

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING
WEDNESDAY, JANUARY 10, 2024, 4 P.M.
AGENDA**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

MINUTES

Minutes of Regular Board Meeting of December 13, 2023

AMEND AGENDA

PUBLIC COMMENT

CLERK'S REPORT

Revenue & Expense Report

Trial Balance

TREASURER'S REPORT

Treasurer's Report

COUNTY COMMISSIONERS

Jeff Dontz

Janice McCraner

NEW BUSINESS

Policy on Cameras/Video Taping

UNFINISHED BUSINESS

REPORTS OF BOARDS AND COMMITTEES:

FIRE

ASSESSOR

Poverty Resolution 2024

HARBOR COMMISSION

PARKS & RECREATION

PLANNING COMMISSION

BOR

Resolution 2024 Set Alternative Date

INVASIVE SPECIES

PLA

PUBLIC COMMENT

CORRESPONDENCE

BILLS TO BE PAID

ADJOURN

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
101	TOWNSHIP BOARD	114,100.00	114,100.00	82,764.14	16,713.65	31,335.86	72.54
171	SUPERVISOR	27,750.00	27,750.00	14,868.06	1,565.05	12,881.94	53.58
215	CLERK	50,975.00	50,975.00	32,264.67	2,856.88	18,710.33	63.30
247	BOARD OF REVIEW	3,800.00	3,800.00	507.36	290.65	3,292.64	13.35
253	TREASURER	57,050.00	57,050.00	45,579.99	16,683.51	11,470.01	79.89
257	ASSESSOR	49,500.00	49,500.00	38,079.20	3,859.00	11,420.80	76.93
262	ELECTIONS	33,900.00	33,900.00	599.49	0.00	33,300.51	1.77
265	BUILDING & GROUNDS	83,960.00	83,960.00	80,134.37	914.54	3,825.63	95.44
266	ATTORNEY	35,000.00	35,000.00	6,321.00	0.00	28,679.00	18.06
330	LIQUOR LAW ENFORCEMENT	1,290.00	1,290.00	943.92	99.36	346.08	73.17
536	SANITARY SEWER	4,200.00	4,200.00	872.87	0.00	3,327.13	20.78
567	CEMETERY	17,600.00	17,600.00	3,260.00	0.00	14,340.00	18.52
701	PLANNING COMMISSION	20,860.00	20,860.00	5,979.35	504.42	14,880.65	28.66
702	ZONING	40,800.00	40,800.00	19,646.74	193.77	21,153.26	48.15
751	PARKS & RECREATION	150,585.00	150,585.00	88,600.14	37,351.68	61,984.86	58.84
Unclassified		691,370.00	691,370.00	420,421.30	81,032.51	270,948.70	60.81
Total Expenditure:		691,370.00	691,370.00	420,421.30	81,032.51	270,948.70	60.81
TOTAL EXPENDITURES		691,370.00	691,370.00	420,421.30	81,032.51	270,948.70	60.81
Fund 101 - GENERAL FUND:		691,370.00	691,370.00	420,421.30	81,032.51	270,948.70	60.81
TOTAL EXPENDITURES		691,370.00	691,370.00	420,421.30	81,032.51	270,948.70	60.81

EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 204 - ROAD FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
Unclassified		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
Total Expenditure:		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
TOTAL EXPENDITURES		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79
Fund 204 - ROAD FUND:							
TOTAL EXPENDITURES		385,000.00	385,000.00	22,301.22	0.00	362,698.78	5.79

EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		254,600.00	254,600.00	224,789.56	22,785.47	29,810.44	88.29
Unclassified		254,600.00	254,600.00	224,789.56	22,785.47	29,810.44	88.29
Total Expenditure:		254,600.00	254,600.00	224,789.56	22,785.47	29,810.44	88.29
TOTAL EXPENDITURES		254,600.00	254,600.00	224,789.56	22,785.47	29,810.44	88.29
Fund 206 - FIRE FUND:							
TOTAL EXPENDITURES		254,600.00	254,600.00	224,789.56	22,785.47	29,810.44	88.29

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
Unclassified		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
Total Expenditure:		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
TOTAL EXPENDITURES		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES):							
TOTAL EXPENDITURES		75,000.00	75,000.00	40,707.87	0.00	34,292.13	54.28
TOTAL EXPENDITURES - ALL FUNDS		1,405,970.00	1,405,970.00	708,219.95	103,817.98	697,750.05	50.37

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-402.000	CURRENT PROPERTY TAXES	279,900.00	0.00	0.00	279,900.00	0.00
101-000-411.000	DELINQUENT PROPERTY TAXES	7,200.00	8,840.51	0.00	(1,640.51)	122.78
101-000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE	77,700.00	63,389.53	44.29	14,310.47	81.58
101-000-448.000	SUMMER TAX COLLECTION FEE	8,000.00	0.00	0.00	8,000.00	0.00
101-000-451.000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
101-000-476.000	BUSINESS LICENSE AND PERMITS	5,000.00	6,900.00	0.00	(1,900.00)	138.00
101-000-478.000	LAND AND SPECIAL USE PERMITS	15,000.00	15,430.00	0.00	(430.00)	102.87
101-000-479.000	VARIANCE AND APPEALS	3,000.00	1,500.00	0.00	1,500.00	50.00
101-000-480.000	CEMETERY FEES	500.00	0.00	0.00	500.00	0.00
101-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
101-000-528.000	FEDERAL GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
101-000-540.000	STATE GRANTS	75,900.00	68,310.00	0.00	7,590.00	90.00
101-000-541.000	LIQUOR LICENSE REVENUE	1,200.00	727.65	0.00	472.35	60.64
101-000-542.000	METRO ACT REVENUE	5,000.00	5,664.28	0.00	(664.28)	113.29
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY	800.00	100.74	0.00	699.26	12.59
101-000-574.000	STATE REVENUE SHARING	105,000.00	66,251.00	0.00	38,749.00	63.10
101-000-626.000	CHARGE FOR SERVICES	100.00	580.80	0.00	(480.80)	580.80
101-000-642.000	SALES	0.00	0.00	0.00	0.00	0.00
101-000-665.000	INTEREST INCOME	20,000.00	34,218.77	4,072.51	(14,218.77)	171.09
101-000-667.000	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00
101-000-668.000	ROYALTIES	1,800.00	1,225.82	0.00	574.18	68.10
101-000-674.000	DONATIONS	1,000.00	500.00	0.00	500.00	50.00
101-000-675.000	LOCAL GRANTS	5,000.00	4,885.00	0.00	115.00	97.70
101-000-676.000	REIMBURSEMENT TO TWP	3,500.00	99.48	41.02	3,400.52	2.84
101-000-684.000	OTHER REVENUE	1,500.00	682.03	0.00	817.97	45.47
101-000-693.000	SALE OF FIXED ASSETS	70,000.00	14,521.00	0.00	55,479.00	20.74
101-000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
Total Dept 000		687,100.00	293,826.61	4,157.82	393,273.39	42.76
TOTAL REVENUES		687,100.00	293,826.61	4,157.82	393,273.39	42.76
Expenditures						
Dept 000						
101-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	0.00	0.00	0.00	0.00
Dept 101 - TOWNSHIP BOARD						
101-101-702.000	WAGES	24,000.00	13,784.26	1,373.08	10,215.74	57.43
101-101-715.000	SOCIAL SECURITY	1,800.00	1,054.51	105.04	745.49	58.58
101-101-727.000	SUPPLIES	8,000.00	10,537.69	100.72	(2,537.69)	131.72
101-101-801.000	PROFESSIONAL SERVICES	35,000.00	18,810.00	500.00	16,190.00	53.74
101-101-802.000	CONTRACTUAL SERVICES	11,500.00	11,948.10	3,000.00	(448.10)	103.90
101-101-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PUBLISHING	5,000.00	1,372.65	154.80	3,627.35	27.45
101-101-921.000	LIGHTING	5,500.00	4,467.13	523.01	1,032.87	81.22
101-101-930.000	REPAIRS AND MAINTENANCE	300.00	524.00	0.00	(224.00)	174.67
101-101-955.000	OTHER EXPENSE	7,000.00	824.71	259.00	6,175.29	11.78
101-101-956.000	TRAINING & EDUCATION	2,000.00	18.00	0.00	1,982.00	0.90
101-101-957.000	MEMBERSHIP DUES	3,500.00	3,543.09	0.00	(43.09)	101.23
101-101-958.000	INSURANCE	5,000.00	15,230.00	10,698.00	(10,230.00)	304.60
101-101-971.000	CAPITAL OUTLAY	5,000.00	650.00	0.00	4,350.00	13.00

PERIOD ENDING 12/31/2023

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		AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-101-995.000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
Total Dept 101 - TOWNSHIP BOARD		114,100.00	82,764.14	16,713.65	31,335.86	72.54
Dept 171 - SUPERVISOR						
101-171-702.000	WAGES	23,900.00	13,811.48	1,453.84	10,088.52	57.79
101-171-715.000	SOCIAL SECURITY	1,850.00	1,056.58	111.21	793.42	57.11
101-171-727.000	SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.000	MILEAGE	500.00	0.00	0.00	500.00	0.00
101-171-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-171-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 171 - SUPERVISOR		27,750.00	14,868.06	1,565.05	12,881.94	53.58
Dept 215 - CLERK						
101-215-702.000	WAGES	42,175.00	29,105.06	2,653.85	13,069.94	69.01
101-215-715.000	SOCIAL SECURITY	3,650.00	2,212.10	203.03	1,437.90	60.61
101-215-727.000	SUPPLIES	4,000.00	859.63	0.00	3,140.37	21.49
101-215-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-215-860.000	MILEAGE	500.00	62.88	0.00	437.12	12.58
101-215-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-215-956.000	TRAINING & EDUCATION	500.00	25.00	0.00	475.00	5.00
101-215-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-215-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 215 - CLERK		50,975.00	32,264.67	2,856.88	18,710.33	63.30
Dept 247 - BOARD OF REVIEW						
101-247-702.000	WAGES	2,500.00	450.00	270.00	2,050.00	18.00
101-247-715.000	SOCIAL SECURITY	200.00	34.43	20.65	165.57	17.22
101-247-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-247-860.000	MILEAGE	100.00	22.93	0.00	77.07	22.93
101-247-900.000	PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-247-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-247-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 247 - BOARD OF REVIEW		3,800.00	507.36	290.65	3,292.64	13.35
Dept 253 - TREASURER						
101-253-702.000	WAGES	40,000.00	28,376.12	2,967.70	11,623.88	70.94
101-253-715.000	SOCIAL SECURITY	3,000.00	2,170.77	227.03	829.23	72.36
101-253-727.000	SUPPLIES	1,200.00	1,309.23	550.00	(109.23)	109.10
101-253-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
101-253-802.000	CONTRACTUAL SERVICES	12,000.00	13,723.87	12,938.78	(1,723.87)	114.37
101-253-860.000	MILEAGE	200.00	0.00	0.00	200.00	0.00
101-253-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-253-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-253-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-253-957.000	MEMBERSHIP DUES	150.00	0.00	0.00	150.00	0.00
101-253-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 253 - TREASURER		57,050.00	45,579.99	16,683.51	11,470.01	79.89

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDTG USED
		AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 257 - ASSESSOR						
101-257-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-257-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-257-727.000	SUPPLIES	1,000.00	833.00	0.00	167.00	83.30
101-257-802.000	CONTRACTUAL SERVICES	48,500.00	37,246.20	3,859.00	11,253.80	76.80
101-257-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-257-900.000	PUBLISHING	0.00	0.00	0.00	0.00	0.00
101-257-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-257-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-257-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 257 - ASSESSOR		49,500.00	38,079.20	3,859.00	11,420.80	76.93
Dept 262 - ELECTIONS						
101-262-702.000	WAGES	20,000.00	0.00	0.00	20,000.00	0.00
101-262-715.000	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
101-262-727.000	SUPPLIES	10,000.00	599.49	0.00	9,400.51	5.99
101-262-802.000	CONTRACTUAL SERVICES	2,500.00	0.00	0.00	2,500.00	0.00
101-262-860.000	MILEAGE	100.00	0.00	0.00	100.00	0.00
101-262-900.000	PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-262-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-262-956.000	TRAINING & EDUCATION	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 262 - ELECTIONS		33,900.00	599.49	0.00	33,300.51	1.77
Dept 265 - BUILDING & GROUNDS						
101-265-702.000	WAGES	6,000.00	3,066.00	478.80	2,934.00	51.10
101-265-715.000	SOCIAL SECURITY	460.00	234.54	36.63	225.46	50.99
101-265-727.000	SUPPLIES	13,000.00	588.88	156.87	12,411.12	4.53
101-265-802.000	CONTRACTUAL SERVICES	20,000.00	10,545.85	0.00	9,454.15	52.73
101-265-920.000	UTILITIES	9,000.00	6,225.44	242.24	2,774.56	69.17
101-265-930.000	REPAIRS AND MAINTENANCE	23,000.00	2,807.66	0.00	20,192.34	12.21
101-265-955.000	OTHER EXPENSE	500.00	0.00	0.00	500.00	0.00
101-265-958.000	INSURANCE	12,000.00	0.00	0.00	12,000.00	0.00
101-265-971.000	CAPITAL OUTLAY	0.00	56,666.00	0.00	(56,666.00)	100.00
Total Dept 265 - BUILDING & GROUNDS		83,960.00	80,134.37	914.54	3,825.63	95.44
Dept 266 - ATTORNEY						
101-266-803.000	ATTORNEY	35,000.00	6,321.00	0.00	28,679.00	18.06
Total Dept 266 - ATTORNEY		35,000.00	6,321.00	0.00	28,679.00	18.06
Dept 330 - LIQUOR LAW ENFORCEMENT						
101-330-702.000	WAGES	1,200.00	876.85	92.30	323.15	73.07
101-330-715.000	SOCIAL SECURITY	90.00	67.07	7.06	22.93	74.52
101-330-727.000	SUPPLIES	0.00	0.00	0.00	0.00	0.00
101-330-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
Total Dept 330 - LIQUOR LAW ENFORCEMENT		1,290.00	943.92	99.36	346.08	73.17
Dept 536 - SANITARY SEWER						

PERIOD ENDING 12/31/2023

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		AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-536-801.000	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-536-802.000	CONTRACTUAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
101-536-955.000	OTHER EXPENSE	1,000.00	872.87	0.00	127.13	87.29
Total Dept 536 - SANITARY SEWER		4,200.00	872.87	0.00	3,327.13	20.78
Dept 567 - CEMETERY						
101-567-702.000	WAGES	0.00	0.00	0.00	0.00	0.00
101-567-727.000	SUPPLIES	600.00	310.00	0.00	290.00	51.67
101-567-802.000	CONTRACTUAL SERVICES	15,000.00	2,950.00	0.00	12,050.00	19.67
101-567-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-567-930.000	REPAIRS AND MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-567-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-567-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
101-567-957.000	MEMBERSHIP DUES	0.00	0.00	0.00	0.00	0.00
101-567-971.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
Total Dept 567 - CEMETERY		17,600.00	3,260.00	0.00	14,340.00	18.52
Dept 701 - PLANNING COMMISSION						
101-701-702.000	WAGES	6,000.00	3,678.76	470.00	2,321.24	61.31
101-701-715.000	SOCIAL SECURITY	460.00	259.35	34.42	200.65	56.38
101-701-727.000	SUPPLIES	2,200.00	71.25	0.00	2,128.75	3.24
101-701-801.000	PROFESSIONAL SERVICES	7,000.00	1,776.49	0.00	5,223.51	25.38
101-701-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-701-900.000	PUBLISHING	4,000.00	193.50	0.00	3,806.50	4.84
101-701-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-701-956.000	TRAINING & EDUCATION	500.00	0.00	0.00	500.00	0.00
101-701-957.000	MEMBERSHIP DUES	700.00	0.00	0.00	700.00	0.00
Total Dept 701 - PLANNING COMMISSION		20,860.00	5,979.35	504.42	14,880.65	28.66
Dept 702 - ZONING						
101-702-702.000	WAGES	1,300.00	780.00	180.00	520.00	60.00
101-702-715.000	SOCIAL SECURITY	0.00	59.67	13.77	(59.67)	100.00
101-702-727.000	SUPPLIES	300.00	0.00	0.00	300.00	0.00
101-702-802.000	CONTRACTUAL SERVICES	38,000.00	18,807.07	0.00	19,192.93	49.49
101-702-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
101-702-900.000	PUBLISHING	1,200.00	0.00	0.00	1,200.00	0.00
101-702-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00	0.00
101-702-956.000	TRAINING & EDUCATION	0.00	0.00	0.00	0.00	0.00
Total Dept 702 - ZONING		40,800.00	19,646.74	193.77	21,153.26	48.15
Dept 751 - PARKS & RECREATION						
101-751-702.000	WAGES	0.00	6,710.00	0.00	(6,710.00)	100.00
101-751-715.000	SOCIAL SECURITY	0.00	513.30	0.00	(513.30)	100.00
101-751-727.000	SUPPLIES	11,085.00	7,940.81	(50.00)	3,144.19	71.64
101-751-801.000	PROFESSIONAL SERVICES	16,500.00	0.00	0.00	16,500.00	0.00
101-751-802.000	CONTRACTUAL SERVICES	24,000.00	25,659.39	2,974.00	(1,659.39)	106.91
101-751-920.000	UTILITIES	1,000.00	2,687.56	465.50	(1,687.56)	268.76
101-751-921.000	LIGHTING	500.00	326.28	57.58	173.72	65.26
101-751-930.000	REPAIRS AND MAINTENANCE	20,500.00	10,858.20	0.00	9,641.80	52.97

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BGD USED
		AMENDED BUDGET	12/31/2023	MONTH 12/31/2023	NORMAL	(ABNORMAL)	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)			
Fund 101 - GENERAL FUND							
Expenditures							
101-751-955.000	OTHER EXPENSE	1,000.00	0.00	0.00	1,000.00		0.00
101-751-971.000	CAPITAL OUTLAY	76,000.00	33,904.60	33,904.60	42,095.40		44.61
Total Dept 751 - PARKS & RECREATION		150,585.00	88,600.14	37,351.68	61,984.86		58.84
Dept 880 - INVASIVE SPECIES							
101-880-802.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00		0.00
101-880-955.000	OTHER EXPENSE	0.00	0.00	0.00	0.00		0.00
Total Dept 880 - INVASIVE SPECIES		0.00	0.00	0.00	0.00		0.00
TOTAL EXPENDITURES		691,370.00	420,421.30	81,032.51	270,948.70		60.81
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		687,100.00	293,826.61	4,157.82	393,273.39		42.76
TOTAL EXPENDITURES		691,370.00	420,421.30	81,032.51	270,948.70		60.81
NET OF REVENUES & EXPENDITURES		(4,270.00)	(126,594.69)	(76,874.69)	122,324.69		2,964.75

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2023 NORMAL (ABNORMAL)	MONTH 12/31/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-402.000	CURRENT PROPERTY TAXES	195,700.00	0.00	0.00	195,700.00	0.00
206-000-411.000	DELINQUENT PROPERTY TAXES	5,000.00	0.00	0.00	5,000.00	0.00
206-000-502.000	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
206-000-626.000	CHARGE FOR SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-626.001	FIRE AND RESCUE CHARGES	9,000.00	6,000.00	0.00	3,000.00	66.67
206-000-642.000	SALES	30,000.00	0.00	0.00	30,000.00	0.00
206-000-665.000	INTEREST INCOME	9,000.00	15,042.58	1,522.73	(6,042.58)	167.14
206-000-674.000	DONATIONS	1,500.00	100.00	0.00	1,400.00	6.67
206-000-675.000	LOCAL GRANTS	5,000.00	11,775.71	0.00	(6,775.71)	235.51
206-000-676.000	REIMBURSEMENT TO TWP	0.00	0.00	0.00	0.00	0.00
206-000-684.000	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
Total Dept 000		255,200.00	32,918.29	1,522.73	222,281.71	12.90
TOTAL REVENUES		255,200.00	32,918.29	1,522.73	222,281.71	12.90
Expenditures						
Dept 000						
206-000-702.000	WAGES	45,000.00	29,258.45	2,136.14	15,741.55	65.02
206-000-715.000	SOCIAL SECURITY	3,500.00	2,238.19	163.42	1,261.81	63.95
206-000-718.000	SUTA	0.00	0.00	0.00	0.00	0.00
206-000-727.000	SUPPLIES	10,000.00	25,104.98	306.73	(15,104.98)	251.05
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	12,000.00	7,532.88	0.00	4,467.12	62.77
206-000-801.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
206-000-803.000	ATTORNEY	0.00	0.00	0.00	0.00	0.00
206-000-860.000	MILEAGE	0.00	0.00	0.00	0.00	0.00
206-000-880.000	ADVERTISING AND PROMOTION	500.00	0.00	0.00	500.00	0.00
206-000-920.000	UTILITIES	6,600.00	3,491.46	403.48	3,108.54	52.90
206-000-930.000	REPAIRS AND MAINTENANCE	10,000.00	2,884.40	267.70	7,115.60	28.84
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	30,000.00	8,023.10	347.90	21,976.90	26.74
206-000-940.000	RENT EXPENSE	0.00	0.00	0.00	0.00	0.00
206-000-955.000	OTHER EXPENSE	0.00	30.00	0.00	(30.00)	100.00
206-000-956.000	TRAINING & EDUCATION	2,500.00	793.10	793.10	1,706.90	31.72
206-000-957.000	MEMBERSHIP DUES	3,500.00	75.00	75.00	3,425.00	2.14
206-000-958.000	INSURANCE	21,000.00	21,316.00	18,292.00	(316.00)	101.50
206-000-971.000	CAPITAL OUTLAY	110,000.00	124,042.00	0.00	(14,042.00)	112.77
Total Dept 000		254,600.00	224,789.56	22,785.47	29,810.44	88.29
TOTAL EXPENDITURES		254,600.00	224,789.56	22,785.47	29,810.44	88.29
Fund 206 - FIRE FUND:						
TOTAL REVENUES		255,200.00	32,918.29	1,522.73	222,281.71	12.90
TOTAL EXPENDITURES		254,600.00	224,789.56	22,785.47	29,810.44	88.29
NET OF REVENUES & EXPENDITURES		600.00	(191,871.27)	(21,262.74)	192,471.27	11,978.55

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	15,653.11	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56	
220-000-214.101	DUE TO GENERAL FUND		10,000.00
220-000-390.000	FUND BALANCE		49,496.01
220-000-665.000	INTEREST INCOME		11.53
220-000-802.000	CONTRACTUAL SERVICES	40,707.87	
Total Dept 000		59,507.54	59,507.54
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)		59,507.54	59,507.54

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 000			
101-000-001.000	CASH		33,893.42
101-000-001.001	CASH - ESCROW	19,499.28	
101-000-005.000	CASH - MICHIGAN CLASS	865,573.86	
101-000-020.000	PROPERTY TAXES RECEIVABLE	10,331.37	
101-000-078.000	DUE FROM STATE	23,219.00	
101-000-084.206	DUE FROM FIRE FUND	57,513.95	
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	10,000.00	
101-000-123.000	PREPAID EXPENDITURES	4,904.82	
101-000-200.000	FUNDS HELD IN ESCROW		19,499.28
101-000-202.000	ACCOUNTS PAYABLE		16,834.11
101-000-214.000	DUE TO OTHER FUNDS		14,828.01
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD		1,801.21
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD	927.84	
101-000-229.002	DUE TO FEDERAL - FICA		3,698.66
101-000-231.000	DUE TO STATE - SUTA	1.04	
101-000-257.000	ACCRUED WAGES PAYABLE		1,634.65
101-000-390.000	FUND BALANCE		1,026,376.51
101-000-411.000	DELINQUENT PROPERTY TAXES		8,840.51
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE		63,389.53
101-000-476.000	BUSINESS LICENSE AND PERMITS		6,900.00
101-000-478.000	LAND AND SPECIAL USE PERMITS		15,430.00
101-000-479.000	VARIANCE AND APPEALS		1,500.00
101-000-540.000	STATE GRANTS		68,310.00
101-000-541.000	LIQUOR LICENSE REVENUE		727.65
101-000-542.000	METRO ACT REVENUE		5,664.28
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY		100.74
101-000-574.000	STATE REVENUE SHARING		66,251.00
101-000-626.000	CHARGE FOR SERVICES		580.80
101-000-665.000	INTEREST INCOME		34,218.77
101-000-668.000	ROYALTIES		1,225.82
101-000-674.000	DONATIONS		500.00
101-000-675.000	LOCAL GRANTS		4,885.00
101-000-676.000	REIMBURSEMENT TO TWP		99.48
101-000-684.000	OTHER REVENUE		682.03
101-000-693.000	SALE OF FIXED ASSETS		14,521.00
Total Dept 000		991,971.16	1,412,392.46
Dept 101 - TOWNSHIP BOARD			
101-101-702.000	WAGES	13,784.26	
101-101-715.000	SOCIAL SECURITY	1,054.51	
101-101-727.000	SUPPLIES	10,537.69	
101-101-801.000	PROFESSIONAL SERVICES	18,810.00	
101-101-802.000	CONTRACTUAL SERVICES	11,948.10	
101-101-900.000	PUBLISHING	1,372.65	
101-101-921.000	LIGHTING	4,467.13	
101-101-930.000	REPAIRS AND MAINTENANCE	524.00	
101-101-955.000	OTHER EXPENSE	824.71	
101-101-956.000	TRAINING & EDUCATION	18.00	
101-101-957.000	MEMBERSHIP DUES	3,543.09	
101-101-958.000	INSURANCE	15,230.00	
101-101-971.000	CAPITAL OUTLAY	650.00	
Total Dept 101 - TOWNSHIP BOARD		82,764.14	0.00
Dept 171 - SUPERVISOR			
101-171-702.000	WAGES	13,811.48	
101-171-715.000	SOCIAL SECURITY	1,056.58	
Total Dept 171 - SUPERVISOR		14,868.06	0.00
Dept 215 - CLERK			
101-215-702.000	WAGES	29,105.06	
101-215-715.000	SOCIAL SECURITY	2,212.10	
101-215-727.000	SUPPLIES	859.63	
101-215-860.000	MILEAGE	62.88	
101-215-956.000	TRAINING & EDUCATION	25.00	
Total Dept 215 - CLERK		32,264.67	0.00
Dept 247 - BOARD OF REVIEW			
101-247-702.000	WAGES	450.00	
101-247-715.000	SOCIAL SECURITY	34.43	
101-247-860.000	MILEAGE	22.93	

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Total Dept 247 - BOARD OF REVIEW		507.36	0.00
Dept 253 - TREASURER			
101-253-702.000	WAGES	28,376.12	
101-253-715.000	SOCIAL SECURITY	2,170.77	
101-253-727.000	SUPPLIES	1,309.23	
101-253-802.000	CONTRACTUAL SERVICES	13,723.87	
Total Dept 253 - TREASURER		45,579.99	0.00
Dept 257 - ASSESSOR			
101-257-727.000	SUPPLIES	833.00	
101-257-802.000	CONTRACTUAL SERVICES	37,246.20	
Total Dept 257 - ASSESSOR		38,079.20	0.00
Dept 262 - ELECTIONS			
101-262-727.000	SUPPLIES	599.49	
Total Dept 262 - ELECTIONS		599.49	0.00
Dept 265 - BUILDING & GROUNDS			
101-265-702.000	WAGES	3,066.00	
101-265-715.000	SOCIAL SECURITY	234.54	
101-265-727.000	SUPPLIES	588.88	
101-265-802.000	CONTRACTUAL SERVICES	10,545.85	
101-265-920.000	UTILITIES	6,225.44	
101-265-930.000	REPAIRS AND MAINTENANCE	2,807.66	
101-265-971.000	CAPITAL OUTLAY	56,666.00	
Total Dept 265 - BUILDING & GROUNDS		80,134.37	0.00
Dept 266 - ATTORNEY			
101-266-803.000	ATTORNEY	6,321.00	
Total Dept 266 - ATTORNEY		6,321.00	0.00
Dept 330 - LIQUOR LAW ENFORCEMENT			
101-330-702.000	WAGES	876.85	
101-330-715.000	SOCIAL SECURITY	67.07	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		943.92	0.00
Dept 536 - SANITARY SEWER			
101-536-955.000	OTHER EXPENSE	872.87	
Total Dept 536 - SANITARY SEWER		872.87	0.00
Dept 567 - CEMETERY			
101-567-727.000	SUPPLIES	310.00	
101-567-802.000	CONTRACTUAL SERVICES	2,950.00	
Total Dept 567 - CEMETERY		3,260.00	0.00
Dept 701 - PLANNING COMMISSION			
101-701-702.000	WAGES	3,678.76	
101-701-715.000	SOCIAL SECURITY	259.35	
101-701-727.000	SUPPLIES	71.25	
101-701-801.000	PROFESSIONAL SERVICES	1,776.49	
101-701-900.000	PUBLISHING	193.50	
Total Dept 701 - PLANNING COMMISSION		5,979.35	0.00
Dept 702 - ZONING			
101-702-702.000	WAGES	780.00	
101-702-715.000	SOCIAL SECURITY	59.67	
101-702-802.000	CONTRACTUAL SERVICES	18,807.07	
Total Dept 702 - ZONING		19,646.74	0.00
Dept 751 - PARKS & RECREATION			
101-751-702.000	WAGES	6,710.00	

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
101-751-715.000	SOCIAL SECURITY	513.30	
101-751-727.000	SUPPLIES	7,940.81	
101-751-802.000	CONTRACTUAL SERVICES	25,659.39	
101-751-920.000	UTILITIES	2,687.56	
101-751-921.000	LIGHTING	326.28	
101-751-930.000	REPAIRS AND MAINTENANCE	10,858.20	
101-751-971.000	CAPITAL OUTLAY	33,904.60	
Total Dept 751 - PARKS & RECREATION		88,600.14	0.00
Total Fund 101 - GENERAL FUND		1,412,392.46	1,412,392.46

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 204 - ROAD FUND			
Dept 000			
204-000-001.000	CASH	144,387.08	
204-000-005.000	CASH - MICHIGAN CLASS	528,137.01	
204-000-020.000	PROPERTY TAXES RECEIVABLE	5,856.40	
204-000-390.000	FUND BALANCE		679,747.83
204-000-665.000	INTEREST INCOME		20,933.88
204-000-727.000	SUPPLIES	145.00	
204-000-930.000	REPAIRS AND MAINTENANCE	22,156.22	
Total Dept 000		<u>700,681.71</u>	<u>700,681.71</u>
Total Fund 204 - ROAD FUND		<u>700,681.71</u>	<u>700,681.71</u>

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
Dept 000			
206-000-001.000	CASH	86,354.92	
206-000-005.000	CASH - MICHIGAN CLASS	322,892.16	
206-000-020.000	PROPERTY TAXES RECEIVABLE	5,825.05	
206-000-123.000	PREPAID EXPENDITURES	9,593.98	
206-000-202.000	ACCOUNTS PAYABLE		650.73
206-000-214.101	DUE TO GENERAL FUND		57,513.95
206-000-390.000	FUND BALANCE		558,372.70
206-000-626.001	FIRE AND RESCUE CHARGES		6,000.00
206-000-665.000	INTEREST INCOME		15,042.58
206-000-674.000	DONATIONS		100.00
206-000-675.000	LOCAL GRANTS		11,775.71
206-000-702.000	WAGES	29,258.45	
206-000-715.000	SOCIAL SECURITY	2,238.19	
206-000-727.000	SUPPLIES	25,104.98	
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	7,532.88	
206-000-920.000	UTILITIES	3,491.46	
206-000-930.000	REPAIRS AND MAINTENANCE	2,884.40	
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	8,023.10	
206-000-955.000	OTHER EXPENSE	30.00	
206-000-956.000	TRAINING & EDUCATION	793.10	
206-000-957.000	MEMBERSHIP DUES	75.00	
206-000-958.000	INSURANCE	21,316.00	
206-000-971.000	CAPITAL OUTLAY	124,042.00	
Total Dept 000		649,455.67	649,455.67
Total Fund 206 - FIRE FUND		649,455.67	649,455.67

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	15,653.11	
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56	
220-000-214.101	DUE TO GENERAL FUND		10,000.00
220-000-390.000	FUND BALANCE		49,496.01
220-000-665.000	INTEREST INCOME		11.53
220-000-802.000	CONTRACTUAL SERVICES	40,707.87	
Total Dept 000		59,507.54	59,507.54
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)		59,507.54	59,507.54
Total - All Funds:		2,822,037.38	2,822,037.38



Memo to: Township Board
From: Ed Bradford, Treasurer
Subject: December 2023 Treasurer Report
Date: January 7, 2024

Cash & Investments

I have included a cash and investment report in the packet for your review and information. Cash and investments total \$2,364,456.

Balance Sheet

I have included a balance sheet in the packet for your review and information. We were able to reconcile with the CPA for the year ended 3-31-2023.

Investments

I have included an investment income report in the packet for your review and information. Total investment earnings for the month were \$8,086. The recent daily yield on invested funds is 5.55% as of January 5.

Revenues

Revenues are included in the Clerk's Revenue & Expense Report. Total revenue for the month was \$8,171.

Property Taxes

I have included the property tax collection report for the summer and winter 2023 taxes. Due date for summer taxes was September 14. Most summer taxes have been collected. The 2023 winter taxes have been coming in quickly for those who want to pay before December 31.

Phone System

Phone system is up and running. Functionality is greatly improved over old system.

BS&A Cloud Upgrade

Will be discussed as part of the budgeting process.

Board & Committee Emails

Needs further discussion. Getting a quote for email archiving.

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH	(33,893.42)
101-000-001.001	CASH - ESCROW	19,499.28
101-000-002.000	CASH - MM	0.00
101-000-003.000	CASH - CD'S	0.00
101-000-005.000	CASH - MICHIGAN CLASS	865,573.86
101-000-020.000	PROPERTY TAXES RECEIVABLE	10,331.37
101-000-040.000	ACCOUNTS RECEIVABLE	0.00
101-000-078.000	DUE FROM STATE	23,219.00
101-000-081.000	DUE FROM OTHER GOVERNMENT	0.00
101-000-084.204	DUE FROM ROAD FUND	0.00
101-000-084.206	DUE FROM FIRE FUND	57,513.95
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	10,000.00
101-000-084.703	DUE FROM TAX COLLECTION	0.00
101-000-123.000	PREPAID EXPENDITURES	4,904.82
Total Assets		957,148.86
*** Liabilities ***		
101-000-200.000	FUNDS HELD IN ESCROW	19,499.28
101-000-202.000	ACCOUNTS PAYABLE	16,834.11
101-000-214.000	DUE TO OTHER FUNDS	14,828.01
101-000-214.202	DUE TO ROAD FUND	0.00
101-000-214.206	DUE TO FIRE FUND	0.00
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	1,801.21
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD	(927.84)
101-000-229.002	DUE TO FEDERAL - FICA	3,698.66
101-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
101-000-231.000	DUE TO STATE - SUTA	(1.04)
101-000-257.000	ACCRUED WAGES PAYABLE	1,634.65
101-000-339.000	UNEARNED REVENUE	0.00
Total Liabilities		57,367.04
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	1,026,376.51
Total Fund Balance		1,026,376.51
Beginning Fund Balance		1,026,376.51
Net of Revenues VS Expenditures		(126,594.69)
Fund Balance Adjustments		0.00
Ending Fund Balance		899,781.82
Total Liabilities And Fund Balance		957,148.86

Fund 204 ROAD FUND

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH	144,387.08
204-000-005.000	CASH - MICHIGAN CLASS	528,137.01
204-000-020.000	PROPERTY TAXES RECEIVABLE	5,856.40
204-000-084.101	DUE FROM GENERAL FUND	0.00
Total Assets		678,380.49
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	0.00
204-000-214.101	DUE TO GENERAL FUND	0.00
Total Liabilities		0.00
*** Fund Balance ***		
204-000-390.000	FUND BALANCE	679,747.83
Total Fund Balance		679,747.83
Beginning Fund Balance		679,747.83
Net of Revenues VS Expenditures		(1,367.34)
Ending Fund Balance		678,380.49
Total Liabilities And Fund Balance		678,380.49

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH	86,354.92
206-000-002.000	CASH - MM	0.00
206-000-005.000	CASH - MICHIGAN CLASS	322,892.16
206-000-020.000	PROPERTY TAXES RECEIVABLE	5,825.05
206-000-040.000	ACCOUNTS RECEIVABLE	0.00
206-000-084.101	DUE FROM GENERAL FUND	0.00
206-000-123.000	PREPAID EXPENDITURES	9,593.98
206-000-133.000	ACCUMULATED DEPRECIATION	0.00
206-000-146.000	FURNITURE AND EQUIPMENT	0.00
Total Assets		424,666.11
*** Liabilities ***		
206-000-202.000	ACCOUNTS PAYABLE	650.73
206-000-214.101	DUE TO GENERAL FUND	57,513.95
206-000-231.000	DUE TO STATE - SUTA	0.00
206-000-257.000	ACCRUED WAGES PAYABLE	0.00
206-000-339.000	UNEARNED REVENUE	0.00
Total Liabilities		58,164.68
*** Fund Balance ***		
206-000-390.000	FUND BALANCE	558,372.70
Total Fund Balance		558,372.70
Beginning Fund Balance		558,372.70
Net of Revenues VS Expenditures		(191,871.27)
Ending Fund Balance		366,501.43
Total Liabilities And Fund Balance		424,666.11

Fund 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)

GL Number	Description	Balance
*** Assets ***		
220-000-001.000	CASH	0.00
220-000-001.005	CASH	15,653.11
220-000-020.000	PROPERTY TAXES RECEIVABLE	3,146.56
220-000-084.101	DUE FROM GENERAL FUND	0.00
Total Assets		18,799.67
*** Liabilities ***		
220-000-202.000	ACCOUNTS PAYABLE	0.00
220-000-214.101	DUE TO GENERAL FUND	10,000.00
Total Liabilities		10,000.00
*** Fund Balance ***		
220-000-390.000	FUND BALANCE	49,496.01
Total Fund Balance		49,496.01
Beginning Fund Balance		49,496.01
Net of Revenues VS Expenditures		(40,696.34)
Ending Fund Balance		8,799.67
Total Liabilities And Fund Balance		18,799.67

Fund 703 TAX FUND

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH	415,851.84
Total Assets		415,851.84
*** Liabilities ***		
703-000-202.000	ACCOUNTS PAYABLE	3,247.04
703-000-214.101	DUE TO GENERAL FUND	77,482.23
703-000-214.204	DUE TO ROAD FUND	49,545.59
703-000-214.206	DUE TO FIRE FUND	50,958.12
703-000-214.220	DUE TO LAKE IMPROVEMENT FUND	20,185.03
703-000-222.001	DUE TO COUNTY - OPERATING	4,153.83
703-000-222.002	DUE TO COUNTY - 911	50,218.28
703-000-222.003	DUE TO COUNTY - RECYCLING	7,308.00
703-000-222.005	DUE TO COUNTY - CONSERVATION DISTF	11,381.34
703-000-222.006	DUE TO COUNTY - COUNCIL ON AGING	23,846.22
703-000-222.007	DUE TO COUNTY - DIAL A RIDE	25,104.86
703-000-222.008	DUE TO COUNTY - MEDICAL CARE	25,104.86
703-000-223.000	DUE TO COUNTY - LIBRARY	50,218.27
703-000-225.001	DUE TO SCHOOL - DEBT	2,643.38
703-000-225.002	DUE TO SCHOOL - OPERATING	8,290.99
703-000-225.003	DUE TO SCHOOL - SINKING FUND	740.81
703-000-227.001	DUE TO VILLAGE - DLQ SEWER	0.00
703-000-228.002	DUE TO STATE - SET	4,531.62
703-000-228.003	DUE TO STATE - QUALIFIED FOREST FF	0.00
703-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
703-000-234.000	DUE TO MANISTEE INTERMEDIATE SCHOC	1,715.35
703-000-235.000	DUE TO WEST SHORE COLLEGE	2,326.60
703-000-275.000	DUE TO TAXPAYERS	(3,150.58)
Total Liabilities		415,851.84
*** Fund Balance ***		
703-000-390.000	FUND BALANCE	0.00
Total Fund Balance		0.00
Beginning Fund Balance		0.00
Net of Revenues VS Expenditures		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		415,851.84

CASH SUMMARY BY ACCOUNT FOR ONEKAMA TOWNSHIP
 FROM 12/01/2023 TO 12/31/2023
 FUND: 101 204 206 220 703
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 101	GENERAL FUND				
001.000	CASH	47,205.23	386.29	81,484.94	(33,893.42)
001.001	CASH - ESCROW	19,499.28	0.00	0.00	19,499.28
005.000	CASH - MICHIGAN CLASS	861,503.14	4,070.72	0.00	865,573.86
	GENERAL FUND	<u>928,207.65</u>	<u>4,457.01</u>	<u>81,484.94</u>	<u>851,179.72</u>
Fund 204	ROAD FUND				
001.000	CASH	144,380.95	6.13	0.00	144,387.08
005.000	CASH - MICHIGAN CLASS	525,653.26	2,483.75	0.00	528,137.01
	ROAD FUND	<u>670,034.21</u>	<u>2,489.88</u>	<u>0.00</u>	<u>672,524.09</u>
Fund 206	FIRE FUND				
001.000	CASH	108,600.05	294.21	22,539.34	86,354.92
005.000	CASH - MICHIGAN CLASS	321,373.64	1,518.52	0.00	322,892.16
	FIRE FUND	<u>429,973.69</u>	<u>1,812.73</u>	<u>22,539.34</u>	<u>409,247.08</u>
Fund 220	LAKE IMPROVEMENT FUND (INVASIVE SPECIES)				
001.005	CASH	15,652.45	0.66	0.00	15,653.11
Fund 703	TAX FUND				
001.000	CASH	7,781.97	413,347.52	5,277.65	415,851.84
	TOTAL - ALL FUNDS	<u>2,051,649.97</u>	<u>422,107.80</u>	<u>109,301.93</u>	<u>2,364,455.84</u>

REVENUE AND EXPENDITURE REPORT FOR ONEKAMA TOWNSHIP
PERIOD ENDING 12/31/2023
% Fiscal Year Completed: 75.14

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	12/31/2023	MONTH 12/31/2023	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
101-000-665.000	INTEREST INCOME	20,000.00	34,218.77	4,072.51	(14,218.77)	171.09
204-000-665.000	INTEREST INCOME	10,000.00	20,933.88	2,489.88	(10,933.88)	209.34
206-000-665.000	INTEREST INCOME	9,000.00	15,042.58	1,522.73	(6,042.58)	167.14
220-000-665.000	INTEREST INCOME	500.00	11.53	0.66	488.47	2.31
TOTAL REVENUES - ALL FUNDS		39,500.00	70,206.76	8,085.78	(30,706.76)	177.74
TOTAL EXPENDITURES - ALL FUNDS		0.00	0.00	0.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		39,500.00	70,206.76	8,085.78	(30,706.76)	177.74

All Records
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
REAL & PERSONAL PROPERTY
ALL BILLING TYPE(S)
USE CURRENTLY CHARGED INTEREST/PENALTY %

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
(S) COUNTY OPER	1,121,783.10	-1,574.51	1,120,208.59	1,083,456.24	36,752.35	0.00
(S) ST EDUC TAX	1,223,767.24	-1,717.66	1,222,049.58	1,181,955.82	40,093.76	0.00
(S) SCH OPER/51060	2,069,104.94	-5,153.26	2,063,951.68	1,990,929.03	73,022.65	0.00
(S) SCH DEBT/51060	713,858.74	-1,001.96	712,856.78	689,469.14	23,387.64	0.00
(S) SCH SF/51060	200,074.66	-280.82	199,793.84	193,239.22	6,554.62	0.00
(S) MANISTEE ISD	463,247.23	-650.21	462,597.02	447,420.13	15,176.89	0.00
(S) COMM COLLEGE	628,314.24	-881.91	627,432.33	606,847.39	20,584.94	0.00
(S) SCHOOL OPER FC	0.00	0.00	0.00	0.00	0.00	0.00
(W) COUNTY 911	200,992.52	-282.14	200,710.38	79,516.79	121,193.59	0.00
(W) COUNCIL ON AGING	95,442.34	-133.96	95,308.38	37,758.95	57,549.43	0.00
(W) DIAL A RIDE	100,479.91	-141.05	100,338.86	39,751.88	60,586.98	0.00
(W) COUNTY LIBRARY	200,992.52	-282.14	200,710.38	79,516.78	121,193.60	0.00
(W) MEDICAL CARE	100,479.91	-141.05	100,338.86	39,751.88	60,586.98	0.00
(W) CONSERV DISTRICT	45,552.77	-63.95	45,488.82	18,021.77	27,467.05	0.00
(W) TWP OPER	294,733.54	-413.70	294,319.84	116,602.57	177,717.27	0.00
(W) TWP FIRE DEPT	203,953.82	-286.27	203,667.55	80,688.07	122,979.48	0.00
(W) ROAD MAINT	198,300.80	-278.34	198,022.46	78,451.68	119,570.78	0.00
(*) RECYCLING FEE	27,090.00	0.00	27,090.00	11,286.00	15,804.00	0.00
(*) INVASIVE-ONEKAMA	74,009.00	0.00	74,009.00	28,403.03	45,605.97	0.00
(*) QUAL FOREST FEE	1,669.87	0.00	1,669.87	1,669.87	0.00	0.00
(S) SubTotals	6,421,820.02	-11,260.33	6,410,559.69	6,194,986.84	215,572.85	0.00
(W) SubTotals	1,542,027.13	-2,022.60	1,540,004.53	609,749.40	930,255.13	0.00
Grand SubTotals	7,963,847.15	-13,282.93	7,950,564.22	6,804,736.24	1,145,827.98	0.00
(S) Admin Fee	64,205.45	-112.61	64,092.84	61,969.73	2,123.11	0.00
(W) Admin Fee	14,397.18	-20.22	14,376.96	5,695.84	8,681.12	0.00
Interest					0.00	0.00
Penalty					0.00	0.00
(S) Totals	6,486,025.47	-11,372.94	6,474,652.53	6,256,956.57	217,695.96	0.00
(W) Totals	1,556,424.31	-2,042.82	1,554,381.49	615,445.24	938,936.25	0.00
Grand Totals	8,042,449.78	-13,415.76	8,029,034.02	6,872,401.81	1,156,632.21	0.00

All Records
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
REAL & PERSONAL PROPERTY
ALL BILLING TYPE(S)
USE CURRENTLY CHARGED INTEREST/PENALTY %

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
UNIT 11 Onekama Township TOTALS:						
(S) COUNTY OPER	1,121,783.10	-1,574.51	1,120,208.59	1,083,456.24	36,752.35	0.00
(S) ST EDUC TAX	1,223,767.24	-1,717.66	1,222,049.58	1,181,955.82	40,093.76	0.00
(S) SCH OPER/51060	2,069,104.94	-5,153.26	2,063,951.68	1,990,929.03	73,022.65	0.00
(S) SCH DEBT/51060	713,858.74	-1,001.96	712,856.78	689,469.14	23,387.64	0.00
(S) SCH SF/51060	200,074.66	-280.82	199,793.84	193,239.22	6,554.62	0.00
(S) MANISTEE ISD	463,247.23	-650.21	462,597.02	447,420.13	15,176.89	0.00
(S) COMM COLLEGE	628,314.24	-881.91	627,432.33	606,847.39	20,584.94	0.00
(W) COUNTY 911	200,992.52	-282.14	200,710.38	79,516.79	121,193.59	0.00
(W) COUNCIL ON AGING	95,442.34	-133.96	95,308.38	37,758.95	57,549.43	0.00
(W) DIAL A RIDE	100,479.91	-141.05	100,338.86	39,751.88	60,586.98	0.00
(W) COUNTY LIBRARY	200,992.52	-282.14	200,710.38	79,516.78	121,193.60	0.00
(W) MEDICAL CARE	100,479.91	-141.05	100,338.86	39,751.88	60,586.98	0.00
(W) CONSERV DISTRICT	45,552.77	-63.95	45,488.82	18,021.77	27,467.05	0.00
(W) TWP OPER	294,733.54	-413.70	294,319.84	116,602.57	177,717.27	0.00
(W) TWP FIRE DEPT	203,953.82	-286.27	203,667.55	80,688.07	122,979.48	0.00
(W) ROAD MAINT	198,300.80	-278.34	198,022.46	78,451.68	119,570.78	0.00
(*) SP. ASSESSMENTS	102,768.87	0.00	102,768.87	41,358.90	61,409.97	0.00
(S) SubTotals	6,421,820.02	-11,260.33	6,410,559.69	6,194,986.84	215,572.85	0.00
(W) SubTotals	1,542,027.13	-2,022.60	1,540,004.53	609,749.40	930,255.13	0.00
Grand SubTotals	7,963,847.15	-13,282.93	7,950,564.22	6,804,736.24	1,145,827.98	0.00
(S) Admin Fee	64,205.45	-112.61	64,092.84	61,969.73	2,123.11	0.00
(W) Admin Fee	14,397.18	-20.22	14,376.96	5,695.84	8,681.12	0.00
Interest					0.00	0.00
Penalty					0.00	0.00
(S) Totals	6,486,025.47	-11,372.94	6,474,652.53	6,256,956.57	217,695.96	0.00
(W) Totals	1,556,424.31	-2,042.82	1,554,381.49	615,445.24	938,936.25	0.00
Grand Totals	8,042,449.78	-13,415.76	8,029,034.02	6,872,401.81	1,156,632.21	0.00

All Records
SPEC. POPULATION: AD VALOREM+SPECIAL ACTS
REAL & PERSONAL PROPERTY
ALL BILLING TYPE(S)
USE CURRENTLY CHARGED INTEREST/PENALTY %

Taxing Authority	Original Roll	+/- Adjustments	Total to Collect	Taxes Collected	Amount Delinquent	Leased Land Delinquent
SCHOOL DISTRICT TOTALS: 51060 UNIT ID: 11 Onekama Township						
(S) COUNTY OPER	1,121,783.10	-1,574.51	1,120,208.59	1,083,456.24	36,752.35	0.00
(S) ST EDUC TAX	1,223,767.24	-1,717.66	1,222,049.58	1,181,955.82	40,093.76	0.00
(S) SCH OPER/51060	2,069,104.94	-5,153.26	2,063,951.68	1,990,929.03	73,022.65	0.00
(S) SCH DEBT/51060	713,858.74	-1,001.96	712,856.78	689,469.14	23,387.64	0.00
(S) SCH SF/51060	200,074.66	-280.82	199,793.84	193,239.22	6,554.62	0.00
(S) MANISTEE ISD	463,247.23	-650.21	462,597.02	447,420.13	15,176.89	0.00
(S) COMM COLLEGE	628,314.24	-881.91	627,432.33	606,847.39	20,584.94	0.00
(W) COUNTY 911	200,992.52	-282.14	200,710.38	79,516.79	121,193.59	0.00
(W) COUNCIL ON AGING	95,442.34	-133.96	95,308.38	37,758.95	57,549.43	0.00
(W) DIAL A RIDE	100,479.91	-141.05	100,338.86	39,751.88	60,586.98	0.00
(W) COUNTY LIBRARY	200,992.52	-282.14	200,710.38	79,516.78	121,193.60	0.00
(W) MEDICAL CARE	100,479.91	-141.05	100,338.86	39,751.88	60,586.98	0.00
(W) CONSERV DISTRICT	45,552.77	-63.95	45,488.82	18,021.77	27,467.05	0.00
(W) TWP OPER	294,733.54	-413.70	294,319.84	116,602.57	177,717.27	0.00
(W) TWP FIRE DEPT	203,953.82	-286.27	203,667.55	80,688.07	122,979.48	0.00
(W) ROAD MAINT	198,300.80	-278.34	198,022.46	78,451.68	119,570.78	0.00
(*) SP. ASSESSMENTS	102,768.87	0.00	102,768.87	41,358.90	61,409.97	0.00
(S) SubTotals	6,421,820.02	-11,260.33	6,410,559.69	6,194,986.84	215,572.85	0.00
(W) SubTotals	1,542,027.13	-2,022.60	1,540,004.53	609,749.40	930,255.13	0.00
Grand SubTotals	7,963,847.15	-13,282.93	7,950,564.22	6,804,736.24	1,145,827.98	0.00
(S) Admin Fee	64,205.45	-112.61	64,092.84	61,969.73	2,123.11	0.00
(W) Admin Fee	14,397.18	-20.22	14,376.96	5,695.84	8,681.12	0.00
Interest					0.00	0.00
Penalty					0.00	0.00
(S) Totals	6,486,025.47	-11,372.94	6,474,652.53	6,256,956.57	217,695.96	0.00
(W) Totals	1,556,424.31	-2,042.82	1,554,381.49	615,445.24	938,936.25	0.00
Grand Totals	8,042,449.78	-13,415.76	8,029,034.02	6,872,401.81	1,156,632.21	0.00

**RESOLUTION TO SET AN ALTERNATE DATE FOR THE
2024 MARCH BOARD OF REVIEW
FIRST PUBLIC MEETING**

WHEREAS, the General Property Tax Act, MCL 211.30 requires the Board of Review to meet on the second Monday in March to hold its first meeting for taxpayer appeals; and

WHEREAS, MCL 211.30(2) allows the Township Board to authorize, by adoption of a resolution, an alternative starting date in March when the Board of Review shall initially meet, which alternative starting dates shall be the Tuesday or Wednesday following the second Monday of March; and

NOW, THEREFORE, BE IT RESOLVED that on January 10th, 2024, Onekama Township authorized a resolution setting an alternate starting date for the 2024 March Board of Review to Tuesday, March 12, 2024, following the second Monday of March as the first meeting date of the 2024 Board of Review.

FURTHER SAYETH NOT THIS RESOLUTION.

David Meister, Supervisor Dated

ATTEST:

Shelli Johnson, Township Clerk

Dated



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

GRETCHEN WHITMER
GOVERNOR

RACHAEL EUBANKS
STATE TREASURER

December 20, 2023

David Meister, Supervisor
Onkama Township, Manistee County
PO Box 176
Onkama, MI 49675

Dear David Meister:

The State Tax Commission at their December 19, 2023 meeting approved the enclosed Certificate of Achievement. This certificate acknowledges Onkama Township, Manistee County for receiving a perfect score on their 2023 PA 660 Assessment Audit Review. The Commission wishes to congratulate the Township and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.

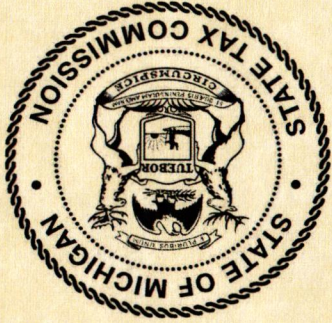
Sincerely,

A handwritten signature in blue ink, appearing to read "David Buick".

David A. Buick, Executive Director
State Tax Commission

Enc: Certificate of Achievement

Certificate of Achievement



This acknowledges that

Onkama Township, Manistee County

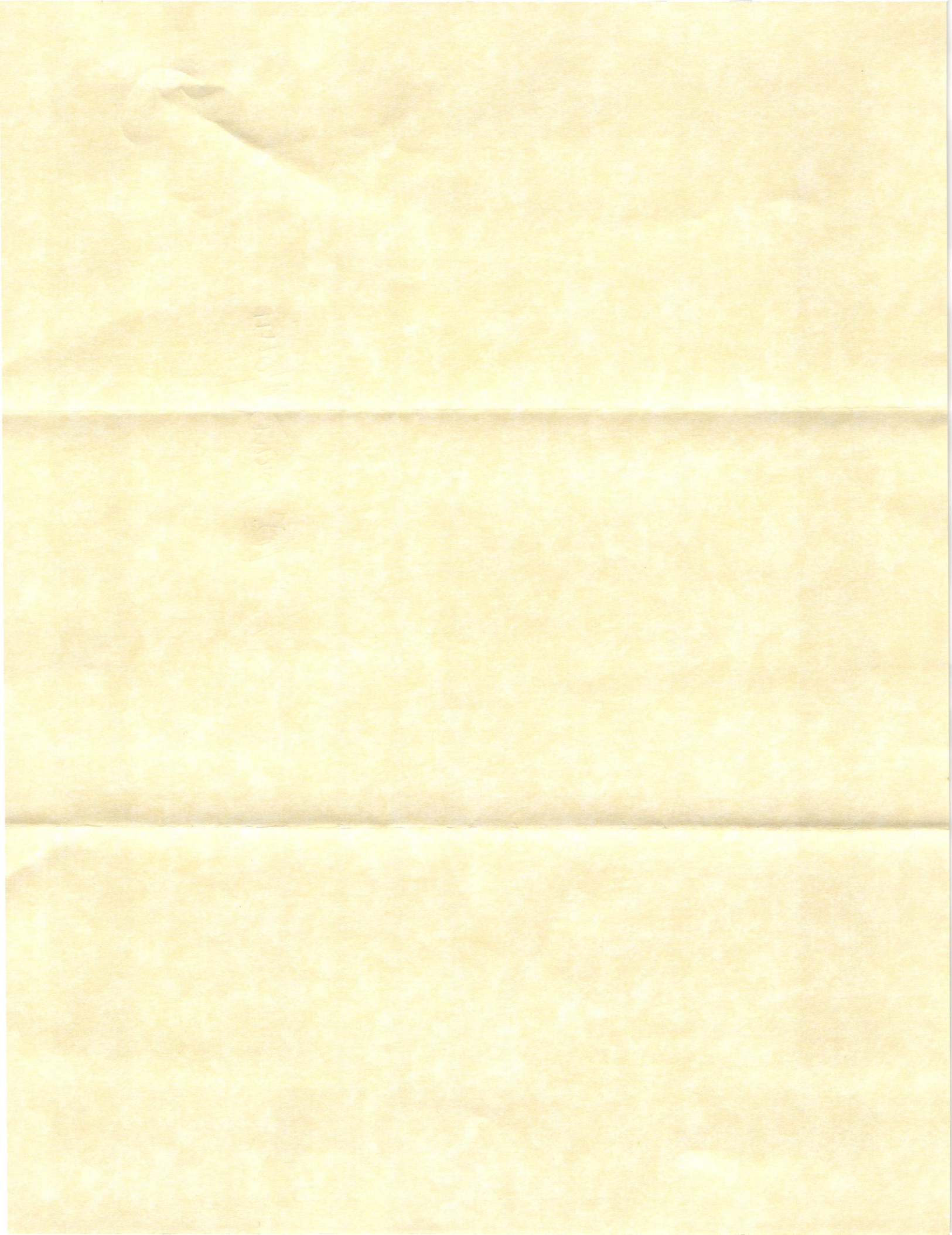
On the 19th of December 2023 has been recognized for the outstanding achievement of receiving a perfect score on the 2023 PA 660 Assessment Audit Review. We wish to congratulate you and thank you for your continued efforts to provide fair and equitable assessing in the State of Michigan.

Peggy L. Nolde, Chairperson

Handwritten signature of Peggy L. Nolde.

W. Howard Morris, Member

Handwritten signature of W. Howard Morris.



**A RESOLUTION ESTABLISHING POVERTY GUIDELINES FOR EXEMPTION
FROM PROPERTY TAX CONTRIBUTIONS**

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the Township; and

WHEREAS, the homestead of persons who, in the judgment of the Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 253 of 2020 (MLC 211.7u) and

WHEREAS, pursuant to PA 253, 2020, Onekama Township, Manistee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and assets levels of the claimant and all persons residing in the household in the current or immediately preceding year;

PROCESS:

To file a poverty exemption from property tax contribution in Onekama Township, the following processes shall be used:

- File a claim with the Board of Review using Form 5753 Application for MCL 211.7u. Form needs to be, accompanied by federal and state tax returns **for all persons residing in the homestead** or file form 4988 Poverty Exemption Affidavit if you are not required to file a Federal Income Tax Return.
- Produce a valid driver's license or other form of identification if requested.
- Produce a deed, land contract, or other evidence of ownership of the property for which an exemption if requested.
- The application for and exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
- Any tax exemption given to an individual under these guidelines shall be for the one (1) year tax and a new application will be required for the next year.
- **The Township Board of Review CANNOT Deviate from the Guidelines listed herein.**
- Must meet the federal poverty standards published annually by the State Tax Commission.
- Must meet the asset level test adopted by the local assessing unit.
- A person claiming the poverty exemption that meets all the requirements of the Guidelines set forth by Onekama Township, they shall be granted an exemption of 100%.%. If you are over the income guidelines between 1-5% you will qualify for 100% exemption. If you are over the income guidelines between 6-10% you will qualify for a 75% exemption. If you are over the income guidelines between 11-15% you will qualify for a 50% exemption. If you are over the income guidelines between 16-20% you will qualify for a 25% exemption.

ELIGIBILITY:

Eligibility for exemption from property tax contributions is set as follows:

- Be an owner of and occupy as a homestead the property for which an exemption is requested.

- Meet the federal poverty income standards as published annually by the State Tax Commission.
- The guidelines apply to individuals and not to corporations, partnerships, associations, or trusts. In the event that a partnership, association, or co-owners apply, the guidelines apply to the total assets of all individuals involved. In the event that a trustee, guardian, personal representative or other administrator applies, the guidelines apply to the total assets of the beneficiaries, in or out of the trust or estate, no matter how held. The purpose of this rule is to have the guidelines apply to the assets of all individuals involved.
- The guidelines apply to an owner of a life estate. If the property is held in a Joint Tenancy with full rights of survivorship the income of all the people listed in the Joint Tenancy shall be used. The owner of the life estate must reside upon and use the property as his or her principal residence in accordance with MCL211.7u and 211.7dd.
- Anyone living in the household must include their income.

ASSET DETERMINATION:

A number of factors will be weighed in order to determine whether an applicant qualifies for an exemption.

1. Factors analyzed will include the following:
 - a. Income levels
 - b. Total value of liquid assets
 - c. Total non-homestead real property
 - d. Total acreage owned: could include the minimum zoning footprint for the home
 - e. Non-essential personal property
 - f. Total value of all assets
 - g. Gifts made within three (3) years
 - h. Retirement account, value I.R.A., 401K, etc. Other factors suggesting an individual's worth, including, but not limited to life insurance, business, lawsuits, judgments due, etc.

"Total household Income" is defined as money, wages, and salaries before deductions; net receipts from non-farm self-employment, business, professional, enterprise, or partnership after, deductions for business expenses; regular payments from social security, retirement, unemployment or worker's compensation, veteran's payments, public assistance; alimony, child support, military family allotments or other regular support from an absent family member or someone not living in the household; private pensions, government pensions, annuity or insurance payments; scholarships, grants, fellowships, assistantships, dividends, interest, rental income, royalties, periodic receipts from estates or trusts, and gambling or lottery winnings. Michigan Homestead Tax Credit cannot be included as income per Ferron v Walton Twp, Court of appeals No. 302221.

Total Liquid and non-homestead assets along with non-essential personal property shall not exceed 150% of the income listed.

- Liquid assets to be considered include cash, unrestricted deposits and accounts, securities, bonds, promissory notes, stocks, and other similar type of assets.
- A second home, land, vehicles.
- Recreational vehicles such as campers, motor-homes, boats and ATV's.
- Buildings other than residence.
- Jewelry, antiques, artwork.
- Equipment, other personal property of value.

- Bank Accounts over \$10.00, stocks.
- Money received from the sale of property, such as stocks, bonds, a house or car (unless a person is in the specific business of selling such property).
- Withdrawals of bank deposits and borrowed money.
- Gift's, loans, lump-sum inheritances and one-time insurance payments.
- Food or housing received in lieu of wages and the value of food and fuel produced and consumed on farms.
- Federal non-cash benefit programs such as Medicare, Medicaid, food stamps and school lunches.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member _____ and support by Board Member _____.

Upon Roll Call Vote motion carried unanimously.

Aye:

Nay:

Absent:

The Supervisor declared the resolution adopted.

_____,
_____, Supervisor

CERTIFICATION

I, the undersigned and duly qualified and acting clerk of Onekama Township, Manistee County, Michigan, (the "Township") do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township at a regular meeting held on _____ the original of which is on file in my office and that public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

State Tax Commission Poverty Guidelines Bulletin 18 of 2023

Size of Family Unit	Poverty Guidelines
1	\$14,580
2	\$19,720
3	\$24,860
4	\$30,000
5	\$35,140
6	\$40,280
7	\$45,420
8	\$50,560
For each additional person	\$5,140

Onekama Township Planning Commission

Monthly Meeting minutes—DRAFT

December 21, 2023 7:00p

Members present: Vice Chair Dave Wallace, Secretary Jean Capper, Commissioner Chris Forth, Commissioner Rob Johnson. By telephone: Commissioner Beata Hunt. Absent: Commissioner Al Taylor.

Meeting was called to order at 7:00p by Vice Chair Wallace.

Changes to the agenda: Vice Chair Wallace announced that due to a serious illness in the family, Bob Gezon would not be attending the meeting that night. Discussion regarding the Portage Point Inn's SUP would be tabled for the night. Therefore, the old business portion of the night's agenda would be deleted.

Motion to approve the agenda as amended by Commissioner Capper, seconded by Commissioner Johnson. AIF, motion carried.

Motion to approve the November 16th meeting minutes as presented by Commissioner Forth, seconded by Commissioner Johnson. AIF, motion carried.

Public comment:

A question was asked regarding a previous statement by Zoning Administrator Lynch that the Portage Point Inn was under both an SUP and a PUD. Vice Chair Wallace stated there has been no documentation found so far regarding where a PUD was asked for or approved.

A question was asked regarding why Planning Commission meetings are not available on Zoom yet. Vice Chair Wallace explained the Commission does not have the required technology nor training at this time.

A question was asked regarding the meeting schedule of the Planning Commission for the winter months.

New Business:

Election of Officers—Due to Chair Trout's recent passing and Secretary Capper's resignation as secretary, officer positions on the Planning Commission were open.

Motion to nominate the following slate of people to fill the open officer positions: Dave Wallace as Chair, Jean Capper as Vice Chair, and Beata Hunt as Secretary by Commissioner Forth, seconded by Commissioner Johnson. AIF, motion carried.

Commissioner comments:

Commissioner Forth and Vice Chair Capper stated they are available in January for a meeting should Mr. Gezon be ready to reschedule then. Chair Wallace and Secretary Hunt will also be available. Commissioner Johnson will be gone for a week in January.

Public comment:

A follow-up question was asked regarding if Mr. Gezon has provided a findings of fact document to the Commission. Chair Wallace stated he has not seen anything from Mr. Gezon as of yet.

A question was asked regarding the timing of the election of officers during this meeting. It was stated that all three positions had been open and needed to be filled at this meeting.

Meeting adjourned at 7:17p.

_____ Chair

_____ Recording Secretary

Submitted by Michelle Swanson, Recording Secretary

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
4624	ONEKAMA CONSOLIDATED SCHOOLS	12/01/2023	12/01/2023	4,649.86	0.00	Paid	Y
4625	ONEKAMA GENERAL FUND	12/01/2023	12/01/2023	44.29	0.00	Paid	Y
4626	MANISTEE INTERMEDIATE SCHOOL	12/01/2023	12/01/2023	78.63	0.00	Paid	Y
4627	WEST SHORE COMMUNITY COLLEGE	12/01/2023	12/01/2023	106.66	0.00	Paid	Y
4628	MUNICIPAL UNDERWRITERS OF MICHIGAN	09/22/2023	10/22/2023	10,698.00	0.00	Paid	Y
4629	MUNICIPAL UNDERWRITERS OF MICHIGAN	09/22/2023	10/22/2023	17,267.00	0.00	Paid	Y
4630	BLACK CAP FARMS	09/21/2023	10/22/2023	249.19	0.00	Paid	Y
4631	RJ THOMAS MFG CO INC	10/25/2023	11/25/2023	5,492.00	0.00	Paid	Y
4632	REPUBLIC SERVICES	11/30/2023	12/20/2023	521.58	0.00	Paid	Y
4633	REPUBLIC SERVICES	11/30/2023	12/20/2023	50.12	0.00	Paid	Y
4634	ESRI	10/23/2023	11/23/2023	550.00	0.00	Paid	Y
4635	CONSUMERS ENERGY	11/21/2023	12/26/2023	238.57	0.00	Paid	Y
4636	CONSUMERS ENERGY	11/21/2023	12/26/2023	86.61	0.00	Paid	Y
4637	CONSUMERS ENERGY	11/21/2023	12/26/2023	28.79	0.00	Paid	Y
4638	CONSUMERS ENERGY	11/21/2023	12/26/2023	28.79	0.00	Paid	Y
4639	CONSUMERS ENERGY	11/21/2023	12/26/2023	30.61	0.00	Paid	Y
4640	CONSUMERS ENERGY	11/21/2023	12/26/2023	167.22	0.00	Paid	Y
4641	CONSUMERS ENERGY	11/21/2023	12/26/2023	167.21	0.00	Paid	Y
4642	MICHIGAN STATE FIREMEN ASSOCIATION	12/01/2023	12/26/2023	75.00	0.00	Paid	Y
4643	VILLAGE OF ONEKAMA	12/01/2023	02/29/2024	145.00	0.00	Paid	Y
4644	VILLAGE OF ONEKAMA	12/01/2023	02/29/2024	0.00	0.00	Void	Y
4645	SWIDORSKI BROS. EXCAVATING LLC	12/11/2023	12/20/2023	600.00	0.00	Paid	Y
4646	SWIDORSKI BROS. EXCAVATING LLC	08/22/2023	12/12/2023	19,022.60	0.00	Paid	Y
4647	LEXIPOL	12/12/2023	12/30/2023	793.10	0.00	Paid	Y
4648	PLA	12/12/2023	12/30/2023	259.00	0.00	Paid	Y
4649	THE PIONEER GROUP	11/30/2023	12/15/2023	154.80	0.00	Paid	Y
4650	ELAN CARDMEMBER SERVICE	11/30/2023	12/15/2023	100.72	0.00	Paid	Y
4651	RICHARDS & MCDUGALL, P.C.	11/30/2023	12/15/2023	500.00	0.00	Paid	Y
4652	SUPERIOR ENERGY COMPANY, LLC	11/30/2023	12/15/2023	41.16	0.00	Paid	Y
4653	SUPERIOR ENERGY COMPANY, LLC	11/30/2023	12/15/2023	41.15	0.00	Paid	Y
4654	MICHIGAN LAKE PRODUCTS INC	11/30/2023	12/15/2023	9,390.00	0.00	Paid	Y
4655	VILLAGE OF ONEKAMA	11/30/2023	12/15/2023	145.00	0.00	Paid	Y
4656*	ONEKAMA BUILDING SUPPLY	12/12/2023	12/15/2023	77.91	0.00	Paid	Y
4657	MUNICIPAL UNDERWRITERS OF MICHIGAN	12/12/2023	12/31/2023	1,025.00	0.00	Paid	Y
4658	PLM LAKE & LAND MANAGEMENT CORP	09/29/2023	10/29/2023	3,000.00	0.00	Paid	Y
4659	SUMMIT FIRE PROTECTION	11/30/2023	12/30/2023	267.70	0.00	Paid	Y
4660	MANISTEE COUNTY EQUALIZATION DEPT.	11/29/2023	12/29/2023	1,677.72	0.00	Paid	Y
4661	MANISTEE COUNTY CONTROLLER ADMINIS	11/17/2023	12/31/2023	11,261.06	0.00	Paid	Y
4662	ONEKAMA BUILDING SUPPLY	12/05/2023	12/31/2023	33.95	0.00	Paid	Y
4663	WEST COAST FARM SERVICE	09/20/2023	12/30/2023	347.90	0.00	Paid	Y
4664	JAMES SCARLATA: CONSULTING FORESTE	12/14/2023	12/31/2023	2,374.00	0.00	Paid	Y
4665	JOHNSON, ROB	12/08/2023	12/31/2023	38.01	0.00	Paid	Y
4666	JOHNSON, SHELLI	12/05/2023	12/31/2023	156.86	0.00	Paid	Y
4667	JOHNSON, SHELLI	12/05/2023	12/31/2023	156.87	0.00	Paid	Y
4668	STAUFFER JAMES II & DEANNA	12/23/2023	12/30/2023	3,247.04	3,247.04	Open	Y
4669	GREAT LAKES ASSESSING	12/01/2023	12/31/2023	3,859.00	0.00	Paid	Y
4623	MANISTEE COUNTY TREASURER	12/11/2023	12/11/2023	398.21	0.00	Paid	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
# of Invoices:	47	# Due:	1	Totals:	99,643.89		3,247.04
# of Credit Memos:	0	# Due:	0	Totals:	0.00		0.00
Net of Invoices and Credit Memos:					99,643.89		3,247.04
* 1 Net Invoices have Credits Totalling:					(51.25)		
--- TOTALS BY FUND ---							
	101 - GENERAL FUND			70,633.29			0.00
	206 - FIRE FUND			20,485.91			0.00
	703 - TAX FUND			8,524.69			3,247.04
--- TOTALS BY DEPT/ACTIVITY ---							
	000 -			29,010.60			3,247.04
	101 - TOWNSHIP BOARD			15,235.53			0.00
	253 - TREASURER			13,488.78			0.00
	257 - ASSESSOR			3,859.00			0.00
	265 - BUILDING & GROUNDS			399.11			0.00
	751 - PARKS & RECREATION			37,650.87			0.00