

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING**  
**WEDNESDAY, January 11, 2023, 4 P.M.**  
**AGENDA**

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ATTENDANCE**

**MINUTES**

Minutes of the December 7, 2022 Regular Meeting.  
Minutes of the December 12, 2022 Special Meeting.  
Minutes of the December 28, 2022 Special Meeting.

**AMEND AGENDA**

**PUBLIC COMMENT**

**CLERK'S REPORT**

Revenue & Expense Report  
Trial Balance

**TREASURER'S REPORT**

Treasurer's Report

**COUNTY COMMISSIONERS**

Jeff Dontz  
Janice McCraner

**NEW BUSINESS**

Onkama Lions Club Liquor License  
Budget Priorities Due today, Committee Requests Due Jan. 20  
Phone Access in Meetings

**UNFINISHED BUSINESS**

Township Excess Property Update  
Short-Term Rental  
2023 High Water Infrastructure Grant Application  
Video Recording Meeting Update

**REPORTS OF BOARDS AND COMMITTEES:**

**FIRE**

Report

**ROADS**

Speed Limit Sign Application/Permit

**PLANNING COMMISSION**

Resolution Recommending Distribution of Master Plan  
PPI Update

**ZBA**

**ZONING**

**ASSESSOR**

Poverty Resolution

**HARBOR COMMISSION**

**PARKS & RECREATION**

**INVASIVE SPECIES**

Aquatic Nuisance Plants Letter

**TLSA**

**PLA**

**RECYCLE**

Karla

**PUBLIC COMMENT**

**CORRESPONDENCE**

**BILLS TO BE PAID**

**ADJOURN**

**ONEKAMA TOWNSHIP  
REGULAR BOARD MEETING  
WEDNESDAY, December 7, 2022, 4:00 PM**

Meeting called to order by Supervisor David Meister at 4:02 PM

Pledge of Allegiance

**ATTENDANCE:** Al Taylor, Bob Blackmore, Ed Bradford, Shelli Johnson, and Meister.

**MINUTES:**

Regular Board Meeting of November 3, 2022. **Motion** by Blackmore, Second by Taylor to approve the Minutes as presented for the Regular Board Meeting of November 3, 2022. M/C

Special Board Meeting of November 9, 2022. **Motion** by Blackmore, Second by Taylor to approve the Minutes with the addition of noting the November 23<sup>rd</sup> meeting date for the Short Term Rental meeting into the Minutes for November 9, 2022. M/C

Special Board Meeting of November 30, 2022. **Motion** by Blackmore, Second by Taylor to approve the Minutes with the addition of the attachment of the Resolution to the Minutes for Reference. M/C

**AMEND AGENDA:** Move the Fire Department, Invasive Species, and Harbor Commission ahead of the County Commissioner.

**PUBLIC COMMENT:** Comment Received regarding the Grant for the State High Water Infrastructure, and why did the Township Board decline to follow through with it? EGLE is adamant there is no movement of sand out at Langland Park, is that why? It meets the stormwater requirement. Spicer came up with a plan after members of the Board and Parks Committee met with them. The impression was left that with the \$10,000 that the Parks and Rec Committee has, a bid could be put together to engineer a design for the issues discussed (at the visit) with the members present prior to leaving. That didn't take place, and the wetlands were voted on for the Grant. Is that taking its place as a higher priority, or in favor of the other one? Spicer came with a plan by the December 1 deadline. Was the other more likely to get approved, and that was why this one was voted down? The Board stated that we have a permit for maintenance of the sand out at that park. It's the Board's impression that it would be low on the priority list for EGLE, and it was never brought to the board to act on. No Motion was made by any Board Member. The Manistee County Community Foundation will be meeting with Al Taylor on December 8<sup>th</sup> regarding the engineering project for the State High Water Infrastructure Grant we are discussing.

Comment received thanking for the updated reports that are more user friendly for the public. Request made for the purchase of recording equipment for Township Meetings and Special Meetings to be placed on the Township website. This is not the first time the request has been made.

**CLERK'S REPORT:** Johnson reported the Revenue and Expenses for the month, along with the Trial Balance.

**TREASURER'S REPORT:** Bradford reported the cash balances and investment reports, along with the investments for the month. Winter taxes were sent out on December 1<sup>st</sup>.

**FIRE:** Report by Fire Chief Rob Johnson. There were 38 Runs for the Month of November, 20 Fire, 18 EMS (2 Mutual Aid to Bear Lake, 2 Mutual Aid to Manistee Township, 5 Runs to Brown Township). Total of 333 Runs To-Date. The new air packs have been received, we have trained on them, and they are in service. The paperwork has been received for the next Revenue Sharing Grant Cycle. There is a bid for a training service/program called LexiPol that the department is interested in using. The program would allow us to complete all of the lecture training requirements for fire and EMS on-line and are State-Certified. With all of the new requirements with fire, this would be a great help. There are a few departments within Manistee County that already use this program and are happy with it, and we sat in a Teams Meeting with the representative to review the program earlier in the week. The Department would still be responsible for the Practical portion of its licensure. **Motion** by Blackmore, Second by Bradford to accept the bid from LexiPol for \$1,070. M/C

**INVASIVE SPECIES:** Quote received from Ron Reimink for the Aerial Drone Survey Analysis. Concern regarding the conversion of the .kmz file to the GIS system that the Township currently uses. Reimink does not have the answer to that question, as he uses Google Earth. Reimink to research the conversion. Meister to contact Rob Carson. **Motion** by Bradford, Second by Blackmore to accept the proposal from Freshwater Solutions for the Standard Analysis for the cost of \$1,500.00 + \$500 for .kmz lake parcels file (if not provided) per proposal. Roll call vote: Yeas: 5, Nays: 0 M/C

Taylor stated that the meetings are being held off due to waiting on the Lake Report and Ice studies. He would like to use local residents with the ice studies since several have volunteered. Taylor will check the status of the Ecoli study that was supposed to be completed at the end of summer.

**HARBOR COMMISSION:** Report from Jim Simons. The Commission is down 2 people. The dock at the DNR launch is having issues due to the low water level. The Commission may look into lengthening it, and slabs may be needed in the water as well. Research is being done in the meantime. A request from the Township should be made to the DNR for help regarding the upkeep of the launch. Taylor to get an address on where the letter is to be sent.

#### **COUNTY COMMISSIONERS:**

Report given by Commissioner Jeff Dontz from the last County Meeting. Marilyn Passmore, Charter/Spectrum, gave an update to the Board regarding their new build out for broadband availability in the County. MSU Extension gave an annual report. DTE came before us as letters of support are needed to get the Metro gas line run out to Copemish. Larry Bielski was the only applicant for the Medical Care Board, and he was approved. Nicholas Garra is the Chief Warrant Officer. The County applied for a \$53,000 Mangor Grant. The Manistee County Fair Board slated their dates for the Fair next year are August 15-19, 2023. There is 1.52 acres of property over by the fairgrounds that could be available for a possible recycle area. More news

as it develops. The US31 Bridge in Manistee will be worked on from July 31, 2023 through April of 2024. The Equalization Report was okayed in October. The Manistee County Health Department gave an annual report. There will be a satellite station in Maple Grove for the State Police. The Ted Arens hanger at Blacker Airport is now Cadillac Air Trans. There are issues with Cape Air, and Cape Air is aware of the issues. Letters were sent out to Consumers Energy and State legislative personnel regarding the Tippy and Hodenpyl Dams, in efforts to save them. We are also attacking the aspect of saving the Indiana Brown Bat as they are on the list of extinction.

## **NEW BUSINESS**

Budget Calendar: Bradford presented a calendar of projected target dates for the budget process. Questions and discussion regarding the committee process. **Motion** by Taylor, Second by Bradford to accept the budget Calendar as submitted. M/C

## **UNFINISHED BUSINESS**

Township Excess Property: There are a total of 5 properties that the Township will be selling. The Properties have estimated values attached to them from the Assessor. The Minimum Bid for the properties listed at \$5,000 will be \$4,000 (51-11-290-160-00 and 51-11-290-237-00). The Property listed at \$4,000 (51-11-290-248-00), the minimum bid will be \$3,000. The Minimum bid for the property listed at \$2,400 (51-11-290-336-00) will be \$2,000. The 3 parcels (51-11-330-28, 030, and 031) will be combined and sold as one parcel. The estimated amount of the parcels is \$100,000, with the minimum bid on this after combined will be \$75,000. As the Policy states, the Township has the right to accept or reject any bid. According to the Policy, the next step in the process is contacting the adjacent property owners. Tentative timeline is to Post to the website on February 1<sup>st</sup>. Bids due March 31<sup>st</sup>. Township Board should be ready to review on April 1<sup>st</sup>. **Motion** by Bradford, Second by Blackmore to proceed with the Policy with the minimum bids that were established and that we will publicly post the list of properties that are available for sale on February 1<sup>st</sup>, and prior to that we will notify the adjoining property owners; further the 3 parcels are going to be combined and sell as 1 parcel with a deed restriction, and will not be sent to the property owners ahead of time. M/C

Portage Point Inn: Meeting on Thursday at 6 PM as a work session with Mr. Gezon to review the SUP. Review of what has and hasn't been done along with what changes would like to be done. A look forward as well will be discussed, a timetable.

Short-Term Rental: Meeting on December 12, 2022 at 5:00 PM

2023 High Water Infrastructure Grant Application: The application was turned in and will update as information is received.

## **REPORTS OF COMMITTEES AND COMMISSIONS:**

### **ROADS:**

Speed Limit Sign Application/Permit: The Township Board has purchased 3 radar signs to be installed in the township (2 on Portage Point Drive and 1 on Crescent Beach). After

receipt of the signs, the Township Board approached the Manistee County Road Commission Supervisor to get the permit for installation. At that time we were told that the MCRC was not in favor of these signs. By allowing Onekama to install them, it would be setting a precedence for other Townships to do the same. The MCRC doesn't want the maintenance liability on them and are in the process of changing the Permit. Onekama Township Board Members did obtain a permit application and are completing it to submit to the MCRC Supervisor. Onekama Township will take full responsibility of maintenance on the signs and feels it is an important safety factor for the areas in where the pedestrian traffic is most active. Safety is not a precedence that should be deemed negatively. It should be encouraged. More news as it develops.

#### **PLANNING COMMISSION:**

Report from Dave Wallace. The **corrected draft** of the Master Plan has been received, distributed, and placed on the website for viewing and comments. It will be on the Agenda for the Planning Commission meeting on December 15<sup>th</sup> so that it may be forwarded to the Township Board for their January meeting. Wallace will get a timeline and approval process from John I.

**ZBA:** Report from Judith Spohn: Two variances were heard at the Public Hearing. The one for the back parcel, 8 foot fence was approved. The one for the 6 foot privacy fence was denied. There are about 10 fences in the area (Township), that we need to ask where the permits were. Checking on how many fences were put up illegally may need to be completed.

**ZONING:** A Year-To-Date report was obtained and distributed of the permit issued.

#### **ASSESSOR:**

Report received from Meister. The end-of-year figures are being worked on. The Board of Review meets next Wednesday at 1:00 PM. ECF Factors and land values are also being worked on.

#### **TLSA:**

There was a meeting on Tuesday the 6<sup>th</sup>. Cost figures are getting updated and sent off to Blake Smith. The hope is to have the application submitted to Smith in January.

#### **PARKS & REC:**

Two applications have been received and reviewed. One from Tyler Dula and one From Brian Allen. **Motion** by Blackmore, Second by Johnson to approve Tyler Dula to the Parks and Rec Committee for the longest available term. M/C **Motion** by Johnson, Second by Blackmore to approve Brian Allen to the Parks and Rec Committee to the next longest available term. M/C

#### **PLA:**

Taylor reported that they are "moving on". The Association is limited in resources.

#### **PUBLIC COMMENT:**

Comment received, questioning when the Board will act on the recommendation on video for the meetings? Answer: The Board will get a quote in 1 month, take a look at it, and potentially budget it.

Can the citizens have input? Answer: At the Budget Public Hearing.

**CORRESPONDENCE:** None

**BILLS TO BE PAID:**

**Motion** by Blackmore, Seconded by Taylor to pay the incoming regular November Bills.  
M/C

**ADJOURNED AT 6:29**

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Shelli Johnson, Clerk

**ONEKAMA TOWNSHIP  
BOARD SPECIAL MEETING  
MONDAY, DECEMBER 12, 2022  
5:00 PM**

Meeting called to order by Supervisor David Meister at 5:00 pm.

Pledge of Allegiance

Attendance: Bob Blackmore, Al Taylor, Ed Bradford, Shelli Johnson, and Meister.

**AMEND AGENDA:** Nothing

**PUBLIC COMMENT:** Comment received that the property owner should be responsible for getting the permit from the health department for their septic and that should now weigh on the Board or Township.

**SHORT TERM RENTAL ORDINANCE AND DISCUSSION:** This is a work session to work through some of the issues with the STR (Short Term Rental Ordinance). Some of the things being said are being taken out of context, for instance, that the Township is shutting down the rentals. That is not so. Review of the list generated from the previous meeting. Lengthy discussion on sections of the Ordinance itself. A lot of work was put into the formation of the Ordinance. It is good and working, just needs to be modified a bit. Policing is a definite area of concern, internally and externally. Potentially developing a packet for STR homeowners upon receiving the certificate. Recommendations and communication were in open forum with the Public.

**PUBLIC COMMENT:** Comment received stating without a strong deterrent, there won't be compliance. Strong penalties will give you compliance. Make a \$1,000 fine for the first offense, \$2,000 for the 2<sup>nd</sup> offense, and see if it continues to happen.

Comment received thanking the Board for taking the time and working through this. The idea is to encourage people to come to the area, and not discourage commerce. There is a stamina of insiders vs outsiders in this community with the Village vs the Township. Not sure where it all started, however, we all need to get along.

Comment received stating that the STR's can be mapped on the website. Have the Fire Department perform inspections and complete the compliance. Make the renters have a local contact person.

Comment received stating that it is creating commercial entities in residential areas. All sorts of problems are taking place. Residential areas are being treated as commercial.

Comment received that COVID brought more people to Michigan. Is there a study for capacities of rentals?

Meeting adjourned 6:44 p.m.



**ONEKAMA TOWNSHIP  
BOARD SPECIAL MEETING  
WEDNESDAY, DECEMBER 28, 2022  
3:00 PM**

Meeting called to order by Supervisor David Meister at 3:00 pm.

Pledge of Allegiance

Attendance: Bob Blackmore, Al Taylor, Ed Bradford, Shelli Johnson, and Meister.

**AMEND AGENDA:** Nothing

**PUBLIC COMMENT:** None.

**FIVE STAR URBAN WATERS RETORATION GRANT PROGRAM:** Lara Treemore-Spears had introduces another grant opportunity that would have coastal and stormwater benefits. The Township would look at putting in a rain garden and improvements with the Village, potentially, behind the Township Hall, for example. There is a 1:1 match requirement, and the recent land acquisition that the Village obtained behind the Township Hall would count. The Township Board had a consensus to proceed ahead with a \$0 cash option. Treemore-Spears will proceed with the Village Council and pursue other specific partners and return to the Township Board meeting on January 11 with more information.

**SHORT TERM RENTAL ORDINANCE AND REVIEW:** Bradford took the liberty of amending the current ordinance with the outcome of the last discussion and distributed it to the Board Members. The amendments were reviewed and discussed at length.

Meister stated that he contacted the Township's Attorney regarding an enforcement officer. The Board can appoint anyone to that position. Enforcement has been an issue in the past and needs to be dealt with head-on in the future.

Discussion over septic inspections took place, Point of Sale. District 10 Health Department should have septic records for every system and their capacities on file. Should we require them? Are people getting upset over this issue because they feel their systems are already failing? What is the main concern here? More discussion is needed.

Remove the "egress window" portion out of the ordinance.

Parking: Simplify! Remove that section and replace it with "provide parking on the premises".

Refuse/Garbage Service is required already in the ordinance. Specify that the Landlord must provide the yellow bags for the tenant.

Meister to contact the Township's Attorney regarding "Grandfathering", Keyholing, and violations.

**PUBLIC COMMENT:**

Comment received from an owner with 3 units on 1 parcel that has been renting for decades. States that it seems unfair to be able to rent anymore. They pay 3 separate certificate fees and have plenty of room. They also have plenty of room at the beach. They have tried to work with the neighbor and doesn't know why it's so difficult.

Comment received that agrees with the above.

Comment received regarding the overcrowding of the residence stated above (3 units on 1 parcel).

\*\*5 letters were received via email

Meeting adjourned 4:55 pm.

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Shelli Johnson, Clerk

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-402.000	CURRENT PROPERTY TAXES	277,000.00	277,000.00	47.45	0.00	276,952.55	0.02
101-000-411.000	DELINQUENT PROPERTY TAXES	10,600.00	10,600.00	10,623.47	0.00	(23.47)	100.22
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	106.20	0.00	(106.20)	100.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	70,000.00	70,000.00	60,221.39	0.00	9,778.61	86.03
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000.00	8,000.00	3,524.00	0.00	4,476.00	44.05
101-000-476.000	BUSINESS LICENSE AND PERMITS	4,000.00	4,000.00	1,700.00	0.00	2,300.00	42.50
101-000-478.000	LAND AND SPECIAL USE PERMITS	10,000.00	10,000.00	20,535.00	4,745.00	(10,535.00)	205.35
101-000-479.000	VARIANCE AND APPEALS	2,000.00	2,000.00	2,250.00	1,500.00	(250.00)	112.50
101-000-480.000	CEMETERY FEES	500.00	500.00	150.00	0.00	350.00	30.00
101-000-528.000	FEDERAL GRANTS - OTHER	95,000.00	95,000.00	47,447.01	0.00	47,552.99	49.94
101-000-540.000	STATE GRANTS	75,900.00	75,900.00	0.00	0.00	75,900.00	0.00
101-000-541.000	LIQUOR LICENSE REVENUE	1,000.00	1,000.00	1,236.40	0.00	(236.40)	123.64
101-000-542.000	METRO ACT REVENUE	5,000.00	5,000.00	4,866.84	0.00	133.16	97.34
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	800.00	800.00	0.00	0.00	800.00	0.00
101-000-574.000	STATE REVENUE SHARING	90,000.00	90,000.00	69,112.00	0.00	20,888.00	76.79
101-000-626.000	CHARGE FOR SERVICES	50.00	50.00	21.70	0.00	28.30	43.40
101-000-665.000	INTEREST INCOME	1,000.00	1,000.00	7,872.07	0.00	(6,872.07)	787.21
101-000-668.000	ROYALTIES	2,500.00	2,500.00	1,214.75	0.00	1,285.25	48.59
101-000-674.000	DONATIONS	1,000.00	1,000.00	975.00	650.00	25.00	97.50
101-000-676.000	REIMBURSEMENT TO TWP	1,000.00	1,000.00	1,103.41	0.00	(103.41)	110.34
101-000-684.000	OTHER REVENUE	2,500.00	2,500.00	3,090.92	551.25	(590.92)	123.64
Total Dept 000		657,850.00	657,850.00	236,097.61	7,446.25	421,752.39	35.89
TOTAL REVENUES		657,850.00	657,850.00	236,097.61	7,446.25	421,752.39	35.89
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-702.000	WAGES	18,500.00	18,500.00	13,652.37	1,507.68	4,847.63	73.80
101-101-715.000	SOCIAL SECURITY	1,420.00	1,420.00	1,051.06	115.34	368.94	74.02
101-101-727.000	SUPPLIES	8,000.00	8,000.00	2,499.10	280.29	5,500.90	31.24
101-101-801.000	PROFESSIONAL SERVICES	20,400.00	20,400.00	32,421.60	0.00	(12,021.60)	158.93
101-101-802.000	CONTRACTUAL SERVICES	11,500.00	11,500.00	8,312.23	0.00	3,187.77	72.28
101-101-860.000	MILEAGE	500.00	500.00	72.80	0.00	427.20	14.56
101-101-900.000	PUBLISHING	5,000.00	5,000.00	3,476.60	859.15	1,523.40	69.53
101-101-921.000	LIGHTING	4,500.00	4,500.00	4,128.48	490.41	371.52	91.74
101-101-930.000	REPAIRS AND MAINTENANCE	300.00	300.00	0.00	0.00	300.00	0.00
101-101-955.000	OTHER EXPENSE	7,000.00	7,000.00	1,329.21	0.00	5,670.79	18.99
101-101-956.000	TRAINING & EDUCATION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-101-957.000	MEMBERSHIP DUES	3,300.00	3,300.00	3,064.85	0.00	235.15	92.87
101-101-958.000	INSURANCE	0.00	0.00	4,616.00	0.00	(4,616.00)	100.00
101-101-971.000	CAPITAL OUTLAY	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 101 - TOWNSHIP BOARD		91,420.00	91,420.00	74,624.30	3,252.87	16,795.70	81.63
Dept 171 - SUPERVISOR							
101-171-702.000	WAGES	18,270.00	18,270.00	12,759.65	1,384.62	5,510.35	69.84
101-171-715.000	SOCIAL SECURITY	1,377.00	1,377.00	976.12	105.93	400.88	70.89
101-171-727.000	SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
101-171-860.000	MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-171-956.000	TRAINING & EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 171 - SUPERVISOR		21,147.00	21,147.00	13,735.77	1,490.55	7,411.23	64.95
Dept 215 - CLERK							
101-215-702.000	WAGES	37,930.00	37,930.00	27,212.23	2,362.70	10,717.77	71.74
101-215-715.000	SOCIAL SECURITY	2,982.00	2,982.00	2,068.06	180.75	913.94	69.35
101-215-727.000	SUPPLIES	2,000.00	2,000.00	2,619.74	0.00	(619.74)	130.99
101-215-860.000	MILEAGE	500.00	500.00	115.62	0.00	384.38	23.12
101-215-956.000	TRAINING & EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00
101-215-957.000	MEMBERSHIP DUES	150.00	150.00	0.00	0.00	150.00	0.00
Total Dept 215 - CLERK		44,062.00	44,062.00	32,015.65	2,543.45	12,046.35	72.66
Dept 247 - BOARD OF REVIEW							
101-247-702.000	WAGES	1,200.00	1,200.00	160.00	40.00	1,040.00	13.33
101-247-715.000	SOCIAL SECURITY	90.00	90.00	12.24	3.06	77.76	13.60
101-247-900.000	PUBLISHING	500.00	500.00	0.00	0.00	500.00	0.00
101-247-956.000	TRAINING & EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,290.00	2,290.00	172.24	43.06	2,117.76	7.52
Dept 253 - TREASURER							
101-253-702.000	WAGES	37,930.00	37,930.00	26,681.31	2,922.33	11,248.69	70.34
101-253-715.000	SOCIAL SECURITY	2,710.00	2,710.00	2,038.44	223.56	671.56	75.22
101-253-727.000	SUPPLIES	1,000.00	1,000.00	510.97	0.00	489.03	51.10
101-253-802.000	CONTRACTUAL SERVICES	11,000.00	11,000.00	0.00	0.00	11,000.00	0.00
101-253-860.000	MILEAGE	200.00	200.00	0.00	0.00	200.00	0.00
101-253-955.000	OTHER EXPENSE	500.00	500.00	0.00	0.00	500.00	0.00
101-253-957.000	MEMBERSHIP DUES	150.00	150.00	0.00	0.00	150.00	0.00
Total Dept 253 - TREASURER		53,490.00	53,490.00	29,230.72	3,145.89	24,259.28	54.65
Dept 257 - ASSESSOR							
101-257-702.000	WAGES	0.00	0.00	1,038.47	0.00	(1,038.47)	100.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	79.45	0.00	(79.45)	100.00
101-257-727.000	SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-802.000	CONTRACTUAL SERVICES	48,500.00	48,500.00	31,845.00	3,859.00	16,655.00	65.66
Total Dept 257 - ASSESSOR		49,500.00	49,500.00	32,962.92	3,859.00	16,537.08	66.59
Dept 262 - ELECTIONS							
101-262-702.000	WAGES	9,420.00	9,420.00	5,406.75	0.00	4,013.25	57.40
101-262-727.000	SUPPLIES	10,000.00	10,000.00	2,672.22	27.90	7,327.78	26.72
101-262-802.000	CONTRACTUAL SERVICES	1,000.00	1,000.00	582.25	0.00	417.75	58.23
101-262-860.000	MILEAGE	100.00	100.00	0.00	0.00	100.00	0.00
101-262-900.000	PUBLISHING	300.00	300.00	142.20	142.20	157.80	47.40
101-262-956.000	TRAINING & EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 262 - ELECTIONS		21,320.00	21,320.00	8,803.42	170.10	12,516.58	41.29
Dept 265 - BUILDING & GROUNDS							

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-265-702.000	WAGES	5,460.00	5,460.00	3,312.00	256.00	2,148.00	60.66
101-265-715.000	SOCIAL SECURITY	420.00	420.00	253.36	19.58	166.64	60.32
101-265-727.000	SUPPLIES	12,000.00	12,000.00	1,585.77	629.47	10,414.23	13.21
101-265-802.000	CONTRACTUAL SERVICES	11,000.00	11,000.00	9,475.77	225.12	1,524.23	86.14
101-265-920.000	UTILITIES	6,600.00	6,600.00	6,827.89	247.05	(227.89)	103.45
101-265-930.000	REPAIRS AND MAINTENANCE	7,000.00	7,000.00	1,846.50	122.50	5,153.50	26.38
101-265-955.000	OTHER EXPENSE	500.00	500.00	253.59	0.00	246.41	50.72
101-265-958.000	INSURANCE	11,500.00	11,500.00	9,620.00	0.00	1,880.00	83.65
Total Dept 265 - BUILDING & GROUNDS		54,480.00	54,480.00	33,174.88	1,499.72	21,305.12	60.89
Dept 266 - ATTORNEY							
101-266-803.000	ATTORNEY	65,000.00	65,000.00	25,423.21	420.00	39,576.79	39.11
Total Dept 266 - ATTORNEY		65,000.00	65,000.00	25,423.21	420.00	39,576.79	39.11
Dept 330 - LIQUOR LAW ENFORCEMENT							
101-330-702.000	WAGES	1,200.00	1,200.00	923.00	92.30	277.00	76.92
101-330-715.000	SOCIAL SECURITY	90.00	90.00	70.60	7.06	19.40	78.44
Total Dept 330 - LIQUOR LAW ENFORCEMENT		1,290.00	1,290.00	993.60	99.36	296.40	77.02
Dept 536 - SANITARY SEWER							
101-536-801.000	PROFESSIONAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-536-955.000	OTHER EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 536 - SANITARY SEWER		3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Dept 567 - CEMETERY							
101-567-727.000	SUPPLIES	500.00	500.00	47.26	0.00	452.74	9.45
101-567-802.000	CONTRACTUAL SERVICES	14,000.00	14,000.00	1,925.00	0.00	12,075.00	13.75
101-567-930.000	REPAIRS AND MAINTENANCE	2,000.00	2,000.00	1,625.00	0.00	375.00	81.25
Total Dept 567 - CEMETERY		16,500.00	16,500.00	3,597.26	0.00	12,902.74	21.80
Dept 701 - PLANNING COMMISSION							
101-701-702.000	WAGES	5,730.00	5,730.00	4,749.00	360.00	981.00	82.88
101-701-715.000	SOCIAL SECURITY	440.00	440.00	342.72	27.54	97.28	77.89
101-701-727.000	SUPPLIES	2,200.00	2,200.00	276.58	241.59	1,923.42	12.57
101-701-801.000	PROFESSIONAL SERVICES	17,000.00	17,000.00	11,498.75	0.00	5,501.25	67.64
101-701-900.000	PUBLISHING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-701-956.000	TRAINING & EDUCATION	500.00	500.00	0.00	0.00	500.00	0.00
101-701-957.000	MEMBERSHIP DUES	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 701 - PLANNING COMMISSION		30,570.00	30,570.00	16,867.05	629.13	13,702.95	55.18
Dept 702 - ZONING							
101-702-702.000	WAGES	1,140.00	1,140.00	430.00	220.00	710.00	37.72
101-702-715.000	SOCIAL SECURITY	90.00	90.00	32.89	16.83	57.11	36.54
101-702-727.000	SUPPLIES	300.00	300.00	0.00	0.00	300.00	0.00

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-702-802.000	CONTRACTUAL SERVICES	38,000.00	38,000.00	15,736.05	0.00	22,263.95	41.41
101-702-900.000	PUBLISHING	700.00	700.00	0.00	0.00	700.00	0.00
Total Dept 702 - ZONING		40,230.00	40,230.00	16,198.94	236.83	24,031.06	40.27
Dept 751 - PARKS & RECREATION							
101-751-727.000	SUPPLIES	4,500.00	4,500.00	10,103.89	4,158.00	(5,603.89)	224.53
101-751-801.000	PROFESSIONAL SERVICES	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
101-751-802.000	CONTRACTUAL SERVICES	15,500.00	15,500.00	15,299.07	0.00	200.93	98.70
101-751-920.000	UTILITIES	1,000.00	1,000.00	491.21	71.45	508.79	49.12
101-751-921.000	LIGHTING	400.00	400.00	332.40	29.27	67.60	83.10
101-751-930.000	REPAIRS AND MAINTENANCE	39,000.00	39,000.00	9,868.24	0.00	29,131.76	25.30
101-751-955.000	OTHER EXPENSE	1,000.00	1,000.00	32.34	0.00	967.66	3.23
101-751-971.000	CAPITAL OUTLAY	59,636.00	59,636.00	0.00	0.00	59,636.00	0.00
Total Dept 751 - PARKS & RECREATION		143,036.00	143,036.00	36,127.15	4,258.72	106,908.85	25.26
Dept 880 - INVASIVE SPECIES							
101-880-802.000	CONTRACTUAL SERVICES	0.00	0.00	44,516.46	0.00	(44,516.46)	100.00
Total Dept 880 - INVASIVE SPECIES		0.00	0.00	44,516.46	0.00	(44,516.46)	100.00
TOTAL EXPENDITURES		637,335.00	637,335.00	368,443.57	21,648.68	268,891.43	57.81
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		657,850.00	657,850.00	236,097.61	7,446.25	421,752.39	35.89
TOTAL EXPENDITURES		637,335.00	637,335.00	368,443.57	21,648.68	268,891.43	57.81
NET OF REVENUES & EXPENDITURES		20,515.00	20,515.00	(132,345.96)	(14,202.43)	152,860.96	645.12
BEG. FUND BALANCE		882,619.42	882,619.42	882,619.42			
FUND BALANCE ADJUSTMENTS				3,383.08			
END FUND BALANCE		903,134.42	903,134.42	753,656.54			

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 204 - ROAD FUND							
Revenues							
Dept 000							
204-000-402.000	CURRENT PROPERTY TAXES	186,000.00	186,000.00	0.00	0.00	186,000.00	0.00
204-000-411.000	DELINQUENT PROPERTY TAXES	7,100.00	7,100.00	0.00	0.00	7,100.00	0.00
204-000-665.000	INTEREST INCOME	600.00	600.00	851.02	0.00	(251.02)	141.84
Total Dept 000		193,700.00	193,700.00	851.02	0.00	192,848.98	0.44
TOTAL REVENUES		193,700.00	193,700.00	851.02	0.00	192,848.98	0.44
Expenditures							
Dept 000							
204-000-801.000	PROFESSIONAL SERVICES	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
204-000-930.000	REPAIRS AND MAINTENANCE	300,000.00	300,000.00	35,895.27	0.00	264,104.73	11.97
Total Dept 000		320,000.00	320,000.00	35,895.27	0.00	284,104.73	11.22
TOTAL EXPENDITURES		320,000.00	320,000.00	35,895.27	0.00	284,104.73	11.22
Fund 204 - ROAD FUND:							
TOTAL REVENUES		193,700.00	193,700.00	851.02	0.00	192,848.98	0.44
TOTAL EXPENDITURES		320,000.00	320,000.00	35,895.27	0.00	284,104.73	11.22
NET OF REVENUES & EXPENDITURES		(126,300.00)	(126,300.00)	(35,044.25)	0.00	(91,255.75)	27.75
BEG. FUND BALANCE		537,839.43	537,839.43	537,839.43			
END FUND BALANCE		411,539.43	411,539.43	502,795.18			

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PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-402.000	CURRENT PROPERTY TAXES	185,000.00	185,000.00	0.00	0.00	185,000.00	0.00
206-000-411.000	DELINQUENT PROPERTY TAXES	7,100.00	7,100.00	0.00	0.00	7,100.00	0.00
206-000-502.000	FEDERAL GRANTS	0.00	0.00	53,005.00	0.00	(53,005.00)	100.00
206-000-626.001	FIRE AND RESCUE CHARGES	9,000.00	9,000.00	6,750.00	750.00	2,250.00	75.00
206-000-642.000	SALES	30,200.00	30,200.00	0.00	0.00	30,200.00	0.00
206-000-665.000	INTEREST INCOME	600.00	600.00	2,920.89	0.00	(2,320.89)	486.82
206-000-674.000	DONATIONS	1,000.00	1,000.00	1,960.00	200.00	(960.00)	196.00
206-000-675.000	LOCAL GRANTS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 000		237,900.00	237,900.00	64,635.89	950.00	173,264.11	27.17
TOTAL REVENUES		237,900.00	237,900.00	64,635.89	950.00	173,264.11	27.17
Expenditures							
Dept 000							
206-000-702.000	WAGES	38,000.00	38,000.00	32,850.82	3,440.78	5,149.18	86.45
206-000-715.000	SOCIAL SECURITY	2,900.00	2,900.00	2,467.22	217.32	432.78	85.08
206-000-727.000	SUPPLIES	10,000.00	10,000.00	16,630.22	191.63	(6,630.22)	166.30
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	12,000.00	12,000.00	2,126.64	376.06	9,873.36	17.72
206-000-880.000	ADVERTISING AND PROMOTION	1,000.00	1,000.00	1,519.28	647.60	(519.28)	151.93
206-000-920.000	UTILITIES	6,600.00	6,600.00	3,461.65	435.01	3,138.35	52.45
206-000-930.000	REPAIRS AND MAINTENANCE	7,000.00	7,000.00	1,405.38	0.00	5,594.62	20.08
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	25,000.00	25,000.00	25,039.59	5,911.43	(39.59)	100.16
206-000-955.000	OTHER EXPENSE	0.00	0.00	122.50	122.50	(122.50)	100.00
206-000-956.000	TRAINING & EDUCATION	2,500.00	2,500.00	60.00	0.00	2,440.00	2.40
206-000-957.000	MEMBERSHIP DUES	1,325.00	1,325.00	75.00	0.00	1,250.00	5.66
206-000-958.000	INSURANCE	20,700.00	20,700.00	18,552.00	0.00	2,148.00	89.62
206-000-971.000	CAPITAL OUTLAY	163,000.00	163,000.00	56,118.00	0.00	106,882.00	34.43
Total Dept 000		290,025.00	290,025.00	160,428.30	11,342.33	129,596.70	55.32
TOTAL EXPENDITURES		290,025.00	290,025.00	160,428.30	11,342.33	129,596.70	55.32
Fund 206 - FIRE FUND:							
TOTAL REVENUES		237,900.00	237,900.00	64,635.89	950.00	173,264.11	27.17
TOTAL EXPENDITURES		290,025.00	290,025.00	160,428.30	11,342.33	129,596.70	55.32
NET OF REVENUES & EXPENDITURES		(52,125.00)	(52,125.00)	(95,792.41)	(10,392.33)	43,667.41	183.77
BEG. FUND BALANCE		485,325.68	485,325.68	485,325.68			
END FUND BALANCE		433,200.68	433,200.68	389,533.27			



PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2022 NORM (ABNORM)	MONTH 12/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)							
Revenues							
Dept 000							
220-000-451.000	SPECIAL ASSESSMENTS	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Total Dept 000		75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
TOTAL REVENUES		75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
Expenditures							
Dept 000							
220-000-802.000	CONTRACTUAL SERVICES	74,000.00	74,000.00	13,146.05	0.00	60,853.95	17.76
220-000-955.000	OTHER EXPENSE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 000		75,000.00	75,000.00	13,146.05	0.00	61,853.95	17.53
TOTAL EXPENDITURES		75,000.00	75,000.00	13,146.05	0.00	61,853.95	17.53
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES):							
TOTAL REVENUES		75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
TOTAL EXPENDITURES		75,000.00	75,000.00	13,146.05	0.00	61,853.95	17.53
NET OF REVENUES & EXPENDITURES		0.00	0.00	(13,146.05)	0.00	13,146.05	100.00
BEG. FUND BALANCE		33,424.88	33,424.88	33,424.88			
END FUND BALANCE		33,424.88	33,424.88	20,278.83			
TOTAL REVENUES - ALL FUNDS		1,164,450.00	1,164,450.00	301,584.52	8,396.25	862,865.48	25.90
TOTAL EXPENDITURES - ALL FUNDS		1,322,360.00	1,322,360.00	577,913.19	32,991.01	744,446.81	43.70
NET OF REVENUES & EXPENDITURES		(157,910.00)	(157,910.00)	(276,328.67)	(24,594.76)	118,418.67	174.99
BEG. FUND BALANCE - ALL FUNDS		1,939,209.41	1,939,209.41	1,939,209.41			
FUND BALANCE ADJ - ALL FUNDS				3,383.08			
END FUND BALANCE - ALL FUNDS		1,781,299.41	1,781,299.41	1,666,263.82			

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 000			
101-000-001.000	CASH	75,467.39	
101-000-001.001	CASH - ESCROW	19,849.28	
101-000-005.000	CASH - MICHIGAN CLASS	713,446.58	
101-000-020.000	PROPERTY TAXES RECEIVABLE	12,397.27	
101-000-078.000	DUE FROM STATE	28,126.42	
101-000-084.206	DUE FROM FIRE FUND	8,987.03	
101-000-123.000	PREPAID EXPENDITURES	5,458.50	
101-000-200.000	FUNDS HELD IN ESCROW		19,499.28
101-000-202.000	ACCOUNTS PAYABLE		19,515.91
101-000-214.000	DUE TO OTHER FUNDS		18,139.93
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	785.56	
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD		1,990.20
101-000-229.002	DUE TO FEDERAL - FICA		4,268.08
101-000-339.000	UNEARNED REVENUE		47,448.09
101-000-390.000	FUND BALANCE		886,002.50
101-000-402.000	CURRENT PROPERTY TAXES		47.45
101-000-411.000	DELINQUENT PROPERTY TAXES		10,623.47
101-000-445.000	PENALTIES AND INTEREST ON TAXES		106.20
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE		60,221.39
101-000-448.000	SUMMER TAX COLLECTION FEE		3,524.00
101-000-476.000	BUSINESS LICENSE AND PERMITS		1,700.00
101-000-478.000	LAND AND SPECIAL USE PERMITS		20,535.00
101-000-479.000	VARIANCE AND APPEALS		2,250.00
101-000-480.000	CEMETERY FEES		150.00
101-000-528.000	FEDERAL GRANTS - OTHER		47,447.01
101-000-541.000	LIQUOR LICENSE REVENUE		1,236.40
101-000-542.000	METRO ACT REVENUE		4,866.84
101-000-574.000	STATE REVENUE SHARING		69,112.00
101-000-626.000	CHARGE FOR SERVICES		21.70
101-000-665.000	INTEREST INCOME		7,872.07
101-000-668.000	ROYALTIES		1,214.75
101-000-674.000	DONATIONS		975.00
101-000-676.000	REIMBURSEMENT TO TWP		1,103.41
101-000-684.000	OTHER REVENUE		3,090.92
Total Dept 000		864,518.03	1,232,961.60
Dept 101 - TOWNSHIP BOARD			
101-101-702.000	WAGES	13,652.37	
101-101-715.000	SOCIAL SECURITY	1,051.06	
101-101-727.000	SUPPLIES	2,499.10	
101-101-801.000	PROFESSIONAL SERVICES	32,421.60	
101-101-802.000	CONTRACTUAL SERVICES	8,312.23	
101-101-860.000	MILEAGE	72.80	
101-101-900.000	PUBLISHING	3,476.60	
101-101-921.000	LIGHTING	4,128.48	
101-101-955.000	OTHER EXPENSE	1,329.21	
101-101-957.000	MEMBERSHIP DUES	3,064.85	
101-101-958.000	INSURANCE	4,616.00	
Total Dept 101 - TOWNSHIP BOARD		74,624.30	0.00
Dept 171 - SUPERVISOR			
101-171-702.000	WAGES	12,759.65	
101-171-715.000	SOCIAL SECURITY	976.12	
Total Dept 171 - SUPERVISOR		13,735.77	0.00
Dept 215 - CLERK			
101-215-702.000	WAGES	27,212.23	
101-215-715.000	SOCIAL SECURITY	2,068.06	
101-215-727.000	SUPPLIES	2,619.74	
101-215-860.000	MILEAGE	115.62	
Total Dept 215 - CLERK		32,015.65	0.00
Dept 247 - BOARD OF REVIEW			
101-247-702.000	WAGES	160.00	
101-247-715.000	SOCIAL SECURITY	12.24	
Total Dept 247 - BOARD OF REVIEW		172.24	0.00
Dept 253 - TREASURER			

PERIOD ENDING 12/31/2022

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101-253-702.000	WAGES	26,681.31	
101-253-715.000	SOCIAL SECURITY	2,038.44	
101-253-727.000	SUPPLIES	510.97	
Total Dept 253 - TREASURER		29,230.72	0.00
Dept 257 - ASSESSOR			
101-257-702.000	WAGES	1,038.47	
101-257-715.000	SOCIAL SECURITY	79.45	
101-257-802.000	CONTRACTUAL SERVICES	31,845.00	
Total Dept 257 - ASSESSOR		32,962.92	0.00
Dept 262 - ELECTIONS			
101-262-702.000	WAGES	5,406.75	
101-262-727.000	SUPPLIES	2,672.22	
101-262-802.000	CONTRACTUAL SERVICES	582.25	
101-262-900.000	PUBLISHING	142.20	
Total Dept 262 - ELECTIONS		8,803.42	0.00
Dept 265 - BUILDING & GROUNDS			
101-265-702.000	WAGES	3,312.00	
101-265-715.000	SOCIAL SECURITY	253.36	
101-265-727.000	SUPPLIES	1,585.77	
101-265-802.000	CONTRACTUAL SERVICES	9,475.77	
101-265-920.000	UTILITIES	6,827.89	
101-265-930.000	REPAIRS AND MAINTENANCE	1,846.50	
101-265-955.000	OTHER EXPENSE	253.59	
101-265-958.000	INSURANCE	9,620.00	
Total Dept 265 - BUILDING & GROUNDS		33,174.88	0.00
Dept 266 - ATTORNEY			
101-266-803.000	ATTORNEY	25,423.21	
Total Dept 266 - ATTORNEY		25,423.21	0.00
Dept 330 - LIQUOR LAW ENFORCEMENT			
101-330-702.000	WAGES	923.00	
101-330-715.000	SOCIAL SECURITY	70.60	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		993.60	0.00
Dept 567 - CEMETERY			
101-567-727.000	SUPPLIES	47.26	
101-567-802.000	CONTRACTUAL SERVICES	1,925.00	
101-567-930.000	REPAIRS AND MAINTENANCE	1,625.00	
Total Dept 567 - CEMETERY		3,597.26	0.00
Dept 701 - PLANNING COMMISSION			
101-701-702.000	WAGES	4,749.00	
101-701-715.000	SOCIAL SECURITY	342.72	
101-701-727.000	SUPPLIES	276.58	
101-701-801.000	PROFESSIONAL SERVICES	11,498.75	
Total Dept 701 - PLANNING COMMISSION		16,867.05	0.00
Dept 702 - ZONING			
101-702-702.000	WAGES	430.00	
101-702-715.000	SOCIAL SECURITY	32.89	
101-702-802.000	CONTRACTUAL SERVICES	15,736.05	
Total Dept 702 - ZONING		16,198.94	0.00
Dept 751 - PARKS & RECREATION			
101-751-727.000	SUPPLIES	10,103.89	
101-751-802.000	CONTRACTUAL SERVICES	15,299.07	
101-751-920.000	UTILITIES	491.21	
101-751-921.000	LIGHTING	332.40	

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
<hr/>			
Fund 101 - GENERAL FUND			
101-751-930.000	REPAIRS AND MAINTENANCE	9,868.24	
101-751-955.000	OTHER EXPENSE	32.34	
<hr/>			
Total Dept 751 - PARKS & RECREATION		36,127.15	0.00
<hr/>			
Dept 880 - INVASIVE SPECIES			
101-880-802.000	CONTRACTUAL SERVICES	44,516.46	
<hr/>			
Total Dept 880 - INVASIVE SPECIES		44,516.46	0.00
<hr/>			
Total Fund 101 - GENERAL FUND		1,232,961.60	1,232,961.60

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 204 - ROAD FUND			
Dept 000			
204-000-001.000	CASH	94,963.29	
204-000-005.000	CASH - MICHIGAN CLASS	400,684.18	
204-000-020.000	PROPERTY TAXES RECEIVABLE	7,147.71	
204-000-390.000	FUND BALANCE		537,839.43
204-000-665.000	INTEREST INCOME		851.02
204-000-930.000	REPAIRS AND MAINTENANCE	35,895.27	
Total Dept 000		538,690.45	538,690.45
Total Fund 204 - ROAD FUND		538,690.45	538,690.45

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
Dept 000			
206-000-001.000	CASH	79,021.38	
206-000-005.000	CASH - MICHIGAN CLASS	302,814.85	
206-000-020.000	PROPERTY TAXES RECEIVABLE	7,109.32	
206-000-123.000	PREPAID EXPENDITURES	9,574.75	
206-000-214.101	DUE TO GENERAL FUND		8,987.03
206-000-390.000	FUND BALANCE		485,325.68
206-000-502.000	FEDERAL GRANTS		53,005.00
206-000-626.001	FIRE AND RESCUE CHARGES		6,750.00
206-000-665.000	INTEREST INCOME		2,920.89
206-000-674.000	DONATIONS		1,960.00
206-000-702.000	WAGES	32,850.82	
206-000-715.000	SOCIAL SECURITY	2,467.22	
206-000-727.000	SUPPLIES	16,630.22	
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	2,126.64	
206-000-880.000	ADVERTISING AND PROMOTION	1,519.28	
206-000-920.000	UTILITIES	3,461.65	
206-000-930.000	REPAIRS AND MAINTENANCE	1,405.38	
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	25,039.59	
206-000-955.000	OTHER EXPENSE	122.50	
206-000-956.000	TRAINING & EDUCATION	60.00	
206-000-957.000	MEMBERSHIP DUES	75.00	
206-000-958.000	INSURANCE	18,552.00	
206-000-971.000	CAPITAL OUTLAY	56,118.00	
Total Dept 000		558,948.60	558,948.60
Total Fund 206 - FIRE FUND		558,948.60	558,948.60

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.000	CASH	16,395.93	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,882.90	
220-000-390.000	FUND BALANCE		33,424.88
220-000-802.000	CONTRACTUAL SERVICES	13,146.05	
Total Dept 000		33,424.88	33,424.88
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
		33,424.88	33,424.88
Total - All Funds:		2,364,025.53	2,364,025.53

ONEKAMA TOWNSHIP  
MANISTEE COUNTY, MICHIGAN

RESOLUTION RECOMMENDING THE DISTRIBUTION OF THE  
ONEKAMA TOWNSHIP COMMUNITY MASTER PLAN

WHEREAS, the Michigan Planning Enabling Act (MPEA) authorizes municipal planning commissions to prepare a "master plan" pertinent to the future development of the municipality; and

WHEREAS, the Planning Commission has prepared a draft master plan for the municipality, to update and replace its previous community master plan; and

WHEREAS, the Planning Commission at its December 15, 2022 meeting approved by motion recommending that the Township Board authorize distribution of the draft master plan pursuant to the Michigan Planning Enabling Act (MPEA),

WHEREAS, the Township Board authorizes the distribution of the draft Community Master Plan to the general public and the various entities as required by the MPEA, for review and comment purposes; and

WHEREAS, once the distribution period has expired the Planning Commission will convene a public hearing;

NOW, THEREFORE BE IT RESOLVED, the Township Board hereby authorizes distribution of the draft community master plan.

CERTIFICATE

I hereby certify the foregoing resolution was approved by a majority of the members of the Township Board by a roll call vote at a regular meeting of the Board held on January 11, 2023 in compliance with the Open Meetings Act.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Votes: Yeas \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

Township Clerk  
Shellie Johnson



## nshin Zoning Contacts

Date	Name	Parcel #/Address	Action
12/1/2022	Jamie Longstreth	51-11-290-209-00	Zoning Questions on New Property
12/1/2022	Lakeshore Custom Homes	11-210-015-00	Land Use Application
12/2/2022	Tompke		Property Line Dispute
12/2/2022	Jamie Longstreth	3030 Seymore St	EGLE questions, Wetland Delineation
12/6/2022	Tompke		Property Line Dispute Email Update
12/6/2022	Tompke		Property Line FOIA Questions
12/6/2022	Alex Henderson		ZBA Hearing Inquiry
12/6/2022	Judy Spohn		ZBA Hearing Information
12/6/2022	Dave Vanecek		Emailed ZBA Hearing Information
12/7/2022	Matt Stokes	Portage Point Dr	Phone call to update on outcome of ZBA hearing for Vanecek
12/15/2022	Rick Tompke	Johnson St	Provided documenation via email for FOIA request of site plan for neighboring parcels fence
12/15/2022	Keaton Foster	Milarch	inquired about the use of a banquet facility on property and if the use is allowable. only allowed in AG-2, hes in AG-1. Sent amendment req form for his review.
12/15/2022	Brenda Dixon	5489 Erickson Road	inquiring about
12/15/2022	Matt Komar	Herkelrath	called to extend LUP, let him know to submit a check and will be granted final extension, all set
12/16/22	Ed Assad	Pierport	Questions on addressing, all set
12/16/2022	Greg Marquar	4968 Crescent Beach Road	looking at property, general building questions for EGLE, non-conformities, building permits and well and septic permits
12/19/2022	Matt Stokes	Portage Point Dr	emailed about ZBA hearing, questions on certain docs. all set for now
12/19/2022	Paul Carlson	Pirates Cove Condos	extending a deck, wanted to see what permits are needed, had him submit for LUP
12/20/2022	Michael Grindem	Herkelrath	looking for info on permitting and what is needed for LUP

## A RESOLUTION ESTABLISHING POVERTY GUIDELINES FOR EXEMPTION FROM PROPERTY TAX CONTRIBUTIONS

**WHEREAS**, the adoption of guidelines for poverty exemptions is within the purview of the Township; and

**WHEREAS**, the homestead of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 253 of 2020 (MLC 211.7u) and

**WHEREAS**, pursuant to PA 253, 2020, Onekama, Manistee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and assets levels of the claimant and all persons residing in the household in the current or immediately preceding year;

### **PROCESS:**

To file a poverty exemption from property tax contribution in Onekama, the following processes shall be used:

- File a claim with the Board of Review using Form 5753 Application for MCL 211.7u. Form needs to be, accompanied by federal and state tax returns **for all persons residing in the homestead** or file form 4988 Poverty Exemption Affidavit if you are not required to file a Federal Income Tax Return.
- Produce a valid driver's license or other form of identification if requested.
- Produce a deed, land contract, or other evidence of ownership of the property for which an exemption if requested.
- The application for and exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
- Any tax exemption given to an individual under these guidelines shall be for the one (1) year tax and a new application will be required for the next year.
- **The Township Board of Review CANNOT Deviate from the Guidelines listed herein.**
- Must meet the federal poverty standards published annually by the State Tax Commission.
- Must meet the asset level test adopted by the local assessing unit.
- A person claiming the poverty exemption that meets all the requirements of the Guidelines set forth by the Onekama, they shall be granted an exemption of 100%. If you are over the income guidelines between 1-5% you will qualify for 100% exemption. If you are over the income guidelines between 6-10% you will qualify for a 50% exemption. If you are over the income guidelines between 11-15% you will qualify for a 25% exemption.

### **ELIGIBILITY:**

Eligibility for exemption from property tax contributions is set as follows:

- Be an owner of and occupy as a homestead the property for which an exemption is requested.
- Meet the federal poverty income standards as published annually by the State Tax Commission.

- The guidelines apply to individuals and not to corporations, partnerships, associations, or trusts. In the event that a partnership, association, or co-owners apply, the guidelines apply to the total assets of all individuals involved. In the event that a trustee, guardian, personal representative or other administrator applies, the guidelines apply to the total assets of the beneficiaries, in or out of the trust or estate, no matter how held. The purpose of this rule is to have the guidelines apply to the assets of all individuals involved.
- The guidelines apply to an owner of a life estate. If the property is held in a Joint Tenancy with full rights of survivorship the income of all the people listed in the Joint Tenancy shall be used. The owner of the life estate must reside upon and use the property as his or her principal residence in accordance with MCL211.7u and 211.7dd.
- Anyone living in the household must include their income.

#### **ASSET DETERMINATION:**

A number of factors will be weighed in order to determine whether an applicant qualifies for an exemption.

1. Factors analyzed will include the following:
  - a. Income levels
  - b. Total value of liquid assets
  - c. Total non-homestead real property
  - d. Total acreage owned: could include the minimum zoning footprint for the home
  - e. Non-essential personal property
  - f. Total value of all assets
  - g. Gifts made within three (3) years
  - h. Retirement account, value I.R.A., 401K, etc. Other factors suggesting an individual's worth, including, but not limited to life insurance, business, lawsuits, judgments due, etc.

"Total household Income" is defined as money, wages, and salaries before deductions; net receipts from non-farm self-employment, business, professional, enterprise, or partnership after, deductions for business expenses; regular payments from social security, retirement, unemployment or worker's compensation, veteran's payments, public assistance; alimony, child support, military family allotments or other regular support from an absent family member or someone not living in the household; private pensions, government pensions, annuity or insurance payments; scholarships, grants, fellowships, assistantships, dividends, interest, rental income, royalties, periodic receipts from estates or trusts, and gambling or lottery winnings. Michigan Homestead Tax Credit cannot be included as income per Ferron v Walton Twp, Court of appeals No. 302221.

Total Liquid and non-homestead assets along with non-essential personal property shall not exceed 200% of the income listed.

- Liquid assets to be considered include cash, unrestricted deposits and accounts, securities, bonds, promissory notes, stocks, and other similar type of assets.
- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats and ATV's.
- Buildings other than residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.
- Bank Accounts over \$10.00, stocks.

- Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
- Withdrawals of bank deposits and borrowed money.
- Gift's, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefit programs such as Medicare, Medicaid, food stamps and school lunches.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member \_\_\_\_\_ and support by Board Member \_\_\_\_\_.

Upon Roll Call Vote motion carried unanimously.

Aye:

Nay:

Absent:

The Supervisor declared the resolution adopted.

\_\_\_\_\_,  
\_\_\_\_\_, Supervisor

**CERTIFICATION**

I, the undersigned and duly qualified and acting clerk of the Onekama, Manistee County, Michigan, (the "Township") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township at a regular meeting held on \_\_\_\_\_ the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

State Tax Commission Poverty Guidelines Bulletin 19 of 2022

Size of Family Unit	Poverty Guidelines
1	\$13,590
2	\$18,310
3	\$23,030
4	\$27,750
5	\$32,470
6	\$37,190
7	\$41,910
8	\$46,630
For each additional person	\$4,720

**Onkama Township Parks & Recreation Commission**  
**Monthly Meeting, Onkama Township Hall**  
**December 2, 2022 8:00a—DRAFT**

In attendance: Commissioner Andrea Arthur, Commissioner Paul Mueller, Commissioner Justin Sedelmaier, Commissioner Gary Madden, Chair Michelle Ervin, Commissioner Al Taylor, Commissioner Bick Pratt (via telephone). Also present: Tyler Dula and Renee Mallison of the Manistee Conservation District, Brian Allen.

Meeting called to order at 8:03a.

Public comment: none

Motion to approve amended October meeting minutes as presented by Commissioner Taylor, 2<sup>nd</sup> by Commissioner Sedelmaier. AIF, motion carries.

Motion to approve November meeting minutes as presented by Commissioner Arthur, 2<sup>nd</sup> by Commissioner Madden. AIF, motion carries.

Correspondence: none

Report of subcommittees none

Old business:

Process of approaching the Board with Parks Management plans—there was discussion as to whether it makes more sense to present ideas and plans to the Board first or to the public first. There were pros and cons mentioned for both approaches. It was decided that going forward a draft review of the most developed plans would be submitted to the Board to gauge their support before going to the public.

Wayfinding signs—if the funding grant doesn't come through then the cost of signs should be included in the yearly budget going forward. Commissioners Pratt and Taylor will have a discussion about signage with Laura Heintzleman.

Deer management—Chair Ervin had a discussion with Tim Lyon of the Traverse City DNR about deer management details.

Motion to set up an ad hoc committee to create a deer management program and report back to the Parks and Recreation Commission to evaluate and recommend action to address the negative aspects of deer over population, species management, planting policies, and a comprehensive plan to deal with the whole project within 6 months by Chair Ervin, 2<sup>nd</sup> by Commissioner Sedelmaier. AIF, motion carries.

North Point Park pathway—gravel pathway has been installed through the cedar lowlands of the park. Chair Ervin states the Commission needs to maintain what has been completed to prove their worth to the tax paying public. This pathway should be redone every 5-7 years.

New business:

Collaboration with the Portage Lake Watershed—Chair Ervin to join the watershed committee as a Parks and Recreation Commission representative.

Possible new members to the Parks and Recreation Commission—Tyler Dula of the Manistee Conservation District. If approved, he would join as a grant-funded representative of the Conservation District in an advisory only role.

Dr. Brian Allen, past and current volunteer for the Commission. If approved, would join as a full member.

Dr. Jay Siwek, would like to be involved in an advisory role focusing on Health and Well-being issues.

2023 Budget—Pratt is going to take the lead going forward on improving the accounting procedures of the Commission. After discussion, the Commission decided to add one extra meeting near the end of the year to settle on budget information for the upcoming fiscal year. A meeting was scheduled for Friday, December 16<sup>th</sup> at 8:00a to address this.

Public comment: none

Commission member comments: Commissioner Madden suggests the Commission look into making school assets more available and accessible to the public. There was initial support within the Commission to pursue ideas.

Motion to adjourn by Chair Ervin, 2<sup>nd</sup> by Commissioner Arthur. AIF, motion carries. Meeting adjourned at 9:30a.

\_\_\_\_\_ Chair

\_\_\_\_\_ Recording Secretary

Submitted by Michelle Swanson, Recording Secretary

**Onekama Township Parks & Recreation Committee  
Work Session Township Hall  
December 16, 2022 DRAFT**

In attendance: Gary Madden, Paul Mueller, Bick Pratt, Chair Michelle Ervin, Andrea Arthur, Al Taylor (by telephone).

Meeting called to order at 8:05a.

The purpose of this work session was to do preliminary work on all line items to set the working budget for 2023 for the Parks & Recreation Committee.

Each line item from the existing 2022 overall budget was discussed, and preliminary budget amounts were decided upon for the upcoming fiscal year.

There was also discussion regarding new project goals for 2023, and possible associated costs.

Motion to adjourn by Chair Ervin, 2<sup>nd</sup> by Madden. AIF, meeting adjourned at 10:01a.

\_\_\_\_\_Chair

\_\_\_\_\_Recording Secretary

Submitted by Michelle Swanson, Recording Secretary

# **Onkama Township Seasonal Parks Worker Proposal**

**DRAFT 12-21-22**

## **Background**

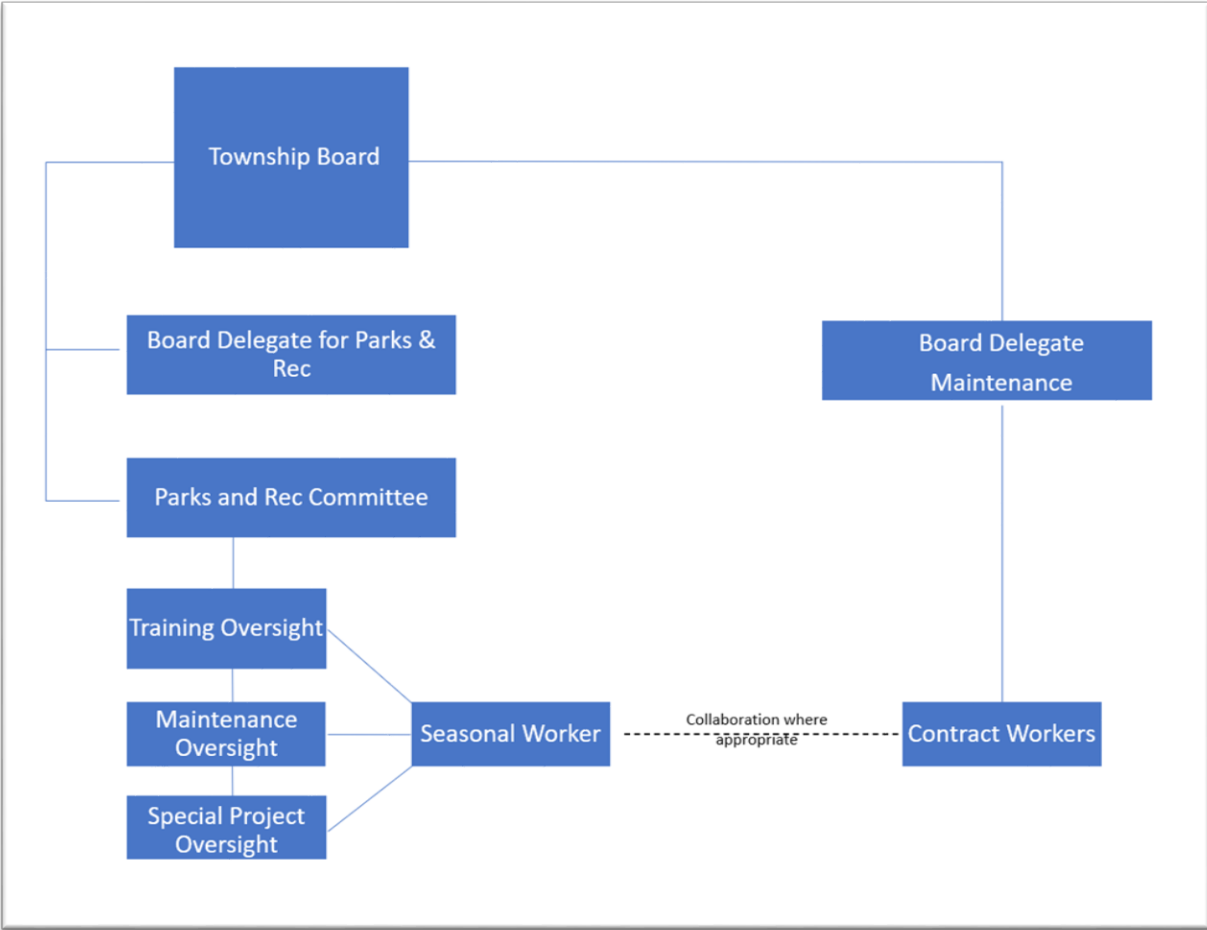
An ad hoc committee of the Parks and Recreation Committee (P&R Committee) met in May 2022 and again in September and November, then presented the proposal for review by the full committee in January. The ad hoc committee discussed the need for the decision to move forward in step with budget planning for next fiscal year. Hiring materials will be produced prior to the parks hiring season (usually Feb-April). Detail job skills and task list is provided separately.

The intent is for the worker to perform a variety of tasks in the parks, in accordance with plans that the Board and the Parks and Recreation Committee have agreed upon. Skill sets may vary, but the hope is for a versatile person who can help with both physical maintenance (trail maintenance) and higher-level tasks (such as biological inventory, invasive species mapping, natural area management planning, writing about the parks for the Township website, and so forth). The worker also could support park contractors by providing specialized knowledge or skills.

## **Proposed Organizational Structure**

The Township Board would approve the annual work plan, which is being developed by the P&R Committee together with the Board Delegate. The P&R Committee would coordinate the implementation of the plan with the Board Delegate, seasonal worker and/or park contractor(s) as shown in the organizational chart below. The current Board Delegate for Parks Maintenance is Allen Taylor, the proposed P&R Training and Special Projects Oversight is by Michelle Ervin, based on her experience with P&R committee and her history of developing, managing, and conducting successful events. The proposed P&R Maintenance Oversight is by Paul Mueller, based on his experience with the maintenance of parks. Sedelmaier, as a lifelong resident and local coach, will be available to provide local background and on-the-spot training as needed and if Ervin and Mueller are unavailable. Dula, Manistee Conservation District, will create plan for invasive plant removal (mechanical, non-power tool removal only), Mueller will provide oversight. Pratt will provide grant writing oversight.





**Proposed Work Flow**

After completion of initial training and the completion of associated documentation, P&R Committee members (Ervin, Pratt, Mueller, Sedelmaier, Pratt, Dula) would each allocate time for 1 on 1 work during the first 2 weeks of worker’s service. Once trained, worker would arrange for weekly check-ins with Mueller and Ervin as a group. Worker will maintain an online daily work log and report completed by Worker that will tie directly to a timesheet through the Parks Forms on Office 365. Projects would be clearly presented to the seasonal employee who would be expected to provide scheduled periodic updates throughout and at the completion of each project. Worker will provide monthly presentation to Parks and Rec and two presentations to the board at roughly the mid-point and conclusion of the engagement. As the Worker monitors, if issues are found, the Worker will report the issue to Mueller and Mueller will bring to the attention of the Board Delegate, Maintenance. Worker will attend monthly P& R meetings to provide full committee updates.

## Special Projects

Computer tasks will require worker to have their own computer, but the worker will need to be provided access to the Township printer.

## Examples of new seasonal worker tasks

<i>Task</i>	<i>Committee member responsible</i>
<ul style="list-style-type: none"> <li>Remove/install plant wire cages according to plan by Manistee Conservation District</li> </ul>	Mueller
<ul style="list-style-type: none"> <li>Develop policies/procedures for park stewardship (risk management, work planning)</li> </ul>	Ervin
<ul style="list-style-type: none"> <li>Natural Area Management Planning &amp; biological assessment               <ul style="list-style-type: none"> <li>Map invasive species &amp; make recommendations</li> <li>Map natural areas &amp; make recommendations</li> </ul> </li> </ul>	Dula/Mueller
<ul style="list-style-type: none"> <li>Assist in developing grant applications (such as to advance the objectives in the Parks Master Plan)</li> </ul>	Pratt
<ul style="list-style-type: none"> <li>Parks promotion on website</li> </ul>	Ervin
<ul style="list-style-type: none"> <li>Organize events</li> </ul>	Ervin
<ul style="list-style-type: none"> <li>Public notifications about yard waste dumping</li> </ul>	Ervin

<b><i>Task</i></b>	<b><i>Committee member responsible</i></b>
• <i>Coordinate volunteer work days</i>	Ervin
• <i>General Park, access site, and grounds maintenance (repairs, vegetation removal)</i>	Mueller
<ul style="list-style-type: none"> <li>• <i>Maintain gardens and natural areas (plant, seed, weed, water, mulch, compost, move debris, deer repellent)</i> <ul style="list-style-type: none"> <li>○ <i>Monitor and pull invasive species (spotted knapweed, garlic mustard &amp; Japanese barbery)</i></li> <li>○ <i>Monitor &amp; adjust irrigation drip system functioning &amp; needs.</i></li> <li>○ <i>Monitor (trail maintenance/closure, yard waste dumping, bird house cleaning, park bench soundness)</i></li> <li>○ <i>Monitor for path obstructions &amp; heavy wind/rain impacts.</i></li> <li>○ <i>Monitor Infrastructure (gazebos, boardwalks, pathways, asphalt, irrigation &amp; well, mobi mat, etc.)</i></li> <li>○ <i>Monitor sand at gazebo</i></li> </ul> </li> </ul>	Dula/Mueller
• <i>Photograph parks for outreach</i>	Ervin
• <i>Trim trees away from pathways</i>	Mueller
• <i>Walk all trails &amp; pathways in all parks routinely</i>	Mueller
• <i>Clear debris, small limbs, dog doo, small trash</i>	Mueller

## **Hiring & Onboarding Materials to be provided upon board approval**

Shelli/Amber – Training (document for employee to sign, indicating understanding), Vehicle use policy (Mileage paid, proof of vehicle insurance), Work rules (disciplinary actions), Job application, Work Log/Report, Timesheet

Bob - Occupational health and safety (Tool usage (no power tools), confined spaces)

## **Equipment to be signed-out by worker at beginning of season and returned at end of season**

- Hand Trowel
- Shovel
- Rake
- Gloves
- Hand Saw
- Trimmer
- Lopper
- Park Staff Vest to identify park workers

## **Advertising for job posting**

Onekama Township Website, "1,-Onekama Facebook", PPSRC, PLGC, PLA, Garden Club, Manistee News Advocate, Local and Regional Colleges: West Shore Community College, Northwestern Michigan College, Western Michigan, Grand Valley

## **Budget and Calendar**

Job advertising expense

Equipment for sign-out

Schedule: 16 weeks starting week of May 8 through week of August 28

Salary \$6,400 (20 hours per week @ \$20 per hour)

Plus the cost of:

Payroll Taxes

Worker's Comp

Mileage

Miscellaneous

## Onekama Township Parks and Recreation Committee Report

Tuesday, January 3, 2023

Michelle Ervin, Chair

Bick Pratt Vice Chair

Al Taylor, Board Representative

Andrea Arthur (Village of Onekama), Gary Madden (Onekama Consolidated Schools),

Tyler Dula (Manistee Conservation District), Paul Mueller, Justin Sedelmaier, Dr. Brian Allen

Health and Wellness advisor, Dr. Jay Siwek

### **Summary of recent accomplishments and current activities**

Completed a Budget Workshop lead: Pratt

Completed a Summer Worker Proposal: Pratt, Madden, Mueller, Ervin

Completed and mailed thank you notes for all donors in 2022: Mueller

### **Activities in progress and upcoming events**

2023 Budget: Pratt

2023 Capital Expense proposal: Pratt

2023 Programming Schedule: Ervin

Manistee County Community Foundation Grant for Parks Signage: Pratt

Parks Management Plans: All

Onekama Parks Species Management Plan: Dula, Sedelmaier, Taylor

\*No upcoming events

### **Financial**

Bills expected this month (if not received in December): Larsons Landscaping for gravel in North Point; Jackpine Print for Volunteer lanyards; Sports Ink for Committee T-shirts

### **Committee Recommendations to the Board of Trustees**

**Review and approve Summer Worker Proposal (attached)**

**Review and approve MCCF Grant Application: Pratt**

*Move to request the Township Board for authorization to Parks and Recreation*

*Committee to seek grant funding from Manistee County Community Foundation for a*

*grant in the amount of \$4,885, with the Township to match, to Furnish and Install park*

*signage according to the proposal from Johnson Sign Co. dated 11/02/2022. (Attached)*

**Review and approve Acceptance of Proposed Park Land Donation: Pratt**

*Motion to remove properties 9, 10 and 11 from the Surplus Properties Sale process for*

*a period of 3 months to allow Parks and Rec to work with private donors to purchase*

*those properties (at assessed value) plus 1 additional property with the intention of*

*donating those properties back to the Township for use as parks. Further as part of the*

*donation the Township would be required to enact a deed restriction or some legally*

*binding and enforceable action to permanently restrict the usage of those properties for parks. Further, sales proceeds for the 4 properties would be held by the township for use by Parks and Rec to be used as matching funds or other required spending to develop the Wetlands park, surplus properties 9, 10, 11 and other projects approved by Parks and Rec with the concurrence of the township board.*

# Onekama Parks Signs



A Division of:  
**Johnson Sign Co.**

1965 PINE CREEK ROAD  
P. O. BOX 433  
MANISTEE, MICHIGAN 49660

PHONE: 231-723-8361  
FAX: 231-723-9365

www.amorsign.com



INTERNATIONAL SIGN ASSOCIATION



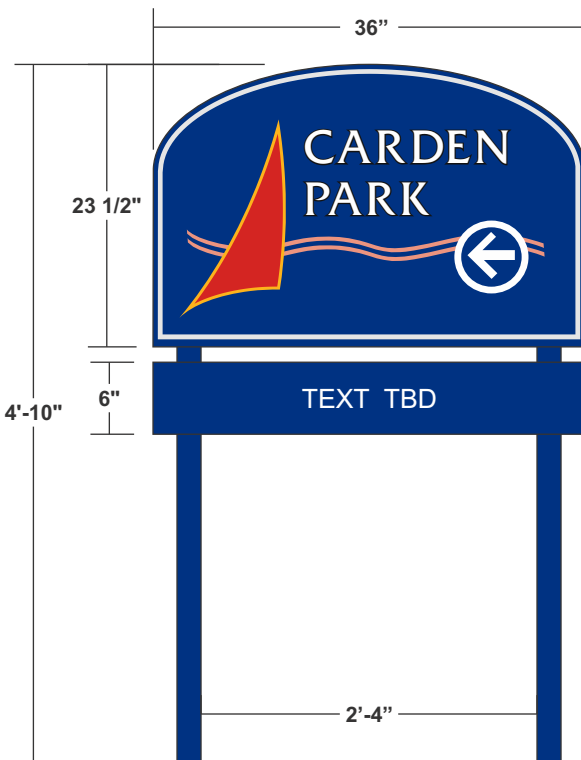
THIS SIGN IS INTENDED TO BE MANUFACTURED IN ACCORDANCE WITH ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING & BONDING OF THE SIGN. SIGN WILL BEAR UL LABEL(S).  
-SUITABLE FOR WET LOCATIONS-  
IN ACCORDANCE WITH NEC 600

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SINGLE SIDED



SINGLE SIDED



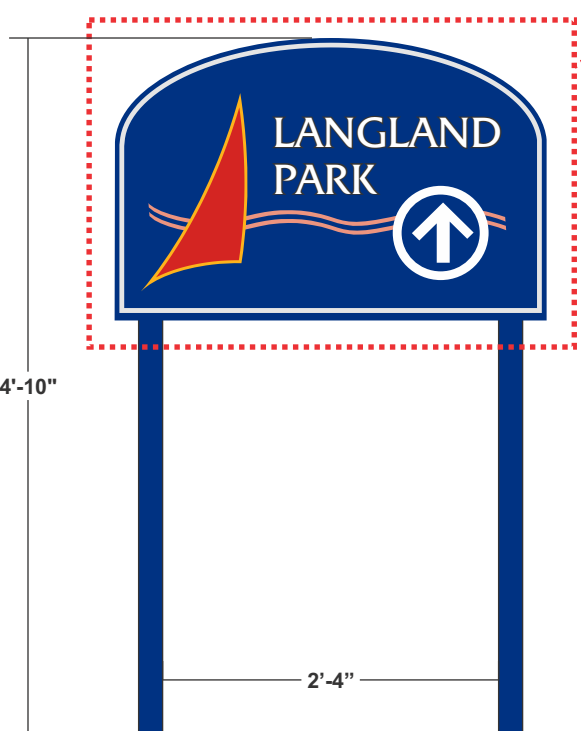
SINGLE SIDED



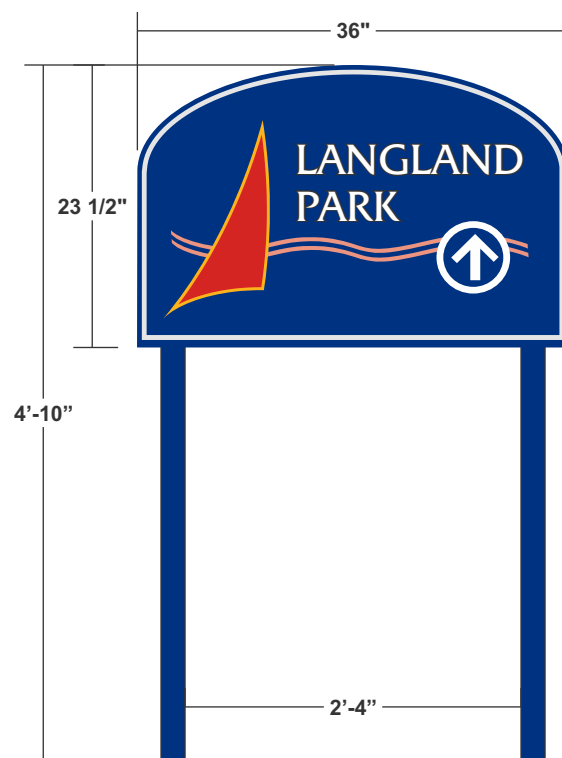
SINGLE SIDED



SINGLE SIDED



SINGLE SIDED



DOUBLE SIDED



DOUBLE SIDED

### JOB DESCRIPTION:

(5) NEW SINGLE SIDED ALUMINUM COMPOSITE MATERIAL (ACM) SIGNS WITH 6" TALL RIDER PANELS (TEXT TO BE DETERMINED) FACE SCREWED TO (2) 2" X 2" PAINTED ALUMINUM SQUARE TUBE POLES IN DIRECT BURIAL COMPACTED EARTH FOOTINGS. FACE SCREWS ARE PAINTED PMS 288. ALL GRAPHICS ARE UV LAMINATED DIGITAL PRINT.

(1) SET OF PAINTED 2" SQUARE TUBE POLES FOR EXISTING "LANGLAND PARK" SIGN.

(2) NEW DOUBLE SIDED ALUMINUM COMPOSITE MATERIAL (ACM) SIGNS FACE SCREWED TO (2) 2" X 2" PAINTED ALUMINUM SQUARE TUBE POLES IN DIRECT BURIAL COMPACTED EARTH FOOTINGS. FACE SCREWS ARE PAINTED PMS 288. ALL GRAPHICS ARE UV LAMINATED DIGITAL PRINT.

**[ALL ARROW DIRECTIONS NEED CONFIRMATION]**

SCALE 3/4" = 1'



Click Here!  
  
www.johnsonsign.com

# OF SETS	8 TOTAL	RETURN DEPTH	2"	RACEWAY COLOR	N.A.	DESIGNER	S WILKIE
FACE COLOR	DIGITAL PRINT	TYPE OF INSTALL	COMPACTED EARTH FOOTING	TRANSFORMER	N.A.	DATE	10/24/22
RETURN COLOR	PMS 288	TYPE OF FACE	3MM ACM	BALLAST	N.A.	JOB NO.	221550
RETAINER COLOR	N.A. (BLIND)	RACEWAY D. H.	L. N.A.	COMMENTS:		JOB NAME	221550-01
LED COLOR	N.A.	HOUSINGS	N.A.	SALESPERSON:	TOM AMOR	ADDRESS:	Various Onekama Parks   Onekama, MI 49675

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_



# JOHNSON SIGN CO.

JACKSON • 2240 Lansing Ave, Jackson, MI 49202  
LANSING • 2900 Alpha Access St, Lansing, MI 48910  
YPSILANTI • 663 S. Mansfield St, Ypsilanti, MI 48197  
MANISTEE • 1965 Pine Creek Rd, Manistee, MI 49660

# PROPOSAL

221550-01

Date: 11/02/2022

Expires: 11/17/2022

Drawing Numbers:

**Project:** Onekama Parks signs  
Various Onekama Parks  
Onekama, MI 49675

**Client:** Onekama Township  
5435 Main St.  
P.O. Box 458  
Onekama, MI 49675

**Contact:** Michelle Ervin 248-318-8568 parks@onekamatwp.org

We are pleased to offer this proposal for the following services at the above location.

**Project Description:** **Item Total:**

1. Furnish & Install the Following:	\$6,520.00
<ul style="list-style-type: none"> <li>A. Five (5) 36x24 SF Park Signs           <ul style="list-style-type: none"> <li>- (4) of these to include 6x36 icon rider panel</li> <li>- Include two posts and installation for previously made SF Langland Park sign</li> </ul> </li> <li>B. Two (2) 36x24 DF Park Signs</li> </ul>	
2. Installation / Labor	\$3,250.00

<b>Deposit Rate: 50%</b>	<b>Subtotal:</b>	<b>\$9,770.00</b>
<b>Deposit: \$4,885.00</b>	<b>Total:</b>	<b>\$9,770.00</b>

**Salesperson: Tom Amor**

Buyer's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Seller's Acceptance \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



## Nuisance Aquatic Plant Management in Michigan: Some Practical Guidelines for Lake Landowners.

Mark A. Tonello

MDNR Fisheries Division

Sept. 2021

Regarding inland lake management in general, I wanted to give you the basic guidelines and advice that we provide to inland lake landowners, lake associations, and lake improvement boards. As you know, aquatic plant management in Michigan's inland lakes is essentially privatized, with for-profit "lake management" companies typically prescribing and conducting treatments. In other states, the DNR (or equivalent agency) does this, but in Michigan we are not mandated or funded to do so. In Michigan, oversight of aquatic plant management is provided by EGLE (Michigan Department of Environment, Great Lakes, and Energy). Unfortunately, they are tremendously understaffed, and politically handcuffed. It is very difficult for them to deny aquatic treatment permits, and they rarely do. Our role in the permitting process is providing fisheries-based comments, but they are non-binding. EGLE often issues permits over our objections. Since they are so understaffed, it is also very difficult for EGLE to do much in the way of follow up or other verification. Therefore, it falls primarily upon landowners, lake associations, and lake improvement boards to hire lake management companies to manage aquatic plants in inland lakes.

As you might imagine, this leads to a wide range of treatment strategies and outcomes. Some lake associations are not particularly interested in lake ecology or fishing and take a "kill em all" strategy with the aquatic plants in their lake, whether native or non-native. Others are not so aggressive and take more interest in ecology and fish populations. The lake management companies also differ widely in the approaches that they prescribe. Being that they are private companies out to make profits, some will recommend strategies that ensure they'll need to come back year after year. Another common scenario we've seen on multiple lakes is this: the lake association/lake management company wipes out most or all of the plants in a lake with chemical treatments. The subsequent lack of plants frees up available nutrients for algae blooms. No one wants pea soup green water or filamentous algae clinging to everything, so then the lake association gets to pay the company even more for them to come in and chemically treat the algae. It can be very expensive for landowners and obviously is not good for the long-term health of any inland lake.

Here's what we recommend to inland lake landowners. Inland lakes need healthy aquatic plant populations to have healthy ecosystems. Abundant aquatic plants provide habitat for fish and many species of wildlife, and they help keep algae issues at bay by sequestering nutrients present in the lake. Therefore, we recommend only treating aquatic plants with chemicals when it is absolutely necessary to do so. This means when the plants (usually exotic species like Eurasian milfoil) become so widespread that they are essentially making large areas of the lake unusable for swimming, fishing, boating, etc. At that point, we believe spot-treating these areas with chemicals is a good strategy to make the lake available for recreation again. The problem is that some of the treatment companies use scare tactics and advise lake associations to treat every stalk of Eurasian milfoil they can find. This is not necessary at all. In lower abundance, Eurasian milfoil can actually provide habitat for a number of fish species. It is

impossible to eradicate it from an inland lake once it's there, so it should only be treated when it is actually a problem. We advise treating for current conditions, not for what might happen in the future. If the aquatic plants are creating a nuisance, then by all means treat them so the lake can be enjoyed. If not, leave them alone and save your \$\$ for if and when they actually do become a problem. We also advise leaving native plants alone entirely, again unless they get to the point where they are interfering with use of the lake.

One other thing we advise is for lake associations to ask the lake management companies they've hired to provide true lake management plans that examine all of the issues facing the lake, not just how many acres of milfoil are there and how much chemicals they're going to use. Issues like nutrient inputs, shoreline management, overall plant community composition, historical review of issues for that lake, etc. should be included in these management plans. We also advise lake associations to take a more active role in the management of their lake. After all, it is they that are paying the lake management companies, so they should educate themselves about lake management and not be afraid to pose tough questions to the treatment company they've hired. Also, lake associations should be doing "comparison shopping" with different companies to find the one with the best and least expensive plan for their lake. Finally, I do not wish to disparage lake management companies. They play a critical role in the management of Michigan's inland lakes and some of them are very conscientious and do a great job.



Dear Valued Customer,

We are beginning our planning for spring and summer services, as spring will be here before we know it!

During the winter months, our staff spends time analyzing and evaluating the properties we serviced the prior season. We analyze things like labor hours for our mowing customers and quantity of materials used for our fertilization customers to know whether the estimate we last gave accurately reflects the amount of time spent or materials used on each property. If you notice a price change on your services, that means that upon analysis of your property, we found a change was needed to reflect the actual time spent or amount of materials we use on your site or there was an increase in the cost of the materials used to service your property.

Enclosed you will find your service contract(s) for the 2023 season. If you wish to be added to the schedule, return a signed copy of the contract for each service you wish to sign up for. Please return them as soon as possible as early planning leads to better service.

The maintenance services we offer include: spring and fall leaf cleanups, lawn mowing, lawn fertilization/weed control, as well as landscape maintenance such as weeding, mulching, edging of planting beds, sidewalks and driveways, pruning, pond maintenance and annual flower planting.

Our landscaping services include: landscape design, paver patios and walkways, retaining walls, fire pits, bubbling boulders, fountains, outdoor kitchens and much more! Visit our website to learn more about the services we offer or to request a quote using our online form.

We look forward to hearing from you. Please let us know if you have any questions or concerns about our services. Our office hours are Monday-Friday from 8:00 a.m. to 4:30 p.m.

Thank you,

The Larsen's Landscaping Team

ONEKAMA TOWN HALL  
5435 MAIN ST.  
ONEKAMA, MI 49675



Larsen's Landscaping, LLC.  
3091 N. US-31  
Scottville, MI 49454  
Phone: 231-757-3850 Fax: 757-2515  
Primary Cell Phone: 231-690-2450  
Secondary Cell Phone: 231-690-3067

2023  
Fertilization Agreement

Our fertilization schedule and fees are as follows: (you must select at least 3 applications)

- Application #1 (Early Spring) crabgrass control, fertilizer, and weed control.....\$43.00
- Application #2 (Early Summer) fertilizer, weed control AND grub preventative .....\$76.00
- Application #3 (Mid Summer) fertilizer and weed control (as needed)..... \$43.00
- Application #4 (Fall) fertilizer and weed control (as needed).....\$43.00
- Application #5 (Late Fall) winterization fertilizer .....\$43.00
- Total for 5 fertilization applications during 2023 .....\$248.00**

Prepay for the season and receive 5% off your price.

Total for fertilizer applications with prepay (5% discount) .....\$236.00

Additional Services that cannot be prepaid for (will be billed to you upon completion):

- AERATION .....\$125.00
- AERATION & OVERSEEDING.....\$200.00
- JAPANESE BEETLE TREATMENT ..... \$5.00 PER GALLON & \$65.00 SERVICE CALL
- MONTHLY SUMMER DEER PRO ..... \$50.00/GALLON
- WINTER DEER PRO ..... \$70.00/GALLON
- TALPIRID MOLE WORMS (AS NEEDED) .....\$6.00 EACH

- Yes, sign me up for the above selected services. I am enclosing a check for pre-pay.
- Yes, sign me up for the selected services, but I would like to be billed after each application.

If you prefer your invoice emailed, please list email address: \_\_\_\_\_

- Please do not leave a door hanger bag on my door as I do not live there year-round.
- Please contact me about the following other services: \_\_\_\_\_
- No, I am not interested in fertilization service for the following reason(s): \_\_\_\_\_

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

Please sign and return the green copy to Larsen's Landscaping acknowledging your acceptance of this contract and the procedures as outlined on back. Keep the white copy for your records. **Contracts must be returned by March 1<sup>st</sup>, 2023 to qualify for the prepay discount.** Contracts returned after we've started serving your area will be charged an additional \$45.00 special trip fee. Late sign-ups may also miss the first application which is crucial for crabgrass control.

\*If you have irrigation and sign up for aeration services, please have your irrigation company flag your irrigation heads while starting up your system in the spring. We will remove flags after aeration has been completed.

\*\*If you select overseeding, please note that the crabgrass preemergent product will not be applied as part of your first application as it will prevent the grass seed from germinating.

## Larsen's Landscaping, LLC Fertilization and Weed Control Service:

- \*Slow release granular fertilizer and liquid weed control
- \*Customized application plan
- \*Cleaning debris off hard surfaces
- \*Optional pesticide applications
- \*Commercially Licensed Applicators
- \*Professional grade products
- \*Organic product choices
- \*Phosphorus free fertilizers

### Fertilization Procedures:

**Step 1** – Lawn inspection upon arrival noting any problem areas.

**Step 2** – Proper application of specified products and any additionally requested items.

**Step 3** – Granules are blown from sidewalks, drives, patios and beds as necessary.

**Step 4** – Flyer is left on door alerting customer to products used, follow up directions and recommendations. If you do not want this flyer left on the door, please mark the box on your fertilization contract that says “do not leave a door hanger”.

**Step 5** – Leave lawn posting sign alerting customer of application at entrance to property.

### Fertilization Schedule:

Our fertilization schedule varies depending on weather conditions, however, a tentative schedule is printed on your contract specifying which applications take place at which time of the year. For customers who sign up for a 5-application program, we typically apply each application approximately 4-6 weeks apart. If you request to be called prior to an application of fertilizer, our technician **will attempt** to contact you when in your area. In the event that the technician **isn't able** to reach you by phone, **he/she will proceed with the contracted lawn application.**

### Billing:

Customers who are not “prepay customers” will be invoiced upon completion of each application. Payment is expected within 30 days of your receipt of the invoice. A finance charge of 2% (24% annual rate) will be assessed to all past due balances with a minimum monthly finance charge of \$5.00. If your account is not kept current, your service will be suspended. Accounts sent to collections will be charged a \$100.00 administrative fee.

### Additional Services:

Unless specified in agreement, all additional services will be billed at a standard hourly rate of \$58.00 per man hour for a general laborer & \$68.00 per man hour for a crew leader plus the cost of materials. This includes but is not limited to: pick up and disposal of sticks, branches, or trash; trimming shrubs or branches, landscape services, or other maintenance. All additional services require pre-approval from both parties. Additional services may also be subject to a “service call” charge if the service isn't performed as part of a regularly scheduled visit.

### Concerns:

Larsen's Landscaping, LLC. strives to do the best job each and every visit. If you are dissatisfied for any reason, please do not hesitate to call us. Our office hours are Monday-Friday from 8:00 a.m. to 4:30 p.m.

### Cancellations:

If for any reason, you need to cancel service with us, we request at least **two weeks notice**. If your lawn appears to be too dry or burnt from high heat and/or lack of water, too wet, or otherwise inaccessible at the time of our visit, our technicians may recommend that we reschedule that application for a later date.

**If you have any questions about this or any other service we offer, please call us at: (231) 757-3850.**

ONEKAMA TOWN HALL  
5435 MAIN ST.  
ONEKAMA, MI 49675



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Customer Signature \_\_\_\_\_

Date \_\_\_\_\_

Phone Number \_\_\_\_\_

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**If you have any questions about this or any other service we offer, please call us at: (231) 757-3850.**

\$65/hour per man to blow leaves to a selected location on your property  
 \$78/hour per man to blow & collect leaves to either dump on site or haul away  
 \$147/hour for leaf vac crew to haul leaves away  
 \$25/load dumping fee for all haul away jobs  
 \$58/hour per general laborer & \$68/hour for crew leader for maintenance services such as pruning, weeding, mulching, etc. All invoices will have a \$20 fuel surcharge added to cover increased fuel costs.



**Larsen's Landscaping, LLC.**  
 3091 N. US-31  
 Scottville, MI 49454  
 Phone: 231-757-3850 Fax: 231-757-2515  
 larsenslandscaping@hotmail.com

2023

**Spring Clean-Up Services**

Please place an "X" in the box next to all services you are interested in:

**Leaf & Debris Clean-Up of:**

**Beds, Lawn, or Both** (circle one)

**& Choose One of the following...**

- Blow to a selected location on property: \_\_\_\_\_ (location)
- Collect leaves and dump on your property: \_\_\_\_\_ (location)
- Collect leaves and haul away
- Haul away a pile of LEAVES that's already collected: location of pile: \_\_\_\_\_

\*we can only vac leaves-not soil & sticks.

**De-Thatching**

**Lawn Aeration** (choose one below)

- I have irrigation
- I do not have irrigation

**Shrub Pruning**

**Tree Pruning**

**Cut back perennials & grasses**

**Edging of Sidewalks & Drives**

- city walks
- personal walks / drive
- city curb edge

**Install annual flowers**

**Mulching, Weeding & Bed Edging**

(choose type of mulch)

- Natural Hardwood Bark
- Cedar
- Fine Blend
- Pine Bark
- Color Enhanced
  - Dark Brown
  - Light Brown
  - Black
  - Gold
  - Red

**Granular Weed Preventative Applied Under Mulch**

- Reapply every 45 days

**Fertilize Plants & Trees**

- Which ones? \_\_\_\_\_

**Recurring service: Deer Pro Deer Repellent** (applied monthly)

**Remove Burlap**

- store at Larsen's shop
- leave with homeowner

**Remove Snowfence**

- store at Larsen's shop
- leave with homeowner

**Recurring service: weed beds** (biweekly OR once a month) (circle one)

**Other Services:** \_\_\_\_\_

**Yes, sign me up for the above marked services. I've read & agree to the terms on back.**

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

X \_\_\_\_\_ (customer signature)



**TERMS AND CONDITIONS**  
**READ CAREFULLY AS UPDATES HAVE BEEN MADE**

- Larsen's Landscaping will exercise their best judgment based upon weather forecasts and existing conditions when scheduling leaf cleanups. Every effort will be made to perform leaf clean ups during the most optimum conditions to do so as weather conditions (wind, precipitation, etc.) play a role in the length of time it takes to clean up leaves.
- Leaf cleanups are routed based on location and type of equipment necessary to perform each task.
- We attempt to schedule jobs in the order they were received. Late sign ups may be scheduled after all other previously scheduled work has been completed.
- Reports of damages must be reported to the contractor within forty-eight (48) hours. Failure to report damages constitutes a waiver and the contractor is released from liability.
- A finance charge of 2% (24% annual rate) will be assessed to all past due balances with a minimum monthly finance charge of \$5.00. Accounts that are past due will not be serviced until account is brought up-to-date. Customer understands and accepts the fact that the delays in payments made to Larsen's Landscaping may result in appropriate legal action being taken to collect monies owed to Larsen's Landscaping. Customer understands and agrees that costs of such legal action, including, without limitation, lawyer fees, costs, and expenses of suit or bringing suit, may be passed on to the customer, and customer accepts this condition. Contract shall be binding inure to the benefit of the parties and their heirs, executors, administrators, and assigns. Accounts sent to collections will be charged a \$100.00 administrative fee.
- This contract is cancelable upon written notification by either party. Monies invoiced or due for services rendered are due and payable upon such cancellation.
- Larsen's Landscaping reserves the right to adjust rates due to significant increases in fuel. Customer will be alerted prior to any price increase.

INVOICE REGISTER REPORT FOR ONEKAMA TOWNSHIP  
 EXP CHECK RUN DATES 12/01/2022 - 12/31/2022  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: WESTG

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
3965	GREAT LAKES ASSESSING	12/01/2022	12/31/2022	3,859.00	0.00	Paid	Y
3966	ONEKAMA BUILDING SUPPLY	12/15/2022	12/31/2022	14.99	0.00	Paid	Y
3967	MANISTEE COUNTY CLERK	12/14/2022	12/31/2022	142.20	0.00	Paid	Y
3968	PARADIGM ELECTRIC	12/08/2022	12/31/2022	175.00	0.00	Paid	Y
3969	RUNNING, WISE & FORD, P.L.C.	12/15/2022	12/30/2022	420.00	0.00	Paid	Y
3970	JACKPINE BUSINESS CENTER	11/29/2022	12/29/2022	47.97	0.00	Paid	Y
3971	CONSUMERS ENERGY	11/30/2022	12/23/2022	214.50	0.00	Paid	Y
3972	CONSUMERS ENERGY	11/29/2022	12/22/2022	29.27	0.00	Paid	Y
3973	CONSUMERS ENERGY	11/29/2022	12/23/2022	76.66	0.00	Paid	Y
3974	CONSUMERS ENERGY	11/29/2022	12/21/2022	32.16	0.00	Paid	Y
3975	CONSUMERS ENERGY	11/29/2022	12/22/2022	29.27	0.00	Paid	Y
3976	CONSUMERS ENERGY	11/29/2022	12/21/2022	137.82	0.00	Paid	Y
3981	PARADIGM ELECTRIC	12/15/2022	12/31/2022	122.50	0.00	Paid	Y
3982	REPUBLIC SERVICES	11/30/2022	12/20/2022	121.57	0.00	Paid	Y
3985	JACKPINE BUSINESS CENTER	12/06/2022	12/31/2022	106.88	0.00	Paid	Y
3986	JACKPINE BUSINESS CENTER	12/06/2022	12/31/2022	241.59	0.00	Paid	Y
3987	SUPERIOR ENERGY COMPANY, LLC	11/30/2022	12/28/2022	106.05	0.00	Paid	Y
3990	VILLAGE OF ONEKAMA	12/01/2022	02/28/2023	141.00	0.00	Paid	Y
3994	THE PIONEER GROUP	11/30/2022	12/23/2022	859.15	0.00	Paid	Y
4000	ELAN CARDMEMBER SERVICE	12/08/2022	12/31/2022	153.34	0.00	Paid	Y
4001	LARSEN'S LANDSCAPING & LAWCARE	12/02/2022	12/31/2022	4,158.00	0.00	Paid	Y

# of Invoices:	21	# Due:	0	Totals:	11,188.92	0.00
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 11,188.92      0.00

--- TOTALS BY FUND ---

101 - GENERAL FUND	11,173.93	0.00
206 - FIRE FUND	14.99	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	14.99	0.00
101 - TOWNSHIP BOARD	1,629.85	0.00
257 - ASSESSOR	3,859.00	0.00
262 - ELECTIONS	170.10	0.00
265 - BUILDING & GROUNDS	594.67	0.00
266 - ATTORNEY	420.00	0.00
701 - PLANNING COMMISSION	241.59	0.00
751 - PARKS & RECREATION	4,258.72	0.00