000)	(100.00)
Totals for dept 000 -		687,100	656,845	585,600	(101,500)	(14.77)
TOTAL ESTIMATED REVENUES		687,100	656,845	585,600	(101,500)	(14.77)

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
APPROPRIATIONS						
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	WAGES	24,000	19,000	20,064	(3,936)	(16.40)
101-101-715.000	SOCIAL SECURITY	1,800	1,450	1,530	(270)	(15.00)
101-101-727.000	SUPPLIES	8,000	8,500	8,000		
101-101-801.000	PROFESSIONAL SERVICES	35,000	18,900	29,400	(5,600)	(16.00)
101-101-802.000	CONTRACTUAL SERVICES	11,500	18,550	43,040	31,540	274.26
101-101-860.000	MILEAGE	500		500		
101-101-900.000	PUBLISHING	5,000	1,700	2,000	(3,000)	(60.00)
101-101-921.000	LIGHTING	5,500	5,500	5,500		
101-101-930.000	REPAIRS AND MAINTENANCE	300			(300)	(100.00)
101-101-955.000	OTHER EXPENSE	7,000	4,200	6,200	(800)	(11.43)
101-101-956.000	TRAINING & EDUCATION	2,000	100	500	(1,500)	(75.00)
101-101-957.000	MEMBERSHIP DUES	3,500	3,625	3,625	125	3.57
101-101-958.000	INSURANCE	5,000	13,200	13,500	8,500	170.00
101-101-971.000	CAPITAL OUTLAY	5,000	6,000	120,000	115,000	2,300.00
Totals for dept 101 - TOWNSHIP BOARD		114,100	100,725	253,859	139,759	122.49
Dept 171 - SUPERVISOR						
101-171-702.000	WAGES	23,900	18,900	23,906	6	0.03
101-171-715.000	SOCIAL SECURITY	1,850	1,600	1,829	(21)	(1.14)
101-171-727.000	SUPPLIES	1,000		1,600	600	60.00
101-171-860.000	MILEAGE	500		500		
101-171-956.000	TRAINING & EDUCATION	500		500		
Totals for dept 171 - SUPERVISOR		27,750	20,500	28,335	585	2.11
Dept 215 - CLERK						
101-215-702.000	WAGES	42,175	41,605	44,918	2,743	6.50
101-215-715.000	SOCIAL SECURITY	3,650	3,000	3,440	(210)	(5.75)
101-215-727.000	SUPPLIES	4,000	1,500	3,000	(1,000)	(25.00)
101-215-860.000	MILEAGE	500	100	500		
101-215-956.000	TRAINING & EDUCATION	500		2,500	2,000	400.00
101-215-957.000	MEMBERSHIP DUES	150		150		
Totals for dept 215 - CLERK		50,975	46,205	54,508	3,533	6.93
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	2,500	1,000	1,500	(1,000)	(40.00)
101-247-715.000	SOCIAL SECURITY	200	80	115	(85)	(42.50)
101-247-860.000	MILEAGE	100	50	100		
101-247-900.000	PUBLISHING	500	250	300	(200)	(40.00)
101-247-956.000	TRAINING & EDUCATION	500	200	500		
Totals for dept 247 - BOARD OF REVIEW		3,800	1,580	2,515	(1,285)	(33.82)
Dept 253 - TREASURER						
101-253-702.000	WAGES	40,000	37,935	41,418	1,418	3.55
101-253-715.000	SOCIAL SECURITY	3,000	2,800	3,070	70	2.33
101-253-727.000	SUPPLIES	1,200	1,500	3,200	2,000	166.67
101-253-802.000	CONTRACTUAL SERVICES	12,000	11,500	12,500	500	4.17
101-253-860.000	MILEAGE	200		200		
101-253-955.000	OTHER EXPENSE	500		500		
101-253-957.000	MEMBERSHIP DUES	150	150	150		
Totals for dept 253 - TREASURER		57,050	53,885	61,038	3,988	6.99
Dept 257 - ASSESSOR						
101-257-727.000	SUPPLIES	1,000	2,200	2,400	1,400	140.00
101-257-802.000	CONTRACTUAL SERVICES	48,500	47,408	49,100	600	1.24
Totals for dept 257 - ASSESSOR		49,500	49,608	51,500	2,000	4.04

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
APPROPRIATIONS						
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	20,000	5,000	20,000		
101-262-715.000	SOCIAL SECURITY		400	1,530	1,530	
101-262-727.000	SUPPLIES	10,000	1,600	3,000	(7,000)	(70.00)
101-262-802.000	CONTRACTUAL SERVICES	2,500	3,000	3,000	500	20.00
101-262-860.000	MILEAGE	100		500	400	400.00
101-262-900.000	PUBLISHING	300		300		
101-262-956.000	TRAINING & EDUCATION	1,000		1,000		
Totals for dept 262 - ELECTIONS		33,900	10,000	29,330	(4,570)	(13.48)
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	6,000	4,500	6,552	552	9.20
101-265-715.000	SOCIAL SECURITY	460	300	501	41	8.91
101-265-727.000	SUPPLIES	13,000	1,500	3,000	(10,000)	(76.92)
101-265-802.000	CONTRACTUAL SERVICES	20,000	20,000	31,000	11,000	55.00
101-265-920.000	UTILITIES	9,000	10,300	14,000	5,000	55.56
101-265-930.000	REPAIRS AND MAINTENANCE	23,000	3,500	5,000	(18,000)	(78.26)
101-265-955.000	OTHER EXPENSE	500		500		
101-265-958.000	INSURANCE	12,000			(12,000)	(100.00)
101-265-971.000	CAPITAL OUTLAY		57,000	23,000	23,000	
Totals for dept 265 - BUILDING & GROUNDS		83,960	97,100	83,553	(407)	(0.48)
Dept 266 - ATTORNEY						
101-266-803.000	ATTORNEY	35,000	18,000	35,000		
Totals for dept 266 - ATTORNEY		35,000	18,000	35,000		
Dept 330 - LIQUOR LAW ENFORCEMENT						
101-330-702.000	WAGES	1,200	1,200	1,250	50	4.17
101-330-715.000	SOCIAL SECURITY	90	90	96	6	6.67
Totals for dept 330 - LIQUOR LAW ENFORCEMENT		1,290	1,290	1,346	56	4.34
Dept 536 - SANITARY SEWER						
101-536-801.000	PROFESSIONAL SERVICES	2,000			(2,000)	(100.00)
101-536-802.000	CONTRACTUAL SERVICES	1,200			(1,200)	(100.00)
101-536-955.000	OTHER EXPENSE	1,000			(1,000)	(100.00)
Totals for dept 536 - SANITARY SEWER		4,200			(4,200)	(100.00)
Dept 567 - CEMETERY						
101-567-727.000	SUPPLIES	600	300	500	(100)	(16.67)
101-567-802.000	CONTRACTUAL SERVICES	15,000	6,000	21,000	6,000	40.00
101-567-930.000	REPAIRS AND MAINTENANCE	2,000		2,000		
101-567-971.000	CAPITAL OUTLAY			15,000	15,000	
Totals for dept 567 - CEMETERY		17,600	6,300	38,500	20,900	118.75
Dept 701 - PLANNING COMMISSION						
101-701-702.000	WAGES	6,000	6,000	6,750	750	12.50
101-701-715.000	SOCIAL SECURITY	460	400	520	60	13.04
101-701-727.000	SUPPLIES	2,200	300	500	(1,700)	(77.27)
101-701-801.000	PROFESSIONAL SERVICES	7,000	2,000	3,000	(4,000)	(57.14)
101-701-900.000	PUBLISHING	4,000	500	1,000	(3,000)	(75.00)
101-701-956.000	TRAINING & EDUCATION	500		1,000	500	100.00
101-701-957.000	MEMBERSHIP DUES	700		700		
Totals for dept 701 - PLANNING COMMISSION		20,860	9,200	13,470	(7,390)	(35.43)
Dept 702 - ZONING						
101-702-702.000	WAGES	1,300	1,200	2,000	700	53.85

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
APPROPRIATIONS						
Dept 702 - ZONING						
101-702-715.000	SOCIAL SECURITY		100	150	150	
101-702-727.000	SUPPLIES	300		300		
101-702-802.000	CONTRACTUAL SERVICES	38,000	19,300	38,000		
101-702-900.000	PUBLISHING	1,200	1,000	1,000	(200)	(16.67)
Totals for dept 702 - ZONING		40,800	21,600	41,450	650	1.59
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES		7,400	24,100	24,100	
101-751-715.000	SOCIAL SECURITY			1,450	1,450	
101-751-727.000	SUPPLIES	11,085	9,000	11,000	(85)	(0.77)
101-751-801.000	PROFESSIONAL SERVICES	16,500		40,000	23,500	142.42
101-751-802.000	CONTRACTUAL SERVICES	24,000	6,900	22,200	(1,800)	(7.50)
101-751-920.000	UTILITIES	1,000	4,050	4,050	3,050	305.00
101-751-921.000	LIGHTING	500	500	500		
101-751-930.000	REPAIRS AND MAINTENANCE	20,500	15,000	45,000	24,500	119.51
101-751-955.000	OTHER EXPENSE	1,000	1,000	1,000		
101-751-971.000	CAPITAL OUTLAY	76,000	36,900	24,400	(51,600)	(67.89)
Totals for dept 751 - PARKS & RECREATION		150,585	80,750	173,700	23,115	15.35
TOTAL APPROPRIATIONS		691,370	516,743	868,104	176,734	25.56
NET OF REVENUES/APPROPRIATIONS - FUND 101		(4,270)	140,102	(282,504)	(278,234)	6,516.02
	BEGINNING FUND BALANCE	1,026,377	1,026,377	1,166,479	140,102	13.65
	ENDING FUND BALANCE	1,022,107	1,166,479	883,975	(138,132)	(13.51)

BUDGET REPORT FOR ONEKAMA TOWNSHIP
Fund: 204 ROAD FUND

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
ESTIMATED REVENUES						
Dept 000						
204-000-402.000	CURRENT PROPERTY TAXES	188,300	195,000	204,000	15,700	8.34
204-000-411.000	DELINQUENT PROPERTY TAXES	4,800	3,000	3,100	(1,700)	(35.42)
204-000-665.000	INTEREST INCOME	10,000	29,000	15,000	5,000	50.00
Totals for dept 000 -		203,100	227,000	222,100	19,000	9.35
TOTAL ESTIMATED REVENUES		203,100	227,000	222,100	19,000	9.35

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
APPROPRIATIONS						
Dept 000						
204-000-727.000	SUPPLIES	1,000	200	500	(500)	(50.00)
204-000-801.000	PROFESSIONAL SERVICES	20,000		30,000	10,000	50.00
204-000-930.000	REPAIRS AND MAINTENANCE	364,000	23,000	570,000	206,000	56.59
Totals for dept 000 -		385,000	23,200	600,500	215,500	55.97
TOTAL APPROPRIATIONS		385,000	23,200	600,500	215,500	55.97
NET OF REVENUES/APPROPRIATIONS - FUND 204		(181,900)	203,800	(378,400)	(196,500)	108.03
BEGINNING FUND BALANCE		679,748	679,748	883,548	203,800	29.98
ENDING FUND BALANCE		497,848	883,548	505,148	7,300	1.47

BUDGET REPORT FOR ONEKAMA TOWNSHIP
Fund: 206 FIRE FUND

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
ESTIMATED REVENUES						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	195,700	200,000	210,000	14,300	7.31
206-000-411.000	DELINQUENT PROPERTY TAXES	5,000	3,600	3,800	(1,200)	(24.00)
206-000-626.001	FIRE AND RESCUE CHARGES	9,000	9,000	9,000		
206-000-642.000	SALES	30,000		25,000	(5,000)	(16.67)
206-000-665.000	INTEREST INCOME	9,000	20,000	10,000	1,000	11.11
206-000-674.000	DONATIONS	1,500	100	500	(1,000)	(66.67)
206-000-675.000	LOCAL GRANTS	5,000	11,800	20,000	15,000	300.00
Totals for dept 000 -		255,200	244,500	278,300	23,100	9.05
TOTAL ESTIMATED REVENUES		255,200	244,500	278,300	23,100	9.05

BUDGET REPORT FOR ONEKAMA TOWNSHIP
Fund: 206 FIRE FUND

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
APPROPRIATIONS						
Dept 000						
206-000-702.000	WAGES	45,000	44,000	46,360	1,360	3.02
206-000-715.000	SOCIAL SECURITY	3,500	3,300	3,500		
206-000-727.000	SUPPLIES	10,000	31,000	20,000	10,000	100.00
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	12,000	10,000	10,000	(2,000)	(16.67)
206-000-880.000	ADVERTISING AND PROMOTION	500		500		
206-000-920.000	UTILITIES	6,600	5,500	5,500	(1,100)	(16.67)
206-000-930.000	REPAIRS AND MAINTENANCE	10,000	3,000	10,000		
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARAT	30,000	8,000	30,000		
206-000-955.000	OTHER EXPENSE		50	550	550	
206-000-956.000	TRAINING & EDUCATION	2,500	3,800	3,000	500	20.00
206-000-957.000	MEMBERSHIP DUES	3,500	1,325	1,325	(2,175)	(62.14)
206-000-958.000	INSURANCE	21,000	22,525	24,525	3,525	16.79
206-000-971.000	CAPITAL OUTLAY	110,000	124,100	487,000	377,000	342.73
Totals for dept 000 -		254,600	256,600	642,260	387,660	152.26
TOTAL APPROPRIATIONS		254,600	256,600	642,260	387,660	152.26
NET OF REVENUES/APPROPRIATIONS - FUND 206		600	(12,100)	(363,960)	(364,560)	(60,760.00)
BEGINNING FUND BALANCE		558,373	558,373	546,273	(12,100)	(2.17)
ENDING FUND BALANCE		558,973	546,273	182,313	(376,660)	(67.38)

BUDGET REPORT FOR ONEKAMA TOWNSHIP
Fund: 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
ESTIMATED REVENUES						
Dept 000						
220-000-451.000	SPECIAL ASSESSMENTS	75,000	74,000	74,000	(1,000)	(1.33)
220-000-665.000	INTEREST INCOME	500	20	20	(480)	(96.00)
Totals for dept 000 -		75,500	74,020	74,020	(1,480)	(1.96)
TOTAL ESTIMATED REVENUES		75,500	74,020	74,020	(1,480)	(1.96)

BUDGET REPORT FOR ONEKAMA TOWNSHIP
Fund: 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 PROJECTED ACTIVITY	2024-25 REQUESTED BUDGET	2024-25 REQUESTED AMT CHANGE	2024-25 REQUESTED % CHANGE
APPROPRIATIONS						
Dept 000						
220-000-727.000	SUPPLIES			520	520	
220-000-802.000	CONTRACTUAL SERVICES	74,000	41,000	73,000	(1,000)	(1.35)
220-000-955.000	OTHER EXPENSE	1,000	500	500	(500)	(50.00)
Totals for dept 000 -		75,000	41,500	74,020	(980)	(1.31)
TOTAL APPROPRIATIONS		75,000	41,500	74,020	(980)	(1.31)
NET OF REVENUES/APPROPRIATIONS - FUND 220		500	32,520		(500)	(100.00)
BEGINNING FUND BALANCE		49,496	49,496	82,016	32,520	65.70
ENDING FUND BALANCE		49,996	82,016	82,016	32,020	64.05
ESTIMATED REVENUES - ALL FUNDS		1,220,900	1,202,365	1,160,020	278,234.00	(6,516.02)
APPROPRIATIONS - ALL FUNDS		1,405,970	838,043	2,184,884	(278,234.00)	6,516.02
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(185,070)	364,322	(1,024,864)		
BEGINNING FUND BALANCE - ALL FUNDS		2,313,993	2,313,993	2,678,315	364,322	15.74
ENDING FUND BALANCE - ALL FUNDS		2,128,923	2,678,315	1,653,451	(475,472)	(22.33)

Shelli Johnson

From: Rob Johnson
Sent: Sunday, February 11, 2024 5:12 PM
To: Shelli Johnson
Subject: JANUARY FIR RPORT

The month of January was extremely busy for the fire department as we handled 40 plus calls which included 11 mutual aid, 4 lift assist, 5 runs into Brown Township, and several other medical and fire related calls.
We had a call for our drone to be used on Manistee Lake. We assisted the City of Manistee FD, Tribal Police, Manistee DPW, along with some other agencies.
We had two large structure fires that we responded to in Manistee Township. We also had a two car PI accident on US31 and a one car rollover on M-22.
I had some discussion with the Fire Chief from Bear Lake on the amount of calls we are responding to in his coverage area. We are working to produce a plan to try to alleviate some of these calls. This will be a work-in progress as we navigate thru this complicated situation.
We did have one member resign from our department. The Fire Board has discussed and accepted the letter and I would ask the Township Board to accept his letter as well. This puts us down to 10 members, with eight being extremely active.
I would like the board to act on the suggested ordinances for Cost Recovery Billing. This will help off-set some expense we are facing for supplies, trucks, equipment, manpower, etc.
In closing I would like to assure the board and the residents of Onekama that its fire department is strong and willing to protect the community and will continue to do so.
Thanks again for your support.

Rob Johnson
Fire Chief
Onekama Township
231-215-6118

Shelli Johnson

From: mthudak@comcast.net
Sent: Monday, January 29, 2024 4:23 PM
To: Shelli Johnson
Cc: christopherf515@yahoo.com; 'Mark P. Sohlden'
Subject: RE: Your Input requested about paving Wick-a-te-wah dirt roads

Greetings Shelli –

I am writing you in response to Chris' request to provide feedback on thoughts for the evaluation of potential paving of some roads in the Wick-A-Te-Wah neighborhood.

I am in support of paving the roads, though at the narrow end of the spectrum. 18' wide roads with a 1' shoulder on both sides would be reasonable. I would not support the wider roads given the relatively narrow widths (depth) of the lots. I also do not believe there to be any benefit to expending additional funds for the wider roads.

I believe that the paving the roads in question will be good for safety and health reasons.

In terms of safety, the extreme mud on the roads during the melting period in the spring makes it difficult to travel, especially on Kari. Actually needed to have my vehicle in 4-wheel drive. My aging neighbors have required emergency response in the past couple of years and having to access their houses down these roads can be a concern.

Getting mail from our mailbox across the road requires us to slug through the mud, slipping and sliding – and falling on a couple of occasions.

From a health perspective, simply Google "health effects from road dust" and see the number of articles. The amount of dust raised from the wind and cars traveling at or below the legal speed limit (in very dry conditions) is evident by the amount of material deposited in the house, launch furniture, etc. Given the rise in respiratory illnesses, childhood asthma, etc. this dust is a real concern. The situation is unlike unpaved country roads where a house may sit back quite a distance from the road. With a 25' set-back and a 50' building envelope, our house is much closer to the road and its dust.

Yes, people need to slow down to minimize dust - but in dry conditions, a slower moving car and the wind itself still raise dust.

I've read some of the responses who oppose the paving but would just offer thoughts regarding two of their points:

- A well design road is crested and will shed water to the shoulders. With the roads in question, this water will be shed into yards for absorption into the ground, not directly into the lake. Using the argument about run-off and lake water quality, seems likes the worst offender would be Lakeshore Drive, with its shoulder parallelling the shoreline. Not sure if they are advocating to remove that asphalt and make it a permeable surface?
- If people are stating that they need to move things out of the right away or are concerned that they couldn't follow set-backs, I think that means they are already in violation of the set-backs. Whether or not the roads get paved, the road commission's right-of-ways are already established and shouldn't necessarily change with the narrower roads.

I believe that the benefits to the larger population outweigh any potential inconveniences.

It would be great to have these surveyed and staked in order to better understand the implications of paving the roads in question.

Regards,
Mike Hudak

Hello everyone:

You're receiving this email (or letter if I don't have an email address for you) since, according to County records, you own property that abuts one of the last remaining dirt roads in the plat of Wick-a-te-wah. If you notice an incorrect email address for your neighbor or one that may have changed, please let me know.

After experiencing another spring of deep mud on Kari Street and the dust from Danforth and Kari once the roads dried out, I reached out both the Manistee County Road Commission (MCRC) and Township to inquiry what it would take to have these remaining roads paved. The roads include Danforth, Kari, Torrant, McMillan and Beneke. I was advised the roads can be paved utilizing township and county road funds. There is no property owner assessment (i.e. no cost to property owners).

As you may have heard, this matter was presented to the MCRC during their meeting on October 11th unbeknownst to me. At that meeting, this item was removed from further consideration due to concerns expressed about the proposed width of the combined pavement and shoulders. I was advised the pavement width would be 22 feet and adjacent shoulders would be 5 feet, which is apparently the MCRC standard for a local residential street. Given existing conditions along these streets, this roadway cross section is problematic since it is out of character for the neighborhood and would be impactful on the current streetscape and abutting properties. If these roads were to be paved, the design needs to be sensitive to the existing neighborhood conditions.

I have had a number of subsequent conversations with Mark Sohldren, MCRC Managing Director. Mark indicated the MCRC and Township have no intention of forcing 22-foot wide pavement plus 5-foot wide gravel shoulders on these roads within the existing 40-foot wide right-of-way. Given existing conditions in the neighborhood, Mark stated the MCRC would consider an 18-20 foot minimum pavement width with a 1-foot gravel shoulder. The actual roadway design, however, can't be finalized until after the survey work is complete and preliminary plans prepared.
Your input is important. The Township and MCRC would like to know if you support or oppose paving the existing dirt road adjacent to your property. Please submit your written comments to Shelli Johnson, Township Clerk, at the address below or email to clerk@onekamatwp.org by January 29, 2024.

Shelli Johnson, Onekama Township Clerk
P.O. Box 458
5435 Main Street
Onekama, MI 49675

Please note that your response today does not mean this project will or will not move forward at this time. The first step is to solicit property owner input and, based on that input, the Township and/or MCRC will decide to move forward with survey work and engineering plan preparation. If these plans are prepared, there will be an opportunity for review and comment before a final decision is made by the Township.

If you have any questions for me, please contact me at your earliest convenience.

Christopher Forth
7434 Danforth Street
christopherf515@yahoo.com
269-330-3440

3735 Lakeshore Drive
Manistee, MI 49664
22 Janurary 2024

Onekama Township Clerk
PO Box 458
5435 Main St
Onekama, MI 49675

Attn: Ms. Shelli Johnson (clerk@onekamatwp.org)

Subj: Paving Existing Dirt Roads in Wick-a-te-wah Neighborhood

Dear Ms. Johnson,

I am writing this letter in opposition to the proposed paving of dirt roads in the Wick-a-te-wah neighborhood. It is my understanding the desired benefit is the reduction of dust when dry and mud when wet.

The subdivision of Wick-a-te-wah is over 100 years old and the roads in question are meandering roads along which homes had been built prior to there being setbacks, modern utilities, and other features that are typically required today. As such, a number of them have driveways and buildings that encroach on the right of ways and setback requirements. The meandering of the roads create an ambiance that provides the character of the subdivision. The meandering nature, width and dirt surface also tend to discourages excessive speed and generally restricts traffic volume to those residing there, contributing to both the pedestrian safety and character of the subdivision

The current roadways measure between 13 and 15 feet and are constructed of sand, clay and some gravel. They are not designed as thoroughfares. As I understand what is being proposed is the construction of 18 - 20 foot roads (or wider if required to meet the 22 ft minimum of MCRC) paved with asphalt and bordered on each side by one foot of gravel. While this may improve upon the perceived problem of dust and mud, it brings with it numerous onerous consequences, which include but are not limited to the following:

-Widening the roads can not be done without significant impact to the neighborhood and properties within:

- relocating or burying utilities
- removal of many large and mature trees affecting the ambiance of the neighborhood
- modifications to sidewalks and private driveways
- the taking of private property to expand the necessary right-of-way

- further stress to modern setback requirements and where they become more significant than they are today what would the disposition of those buildings be?
- Sprinkler heads in some lots and in one lot a well head would have to be moved

-The existing road surfaces are porous and promote natural drainage of the land within the neighborhood. Paving them would make them impervious, adding to the run off/discharge into Portage Lake and threatening its ecosystem.

- Paving and widening the streets would encourage faster vehicle speeds and promote traffic volumes beyond that of the residents and their guests, both to the detriment of pedestrian safety

As a long time property owner in this neighborhood I have seldom, if ever observed road dust and mud conditions severe enough to justify a solution costly to the tax payer that benefits so few and causes more harm than good. For these reason I stand opposed to the paving of existing dirt roads in the Wick-a-te-wah neighborhood.

With kindest regards,

Peter Hollingsworth
Representing the Hollingsworth Family
219-921-6658

Cc: Mark P. Sohlden <manager@manisteecrc.org>

Patricia and John Cecconi
7682 Leonard Ave
Manistee, MI 4966
cecconi@bellsouth.net
8594818013

01/23/2024

Manistee Co Road Commission

% Shelli Johnson, Onekama Township Clerk

PO Box 458

5435 Main St.

Onekama MI 49675

We are writing to express our opposition to the proposed paving of Wick-A-Tee Wah subdivision on the south side of Portage Lake. We are not in favor of proceeding with this project. Our reasons have been expressed quite well in several other letters written to you on the subject. We would also propose that Lake shore Drive be returned to its original state and not be paved as well. Removing the dangerous and unsightly rip rap along the shoreline and replacing with a more natural sea wall structure would also be a great idea. If the road commission really wants to improve this quaint neighborhood that would be a great place to start.

Respectfully,

Patricia and John Cecconi

Your Name

RECEIVED
JAN 30 2024
BY:

Shelli Johnson

From: Dean Royal <deanroyal@ymail.com>
Sent: Tuesday, January 16, 2024 12:30 PM
To: Shelli Johnson
Cc: christopherf515@yahoo.com; Dan Behring
Subject: Opposition to Pavement of Unpaved Roads in Wick-a-te-wah Subdivision

At the suggestion of Christopher Forth we are submitting our opposition to the pavement of roads within the Wick-a-te-wah subdivision. (Namely: Beneke, McMillian, Torrant, Kari and Danforth).

We are in agreement with a previous opposition response from Dan Behring outlining many problems for property owners adjacent to these roads. Such as loss of driveways and yards, set-backs, wells, sprinkler systems all established and maintained during the last 100 years. Tree removal would impact the natural beauty of the neighborhood, limit protection from high winds, and the amount of shade for those hot summer days. And could lower property values.

Over the past year we had a dry summer, new construction with heavy equipment, and dump trucks hauling in sand and gravel all damaging the roads and contributing to the dust.

Enforcing lawful speed limits within the subdivision of 25 mph or less for guests, residents, delivery vehicles, and contractors would go a long way in keeping the dust down and protecting the roads.

We would hate to see this pavement project move forward that would cause more damage to the neighborhood and lake than any good it would do for the sake of limiting some dust.

Respectfully submitted,
Dean and Nancy Royal
7452 Leonard Avenue
Manistee, MI 49660

Shelli Johnson

From: Christopher Forth <christopherf515@yahoo.com>
Sent: Tuesday, January 16, 2024 12:36 PM
To: Shelli Johnson
Subject: Proposal to pave Wick-a-te-wah dirt roads

Shelli:

Let this email serve as my support to pave at least Danforth Street and Kari Street in the Wick-a-te-wah neighborhood. I'll let the residents who live along Beneke, Torrant and McMillian Streets weigh-in with their support or opposition to paving those roads.

At this point in time, I wouldn't want to see a pavement width any greater than 18 feet and a gravel shoulder no more than 1-foot in width. However, and if the Township moves forward with the survey work and engineering plan preparation, I would like to revisit my support for a specific roadway cross section based on review of the engineering plans and recommendations contained therein.

Thanks for your assistance.

Christopher Forth
7434 Danforth Street

Shelli Johnson

From: Rebecca Shaw <rebeccamshaw99@gmail.com>
Sent: Monday, January 15, 2024 10:46 AM
To: Joy McCromick
Cc: Shelli Johnson; Jim McCormick; Knowles Shaw
Subject: Re: Paving of Danforth Drive

That works just fine. 😊

On Mon, Jan 15, 2024, 9:44 AM Joy McCromick <joy@mccormickgroup.net> wrote:

> Dear Shelli,
>
> I'm writing to state my objections to paving Danforth Drive. I've owed the property at 3599 Lakeshore Drive since 1990. I also own one extra lot abutting the Lakeshore Drive property. The side of my house is facing Danforth Drive which makes it closer to me than Lakeshore. All these years I have not been unhappy with the road as it has always existed.
>
> Regards,
>
> Joy McCormick

Shelli Johnson

From: Joy McCromick <joy@mccormickgroup.net>
Sent: Monday, January 15, 2024 10:44 AM
To: Shelli Johnson
Cc: 'Jim McCormick'; 'Becky Shaw'; 'Knowles Shaw'
Subject: Paving of Danforth Drive

Dear Shelli,

I'm writing to state my objections to paving Danforth Drive. I've owed the property at 3599 Lakeshore Drive since 1990. I also own one extra lot abutting the Lakeshore Drive property. The side of my house is facing Danforth Drive which makes it closer to me than Lakeshore. All these years I have not been unhappy with the road as it has always existed.

Regards,
Joy McCormick

Shelli Johnson

From: Carole Bullion <cbullion@libertytitle.com>
Sent: Monday, January 15, 2024 10:01 AM
To: Shelli Johnson
Subject: Paving Torrent and Kari Drives

Good morning,
My husband and I are in favor of paving the remaining dirt roads in the Wick-a'-te-wah subdivision.
Please feel free to call
with any questions
or concerns!

Craig and Carole Mincy
3633 Kari
(248-765-0090)

Sent from my Verizon, Samsung Galaxy smartphone
Get Outlook for Android

Shelli Johnson

From: David Swanson <davidswanson9110@gmail.com>
Sent: Monday, January 15, 2024 9:52 AM
To: Shelli Johnson
Subject: Re: Proposed paving project in Wick-a-te-wah

Mrs. Johnson,

I forgot to mention in my letter of a few minutes ago that I recently had my property surveyed by Pat Bentley at Spicer Engineering in Manistee. He had to resolve a number of inconsistencies on the western bounds of the property.

If it would facilitate your project, your engineers are certainly welcome to review my survey results. They may encounter the same inconsistencies.

Dave

On Mon, Jan 15, 2024 at 9:32 AM David Swanson <davidswanson9110@gmail.com> wrote:

Dear Mrs. Johnson,

I'm a resident at 3813 Lakeshore Drive in Wick-a-te-wah. Beneke Street borders my property to the west.

I'm writing with regard to the proposed paving of Beneke Street.

I'm in favor of the paving project IF common sense is used in its implementation. Beneke Street is either muddy or dusty.

However, my well and three stately old trees probably fall within the boundaries of the proposed project. If I have to move my well and lose three beautiful trees, I'd rather put up with the dust and mud.

If your engineers can design this without disfiguring the beauty and charm of the area, I'm all in favor.

Please don't hesitate to contact me if you have any questions.

Dave Swanson

PS For an example of pragmatic road design, please see the last 4 or 5 hundred feet of Miller Road as it approaches the Lake. They paved around a tree. It not only works buts it's kind of charming. Northern ingenuity at its best.

Shelli Johnson

From: David Swanson <davidswanson9110@gmail.com>
Sent: Monday, January 15, 2024 9:33 AM
To: Shelli Johnson
Subject: Proposed paving project in Wick-a-te-wah

Dear Mrs. Johnson,

I'm a resident at 3813 Lakeshore Drive in Wick-a-te-wah. Beneke Street borders my property to the west.

I'm writing with regard to the proposed paving of Beneke Street.

I'm in favor of the paving project IF common sense is used in its implementation. Beneke Street is either muddy or dusty.

However, my well and three stately old trees probably fall within the boundaries of the proposed project. If I have to move my well and lose three beautiful trees, I'd rather put up with the dust and mud.

If your engineers can design this without disfiguring the beauty and charm of the area, I'm all in favor.

Please don't hesitate to contact me if you have any questions.

Dave Swanson

PS For an example of pragmatic road design, please see the last 4 or 5 hundred feet of Miller Road as it approaches the Lake. They paved around a tree. It not only works buts it's kind of charming. Northern ingenuity at its best.

Shelli Johnson

From: Shelli Johnson
Sent: Sunday, January 14, 2024 6:16 PM
To: David Meister; Bob Blackmore
Subject: Fw: Wick-a-te-wah - Paving Roads

FYI

From: Shelli Johnson <clerk@onekamatwp.org>
Sent: Sunday, January 14, 2024 6:15 PM
To: Melissa O'Connor <melissa.oconnor59@yahoo.com>
Subject: Re: Wick-a-te-wah - Paving Roads

Thank you for your input. I'll pass this along 🙂

Shelli

From: Melissa O'Connor <melissa.oconnor59@yahoo.com>
Sent: Sunday, January 14, 2024 5:30 PM
To: Shelli Johnson <clerk@onekamatwp.org>
Subject: Wick-a-te-wah - Paving Roads

Shelli, we have been approached regarding the paving of the roads in Wick-a-te-wah. We own the property at 3719 Lakeshore Dr which also abuts McMillan (one of the unpaved roads). We are vey much against the paving of any of the remaining unpaved roads. Paving of the roads will do more harm to the relevant properties than would benefit from the paving. The cost to the township could be better spent elsewhere.

Thank you for your consideration of the above.

Tom and Melissa O'Connor

Sent from my iPhone

Shelli Johnson

From: David Swanson <davidswanson9110@gmail.com>
Sent: Monday, January 15, 2024 9:33 AM
To: Shelli Johnson
Subject: Proposed paving project in Wick-a-te-wah

Dear Mrs. Johnson,

I'm a resident at 3813 Lakeshore Drive in Wick-a-te-wah. Beneke Street borders my property to the west.

I'm writing with regard to the proposed paving of Beneke Street.

I'm in favor of the paving project IF common sense is used in its implementation. Beneke Street is either muddy or dusty.

However, my well and three stately old trees probably fall within the boundaries of the proposed project. If I have to move my well and lose three beautiful trees, I'd rather put up with the dust and mud.

If your engineers can design this without disfiguring the beauty and charm of the area, I'm all in favor.

Please don't hesitate to contact me if you have any questions.

Dave Swanson

PS For an example of pragmatic road design, please see the last 4 or 5 hundred feet of Miller Road as it approaches the Lake. They paved around a tree. It not only works buts it's kind of charming. Northern ingenuity at its best.

7575 Beneke St
Manistee MI 49660
18 January 2024

Onekama Township Clerk
PO Box 458
5435 Main St
Onekama, MI 49675

Attn: Ms. Sheili Johnson (clerk@onekamatwp.org)

Subj: Paving Existing Dirt Roads in Wick-a-te-wah Neighborhood

Dear Ms. Johnson,

We are writing this letter in opposition to a proposed plan to pave existing dirt roads in the Wick-a-te-wah neighborhood, to include Kari, Danforth, Torrent, McMillen and Beneke Streets. This proposal would require the widening of the existing roadways to meet current Manistee County Road Commission (MCRC) standards, grading and covering with asphalt pavement.

The Wick-a-te-wah neighborhood was established well over 100 years ago and is comprised of small lots and narrow one-lane dirt/gravel access roads. Many of the homes in the neighborhood were constructed during the first half of the last century before there were setbacks, modern utilities, and other features that are typically required today.

Upgrading these roadways to meet current MCRC standards, with 22 ft wide paved surface and 5 ft wide gravel shoulders, or some other standard that would require a significant increase in width cannot be done without significant impact on the neighborhood and properties within. These impacts include removal of many large mature trees, relocating or burying utility services (electric, gas, internet), modifications to sidewalks and driveways, and the taking of private property to expand the right-of-way needed to accommodate the wider roadways.

There are a number of structures that do not currently meet the required setback, would these structures have to be demolished or moved?

Then there is the environmental impact of paving these roadways. The existing dirt/gravel roadways are porous and promote natural drainage of the land within Wick-a-te-wah. Paving these roads would upset the natural flow of surface water and filtering of dissolved and micro-contaminates from entering Portage Lake, impacting both water quality and fish populations.

If the purpose of this proposed paving project is to address a specific problem area, perhaps the Township should focus on treating that rather than doing a community wide solution where no problem exists. As year-round residents, we can speak to the condition of Beneke Street as good and in no need of paving. Vehicular traffic is limited to a small handful of residents that live on Beneke Street (three year-round residents and three part-year residents), mail and

package delivery vehicles, garbage truck (once per week), and the occasional utility/contractor vehicle and snow plows. We also have direct knowledge of the condition of Danforth, Torrent, and McMillen Streets and believe they are in similar condition as Beneke Street. As currently maintained by MCRC (i.e., periodically scraped and treated for dust), these roads serve the community well.

Finally, expanding and paving the existing roadways will harm the architectural character of the Wick-a-tee-wah neighborhood, destroying over 100 years of history and the memories of the families that have owned property in this neighborhood. As such, we cannot support this proposed project.

Sincerely,

John & Beth Hollingsworth

John and Beth Hollingsworth

Cc: Mark P. Sohlden <manager@manisteecrc.org>

Gary and Janice Walters
3669 Lakeshore Dr.
Manistee, MI 49660
January 17, 2024

Shelly Johnson, Onekama Township Clerk
P.O. Box 458
5435 Main Street
Onekama, MI 49675

RE: Paving Dirt Roads in Wick-a-te-wah

Dear Ms. Johnson and the Manistee County Road Commission,

We have been updated on the current proposal by the Manistee County Road Commission (MCRC) on paving the remaining dirt roads in Wick-a-te-wah. Our understanding is that they would consider reducing the width of the standard roadway to an 18-20' minimum pavement width with a 1' gravel shoulder.

We live at the corner of Lakeshore Drive and Torrant and will be impacted by any effort to widen Torrant. In addition to losing yard space, it would require the county to take down one or two of our mature trees, move a few boulders and our Martin bird house/post, the road signpost, and possibly a section of a 4' wood fence. In addition, our mailbox would need to be relocated as well as a significant number of irrigation sprinkler heads.

Many others in Wick-a-te-wah will have even more issues. In addition to many more mature trees that would need to be taken down, utility boxes and electric, cable and gas pipelines will need to be relocated. Further, some of the homeowners will have next to no driveway or parking space in front of their garages, due to building construction that pre-dated the current set-back requirements and road standards.

Further, there are environmental issues that need to be considered. More paved roads (all of which slope down towards the lake) means that more runoff will flow into the lake, which is hazardous to the pristine waters of Portage Lake. Any low points in the road will cause water collection at the intersections with Lakeshore Drive and in the winter will become hazardous due to ice.

Since there is very limited traffic on all the roads under consideration, and there are almost never two cars traveling down any of the roads at the same time, we feel that the cost to pave the roads is not worth the negative impact on the neighborhood, the property owners, and the environment, should the roads be widened as currently proposed. As a result, we are opposed to the proposed paving of Torrent and the other dirt roads in Wick-a-te-wah.

We would support replacing our current dirt roads with true gravel roads, which would comprise:

- Excavation of the roads under consideration to a standard width no more than 15' and to a depth that can accommodate 8" - 10" or more of crushed gravel, the type used for

finished gravel road construction. It should consist of 80% gravel and 20% other road material (rather than the current 20% gravel composition).

- Where the roads meet Lakeshore Drive, fan the excavation out for a length of approximately 10' to facilitate left and right turns. This is one area where we would welcome at least one car-length of asphalt paving on the gravel roads (comparable to where Kari meets Leonard Ave.), so that ruts do not form from cars pulling out onto the asphalt surface of the adjoining road.
- Plant grass in the soil that has been disturbed outside of the newly graveled roads.

Proceeding this way would save funds, protect the lake and the property owners, and reduce mud and dust. In short, it would be a win-win for Wick-a-te-wah and Manistee County. We appreciate your ongoing consideration in this matter.

Sincerely,

Gary A Walters

Janice M. Walters

Gary and Janice Walters
231-889-7047

January 16, 2024

Shelli Johnson, Onekama Township Clerk
P.O. Box 458
5435 Main Street
Onekama, MI 49675

Dear Ms. Johnson

I have been encouraged by Chris Forth to contact the township about his desire to have the roads in Wickatewah that are not hard surfaced paved. It is my understanding that he initiated this idea with the road commission and the road commission deferred any action until the township indicated to them that the residents of Wickatewah were in support of this initiative. The roads that would be affected by this initiative are Beneke, McMillan, Torrant, Kari and Danforth. He indicated we should indicate our support or opposition.

The subdivision of Wickatewah is over 100 years old and the roads in question are meandering roads along which homes have been built. A number of them have driveways that encroach on the 40 right of ways, inadequate setbacks of homes and in one case a well head in the right of way. The meandering of the roads do, however, create an ambiance that provides the character of the subdivision.

The current roadways measure between 13 and 15 feet and are constructed of sand, clay and some gravel. They are not designed as thorough fares. As I understand what is being is the construction of 18 - 20 foot roads paved with asphalt and bordered on each side by one foot of gravel.

Here are the problems if this would proceed.

- Sprinkler heads in some lots would have to be moved
- Some homes' driveways would be shortened by becoming part of the road
- Some garages and homes would not meet setback standards
- Some properties would have to have trees removed that have been there from the time the current roads were cut and contribute to the ambience of the subdivision.

A very significant reason as to why this should not proceed is that this would create a significant increase in the square footage of impervious surfaces along Portage Lake, increasing discharge into the lake. Also, the elevation drop from the head of the roads to the lake is significant and properties at the low end of the road would be the collection points for water runoff.

Mr. Forth notes that the condition of the current roads create dust when dry and mud when rain or snow. That is indeed true. But it is also true that the unpaved roads help

to protect the lake by being pervious surfaces. They also contribute to the special character of Wickatewah which makes them different than other subdivisions.

Asphalt roads in Wickatewah as named above is not reasonable, not necessary, not good for lake quality, nor appropriate. We would not support the construction of asphalt roads as described above, and oppose the proposed project.

Here is a road improvement program that we would support.

- Excavate the roads named within the current meander paths and widths, perhaps using a standard width of 15 feet. Excavate to a depth that can accommodate 8 to 10 inches or more of crushed gravel, the type used for finished gravel road construction. It should consist of 80% gravel and 20% other road material.
- Where the roads meet Lakeshore Drive or Leonard Ave, Fan the excavation out to facilitate left and right turns
- Plant grass in the soil that has been disturbed outside of the 15 foot wide road.

Proceeding in this way would save funds, protect the lake, reduce dust and mud, keep the character of the subdivision and minimally impact properties and their characteristics along the roads.

Respectfully,

Dan + Nancy

Dan and Nancy Behring
3695 Lakeshore Drive
Manistee, MI 49660

January 16, 2024

Shelli Johnson, Onekama Township Clerk
P.O. Box 458
5435 Main Street
Onekama, MI 49675

Dear Ms. Johnson:

My sister, Elizabeth Tyson, and I have co-owned our cottage and adjacent land at 7441 Danforth Road in Wick-a-te-wah for over 30 wonderful years. We are writing to express our strong opposition to having any roads in our neighborhood paved that aren't already paved.

Our cottage sits right on the curve where Kari joins with Danforth. Given the position of our cottage so close to Kari (aerial view attached) and on the curve where the roads join, we would be adversely impacted by this proposal and do not want to see it proceed.

We remember that the Township and Road Commission had been granted permission to extend Kari and Danforth over our property decades ago in return for access to the finished road. The result of this is that we believe our home's footprint may be in violation of required setback requirements. Widening and paving Kari/Danforth would only exacerbate this situation.

Paving Kari/Danforth is likely to increase traffic and naturally increase the average speed on those roads. More cars would take the left turn onto Kari from Leonard if these roads were paved, turning Kari/Danforth into a thoroughfare. We have already seen plenty of evidence of people repeatedly using Kari/Danforth as a cut through to the next street to the West, some even occasionally driving their vehicles right over our neighbor, Chris Forth's,property. Paving will just invite more traffic, more speed and potentially serious property damage – or worse.

We are also concerned about any potential environmental impact paving might have.

Finally, we are unconvinced that paving of any of the roads is necessary or a wise use of our taxpayer dollars.

We appreciate your attention to our views. Please feel free to contact either of us if you have any questions and we trust you will keep us updated as/when this proposal is discussed further.

Many thanks.

Sincerely,

Catherine Irwin
304-876-9297

Elizabeth Tyson
202-369-2224

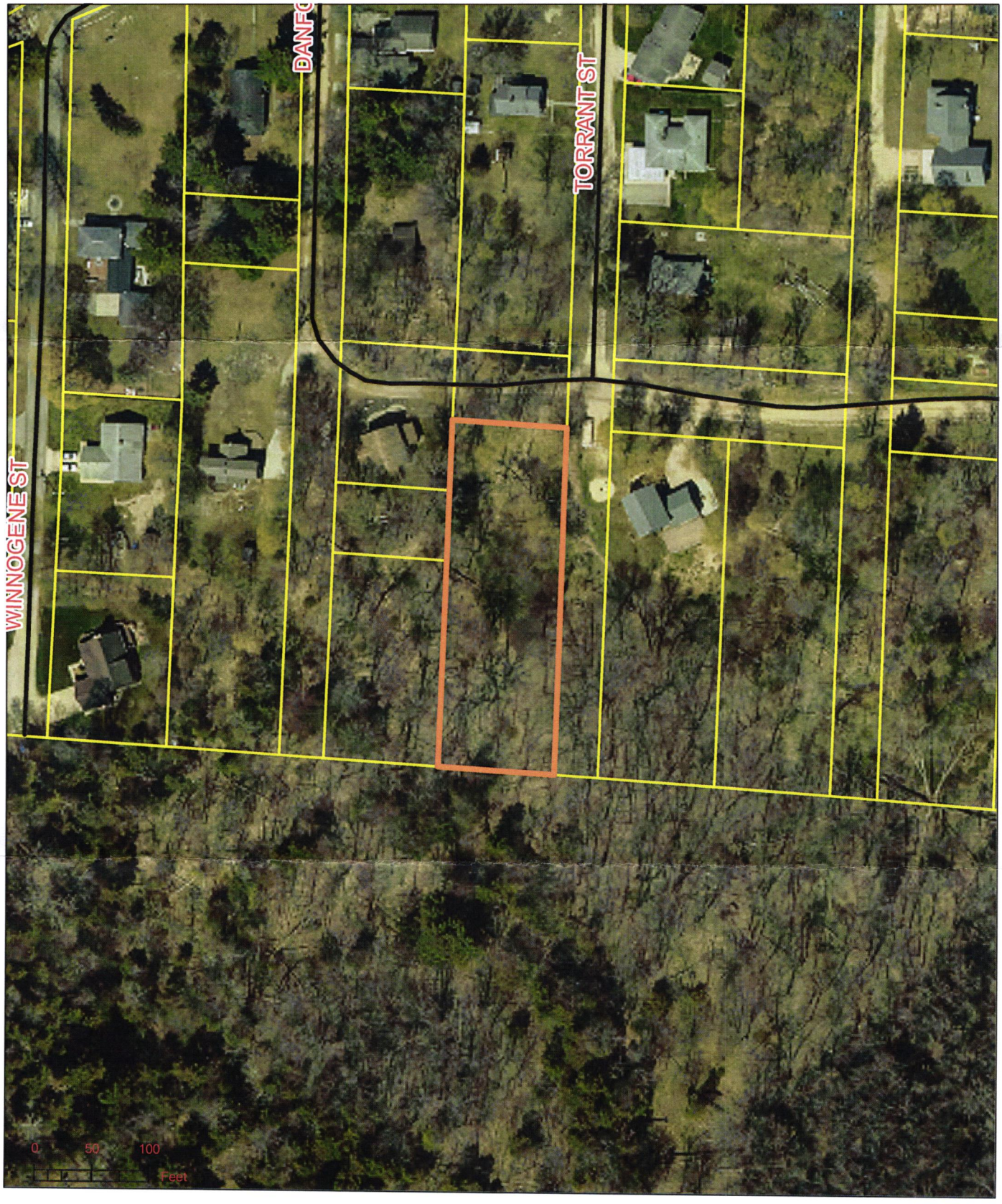
For reference, our property descriptions are are as follows

Lot 18 and 19, Block 10
Lots 9-13 including Block 10
Lot 17, Block 10

Aerial photo attached.

MANISTEE CO EQUALIZATION

MANISTEE CO EQUALIZATION



MANISTEE CO EQUALIZATION

Jan 23, 2024

To: Shelli Johnson
Onekama Township Clerk
P.O. Box 458
5435 Main Street
Onekama, Michigan 49675

RE: Wick-a-te-wah Road Potential Paving

Shellli,

When I was originally approached about the possibility of paving the remaining 4 streets in our neighborhood, I stated I would be in favor with reservation and considerations of a plan.

Granted, these streets do need some upgrading. When I purchased my property, 7481 Torrant Street, in 1997, my eyes were wide open. The street was basically dirt. It was always in need of gravel. Over the years, even though the Road Commission added several hundred yards of material, the conditions have worsened. The number of trees that have died, been removed, or destroyed by wind conditions, is almost unreal. That has opened the area up to wind that creates dusty conditions. (I will not open my windows due to dust even with limited traffic.) The gentle (and harsh) winds off the lake keep the dust paramount. When it rains, the south end of Torrant where it adjoins Kari, is a mud hole. I have slidden off Kari more with the mud that the ice in winter. You can imagine the conditions when the frost comes out of the ground. Even with this, I am opposed to asphalt. A couple feet of a petroleum-based product that will drain into Portage Lake and the designated wetlands of the south of the area is not environmentally friendly.

My house was "grandfathered" when purchased. As awareness, the southwest corner of my garage is only 7 feet from the right of way for the road. (I can list several other attributes but will abstain.) Next, based on road construction "regulations", I assume this 18-20 pavement would be centered in the right of way. If that happens, I can no longer park in my drive behind the garage door. I do

have a side drive but also have guests at times. At the time we poured the new drive Rochelle (Township Zoning Administrator) approved it as long as we went no further than the existing drive.

There are conditions all through the neighborhood that would have to be address and I assume at the resident's expense. I have surveyed and there are only 13 residences on these four streets. Granted, there are 8 residences that egress their property from these streets besides the residences. (These homes did not have to be constructed in this manner.

In my humble opinion, and I realize that I am only 1, I consider asphalt roads a very poor use of funds.

We have limited traffic in this neighborhood but the road conditions could be dramatically improved. I am not a highway engineer but I have a suggestion that could be considered.

Excavate possible six to eight inches of the current streets exactly where they are. Upon completion, fill the are with crushed gravel, not the current material the Road Commission utilizes. Gravel and the underlying dirt will allow water to be filtered prior to entering the lake and wetlands.

There are many other issues that I could bring up but once again, I will abstain from doing such. I trust the Township ad the Road Commission to do the proper thing regarding this subject.

The neighborhood is 110 years old. Naturally, there are deviations of regulation all through the development. To me, that is what gives our development the character it has and that should remain.

Respectfully,

Ted Lawrence

Ted Lawrence
(Robert Lawrence, 7481 Torrant Street, Manistee, Michigan, 49660)

CC: Mark Sohlden
Manager, Manistee County Road Commission
8946 Chippewa Highway
Bear Lake, Michigan 49614

Ms Shelli Johnson
Onekama Township Clerk
P.O. Box 458, 5465 Main Street
Onekama, MI 49675

Dan Radtke
3635 Lakeshore Road
9741 Sassafras Ct.
Manassas, VA 20110

Jan 19, 2024

Dear Ms. Johnson

Mr. Chris Forth has suggested that the property owners of the Wick-A-Te-Wah subdivision respond on his request to have certain roads in the community be paved and whether they are in favor of those improvements or not. I am NOT in favor of said paving be done for several reasons.

1. This is not a pass-through community so all vehicular traffic is only going into or out of the community and vary rarely does one encounter opposing traffic. The current road system adequately handles the traffic usage. Thus paving the remaining gravel roads is not a necessity and would only encourage higher traffic speed on those roads.

2. There already is township environmental concern about the quality of the Portage Lake basin. The stormwater runoff into the lake will be increased by the paving of the roads with the impervious asphalt surfaces. This would prohibit that water from being absorbed and would channel it down the roads into the lake. Significant pooling already exists at the intersections of these roads and Lakeshore Drive.

3. Dirt (or gravel) roads are safer and suit the neighborhood's peaceful, rural, family-friendly environment. It incentivizes drivers to slow down. The neighborhood's quiet setting is frequently used by pedestrians, cyclists, and many children. Having smoother roads for faster driving does not seem like a good fit and would be a detriment to the neighborhood's safe, multi-use nature for families.

4. When you evaluate the cost of the required obstacles: the relocation of natural gas lines, the electric lines, the cable and phone lines plus the removal of mature trees along these roads, the decision will then be, is it economically worth it? A non-monetary cost of the removal of the mature trees moving the roads on to their centerline is a loss of the character of the community.

Considering all of the factors and consequences of this one person's request, I do not feel the ultimate cost justifies the minimal operational gain.

Sincerely

Dan Radtke

Shelli Johnson

From: Betsy Dale <betsydale39@gmail.com>
Sent: Sunday, January 28, 2024 4:49 PM
To: Shelli Johnson
Subject: Paving Danforth

Hello
As a property owner, 7445 Danforth,
We are very opposed to paving.
Thanks
Elizabeth Dale

Shelli Johnson

From: Andrew Warner <atwarner@windstream.net>
Sent: Sunday, January 28, 2024 7:11 PM
To: Shelli Johnson
Cc: manager@manisteecrc.org
Subject: Wick-a-te-wah: opposition to dirt road paving...

Dear Ms. Johnson –

As property owners on Kari Street in Wick-a-te-wah, we are writing in opposition to the proposal to pave dirt/gravel roads in the Wick-a-te-wah subdivision, including Kari, Danforth, Torrant, McMillan, and/or Beneke. We believe such paving would be an unnecessary use of taxpayer dollars for both construction and future years of ongoing maintenance, adversely impact property owners along these roads, bring substantial adverse environmental impacts, and be out of character with the Wick-a-te-wah neighborhood.

Unnecessary use of taxpayer dollars: While often referred to as "improvement", paving of these roads in Wick-a-te-wah would not be so for the neighborhood and is fully unnecessary for supporting the very limited traffic these roads receive. Allocation of public transportation resources should be directed toward higher use roads that enhance access to local businesses and support important emergency services across the region. Further, priority allocation of transportation funds should be given to mitigating the ongoing adverse environmental impacts that existing roads have on Portage Lake and other natural resource gems across the region.

Adverse impact to property owners: The proposed paving – even if reduced in width from the Manistee County Road Commission's standard – would result in a loss of yard space, require significant tree removal including mature trees, impact existing infrastructure such as utilities and fencing, and eliminate for some driveways or parking areas.

Adverse environmental impacts: The adverse environmental impacts of paved roads have been well documented for decades. These impacts include decreased groundwater recharge, increased runoff to lakes and streams, and elevated water temperature and pollution with contaminants such as metals, organic compounds, and de-icing salts. Individually and collectively, these contaminants can adversely impact fish and other species, as well as the overall health of the aquatic environment. We need to be doing more now than ever to protect Portage Lake, the wildlife that depends upon it, and the valuable recreation it supports.

Out of character with Wick-a-te-wah: Wick-a-te-wah is a small and quiet community where neighbors are as likely to use roads for walking and riding bikes as they are for driving cars. The current collection of small paved and unpaved roads helps to support this mix of multiple uses and – generally – maintains slower vehicle speeds, thereby protecting the safety of residents. This characteristic of Wick-a-te-wah would be adversely impacted by wider and/or additional paved roads.

For these reasons, we request that any proposal to additionally pave dirt/gravel roads in the Wick-a-te-wah subdivision be declined.

We very much appreciate the opportunity to provide input.

Very Best –

Andrew and Deanna Warner
atwarner@windstream.net

3735 Lakeshore Drive
Manistee, MI 49664
22Janurary 2024

Onekama Township Clerk
PO Box 458
5435 Main St
Onekama, MI 49675

RECEIVED
JAN 29 2024
BY:

Attn: Ms. Shelli Johnson (clerk@onekamatwp.org)

Subj: Paving Existing Dirt Roads in Wick-a-te-wah Neighborhood

Dear Ms. Johnson,

I am writing this letter in opposition to the proposed paving of dirt roads in the Wick-a-te-wah neighborhood. It is my understanding the desired benefit is the reduction of dust when dry and mud when wet.

The subdivision of Wick-a-te-wah is over 100 years old and the roads in question are meandering roads along which homes had been built prior to there being setbacks, modern utilities, and other features that are typically required today. As such, a number of them have driveways and buildings that encroach on the right of ways and setback requirements. The meandering of the roads create an ambiance that provides the character of the subdivision. The meandering nature, width and dirt surface also tend to discourages excessive speed and generally restricts traffic volume to those residing there, contributing to both the pedestrian safety and character of the subdivision

The current roadways measure between 13 and 15 feet and are constructed of sand, clay and some gravel. They are not designed as thoroughfares. As I understand what is being proposed is the construction of 18 - 20 foot roads (or wider if required to meet the 22 ft minimum of MCRC) paved with asphalt and bordered on each side by one foot of gravel. While this may improve upon the perceived problem of dust and mud, it brings with it numerous onerous consequences, which include but are not limited to the following:

-Widening the roads can not be done without significant impact to the neighborhood and properties within:

- relocating or burying utilities
- removal of many large and mature trees affecting the ambiance of the neighborhood
- modifications to sidewalks and private driveways
- the taking of private property to expand the necessary right-of-way

- further stress to modern setback requirements and where they become more significant than they are today what would the disposition of those buildings be?
- Sprinkler heads in some lots and in one lot a well head would have to be moved

-The existing road surfaces are porous and promote natural drainage of the land within the neighborhood. Paving them would make them impervious, adding to the run off/discharge into Portage Lake and threatening its ecosystem.

- Paving and widening the streets would encourage faster vehicle speeds and promote traffic volumes beyond that of the residents and their guests, both to the detriment of pedestrian safety

As a long time property owner in this neighborhood I have seldom, if ever observed road dust and mud conditions severe enough to justify a solution costly to the tax payer that benefits so few and causes more harm than good. For these reason I stand opposed to the paving of existing dirt roads in the Wick-a-te-wah neighborhood.

With kindest regards,

Peter Hollingsworth
Representing the Hollingsworth Family
219-921-6658

Cc: Mark P. Sohlden <manager@manisteecrc.org>

Shelli Johnson

From: Dennis Jankowski Sr MMT, CHt <drepairman@gmail.com>
Sent: Wednesday, January 24, 2024 2:14 PM
To: Shelli Johnson
Subject: Paving

I live at 7539 Beneke. There is talk of paving the streets in this sub.

I am in favor of better dirt road beds and regular maintenance. Beneke is generally well cared for. Some roads are left rutted and muddy and do not get the care that Beneke receives.

Note:
This year, the plows are not making a second pass, leaving a one car lane.

January 21, 2024

Shelli Johnson
Onekama Township Clerk
PO Box 458
Onekama, MI 49675

Dear Shelli,

We recently received a letter from Chistopher Forth regarding his interest and proposal to have the road paved in Wickatewah that are currently not hard. In this letter he suggested we provide input on this proposal. If I understand it correctly, Christopher initiated this idea with the road commission and the road commission deferred any action until the township indicated to them that the residents of Wickatewah were in support of this initiative.

To be clear, we are not in support of this initiative. The current roadways measure between 13 and 15 feet and are constructed of sand, clay and some gravel. The subdivision of Wickatewah is over 100 years old and the roads in question are meandering roads along which homes have been built. The meandering of the roads create and the non-paved surfaces are consistent with and part of the character of the subdivision. In my opinion these current roads also contribute to the safety in this subdivision.

Mr. Forth notes that the condition of the current roads create dust when dry and mud when rain or snow, which is true, but has been the case for many years. But it is also true that the unpaved roads help to protect the lake by being pervious surfaces. They also contribute to the special character of Wickatewah which makes them different than other subdivisions.

Asphalt roads in Wickatewah as named above is not reasonable, not necessary, not good for lake quality, nor appropriate. We would not support the construction of asphalt roads as described above. There are likely some other options that would be less costly, protect the lake, minimize the dust and/or mud, and keep the current and desired character of this subdivision including keeping the current width and excavating to provide a deeper road filled with the proper mix of gravel and other materials that enable a stable and low dust surface.

Regards,

Greg and Shelley Bausch

Shelli Johnson

From: Gregory Graham <grahamg66@gmail.com>
Sent: Wednesday, January 17, 2024 10:21 AM
To: Shelli Johnson
Subject: Road Pavement in the Wick-a-te-way Dirt Roads - Note to Shelli Johnson

Hello to you,

This letter is being written on behalf of the owners of 7631 Beneke St, Manistee, MI 49660.

These owners are:
David P Sodini
Tracy Sodini
Gregory Graham (author of this message)
Robin Graham

We would like to express our support for the paving of the following streets: Danforth, Kari, Torrant, McMillan and Beneke so long as the width is in the 19-20 foot range vs the normal width of 22 feet.

Thanks for your attention.

Best regards,

Greg Graham
Grahamg66@gmail.com

Shelli Johnson

From: Lara Treemore Spears <treemorespears@gmail.com>
Sent: Wednesday, January 17, 2024 6:31 PM
To: Shelli Johnson
Cc: Mark P. Sohlden
Subject: Opposed to Wick-a-te-wah dirt road paving

We are residents of 7573 Leonard Ave, Manistee, MI 49660. We own a 0.84 acre property with frontage on both Leonard Ave and Beneke Street (approximately 180 feet of frontage on the unpaved Beneke Street, from which we access a gravel driveway). We oppose the paving of the dirt/gravel roads in the Wick-a-te-wah subdivision for the following reasons:

1. Other costly protection of Wick-a-te-wah's road infrastructure will soon be needed, due to the increased water levels of recent years and predictions that this trend will continue. In the 5 years we have lived here, we have observed substantial under-cutting below the seawalls and riprap along the south shore of Portage Lake. This wave action and erosion has resulted in earth subsidence that will certainly affect Lakeshore Drive soon, if it hasn't already. Because EGLE is no longer permitting the use of old blocks of asphalt to stabilize shoreline (which was ecologically devastating due to the pollutants that leach out of asphalt and impact aquatic life), the protection of access to Lakeshore Drive will require engineering of green practices that create fish habitat and reduce wave bounce-back and erosion. This would be a better use of the Road Commission's limited financial resources for the roads of Wick-a-te-wah and would serve the whole neighborhood.

2. Pavement increases the temperature of surrounding surface waters such as Portage Lake. Climate change vulnerability analysis by the United States Geologic Survey and others predicts the loss of cold-water fish species such as Walleye and Northern Pike from Portage Lake if substantial measures are not taken to limit temperature inputs. All available measures must be taken if our current sport fishery is to be sustained, including reducing the amount of paving, protecting groundwater inputs, and retaining/cooling stormwater before it reaches the lake. Failure to proactively decrease temperature inputs will result in economic impacts to our community due to the collapse of these important fisheries. An increase in water temperature will also increase aquatic invasive species, further impacting property values.

3. Pavement increases the velocity and volume of surface water run-off. This increases the amount of contaminants such as vehicle fluids, tire fragments and other toxic chemicals that reach Portage Lake and are consumed by aquatic organisms. These contaminants are one of the reasons for Great Lakes fish consumption advisories designed to protect women and their unborn children from birth defects from eating too much Great Lakes fish. In a community dependent upon fisheries-based tourism and that is home to subsistence fishermen/women, it is unethical and environmentally unsound to increase the amount of pavement where it can affect waterways. Nutrient increases due to run-off volume and velocity will also increase aquatic invasive species and negatively impact property values.

We would like to see county-wide sustainability planning that identifies new places to remove pavement, ensure groundwater recharge, treat stormwater runoff from roads prior to discharge to

lakes and streams, and install green engineering to soften shorelines, rather than the current proposal.

Thank you for the opportunity for input.

Lara Treemore-Spears
734-223-1224
treemorespears@gmail.com

7575 Beneke St
Manistee MI 49660
18 January 2024

Onekama Township Clerk
PO Box 458
5435 Main St
Onekama, MI 49675

Attn: Ms. Shelli Johnson (clerk@onekamatwp.org)

Subj: Paving Existing Dirt Roads in Wick-a-te-wah Neighborhood

Dear Ms. Johnson,

We are writing this letter in opposition to a proposed plan to pave existing dirt roads in the Wick-a-te-wah neighborhood, to include Kari, Danforth, Torrent, McMillen and Beneke Streets. This proposal would require the widening of the existing roadways to meet current Manistee County Road Commission (MCRC) standards, grading and covering with asphalt pavement.

The Wick-a-te-wah neighborhood was established well over 100 years ago and is comprised of small lots and narrow one-lane dirt/gravel access roads. Many of the homes in the neighborhood were constructed during the first half of the last century before there were setbacks, modern utilities, and other features that are typically required today.

Upgrading these roadways to meet current MCRC standards, with 22 ft wide paved surface and 5 ft wide gravel shoulders, or some other standard that would require a significant increase in width cannot be done without significant impact on the neighborhood and properties within. These impacts include removal of many large mature trees, relocating or burying utility services (electric, gas, internet), modifications to sidewalks and driveways, and the taking of private property to expand the right-of-way needed to accommodate the wider roadways.

There are a number of structures that do not currently meet the required setback, would these structures have to be demolished or moved?

Then there is the environmental impact of paving these roadways. The existing dirt/gravel roadways are porous and promote natural drainage of the land within Wick-a-te-wah. Paving these roads would upset the natural flow of surface water and filtering of dissolved and micro-contaminates from entering Portage Lake, impacting both water quality and fish populations.

If the purpose of this proposed paving project is to address a specific problem area, perhaps the Township should focus on treating that rather than doing a community wide solution where no problem exists. As year-round residents, we can speak to the condition of Beneke Street as good and in no need of paving. Vehicular traffic is limited to a small handful of residents that live on Beneke Street (three year-round residents and three part-year residents), mail and

package delivery vehicles, garbage truck (once per week), and the occasional utility/contractor vehicle and snow plows. We also have direct knowledge of the condition of Danforth, Torrent, and McMillen Streets and believe they are in similar condition as Beneke Street. As currently maintained by MCRC (i.e., periodically scraped and treated for dust), these roads serve the community well.

Finally, expanding and paving the existing roadways will harm the architectural character of the Wick-a-tee-wah neighborhood, destroying over 100 years of history and the memories of the families that have owned property in this neighborhood. As such, we cannot support this proposed project.

Sincerely,

John and Beth Hollingsworth

Cc: Mark P. Sohlden <manager@manisteecrc.org>

Onekama Township Parks & Recreation Committee

Monthly Meeting Minutes—Approved

October 27, 2023 8:30a

In attendance: Michelle Ervin (via telephone), Chair Bick Pratt, Al Taylor, Tyler Dula, Gary Madden, Brian Allen. Absent: Paul Mueller, Justin Sedelmaier, John Wemlinger. Also present: Rick Alameddine.

Meeting called to order at 8:33a.

Taylor asks to add e Coli testing and boat washing station to the agenda.

Motion to approve the September 29th meeting minutes by Dula, seconded by Allen. AIF, motion carried.

Public comment: none

Correspondence: none

Committee reports:

Ervin reports that there is going to be another Village/Township joint working group meeting scheduled. Chair Pratt, Taylor, and Allen want to get involved with this. Ervin will be in charge of getting a mutually agreed upon date scheduled.

Ad Hoc History—Ervin reports that MacBeth will be used as the prototype for the history project. Also, there is a meeting scheduled to learn how to use the StoryCorps app to be used by the History group.

Ad Hoc Wetlands—There was a preliminary meeting with the Grand Traverse Regional Land Conservancy and they have expressed interest in working with the Committee.

Chair Pratt informed the group that Sedelmaier no longer has the time to be a part of this Committee and will be stepping down. Rick Alameddine was introduced as a potential new member and gave his background and reason for wanting to join.

Old business:

Chair Pratt to purchase five new 36” fire rings for Langland Park.

Rigid walkway for Langland Park—Chair Pratt secured a bid for a rigid walkway and bench to install on the south side access to the beach. Clerk Johnson is waiting for an invoice, and installation is set for April 1, 2024. The Mobi Mats will be moved to the north side access. Water runoff issues still need to be resolved. A meeting with EGLE to discuss runoff mitigation has not been set yet.

Seating at Glen, Carden, and North Point Parks—Board approved the purchase of 7 tables. Parks and Rec will locate the tables as follows: 2 for Glen, 1 for Carden, and 4 for North Point. They will ship early April, 2024. We will need to find volunteers to assemble the tables upon delivery.

Glen Park bridge—Supervisor Meister is still attempting to contact property owners to discuss loop access possibilities instead of pursuing a bridge for $100,000+.

Invasive species removal in front of the bench at Carden Park—Scarlotta is scheduled to do the final application at North Point. Chair Pratt wondered if it’s possible to get him to also do the removal of invasives at Carden. Chair Pratt to ask the Board for additional funds to cover this cost.

There was further discussion on which group, Parks & Rec or Invasive Species Committee, is going to take responsibility for land based invasives. Dula to be the point person for working with Scarlotta. Ervin to draft a write up of how to deal with invasive species and submit to this committee.

North Point snowplowing—Chair Pratt reports the Board did not object to snowplowing of the parking lot to enable keeping the bathroom open all winter. Taylor reported that Jean Capper is in contact with someone to make cross country trails. Chair Pratt to officially ask the Board to add the North Point parking lot to the winter plow list.

New business:

Water trails—Ervin has a meeting scheduled for next week to work on starting a water trail in Onekama. It's a statewide program and we'd like to get Onekama included on the trail.

Parks & Recreation member terms—Clerk Johnson has requested a list of the service terms for the members. The Committee bylaws need to be confirmed by the Board. Chair Pratt will work to get a member terms of service chart made for the Board with the intent maximizing participation of Village and School board participation via rotation.

Budget—Chair Pratt reminded the Committee that Parks & Rec needs to present a budget to the Board no later than February for the upcoming budget year beginning April 1, 2024. Pratt asked members to think about ideas on how to spend capital expenditures money for next year, and asked to have those ideas submitted to him in November in lieu of a meeting. Sedelmaier has asked that the Committee focus on more recreation opportunities. Taylor said the capital plan from this Committee should be based on each parks' management plan. The next meeting will be December 29th (Pratt may attend remotely), and Pratt will have a proposed budget to share at that meeting.

Boat washing stations—Taylor wants to know if there is movement with this. It's going to be added to the agenda as a discussion item at the joint Village/Township meeting.

E Coli data—Taylor reports testing data has been received. They're still working on DNA testing to determine whether the contamination is from human or animal sources. Taylor to keep the group informed as further information is received.

Meeting adjourned at 9:52a.

Bick Pratt_Chair

Submitted by Michelle Swanson, Recording Secretary

Onekama Township Parks and Recreation Committee Regular Meeting January 26, 2024
Onekama Township Hall 8:30AM to 10:00AM
Phone in option (712)770-8094 Meeting ID 782365

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ATTENDANCE –
MINUTES - Regular Meeting, October 27, 2023. Add to packet
AMEND AGENDA –
PUBLIC COMMENT-
CORRESPONDENCE – Add to packet
REPORT OF COMMITTEES –
Village / Township joint efforts- Ervin, Wemlinger
Ad Hoc History-Ervin
Education Program- Ervin
Ad Hoc Wetlands-Taylor

OLD/UNFINISHED BUSINESS
Langland Park: Pratt

- Fire Rings:
- ADA structural walkway – Ordered for 4/1/24 delivery.
- Mobi mats back to north entrance. Open item
- Water runoff not yet resolved. Dave Meister asking for Dave Schuberg EGLE for site visit. Recorded in Township Meeting Minutes 10/11/23
    - Attempt to include representative from Michigan Natural Resources Trust Fund.
    - Include Township requirements from TF 14-0180 grant.

Glen Park, Carden & North Point seating: Pratt

- Additional seating update- Fall order and payment with 4/1 shipment. Volunteer day to assemble TBD. 2 Glen, 1 Carden, 4 North Point

Glen: Meister mentioned that he is attempting to get phone numbers for the Glen Park adjacent property owners. Recorded in Township Meeting Minutes 10/11/23. Open item.
Cardin: Invasive Species removal update and next step? 12/8/23 Site review. Tyler
Northpoint:

NEW BUSINESS:
Water Trails: Ervin
Parks & Rec Bylaws to be updated by Shelli
Budget status:

Open items:

1. Mobi mats and water runoff meeting
2. Glen Bridge project vs easement
3. Carden Invasive treatment
4. P&R Bylaws
5. **2024/2025 Operating and capital budget.**
6. Rec map / RE Ordinance update

Next Meetings:
Date: February 23, 2024
Time: 8:30 am
Location: Township Hall

CivicPlus
302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #: Q-32955-1
Date: 1/4/2023 10:43 AM
Customer: ONEKAMA TOWNSHIP (MANISTEE COUNTY), MICHIGAN

QTY	Product Name	DESCRIPTION
1.00	Web Open Platform Migration	Web Open Platform Migration
1.00	Web Open Subscription	Premium Web Open Annual
1.00	Ultimate Graphic Redesign Every 48 Months Annual	Ultimate Graphic Redesign Every 48 Months Annual

Annual Recurring Services - Initial Term	USD 3,888.25

1. This renewal Statement of Work ("SOW") is between Village/Township of Onekama (“Customer”) and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement (“MSA”) and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the “Terms and Conditions”). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the “Agreement”). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the “Services”).

2. This SOW shall remain in effect for an initial term starting at the Customer’s next renewal date of 6/21/2023 and running for twelve months (“Initial Term”). In the event that neither party gives 60 days’ notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms (“Renewal Term”). The Initial Term and all Renewal Terms are collectively referred to as the “Term”.

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client	CivicPlus
By:	By:
_____	
Name:	Name:
_____	Amy Vikander
Title:	Title:
_____	Senior Vice President of Customer Success
Date:	Date:
_____	_____

Onekama Township Parks & Recreation Committee

Monthly Meeting Minutes—DRAFT

January 26, 2024 8:30a

In attendance: Michelle Ervin, Chair Bick Pratt, Al Taylor (via Zoom and telephone), Tyler Dula, Gary Madden, Brian Allen, Paul Mueller (via telephone), Ric Alameddine (via Zoom), John Wemlinger (via Zoom). Also present: Bob Blackmore, Dave Meister.

Meeting called to order at 8:34a.

Ervin gave an update on the History committee and their projects.

2024-25 Budget—Pratt

Chair Pratt led discussion on final Committee agreement on several line items under Professional Services and Contract Services in the proposed budget to be presented to the Board.

Wemlinger wants the Township to kick in $15,000 to the Village for their parks improvement project. Meister stated the Township is not allowed to do so. After discussion, Meister agreed the Board would pursue a legal opinion from the township attorney on the subject.

Grant writer—Alameddine

Update on his efforts to research information regarding hiring a grant writer for the township. There are lots of grants available and he feels it's worth the investment.

Trail System—Alameddine

Update on his research and contacts made regarding getting Onekama on the Trail System. Alameddine agreed to take the lead on this project going forward.

Park counter system—Pratt

Pratt led discussion on possibly adding three additional park counters to gather more usage data. Wemlinger talked about how the Manistee County Tourism Authority uses geofencing to collet data. He agreed to contact them for further information.

There was discussion about improving awareness and communication for getting Parks & Recreation information to the public in a better way. Want to investigate best practices in terms of how to best manage a social media presence for a township of this size. Alameddine to take the lead on this project.

Dula updated the Committee on the removal of invasive species at Carden Park. All treatment will be done before spring. New landscaping with native plants should be installed.

North Point walking loop and parking lot resurfacing bids have been secured by Mueller.

Motion to present this budget to the Board by Allen, seconded by Alameddine. All in favor, motion carried.

Motion to approve the October meeting minutes by Allen, seconded by Dula. All in favor, motion carried.

Public comment: none

Correspondence: none

Motion to adjourn by Allen, seconded by Pratt. All in favor, motion carried.

Meeting adjourned at 10:42a.

_____Chair

Submitted by Michelle Swanson, Recording Secretary

Parks and Recreation Action items
Township Board meeting February 14, 2024

1. Village Park Improvement Plan. 10K approved during budget session with Village Council vote due on 2/21/24. John W. requested that P&R add $15K to our budget for the Village Park Improvement Plan.
2. Wetlands / GTRLC Point of Contact: Official Point of Contact. It is important to GTRLC to have a single, primary point of contact for this project, designated by the Township Board. While we understand there may be a need to attend meetings to address the Township Board and/or Parks and Recreation Board, it is important to us to keep this as structured as possible. Likewise, we expect that project communications with GTRLC will be with Claire Herman on behalf of GTRLC.
3. Confirm Budget review – February 21, Wednesday. Confirm Start time. P&R will attend via OWL
4. MCCF Grant refund-directory 2023/24 financial/Langland
    a. Grant Award
    b. Spicer proposal (Topos + Engineering study)
    c. Spicer Topos
    d. Spicer paid invoices.

	Spicer Estimate	Minger Grant @ 90%	Township Share	Work Completed, Invoices Paid	90% of Invoice
Topographical study	$ 3,750	$ 3,375	$ 375	$ 2,160	$ 1,944
Engineering study	$ 6,500	$ 5,850	$ 650	Never Authorized	
Total	$ 10,250	$ 9,225	$ 1,025	$ 2,160	

- Authorize the engineering study, move forward on Grant?
- Cancel Grant, Township paid for Topos. Do not move forward with engineering.
- Other? Meetings not yet scheduled for North Access, mobi mat and rainwater mitigation.

From Michigan Natural Resources Trust Fund Agreement TF 14-0180: Complete construction to all applicable local, state and federal codes as amended; including the federal Americans with Disabilities Act (ADA) of 2010, ……..

To operate the project facilities for a minimum of their useful life as determined by the DEPARTMENT, to regulate the use thereof to the satisfaction of the DEPARTMENT, and to appropriate such monies and/or provide such services as shall be necessary to provide such adequate maintenance……

The words "project facilities" shall mean the following individual components, as further described in APPENDIX C. Vault Toilets, Boardwalk, Pathway - 6-8' wide, signage, Beach Improvement, Landscaping, Utilities, Fence, Mobi-mat.

FiveCAP, Inc.

P.O. Box 37 • 302 N. Main Street • Scottville, Michigan 49454
Phone (231) 757-3785 Fax (231) 757-9669 fivecap@fivecap.org

community Action PARTNERSHIP
Helping People. Changing Lives.

January 22, 2024

David Meister
Onekama Township
5435 Main St.
P.O. Box 458
Onekama, MI 49675

Dear Mr. Meister:

The FiveCAP Manistee County Walk for Warmth will be February 17th in Manistee.

When:	Saturday, February 17, 2024 at 10:00 a.m.
Where:	Manistee County FiveCAP Office, 265 First Street, Manistee
Contact:	Rudy Guillen, Community Support Services Worker (231) 723-8327

The purpose of the Walk for Warmth is two-fold. One, to raise awareness of our neighbors' need for heating assistance. Two, to raise emergency funds to provide help for those either not qualified for public assistance or when public assistance is not available.

Attached is the Walk for Warmth pledge sheet (duplicate as needed). We welcome your presence at the Walk and a donation to support those in need. All funds raised will be used to help Manistee County residents.

If you are unable to participate and would like to make a donation, please mail the form with your donation or feel free to visit our website for our Charitable Cash Contribution Form.

Sincerely,

Rudy Guillen
Community Support Services Worker

INVOICE GL DISTRIBUTION REPORT FOR ONEKAMA TOWNSHIP
POST DATES 01/01/2024 - 01/31/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 TOWNSHIP BOARD					
101-101-727.000	SUPPLIES	JACKPINE BUSINESS CENTER	CALENDARS AND COPY PAPER	78.15	6206
101-101-727.000	SUPPLIES	JACKPINE BUSINESS CENTER	TONER	966.96	6206
101-101-727.000	SUPPLIES	JACKPINE BUSINESS CENTER	TONER	966.96	6206
101-101-900.000	PUBLISHING	THE PIONEER GROUP	NEWSPAPER SYNOPSIS	225.75	6223
101-101-921.000	LIGHTING	CONSUMERS ENERGY	CONSUMERS ENERGY- MAIN ST	156.66	6191
101-101-921.000	LIGHTING	CONSUMERS ENERGY	CONSUMERS ENERGY	29.24	6191
101-101-921.000	LIGHTING	CONSUMERS ENERGY	CONSUMERS ENERGY- LED LIGH	242.64	6204
101-101-921.000	LIGHTING	CONSUMERS ENERGY	CONSUMERS ENERGY - STREET	88.91	6204
101-101-955.000	OTHER EXPENSE	PLA	ADULT FIRST AID COURSE	37.00	6208
101-101-971.000	CAPITAL OUTLAY	BSB COMMUNICATIONS, INC	PHONE SET UP	2,843.75	6189
101-101-971.000	CAPITAL OUTLAY	AKT PEERLESS ENVIRONMENTAI	ENVIRONMENTAL SITE ASSESSM	2,300.00	6203
		Total For Dept 101 TOWNSHI		7,936.02	
Dept 257 ASSESSOR					
101-257-802.000	CONTRACTUAL SERVICES	GREAT LAKES ASSESSING	ASSESSING CONTRACT	3,859.00	6193
		Total For Dept 257 ASSESSC		3,859.00	
Dept 262 ELECTIONS					
101-262-702.000	WAGES	DIANA MCLEOD	ELECTION TRAINING	31.50	6216
101-262-702.000	WAGES	JULIA LAPINSKI	ELECTION TRAINING	31.50	6217
101-262-702.000	WAGES	JUSTIN SEDELMAIER	ELECTION TRAINING	31.50	6218
101-262-702.000	WAGES	PAUL CUNNINGHAM	ELECTION TRAINING	31.50	6219
101-262-702.000	WAGES	PEGGY GREEN	ELECTION TRAINING	31.50	6220
101-262-702.000	WAGES	RICHARD LAPINSKI	ELECTION TRAINING	31.50	6222
101-262-727.000	SUPPLIES	PRINTING SYSTEMS INC	ELECTION FORMS AND SUPPLIE	148.58	6221
101-262-727.000	SUPPLIES	PRINTING SYSTEMS INC	ELECTION FORMS AND SUPPLIE	50.91	6221
101-262-802.000	CONTRACTUAL SERVICES	ELECTION SOURCE	ANNUAL MAINTENANCE CONTRAC	615.00	6192
		Total For Dept 262 ELECTIC		1,003.49	
Dept 265 BUILDING & GROUNDS					
101-265-802.000	CONTRACTUAL SERVICES	RING CENTRAL INC	PHONE	360.57	6196
101-265-802.000	CONTRACTUAL SERVICES	RING CENTRAL INC	PHONE	351.20	6196
101-265-802.000	CONTRACTUAL SERVICES	LARSEN'S LANDSCAPING & LAW	SNOW REMOVAL AND SALT	283.50	6207
101-265-802.000	CONTRACTUAL SERVICES	TIMELESS PICTURE FRAMING	LARGE MAP	795.57	6213
101-265-802.000	CONTRACTUAL SERVICES	PITNEY BOWES	POSTAGE MACHINE	1,585.75	6214
101-265-920.000	UTILITIES	REPUBLIC SERVICES	TRASH SERVICES - NORTHPOIN	53.10	6209
101-265-920.000	UTILITIES	RING CENTRAL INC	PHONE BILL	371.78	6210
101-265-920.000	UTILITIES	SUPERIOR ENERGY COMPANY, IN	NATURAL GAS BILL	132.47	6212
101-265-930.000	REPAIRS AND MAINTENANCE	PARADIGM ELECTRIC	ANNUALSERVICE	380.00	6195
		Total For Dept 265 BUILDIN		4,313.94	
Dept 266 ATTORNEY					
101-266-803.000	ATTORNEY	RUNNING, WISE & FORD, P.L.	ATTORNEY FEES- GENERAL MAT	70.00	6197
101-266-803.000	ATTORNEY	RUNNING, WISE & FORD, P.L.	ATTORNEY FEES- MIKE DEVOE	3,879.05	6197
		Total For Dept 266 ATTORNE		3,949.05	
Dept 702 ZONING					
101-702-802.000	CONTRACTUAL SERVICES	MANISTEE COUNTY PLANNING I	ZONING ORDINANCES	240.00	6194
		Total For Dept 702 ZONING		240.00	
Dept 751 PARKS & RECREATION					
101-751-727.000	SUPPLIES	GRAINGER	BATTERY	110.76	6205
101-751-727.000	SUPPLIES	GRAINGER	WIRE SHLV UNIT	613.79	6205
101-751-802.000	CONTRACTUAL SERVICES	C & W PORTABLE TOILETS	PORTABLE RESTROOM	310.00	6190
101-751-920.000	UTILITIES	REPUBLIC SERVICES	TRASH SERVICES - NORTHPOIN	465.50	6209
101-751-921.000	LIGHTING	CONSUMERS ENERGY	CONSUMERS ENERGY - GREENWA	29.24	6204
101-751-921.000	LIGHTING	CONSUMERS ENERGY	CONSUMERS ENERGY - FAIRWAY	29.24	6204
101-751-971.000	CAPITAL OUTLAY	SPICER GROUP	KAYAK LAUNCH	2,293.50	6211
		Total For Dept 751 PARKS &		3,852.03	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
		Total For Fund 101 GENERAI		25,153.53	
Fund 206 FIRE FUND					
Dept 000					
206-000-728.000	SUPPLIES - MEDICAL & SAFET	EMERGENCY MEDICAL PRODUCTS	DEFIB PADS	103.14	3235
206-000-920.000	UTILITIES	CONSUMERS ENERGY	CONSUMERS ENERGY- MAIN ST	156.65	3234
206-000-920.000	UTILITIES	REPUBLIC SERVICES	TRASH SERVICES FF	53.10	3236
206-000-920.000	UTILITIES	SUPERIOR ENERGY COMPANY, I	NATURAL GAS BILL - FF	132.48	3237
		Total For Dept 000		445.37	
		Total For Fund 206 FIRE FU		445.37	
Fund 703 TAX FUND					
Dept 000					
703-000-214.101	DUE TO GENERAL FUND	ONEKAMA GENERAL FUND	ONEKAMA TOWNSHIP WINTER TA	31,227.70	2302
703-000-214.101	DUE TO GENERAL FUND	ONEKAMA GENERAL FUND	ADMIN FEE SUMMER TAXES	129.38	2302
703-000-214.101	DUE TO GENERAL FUND	ONEKAMA GENERAL FUND	ONEKAMA TOWNSHIP WINTER TA	89,924.09	2311
703-000-214.101	DUE TO GENERAL FUND	ONEKAMA GENERAL FUND	ADMIN FEE SUMMER TAXES	63.47	2311
703-000-214.204	DUE TO ROAD FUND	ONEKAMA ROAD FUND	ONEKAMA TOWNSHIP WINTER TA	20,028.95	2304
703-000-214.204	DUE TO ROAD FUND	ONEKAMA ROAD FUND	ONEKAMA TOWNSHIP WINTER TA	57,687.19	2312
703-000-214.206	DUE TO FIRE FUND	ONEKAMA FIRE FUND	ONEKAMA TOWNSHIP WINTER TA	20,599.92	2301
703-000-214.206	DUE TO FIRE FUND	ONEKAMA FIRE FUND	ONEKAMA TOWNSHIP WINTER TA	59,331.66	2310
703-000-214.220	DUE TO LAKE IMPROVEMENT FU	ONEKAMA INVASIVE SPECIES	ONEKAMA TOWNSHIP WINTER IN	6,943.44	2303
703-000-214.220	DUE TO LAKE IMPROVEMENT FU	ONEKAMA INVASIVE SPECIES	ONEKAMA TOWNSHIP WINTER IN	21,070.59	2314
703-000-222.001	DUE TO COUNTY - OPERATING	MANISTEE COUNTY TREASURER	MANISTEE COUNTY SUMMER TAX	2,107.52	2298
703-000-222.001	DUE TO COUNTY - OPERATING	MANISTEE COUNTY TREASURER	MANISTEE COUNTY SUMMER TAX	1,879.42	2307
703-000-222.002	DUE TO COUNTY - 911	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	20,300.89	2298
703-000-222.002	DUE TO COUNTY - 911	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	58,470.38	2307
703-000-222.003	DUE TO COUNTY - RECYCLING	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	3,068.91	2298
703-000-222.003	DUE TO COUNTY - RECYCLING	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	8,037.09	2307
703-000-222.005	DUE TO COUNTY - CONSERVATI	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	4,600.92	2298
703-000-222.005	DUE TO COUNTY - CONSERVATI	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	13,251.91	2307
703-000-222.006	DUE TO COUNTY - COUNCIL ON	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	9,639.89	2298
703-000-222.006	DUE TO COUNTY - COUNCIL ON	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	27,765.05	2307
703-000-222.007	DUE TO COUNTY - DIAL A RI	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	10,148.65	2298
703-000-222.007	DUE TO COUNTY - DIAL A RI	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	29,230.54	2307
703-000-222.008	DUE TO COUNTY - MEDICAL CA	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	10,148.65	2298
703-000-222.008	DUE TO COUNTY - MEDICAL CA	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	29,230.54	2307
703-000-223.000	DUE TO COUNTY - LIBRARY	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	20,300.90	2298
703-000-223.000	DUE TO COUNTY - LIBRARY	MANISTEE COUNTY TREASURER	MANISTEE COUNTY WINTER TAX	58,470.36	2307
703-000-225.001	DUE TO SCHOOL - DEBT	ONEKAMA CONSOLIDATED SCHO	ONEKAMA SCHOOL SUMMER TAXE	1,341.18	2300
703-000-225.001	DUE TO SCHOOL - DEBT	ONEKAMA CONSOLIDATED SCHO	ONEKAMA SCHOOL SUMMER TAXE	1,196.00	2309
703-000-225.002	DUE TO SCHOOL - OPERATING	ONEKAMA CONSOLIDATED SCHO	ONEKAMA SCHOOL SUMMER TAXE	5,115.13	2300
703-000-225.003	DUE TO SCHOOL - SINKING FU	ONEKAMA CONSOLIDATED SCHO	ONEKAMA SCHOOL SUMMER TAXE	375.86	2300
703-000-225.003	DUE TO SCHOOL - SINKING FU	ONEKAMA CONSOLIDATED SCHO	ONEKAMA SCHOOL SUMMER TAXE	335.18	2309
703-000-228.002	DUE TO STATE - SET	MANISTEE COUNTY TREASURER	MANISTEE COUNTY SUMMER TAX	2,299.21	2298
703-000-228.002	DUE TO STATE - SET	MANISTEE COUNTY TREASURER	MANISTEE COUNTY SUMMER TAX	2,050.34	2307
703-000-234.000	DUE TO MANISTEE INTERMEDIA	MANISTEE INTERMEDIATE SCH	MANISTEE ISD SUMMER TAXES	870.32	2299
703-000-234.000	DUE TO MANISTEE INTERMEDIA	MANISTEE INTERMEDIATE SCH	MANISTEE ISD SUMMER TAXES	776.10	2308
703-000-235.000	DUE TO WEST SHORE COLLEGE	WEST SHORE COMMUNITY COLLE	WSCC OPERATING SUMMER TAXE	1,180.46	2306
703-000-235.000	DUE TO WEST SHORE COLLEGE	WEST SHORE COMMUNITY COLLE	WSCC OPERATING SUMMER TAXE	1,052.65	2313
703-000-275.000	DUE TO TAXPAYERS	CEFARATTI SAMUEL E & TRACY	2023 Sum Tax Refund 11-376	653.83	2297
703-000-275.000	DUE TO TAXPAYERS	SIGLER ROBERT E	2023 Win Tax Refund 11-440	106.59	2305
		Total For Dept 000		631,010.86	
		Total For Fund 703 TAX FUN		631,010.86	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	25,153.53	
			Fund 206 FIRE FUND	445.37	
			Fund 703 TAX FUND	631,010.86	
				656,609.76	