

**ONEKAMA TOWNSHIP BOARD REGULAR MEETING
WEDNESDAY, JULY 12, 2023, 4 P.M.
AGENDA**

Join Zoom Meeting

<https://us06web.zoom.us/j/82869659087?pwd=TmZDUFlscUxYWjRVeng5cHNUS3dGQT09>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ATTENDANCE

MINUTES

June 14, 2023 Regular Meeting Minutes

June 27, 2023 Special Meeting Minutes

AMEND AGENDA

PUBLIC COMMENT

CLERK'S REPORT

Revenue & Expense Report

Trial Balance

TREASURER'S REPORT

Treasurer's Report

Cash & Investments, Investment Income, Balance Sheet

COUNTY COMMISSIONERS

Jeff Dontz

Janice McCraner

NEW BUSINESS

Cleaning List

Phelps Letter for Reimbursement

UNFINISHED BUSINESS

Video Equipment – July Meeting

REPORTS OF BOARDS AND COMMITTEES:

FIRE

Report

Engine Quote

ROADS

PLANNING COMMISSION

Report

ZBA

ZONING

Action Report

ASSESSOR

HARBOR COMMISSION

PARKS & RECREATION

Report

INVASIVE SPECIES

TLSA

PLA

RECYCLE

PUBLIC COMMENT

CORRESPONDENCE

BILLS TO BE PAID
ADJOURN

**ONEKAMA TOWNSHIP
REGULAR BOARD MEETING
WEDNESDAY, JUNE 14, 2023 at 4:00 PM**

Meeting called to order by Clerk Shelli Johnson at 4:00 PM

Pledge of Allegiance

ATTENDANCE: Bob Blackmore, Al Taylor, Ed Bradford, and Johnson.
Absent: David Meister

Johnson turned the meeting over to Trustee Blackmore

MINUTES:

Board Meeting of May 10, 2023. **Motion** by Johnson, Second by Taylor to approve the Minutes for the Board Meeting of May 10, 2023. M/C

Special Board Meeting of May 25, 2023. **Motion** by Johnson, Second by Bradford to approve the Minutes as presented for the Special Board Meeting of May 25, 2023. M/C

AMEND AGENDA: Add Stokes-Vanecek Conflict Update to ZBA; Add property by the fairgrounds to New Business; Add CivicPlus Letter to New Business

PUBLIC COMMENT: None

CLERK'S REPORT: Johnson reported the Revenue and Expenses for the month, along with the Trial Balance.

TREASURER'S REPORT: Bradford reported the cash balances and investment reports, along with the investments for the month. Taxes will be mailed out June 30th.

COUNTY COMMISSIONERS: Report given by Commissioner Jeff Dontz. Sheriff Brian Gutowski appeared before the Board last month for National Correctional Officers Week. Sheriff Gutowski recognized the men and women of the law enforcement & corrections officers for the excellent job they do in protecting the community on a daily basis. Approval was made to purchase an airboat for \$121,000 to be paid for from the Title III Funds. A Port security grant application in the amount of \$400,000 was approved for a new Marine Boat. The Board passed the L-4029 Tax Levy. The Visitor's Bureau has had a name change to the Manistee County Tourism Authority. DHD10 (District 10 Health Department) gave its annual report. The Point of Sale was brought up for discussion again. One of the major problems is that it is difficult to find a sanitarian. Rick Rowe appeared from the Veterans Affairs Office with an update. He is doing a fantastic job. The City of Manistee has a new Fire Chief, Tom Hernden. A letter of support was sent to Filer Township for their submission of the Spark Grant toward their Recreation Center. May was Mental Health Awareness Month. The dialogue on Tippy Dam is changing. It is now turning to, How Can We Save It, and looking for public funding to keep it. The old Kennedy School property in Parkdale has been sold; housing units are proposed for the site.

NEW BUSINESS

Cleaning List: Johnson will get bids on getting the carpets cleaned in the building. If each office would compile a list on what they would like cleaned in their office, we can get a complete list and job description made for the custodial position.

Manistee County Planning Extension of Contract: Motion by Johnson, Seconded by Bradford to pay the invoice of \$3,807.07 for the extension of the annual contract to carry it out to the fiscal year and lining up with the County. M/C Suggestion was made stating to get more specific on information received on enforcement and inspections when being completed by zoning/County personnel. This will be reviewed upon contract renewal. The Planning Commission seems pleased with the work that has been completed by the County.

Fireworks Permit: Motion by Taylor, Seconded by Johnson to approve the fireworks permit during Onekama Days. M/C

Supervisor Meister arrived at 4:32 and the meeting was turned over to him.

Lockbox: Johnson stated that she has received information regarding the lockbox requirements for absentee ballots for elections. We may be able to revamp the box currently located in the treasurer's office. More news as it develops.

Reichle Public Access: The Reichle family would like to ask permission to use the Public Access next to their residence during the winter months to store items while they remodel their home. After further review, it was found that this Public Access belongs to the Manistee County Road Commission. The Reichle Family will be contacted with the information.

Phelps Letter for Reimbursement: Tabled until next meeting.

Property by Fairgrounds: Closed Session Discussion

Civic Plus: There is a Contract increase notice that was distributed to the Board Members. **Motion** by Blackmore, Seconded by Johnson to accept the price increase by Civic Plus. M/C

UNFINISHED BUSINESS

Property Deed Update from Attorney: Items received from Grier. There were a couple of changes to the properties for Workman. All is complete.

Short-Term Rental Ordinance: Update given by Johnson. Certificates are being issued for applications turned in. There have been 3 penalties charged to-date for late registration. One, being complaints for a non-registered rental.

Camera/Video Equipment: Update given by Bradford. The equipment is being ordered and plans are to have a trial set-up run for the July meeting.

REPORTS OF COMMITTEES AND COMMISSIONS:

FIRE:

Report received from Chief Rob Johnson. 25 runs for the Month of May (1 structure fire in Bear Lake, 1 structure fire in Arcadia, 1 car vs power pole, 1 bicycle vs truck, 1 motorcycle vs trees, 1 car vs power pole, and multiple mutual aid calls into Bear Lake). The Fire Department received everything requested from the Revenue Sharing Board.

Blackmore reported that he received a bid from Bob's Roofing for replacing the shingles on the roof over the small air unit on the back of the building. Discussion took place regarding possibly getting a metal roof vs shingles. Meister will get a bid on a metal roof replacement and then a decision will be made.

ROADS:

Update received from Blackmore. The US31 Bridge will have a schedule of closures for maintenance to be completed over the next year. More news as it develops.

PLANNING COMMISSION:

Report from Dave Wallace and Jim Trout. The SUP for Little Eden and Brixstone will be signed prior to tomorrow's meeting. Trout met with the Planning Office and wants to revise the timeline for PPI. They would like to meet with Bob Gezon for review and present at the August Meeting.

ASSESSOR:

Report from Molly Whetstone. All of the Warrants are balanced so we are balanced with the County. The July Board Of Review is coming up. Homeowners can anticipate a 5% consumer price index increase again next year.

HARBOR COMMISSION:

Report given from Jim Simons. The committee is working on a waters trail with Michelle Ervin (Parks & Rec Committee). The DNR Ramp water level is 3-1/2 feet at the most shallow part. Discussion took place as to whether the DNR would be interested in selling the public launch to the Township or not. Onekama Township currently leases part of the launch for the lighthouse structure.

PARKS & REC:

Report given by Bick Pratt. The Committee has completed putting up the signs that were able to be purchased with the MCCF Grant. Work continues on the Langland Park project with Spicer (MCCF Grant for drainage). Data is being collected on the counter devices installed at the parks. It shows what parks are visited the most and peak time(s) of the day. Kids and Kites had over 60 attendees. Fantastic turnout! Other events included the Manistee ISD, the OCHS 10th Graders, and more in the future. This committee is really active in the community and putting the parks to great use! Check out the web page for more events planned in the future (ie. Pickleball, Yoga, Volleyball, Children's activities, etc). Thank you to everyone involved in making this a successful program!!!

A donation Policy is needed, per Taylor. Recommendation to get the restroom power washed weekly. **Motion** by Meister, Seconded by Johnson to get a 5-6 yard dumpster at Langland Park. Roll Call Vote: Yeas: 3, Nays: 2 M/C Johnson will set this program up.

INVASIVE SPECIES:

Report by Taylor. Initial plant survey was done last week. Onekama Marine and Easy Street are 2 of the problem areas so far this year. Ecoli testing starts today, to be done throughout the summer.

TLSA:

Report by Meister. The Authority voted to pay the last bills, even though there is no money in the account. Each entity is responsible for paying \$872.87 into the account to accommodate paying those final bills. **Motion** by Bradford, Seconded by Johnson to pay the Two Lake Sewer Authority \$872.87 (our share) for final payments and close the account. M/C

PLA:

Report given by Taylor. Concerts will begin the last week of June. The group is working on Onekama Days. There is no parade at this time. Portage Point Inn is hosting a Welcome to Summer this Friday. Fall Festival is the 1st Saturday of October.

PUBLIC COMMENT:

Comment received giving Kudos to the Parks and Rec Committee for the amazing activities they are putting on. Inquiry also regarding any updates on the DeVoe property.

Answer to DeVoe: The two attorneys are talking at this point. DeVoe has until July 1 to put up a fence.

ZONING:

Motion by Johnson, Seconded by Blackmore to go into Closed Session Regarding Stokes-Vanecek Conflict Update letter from Attorney Tom Grier, and property by Fairgrounds, using MCL 15.261 in accordance with "Open Meetings Act" Reason. M/C @ 16:18

Motion by Johnson, Seconded by Bradford to reconvene to regular session @ 6:40 pm.

Meister stated that no actions or decisions have been made as a result of the closed session.

CORRESPONDENCE: None

BILLS TO BE PAID:

Motion by Blackmore, Seconded by Taylor to pay the incoming regular May Bills. M/C

ADJOURNED AT 6:43 pm

Shelli Johnson, Clerk

**ONEKAMA TOWNSHIP
SPECIAL BOARD MEETING
TUESDAY, JUNE 27, 2023 @ 4:30 PM**

Meeting called to order by Supervisor David Meister at 4:30 PM

Pledge of Allegiance

ATTENDANCE: Bob Blackmore, Al Taylor, Ed Bradford, Shelli Johnson, and Meister.

PLEDGE OF ALLEGIANCE

AMEND AGENDA:

Add DeVoe after Stokes/Vanecek

Add Fischer/STR after Township parking lot

PUBLIC COMMENT:

Public input received for ARPA Funds request for Public Safety. "How to Handle Common Medical Emergencies in Onekama Area When it Really Counts". The program would be a 3-part series to include a self-completion of online course of CPR, in-person class at Onekama Township Hall with demonstration and practical technique on manikin, and a presentation from 9-1-1 dispatch supervisor and Munson Medical Health Care Provider of choice. Looking for approximately 20 local volunteers in the community that stay year-round that would show an interest in this program.

Public input received for ARPA Funds request on Recycling. A handout was distributed on a Terracycle Pole-Mounted Cigarette receptacle for recycling cigarette butts. The unit would hold 700 cigarette butts, they are collected and put into a plastic bag and shipped to the collection facility (free shipping), where the recycled material turns into park benches. Ideally this would coordinate with the Parks and Rec Committee on placement, along with the Village of Onekama. The cost is \$511 for a 6-pack and the posts are \$15 ea. There is potential for a \$200 grant from the Garden Club. It is perceived as a need for this as there are cigarette butts all over at Langland Park, in the flowers along M22, at the Village Park, and many more places.

Motion by Johnson, Seconded by Blackmore to go into Closed Session regarding Stokers/Vanecek case and the DeVoe case, using MCL 15.261 in accordance with the Open Meetings Act Reason @ 4:52 pm. M/C

Motion by Johnson, Seconded by Blackmore to Reconvene the Regular Session of the meeting @ 5:16 pm. M/C

ARPA DISCUSSION:

The Fire Department presented 2 items by Fire Chief Rob Johnson. The department has been searching for a boat for a few months and are unable to find anything for the money suggested, which was around \$15,000. To get a dependable running boat, 20-22 foot, center console, possibly twin engine and allow enough room for a patient to be laid flat with room to administer first aid, CPR, etc.

The second item that the fire department is to have a water well for filling trucks, especially during the winter months. The current well at the township office/fire department is struggling at best to fill any of our trucks. The current water well pump will shut down on "low or no water". Suggestion on getting a bid on a 6" or 8" well and a location that would be up for discussion. Approximate cost between \$35,000-\$45,000.

Parks and Rec Committee presented suggestions by Bick Pratt.

- Additional seating at North Point and Glenn Parks. Estimate cost of \$7,000. Option of movable picnic tables, or semicircular structures that would enhance the natural beauty of the park. The semicircular structures are permanent installation.
- Glenn Park Bridge, total cost \$60,000 (asking \$30,000). This would include completing the loop vs two dead end trails, prevents users from trespassing on private land, and the estimate is based on a current project underway in Leelanau County.
- Pickle Ball Construction of courts, total cost \$80,000 (asking \$40,000). This would assume securing a property donation as currently being sought by the committee.
- Purchasing more rigid boards for Langland Park (similar to Mobi-Mat) that are designated for handicapped access.

TOWNSHIP PARKING LOT: Motion by Johnson, Second by Blackmore to accept the proposal from Ron Brown for the parking lot to be redone. Roll Call Vote: Yeas: 5 Nays: 0 M/C

STR-FISCHER: Meister brought to the attention of the Board that there is a rental in dispute of paying the penalty fee that Johnson has been spending a large portion of time on. Johnson reviewed the history of events, asking the Boards reconsideration of the penalty. The consensus of the Board was to remain as-is with enforcing the penalty.

Motion by Johnson, Seconded by Blackmore to go into closed session regarding Stokes/Vanecek and DeVoe, using MCL 15.261 in accordance with "Open Meetings Act" Reason, M/C @ 4:52 pm.

Motion by Johnson, Seconded by Blackmore to reconvene to regular session of the Board meeting at 5:16 pm.

Motion by Johnson, Seconded by Blackmore, the Board be open to contribute 1/3 of design of the Stokes/Vanecek drainage system, pending the design is brought to us in a lower price. M/C

PUBLIC COMMENT: Comment received regarding DeVoe being directed to put up a fence.

ADJOURNED AT 6:35

Shelli Johnson, Clerk

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2023 NORM (ABNORM)	MONTH 06/30/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
101	TOWNSHIP BOARD	0.00	0.00	27,540.24	6,268.10	(27,540.24)	100.00
171	SUPERVISOR	0.00	0.00	4,695.18	1,565.06	(4,695.18)	100.00
215	CLERK	0.00	0.00	10,334.98	3,174.25	(10,334.98)	100.00
253	TREASURER	0.00	0.00	10,195.86	3,574.57	(10,195.86)	100.00
257	ASSESSOR	0.00	0.00	13,042.20	3,859.00	(13,042.20)	100.00
265	BUILDING & GROUNDS	0.00	0.00	9,061.89	5,149.95	(9,061.89)	100.00
266	ATTORNEY	0.00	0.00	2,436.00	560.00	(2,436.00)	100.00
330	LIQUOR LAW ENFORCEMENT	0.00	0.00	298.08	99.36	(298.08)	100.00
536	SANITARY SEWER	0.00	0.00	872.87	872.87	(872.87)	100.00
567	CEMETERY	0.00	0.00	1,460.00	650.00	(1,460.00)	100.00
701	PLANNING COMMISSION	0.00	0.00	1,484.95	645.54	(1,484.95)	100.00
751	PARKS & RECREATION	0.00	0.00	32,914.92	10,723.59	(32,914.92)	100.00
Unclassified		0.00	0.00	114,337.17	37,142.29	(114,337.17)	100.00
Total Expenditure:		0.00	0.00	114,337.17	37,142.29	(114,337.17)	100.00
TOTAL EXPENDITURES		0.00	0.00	114,337.17	37,142.29	(114,337.17)	100.00
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		0.00	0.00	114,337.17	37,142.29	(114,337.17)	100.00

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2023 NORM (ABNORM)	06/30/23 INCR (DECR)	NORM	(ABNORM)	BALANCE		
Fund 204 - ROAD FUND										
Expenditures										
Account Type: Expenditure										
Unclassified										
000		0.00	0.00	145.00		0.00		(145.00)		100.00
Unclassified		0.00	0.00	145.00		0.00		(145.00)		100.00
Total Expenditure:		0.00	0.00	145.00		0.00		(145.00)		100.00
TOTAL EXPENDITURES		0.00	0.00	145.00		0.00		(145.00)		100.00
Fund 204 - ROAD FUND:										
TOTAL EXPENDITURES		0.00	0.00	145.00		0.00		(145.00)		100.00

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2023 NORM (ABNORM)	MONTH 06/30/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 206 - FIRE FUND							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		0.00	0.00	26,333.86	8,175.73	(26,333.86)	100.00
Unclassified		0.00	0.00	26,333.86	8,175.73	(26,333.86)	100.00
Total Expenditure:		0.00	0.00	26,333.86	8,175.73	(26,333.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	26,333.86	8,175.73	(26,333.86)	100.00
Fund 206 - FIRE FUND:							
TOTAL EXPENDITURES		0.00	0.00	26,333.86	8,175.73	(26,333.86)	100.00

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2023 NORM (ABNORM)	MONTH 06/30/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)							
Expenditures							
Account Type: Expenditure							
Unclassified							
000		0.00	0.00	10,526.68	9,601.68	(10,526.68)	100.00
Unclassified		0.00	0.00	10,526.68	9,601.68	(10,526.68)	100.00
Total Expenditure:		0.00	0.00	10,526.68	9,601.68	(10,526.68)	100.00
TOTAL EXPENDITURES		0.00	0.00	10,526.68	9,601.68	(10,526.68)	100.00
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES):							
TOTAL EXPENDITURES		0.00	0.00	10,526.68	9,601.68	(10,526.68)	100.00
TOTAL EXPENDITURES - ALL FUNDS		0.00	0.00	151,342.71	54,919.70	(151,342.71)	100.00

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 000			
101-000-001.000	CASH	140,008.04	
101-000-001.001	CASH - ESCROW	19,499.28	
101-000-005.000	CASH - MICHIGAN CLASS	838,462.20	
101-000-078.000	DUE FROM STATE	4,020.42	
101-000-084.206	DUE FROM FIRE FUND	3,767.74	
101-000-123.000	PREPAID EXPENDITURES	5,458.50	
101-000-200.000	FUNDS HELD IN ESCROW		19,499.28
101-000-202.000	ACCOUNTS PAYABLE		20,275.10
101-000-214.000	DUE TO OTHER FUNDS		14,828.01
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	625.37	
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHELD		46.21
101-000-229.002	DUE TO FEDERAL - FICA		6,461.54
101-000-390.000	FUND BALANCE		886,002.50
101-000-411.000	DELINQUENT PROPERTY TAXES		8,840.51
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE		1,626.84
101-000-476.000	BUSINESS LICENSE AND PERMITS		5,300.00
101-000-478.000	LAND AND SPECIAL USE PERMITS		8,905.00
101-000-541.000	LIQUOR LICENSE REVENUE		68.75
101-000-542.000	METRO ACT REVENUE		5,664.28
101-000-573.000	LOCAL COMMUNITY STABILIZATION AUTHORITY		100.74
101-000-574.000	STATE REVENUE SHARING		15,024.00
101-000-626.000	CHARGE FOR SERVICES		100.80
101-000-665.000	INTEREST INCOME		7,068.28
101-000-674.000	DONATIONS		500.00
101-000-675.000	LOCAL GRANTS		4,885.00
101-000-684.000	OTHER REVENUE		632.03
101-000-693.000	SALE OF FIXED ASSETS		7,001.00
Total Dept 000		1,011,841.55	1,012,829.87
Dept 101 - TOWNSHIP BOARD			
101-101-702.000	WAGES	4,359.24	
101-101-715.000	SOCIAL SECURITY	333.50	
101-101-727.000	SUPPLIES	1,157.49	
101-101-801.000	PROFESSIONAL SERVICES	9,400.00	
101-101-802.000	CONTRACTUAL SERVICES	6,691.00	
101-101-900.000	PUBLISHING	309.60	
101-101-921.000	LIGHTING	1,515.06	
101-101-955.000	OTHER EXPENSE	213.26	
101-101-956.000	TRAINING & EDUCATION	18.00	
101-101-957.000	MEMBERSHIP DUES	3,543.09	
Total Dept 101 - TOWNSHIP BOARD		27,540.24	0.00
Dept 171 - SUPERVISOR			
101-171-702.000	WAGES	4,361.52	
101-171-715.000	SOCIAL SECURITY	333.66	
Total Dept 171 - SUPERVISOR		4,695.18	0.00
Dept 215 - CLERK			
101-215-702.000	WAGES	8,826.48	
101-215-715.000	SOCIAL SECURITY	674.45	
101-215-727.000	SUPPLIES	774.99	
101-215-860.000	MILEAGE	34.06	
101-215-956.000	TRAINING & EDUCATION	25.00	
Total Dept 215 - CLERK		10,334.98	0.00
Dept 253 - TREASURER			
101-253-702.000	WAGES	8,843.46	
101-253-715.000	SOCIAL SECURITY	676.52	
101-253-727.000	SUPPLIES	459.97	
101-253-802.000	CONTRACTUAL SERVICES	215.91	
Total Dept 253 - TREASURER		10,195.86	0.00
Dept 257 - ASSESSOR			
101-257-802.000	CONTRACTUAL SERVICES	13,042.20	
Total Dept 257 - ASSESSOR		13,042.20	0.00

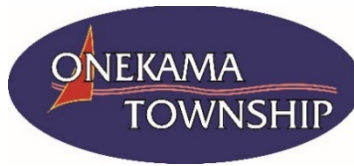
GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 101 - GENERAL FUND			
Dept 265 - BUILDING & GROUNDS			
101-265-702.000	WAGES	924.00	
101-265-715.000	SOCIAL SECURITY	70.67	
101-265-727.000	SUPPLIES	216.31	
101-265-802.000	CONTRACTUAL SERVICES	6,466.11	
101-265-920.000	UTILITIES	1,152.14	
101-265-930.000	REPAIRS AND MAINTENANCE	232.66	
Total Dept 265 - BUILDING & GROUNDS		9,061.89	0.00
Dept 266 - ATTORNEY			
101-266-803.000	ATTORNEY	2,436.00	
Total Dept 266 - ATTORNEY		2,436.00	0.00
Dept 330 - LIQUOR LAW ENFORCEMENT			
101-330-702.000	WAGES	276.90	
101-330-715.000	SOCIAL SECURITY	21.18	
Total Dept 330 - LIQUOR LAW ENFORCEMENT		298.08	0.00
Dept 536 - SANITARY SEWER			
101-536-955.000	OTHER EXPENSE	872.87	
Total Dept 536 - SANITARY SEWER		872.87	0.00
Dept 567 - CEMETERY			
101-567-727.000	SUPPLIES	310.00	
101-567-802.000	CONTRACTUAL SERVICES	1,150.00	
Total Dept 567 - CEMETERY		1,460.00	0.00
Dept 701 - PLANNING COMMISSION			
101-701-702.000	WAGES	1,218.76	
101-701-715.000	SOCIAL SECURITY	72.69	
101-701-900.000	PUBLISHING	193.50	
Total Dept 701 - PLANNING COMMISSION		1,484.95	0.00
Dept 751 - PARKS & RECREATION			
101-751-702.000	WAGES	2,850.00	
101-751-715.000	SOCIAL SECURITY	218.02	
101-751-727.000	SUPPLIES	6,520.05	
101-751-802.000	CONTRACTUAL SERVICES	17,295.14	
101-751-920.000	UTILITIES	196.50	
101-751-921.000	LIGHTING	87.01	
101-751-930.000	REPAIRS AND MAINTENANCE	5,748.20	
Total Dept 751 - PARKS & RECREATION		32,914.92	0.00
Total Fund 101 - GENERAL FUND			
NET OF REVENUES/EXPENDITURES - 2022-23		1,126,178.72	113,348.85
			1,126,178.72

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 204 - ROAD FUND			
Dept 000			
204-000-001.000	CASH	166,498.17	
204-000-005.000	CASH - MICHIGAN CLASS	511,594.67	
204-000-390.000	FUND BALANCE		537,839.43
204-000-665.000	INTEREST INCOME		4,346.41
204-000-727.000	SUPPLIES	145.00	
Total Dept 000		678,237.84	542,185.84
Total Fund 204 - ROAD FUND			
NET OF REVENUES/EXPENDITURES - 2022-23		678,237.84	136,052.00 678,237.84

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 206 - FIRE FUND			
Dept 000			
206-000-001.000	CASH	114,640.99	
206-000-005.000	CASH - MICHIGAN CLASS	411,373.96	
206-000-123.000	PREPAID EXPENDITURES	9,574.75	
206-000-214.101	DUE TO GENERAL FUND		3,767.74
206-000-390.000	FUND BALANCE		485,325.68
206-000-626.001	FIRE AND RESCUE CHARGES		2,250.00
206-000-665.000	INTEREST INCOME		3,494.86
206-000-674.000	DONATIONS		100.00
206-000-702.000	WAGES	10,248.42	
206-000-715.000	SOCIAL SECURITY	783.99	
206-000-727.000	SUPPLIES	1,486.96	
206-000-728.000	SUPPLIES - MEDICAL & SAFETY	6,481.18	
206-000-920.000	UTILITIES	1,518.02	
206-000-930.000	REPAIRS AND MAINTENANCE	1,694.70	
206-000-931.000	REPAIRS AND MAINT - AUTO & APPARATUS	1,096.59	
206-000-958.000	INSURANCE	3,024.00	
Total Dept 000		561,923.56	494,938.28
Total Fund 206 - FIRE FUND			
NET OF REVENUES/EXPENDITURES - 2022-23		561,923.56	66,985.28
			561,923.56

GL NUMBER	DESCRIPTION	BALANCE DEBIT	BALANCE CREDIT
Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
Dept 000			
220-000-001.005	CASH	35,826.59	
220-000-390.000	FUND BALANCE		33,424.88
220-000-665.000	INTEREST INCOME		3.82
220-000-802.000	CONTRACTUAL SERVICES	10,526.68	
Total Dept 000		46,353.27	33,428.70
Total Fund 220 - LAKE IMPROVEMENT FUND (INVASIVE SPECIES)			
NET OF REVENUES/EXPENDITURES - 2022-23			
		46,353.27	12,924.57
			46,353.27
Total - All Funds:		2,412,693.39	2,412,693.39



Memo to: Township Board
From: Ed Bradford, Treasurer
Subject: June 2023 Treasurer Report
Date: July 8, 2023

Cash Balances

I have included a cash and investment report in the packet for your review and information.

Balance Sheet

I have included a balance sheet in the packet for your review and information.

Investments

I have included an investment income report in the packet for your review and information. Total investment earnings for the month were \$7,600. The recent daily yield on invested funds is 5.22% as of May 31.

Revenues

Revenues are included in the Clerk's Revenue & Expense Report.

Property Taxes

Property tax bills were mailed June 30 and collections have started. Due date for summer taxes is September 14.

Positive Pay

I am working with the bank and Clerk to implement this.

Video Camera \ Zoom

The Township acquired an Owl Camera to facilitate recording its meetings using Zoom. It will be tested at the July meeting.

CASH SUMMARY BY ACCOUNT FOR ONEKAMA TOWNSHIP
 FROM 06/01/2023 TO 06/30/2023
 FUND: 101 204 206 220 703
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 06/01/2023	Total Debits	Total Credits	Ending Balance 06/30/2023
Fund 101	GENERAL FUND				
001.000	CASH	147,993.32	28,881.65	36,859.98	140,014.99
001.001	CASH - ESCROW	19,499.28	0.00	0.00	19,499.28
005.000	CASH - MICHIGAN CLASS	838,462.20	3,607.71	0.00	842,069.91
	GENERAL FUND	<u>1,005,954.80</u>	<u>32,489.36</u>	<u>36,859.98</u>	<u>1,001,584.18</u>
Fund 204	ROAD FUND				
001.000	CASH	166,498.17	6.84	0.00	166,505.01
005.000	CASH - MICHIGAN CLASS	511,594.67	2,201.24	0.00	513,795.91
	ROAD FUND	<u>678,092.84</u>	<u>2,208.08</u>	<u>0.00</u>	<u>680,300.92</u>
Fund 206	FIRE FUND				
001.000	CASH	121,196.40	855.02	7,405.41	114,646.01
005.000	CASH - MICHIGAN CLASS	411,373.96	1,770.02	0.00	413,143.98
	FIRE FUND	<u>532,570.36</u>	<u>2,625.04</u>	<u>7,405.41</u>	<u>527,789.99</u>
Fund 220	LAKE IMPROVEMENT FUND (INVASIVE SPECIES)				
001.005	CASH	45,428.27	1.87	9,601.68	35,828.46
Fund 703	TAX FUND				
001.000	CASH	135.98	0.00	135.98	0.00
	TOTAL - ALL FUNDS	<u>2,262,182.25</u>	<u>37,324.35</u>	<u>54,003.05</u>	<u>2,245,503.55</u>

Fund 101 GENERAL FUND

GL Number	Description	Balance
*** Assets ***		
101-000-001.000	CASH	140,014.99
101-000-001.001	CASH - ESCROW	19,499.28
101-000-002.000	CASH - MM	0.00
101-000-003.000	CASH - CD'S	0.00
101-000-005.000	CASH - MICHIGAN CLASS	842,069.91
101-000-020.000	PROPERTY TAXES RECEIVABLE	0.00
101-000-040.000	ACCOUNTS RECEIVABLE	0.00
101-000-078.000	DUE FROM STATE	4,020.42
101-000-081.000	DUE FROM OTHER GOVERNMENT	0.00
101-000-084.204	DUE FROM ROAD FUND	0.00
101-000-084.206	DUE FROM FIRE FUND	3,767.74
101-000-084.220	DUE FROM LAKE IMPROVEMENT FUND	0.00
101-000-084.703	DUE FROM TAX COLLECTION	0.00
101-000-123.000	PREPAID EXPENDITURES	5,458.50
Total Assets		1,014,830.84
*** Liabilities ***		
101-000-200.000	FUNDS HELD IN ESCROW	19,499.28
101-000-202.000	ACCOUNTS PAYABLE	20,275.10
101-000-214.000	DUE TO OTHER FUNDS	14,828.01
101-000-214.202	DUE TO ROAD FUND	0.00
101-000-214.206	DUE TO FIRE FUND	0.00
101-000-228.001	DUE TO STATE - INCOME TAX WITHHELD	(625.37)
101-000-229.001	DUE TO FEDERAL - INCOME TAX WITHHE	46.21
101-000-229.002	DUE TO FEDERAL - FICA	6,461.54
101-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
101-000-231.000	DUE TO STATE - SUTA	0.00
101-000-257.000	ACCRUED WAGES PAYABLE	0.00
101-000-339.000	UNEARNED REVENUE	0.00
Total Liabilities		60,484.77
*** Fund Balance ***		
101-000-390.000	FUND BALANCE	886,002.50
Total Fund Balance		886,002.50
Beginning Fund Balance - 22-23		882,619.42
Net of Revenues VS Expenditures - 22-23		113,348.85
Fund Balance Adjustments - 22-23		3,383.08
*22-23 End FB/23-24 Beg FB		999,351.35
Net of Revenues VS Expenditures - Current Year		(45,005.28)
Fund Balance Adjustments		0.00
Ending Fund Balance		954,346.07
Total Liabilities And Fund Balance		1,014,830.84

* Year Not Closed

Fund 204 ROAD FUND

GL Number	Description	Balance
*** Assets ***		
204-000-001.000	CASH	166,505.01
204-000-005.000	CASH - MICHIGAN CLASS	513,795.91
204-000-020.000	PROPERTY TAXES RECEIVABLE	0.00
204-000-084.101	DUE FROM GENERAL FUND	0.00
Total Assets		680,300.92
*** Liabilities ***		
204-000-202.000	ACCOUNTS PAYABLE	0.00
204-000-214.101	DUE TO GENERAL FUND	0.00
Total Liabilities		0.00
*** Fund Balance ***		
204-000-390.000	FUND BALANCE	537,839.43
Total Fund Balance		537,839.43
Beginning Fund Balance - 22-23		537,839.43
Net of Revenues VS Expenditures - 22-23		136,052.00
*22-23 End FB/23-24 Beg FB		673,891.43
Net of Revenues VS Expenditures - Current Year		6,409.49
Ending Fund Balance		680,300.92
Total Liabilities And Fund Balance		680,300.92

* Year Not Closed

Fund 206 FIRE FUND

GL Number	Description	Balance
*** Assets ***		
206-000-001.000	CASH	114,646.01
206-000-002.000	CASH - MM	0.00
206-000-005.000	CASH - MICHIGAN CLASS	413,143.98
206-000-020.000	PROPERTY TAXES RECEIVABLE	0.00
206-000-040.000	ACCOUNTS RECEIVABLE	0.00
206-000-084.101	DUE FROM GENERAL FUND	0.00
206-000-123.000	PREPAID EXPENDITURES	9,574.75
206-000-133.000	ACCUMULATED DEPRECIATION	0.00
206-000-146.000	FURNITURE AND EQUIPMENT	0.00
Total Assets		537,364.74
*** Liabilities ***		
206-000-202.000	ACCOUNTS PAYABLE	0.00
206-000-214.101	DUE TO GENERAL FUND	3,767.74
206-000-231.000	DUE TO STATE - SUTA	0.00
206-000-257.000	ACCRUED WAGES PAYABLE	0.00
206-000-339.000	UNEARNED REVENUE	0.00
Total Liabilities		3,767.74
*** Fund Balance ***		
206-000-390.000	FUND BALANCE	485,325.68
Total Fund Balance		485,325.68
Beginning Fund Balance - 22-23		485,325.68
Net of Revenues VS Expenditures - 22-23		66,985.28
*22-23 End FB/23-24 Beg FB		552,310.96
Net of Revenues VS Expenditures - Current Year		(18,713.96)
Ending Fund Balance		533,597.00
Total Liabilities And Fund Balance		537,364.74

* Year Not Closed

Fund 220 LAKE IMPROVEMENT FUND (INVASIVE SPECIES)

GL Number	Description	Balance
*** Assets ***		
220-000-001.000	CASH	0.00
220-000-001.005	CASH	35,828.46
220-000-020.000	PROPERTY TAXES RECEIVABLE	0.00
220-000-084.101	DUE FROM GENERAL FUND	0.00
Total Assets		35,828.46
*** Liabilities ***		
220-000-202.000	ACCOUNTS PAYABLE	0.00
220-000-214.101	DUE TO GENERAL FUND	0.00
Total Liabilities		0.00
*** Fund Balance ***		
220-000-390.000	FUND BALANCE	33,424.88
Total Fund Balance		33,424.88
Beginning Fund Balance - 22-23		33,424.88
Net of Revenues VS Expenditures - 22-23		12,924.57
*22-23 End FB/23-24 Beg FB		46,349.45
Net of Revenues VS Expenditures - Current Year		(10,520.99)
Ending Fund Balance		35,828.46
Total Liabilities And Fund Balance		35,828.46

* Year Not Closed

Fund 703 TAX FUND

GL Number	Description	Balance
*** Assets ***		
703-000-001.000	CASH	0.00
Total Assets		0.00
*** Liabilities ***		
703-000-202.000	ACCOUNTS PAYABLE	0.00
703-000-214.101	DUE TO GENERAL FUND	0.00
703-000-214.204	DUE TO ROAD FUND	0.00
703-000-214.206	DUE TO FIRE FUND	0.00
703-000-214.220	DUE TO LAKE IMPROVEMENT FUND	0.00
703-000-222.001	DUE TO COUNTY - OPERATING	0.00
703-000-222.002	DUE TO COUNTY - 911	0.00
703-000-222.003	DUE TO COUNTY - RECYCLING	0.00
703-000-222.005	DUE TO COUNTY - CONSERVATION DISTF	0.00
703-000-222.006	DUE TO COUNTY - COUNCIL ON AGING	0.00
703-000-222.007	DUE TO COUNTY - DIAL A RIDE	0.00
703-000-222.008	DUE TO COUNTY - MEDICAL CARE	0.00
703-000-223.000	DUE TO COUNTY - LIBRARY	0.00
703-000-225.001	DUE TO SCHOOL - DEBT	0.00
703-000-225.002	DUE TO SCHOOL - OPERATING	0.00
703-000-225.003	DUE TO SCHOOL - SINKING FUND	0.00
703-000-227.001	DUE TO VILLAGE - DLQ SEWER	0.00
703-000-228.002	DUE TO STATE - SET	0.00
703-000-228.003	DUE TO STATE - QUALIFIED FOREST FE	0.00
703-000-230.000	DUE TO OTHER UNITS OF GOVERNMENT	0.00
703-000-234.000	DUE TO MANISTEE INTERMEDIATE SCHOC	0.00
703-000-235.000	DUE TO WEST SHORE COLLEGE	0.00
703-000-275.000	DUE TO TAXPAYERS	0.00
Total Liabilities		0.00
*** Fund Balance ***		
703-000-390.000	FUND BALANCE	0.00
Total Fund Balance		0.00
Beginning Fund Balance - 22-23		0.00
Net of Revenues VS Expenditures - 22-23		0.00
*22-23 End FB/23-24 Beg FB		0.00
Net of Revenues VS Expenditures - Current Year		0.00
Ending Fund Balance		0.00
Total Liabilities And Fund Balance		0.00

* Year Not Closed





Mark Thompson Tree
& Stump Removal, LLC
12351 Russell Street
Bear Lake, MI 49614

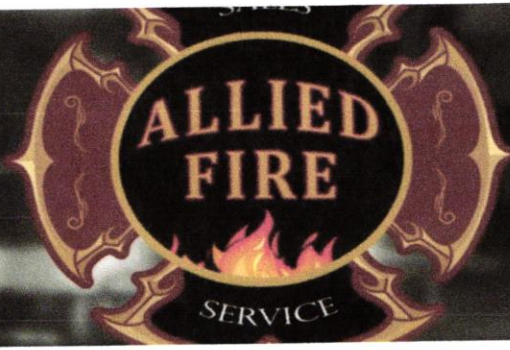
Kath Phelps
2302 Happy Hollow
Omekama MI 49660

Invoice #: 5487

Date: 5/26/2023

Description	Rate
Removal and cleanup of tree and stump by drive and block up wood	1,000.00
Removal of 2 leaning trees from Tap Property	800.00
Removal and cleanup of big beach tree east of drive	1,200.00
Total	\$3,000.00
	Payments/Credits \$0.00
	Balance Due \$3,000.00

231-864-2671



16194 144th Ave
Spring Lake, MI 49456

July 3rd, 2023
Onekama Township Fire Department
Onekama, MI

Onekama Township Fire Department,

Allied Fire Sales would like to thank you for the opportunity to provide a bid on your apparatus. The following quote is provided for your consideration regarding

One (1) Alexis Fire Apparatus for \$850,407.00*

We have provided an apparatus that will give you high-end options in all your specified areas. In our experience, we request that you pay close attention to comparing our equipment with other vendors in these areas. The sub-frame design and the European style attachment method, body panel construction and assembly, dissimilar metals isolation, galvanize vs. powder coating on chassis frame rails, and some non-prorated and lifetime warranties. These items combined indicate rear quality and craftsmanship.

We honestly know the Alexis Fire Equipment Company produces the most excellent apparatus on the market today. It is not necessarily the components, although essential, it is the care taken to assemble these components. We welcome you to join us for a plant tour to see the difference people make for yourself.

Allied Fire Sales & Service is the only authorized Alexis dealer and service center in the State of Michigan. Our office and service center are located at 2770 E. Sternberg Rd, Suite 1, Fruitport, MI 49415. We have representatives and service partners in every corner of the state.

Feel assured that you are contemplating joining a devoted family that considers your needs to be the highest priority. Allied Fire Sales & Service is a full-service company built on the idea that providing service and education in our areas of expertise. Should you find yourself needing other equipment moving forward, we would be happy to lend you our knowledge and assistance.

Feel free to contact us with any concerns or questions that you may have.



Josh Mausolf - President

Allied Fire Sales & Service

1954
1955
1956

The following table shows the number of persons who were employed in the various occupations in the United States in 1954, 1955, and 1956. The occupations are grouped into three main categories: agriculture, manufacturing, and services.

Table 1. Employment in various occupations, 1954-1956

The data in this table are based on the monthly survey of the Bureau of Economic Analysis. The survey covers the period from 1954 to 1956. The occupations are grouped into three main categories: agriculture, manufacturing, and services.

The following table shows the number of persons who were employed in the various occupations in the United States in 1954, 1955, and 1956. The occupations are grouped into three main categories: agriculture, manufacturing, and services.

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The following table shows the number of persons who were employed in the various occupations in the United States in 1954, 1955, and 1956. The occupations are grouped into three main categories: agriculture, manufacturing, and services.

Onekama Township Fire Department

Spartan Chassis Pumper – Tanker



1.	Company History, Photos, General Information
2.	Proposal, Payment Terms, ISO Compliance, Digital Photographs, Pre-construction, Service Center Information, Delivery Information
3.	Apparatus Specifications and Information
4.	Chassis Specifications and Information
5.	Apparatus Warranties and Information
6.	Sales Agreement
7.	Weight Distribution, Hose Bed /Compartment Capacity Charts, and Sample Drawings



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Allied Fire Sales & Service

Front Proposal Page - Pumpers
Onkama Township Fire Department
Onkama, MI

We hereby propose to furnish, after your acceptance, approval, and proper execution of the accompanying contract, the fire apparatus as follows:

One (1) Alexis Rear Mount Pumper

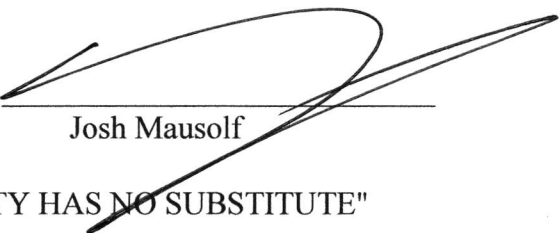
As per specifications attached herewith.

TOTAL APPARATUS.....\$ 850,407.00*

* Does not include any applicable taxes. Any local or state tax, if applicable, must be added to the above price.

Shipment of completed apparatus shall be made within 425 calendar days after our approval of properly signed contract, subject to causes beyond our control. This proposal is made subject to your acceptance within thirty (30) days from date of same. If acceptance is delayed beyond that period, we will, upon request, advise you of any increase in said amount which may be occasioned by causes beyond our control.

Respectfully submitted,
ALEXIS FIRE EQUIPMENT COMPANY

By: 
Josh Mausolf

"QUALITY HAS NO SUBSTITUTE"

Allied Fire Sales & Service

Payment Terms

PAYMENT TERMS

The chassis payment shall be made within ten (10) days of invoicing.

A progress payment of \$ 185,000.00 shall be made within ten (10) days of invoicing, upon the initial construction of the apparatus body. The Onekama Township Fire Department may **DEDUCT \$ 3,855.00** from the front page price for this payment.

The balance of the contract plus any contract alterations shall be payable upon the delivery of the finished unit.

Upon payment, the Alexis Fire Equipment Company shall furnish the purchaser a "Statement of Origin" or the necessary validated documents required for title application.

Additional payment terms available upon request.

Allied Fire Sales & Service

Allowance

ALLOWANCE:

An allowance of \$ \$50,000.00 has been included in the front proposal page price for truck changes and extrication equipment and tools. The allowance shall be used at the discretion of the fire department. Any unused funds shall be credited back to the Fire Department on the final invoice.

Allied Fire Sales & Service

Options

OPTIONS:

The price to complete the truck in full blackout package.

ADD \$46,575.00

Yes _____ No _____

100% Pre-Payment

DEDUCT \$30,070.00

Yes _____ No _____

50% Pre-Payment

DECUCT \$13,145.00

Yes _____ No _____

Allied Fire Sales & Service

ISO Compliance

ISO 9001:

Alexis Fire Equipment Company operates a Quality Management System under the requirements of ISO 9001. These standards, sponsored by the "International Organization for Standardization (ISO)," specify the quality systems that shall be established by the manufacturer for design, manufacture, installation and service.

Allied Fire Sales & Service

Inspection Trips

INSPECTION TRIP(S):

Two inspection trip(s) shall be made by four representatives of the Onekama Township Fire Department. Inspection trip(s) shall be made during phases of the manufacturing process. All travel and living expenses shall be included in the front page price.

Alexis Fire Equipment Company is located approximately 450 miles from the Onekama Township Fire Department/Fire Protection District. Members of the Onekama Township Fire Department are welcome to visit Alexis Fire Equipment Company at any time during the manufacture of their pumper apparatus.

Allied Fire Sales & Service

Preconstruction Conference Information

PRECONSTRUCTION CONFERENCE:

There shall be a preconstruction conference held via a virtual meeting prior to any construction on the apparatus. A factory direct representative of Alexis Fire Equipment Company shall review the specifications for the apparatus with representatives of the Onekama Township Fire Department. Revised approval drawings shall be supplied to the purchasing authority reflecting any changes that are the result of the preconstruction conference.

Allied Fire Sales & Service

Service-Alexis

SERVICE CENTER:

The Alexis Priority-One service team is staffed with factory trained mechanics ready to meet your service requirements. Our staff is continually working on maintaining updated EVT and ASE certification.

The Alexis Service Team is available 24 hours a day, 7 days a week for your service emergencies. We use the latest paging system for fast, efficient and reliable service.

Our service facility covers an area of approximately 14,000 square feet.

The Alexis Service Team can assist you in fire apparatus service, ambulance service, aerial device maintenance, generator and rescue tool maintenance and service, and air pack inspections. Our staff can provide our customers with a complete apparatus training program, meeting the latest training requirements.

Alexis is a single source warranty center for the following manufacturers: Spartan Motors, Darley, Hale, and Waterous.

Our service team has over 50 years of cumulative experience in the fire service industry. In addition, they are backed by our fabrication, electrical, and paint and finish departments. This combination of training and hands-on experience offers true reliability and dependability.

Alexis keeps detailed documentation of all repair, maintenance, and inspection performed by our personnel. With time and manpower at such a premium among many fire departments, why not allow the Alexis Service Team to set up and maintain records for your fleet?

The Alexis Service Team is committed to providing prompt and courteous service, quality products and fair pricing.

Business: Alexis Fire Equipment Company

Contact Person: Adam Beardsley

Location: 109 East Broadway Alexis, IL 61412

Phone: 800-322-2284

Allied Fire Sales & Service

Service- (Michigan)

REGIONAL SERVICE CENTERS:

Alexis has the following service centers available in the State of Michigan

Alexis Service Center – Mechanical Only

2770 E Sternberg Rd

Fruitport, MI 49415

(616) 318-6443

Alexis Fire Equipment Company – Paint and Mechanical

109 East Broadway, Alexis, IL 61412

800-322-2284

Allied Fire Sales & Service

Delivery: Dealer Pick-Up

DELIVERY:

The finished apparatus shall be picked up by the dealer organization at the plant site of the Alexis Fire Equipment Company in Alexis, Illinois.

To ensure proper break-in of all drive train components while under warranty, the finished apparatus shall be delivered to the purchaser under its own power.

The apparatus shall be covered by comprehensive and liability insurance during the delivery period. The purchaser shall assume the insurance obligation on acceptance, and at that time shall present to the manufacturer's agent a certificate of verification, showing liability, comprehensive and collision insurance coverage.

Onekama Township Planning Commission

Monthly Meeting minutes—DRAFT

June 15, 2023 7:00p

Members present: Commissioner Al Taylor, Commissioner Beata Hunt, Chair Jim Trout, Vice Chair Dave Wallace, Secretary Jean Capper. Absent: Commissioner Rob Johnson. Also in attendance: Katie Mehl and Jodie Lynch, Manistee County Planning Department.

Meeting was called to order at 7:00p.

Additions to the agenda: none

Motion to accept the May meeting minutes as presented by Commissioner Taylor, seconded by Vice Chair Wallace. AIF, motion carried.

Public comment: none

New Business:

Requested amendments to the Tamminga SUP—the Tammingas have requested to move the driveway 60 feet to the east to save a large tree, and to include installation of a total of 28 ground-mounted solar energy panels for domestic use. Jodie is requesting that the Planning Commission decide whether this would be considered a major or a minor amendment to the SUP. If minor, she can then issue a permit for these changes. The PC agrees that this would be a minor amendment, so permit can be issued.

Public comment: none

Motion to approve the Zoning Administrator to amend the permit as a minor amendment by Vice Chair Wallace, seconded by Capper. AIF, motion carried.

Septic system inspections—the Commission discussed the need to conduct septic system inspections in the Township, and how it would be done. Zoning Administrator Katie Mehl is going to draft an ordinance as a starting point for the Commission to discuss at the next meeting.

Old Business:

Portage Point Inn SUP—Chair Trout shared information from a meeting he had with PPI owner Bob Gezon, and Zoning Administrators Katie Mehl and Jodie Lynch. The timeline of the SUP is now out of phase because of the rejection of the new sewer system. The phasing of the SUP needs to be changed now, and Gezon is going to come to the August or September PC meeting with a new site plan for a public hearing on proposed changes.

Public comments and input regarding Master Plan draft—Vice Chair Wallace reports he's received a few comments on the proposed draft, including the need for an updated parks map and some small change suggestions such as rewording references to the sewer system. There will be at least one more public hearing scheduled before sending the draft to the Board in September for final approval.

Commissioner Taylor brought up the idea of appointing a member of the Onekama Village Planning Commission to fill the vacancy on the Onekama Township Planning Commission to promote better

communication and collaboration between the two entities. Taylor will talk to the Board to see if they would be open to the idea.

Meeting adjourned at 8:08p.

_____ Chair

_____ Recording Secretary

Submitted by Michelle Swanson, Recording Secretary

Date	Name	Parcel #/Address	Action
6/2/2023	Jack Hinkley	Lake Park Dr	needed more information on property on Lake Park Dr
6/5/2023	James Karch	3952 Portage Point Dr	working with property owners to put an addition on non-conforming garage, sent him section on nonconforming buildings and land use app. Appears they will be able to do the addition without increasing the non-conformity and still meeting all setbacks which would be allowable
6/7/2023	Steve Schneeman	11-415-010-00	looking to purchase property, questions on access to parcel, beach access, EGLE, well & septic. Went over all questions and he will call back if/when he has more
6/7/2023	Dale Drake	11-290-230-00	Purchase, splitting parcels. Parcel is sperated by privately owned parcels, with one parcel ID #. Dicussing Parcel Split, zoning requirements, and zoning sign off.
6/12/2023	Abby McKiernan	RR3	Disussed housing minimums, STR, Camping, etc. before property purchase
6/12/2023	Chris	3824 Smith Road	wondering about front setbacks and topo with irregular shaped parcel, went over
6/12/2023	Raymond	Ag	wondering about regs for a privacy fence, went over requirements. no permit required
6/14/2023	Terri Scholz		
6/15/2023	Terri Scholz	Beach Knolls Trail	questions on EGLE permitting, went over questions and answered what i could. Also had questions on their home construction that occured in 2015 and why they didnt need EGLE then. Shelli is looking into their old LUP
6/15/2023	Bob Lyon		Request for well and septic permits for his land-use permit
6/17/2023	Bill Boyer	8817 Portage Point Dr	Possible Zoning Ordinance Violation with Dock installation
6/20/2023	Kirk Beaman	12226 Erdman Rd	Land is in AG1 wanted information of beginning a welding business- special use under Q & R
6/20/2023	Mark Wilson		calling about a Land Use Permit for a deck
6/22/2023	Susan Alameddine	Wicketiwa	questions on permitting for putting on addition, went over some regs during phone call but she said she would stop in with her application to make sure she got everything filled out correctly
6/22/2023	Ed Mackin	Crescent Beach	wanted to know if his neighbor's project was still ongoing from a zoning perspective- will conduct a site visit. Once the building is complete, it is complete from a zoning aspect.
6/26/2023	Jim Blough	10672 Northwood hwy	AG-1 Stray Goats - are goats allowable?
6/28/2023	Judy- Big River Properties		Wanted to know Zoning Requirements for building on a lot- lot unknown
6/29/2023	Jim Blough	AG1	Goat Situation- goats were found on his property, wanted to know zoning ordinance information to build a shelter and pasture for them.
6/29/2023	Paul Smith		Discussed land dicion split and legal descriptions
6/30/2023	Peter Giles	south side of portage lake	wondering about regs for a garden shed, went over it on the phone. said he would come in shortly to apply and make sure he has everything for his permit
6/30/2023	Pete giles	4046 camp delight rd	storage shed max and setbacks- he visited the office and we were able to dicuss his land-use permit and future work on his property.

Date	Name	Parcel #/Address	Action
7/5/2023	Bill Boyer	8817 Portage Point Dr	his dock was moved 1.5-2' away from the property line, still need to inspect. Inspection occurring 7/6/2023
6/15-6/21	Randy Tomaszewski	9693 valley view dr.	called four times as I was working through his land-use permit
7/6/2023	Mike Murray		shared temporary dwelling ordinance 1020. and discussed plumbing and electric
	Chuck Fox	Lake Park Dr	Questions on getting utilities set up
	Corsen	51-11-330-074-06	Husband and Wife both called to set up office appointment to discuss options after viewing inheritance lot
7/6/2023	Abi McKiernan	Lake Park Dr	

If a donor wishes to contribute to Parks and Rec for event supplies the process is as follows:

1. Secure commitment from donor
2. Parks summer employee or events manager purchases snacks and crafts
3. Parks & Rec member advise donor the exact amount.
4. Park & Rec member submits receipt to Shelli for reimbursement. Prefer that one group of receipts be submitted per month. Reimbursement can take up to 30 days.
5. Donor writes check to Township for exact amount.
6. Township reimburses Parks and Rec member.
7. Township send email to donor thanking for their donation.

Township email:

Dear Donor,

Thank you for your gift of \$XXX.XX to Onekama Township. Your gift will be used to support community events put on by the Onekama Township Parks and Recreation Committee. Generous gifts like this allow the committee to continue to put on events that promote and enrich our community.

Onekama Township and the Onekama Township Parks and Recreation Committee do not offer tax advice, nor should this letter imply such. You should consult with your own tax professional regarding any tax implications related to this gift.

Signed by Shelli or Dave



INVASIVE PLANT CONTROL AGREEMENT



Permission is hereby granted to the Grand Traverse Conservation District (GTCD) and its authorized contractors to visit and be on the property referenced below for the purpose of removing and/or chemically treating invasive plants. Plants to be targeted will be those still considered "Early Detection and Response (EDR)" species that are part of a larger removal effort in the region led by the Northwest Michigan Invasive Species Network (ISN). GTCD is a partner and fiduciary agent of ISN, a network of highly skilled and motivated organizations with a strong presence in the community that have formed a collaborative partnership to protect, enhance, and promote Northwest Michigan's natural communities through terrestrial invasive plant management and outreach. Learn more at HabitatMatters.org.

It is understood that invasive plants are a threat to the overall region and economy, and controlling populations while they are small, is the most cost-effective solution beyond prevention. It is also understood that several follow-up treatments may be needed to ensure complete removal. This permission shall be valid until control is complete or permission is rescinded.

Statement of Understanding

- A. GTCD or its contractors will not intentionally interrupt, interfere with or delay work on the said property.
- B. Each control activity will be coordinated and supervised by a GTCD-trained staff or contractor with the intent of assuring that GTCD policies are followed.
- C. While treatment will be carried out by a certified applicator, there is a very small chance some non-target species will be affected. GTCD carries \$1 million of overspray insurance.
- D. GTCD will obtain all permits for treatment as required by law.
- E. Permission to treat the specific species outlined below may be rescinded by the property owner at any time with immediate notice to GTCD.
- F. GTCD will incur one half of treatment costs or other agreed upon amount prior to treatment and will monitor sites to perform follow-up control efforts as needed. This agreement will remain valid until work is completed and may be rescinded anytime with a 30-day notice from the landowner.
- G. Funding is based on a first come, first serve basis and signing the treatment agreement does not guarantee treatment will occur on your property. Furthermore, treatment is not guaranteed as funding resources and priorities may change from year to year.

Invasive Plant Control Site Address: Portage Lake

Property Owner Name/Mailing Address: Onkama Township

GPS Coordinates: (44.355021, -86.194912) Invasive Plant(s) to be targeted: European frog-bit

Rough Description of Location of Invasive Plant: East end of Portage Lake

Property Owner (Printed Name) _____

Telephone Number _____

E-mail Address _____

Authorized Signature _____

Date _____

Preferred method of contact (check one):
 phone email US mail text

GTCD Authorized Representative _____

Telephone Number _____

E-mail Address _____

GTCD Authorized Signature _____

Date _____

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
4293	ALLIED FIRE SALES & SERVICES LLC	05/23/2023	06/22/2023	327.62	0.00	Paid	Y
4294	JACKPINE BUSINESS CENTER	05/23/2023	06/23/2023	48.97	0.00	Paid	Y
4295	JACKPINE BUSINESS CENTER	05/23/2023	06/23/2023	17.97	0.00	Paid	Y
4296	MTA	06/01/2023	07/01/2023	3,218.09	0.00	Paid	Y
4297	MUNICIPAL UNDERWRITERS OF MICHIGAN	05/23/2023	06/22/2023	3,024.00	0.00	Paid	Y
4298	HALL, STEVE	05/28/2023	06/28/2023	1,340.00	0.00	Paid	Y
4299	CARIBOU SERVICES, INC	05/12/2023	06/11/2023	155.00	0.00	Paid	Y
4300	GRAND TRAVERSE MOBILE COMMUNICATIO	05/19/2023	06/18/2023	59.80	0.00	Paid	Y
4301	CADILLAC GARAGE DOOR INC.	05/17/2023	06/17/2023	157.00	0.00	Paid	Y
4302	ONEKAMA BUILDING SUPPLY	05/24/2023	06/24/2023	60.77	0.00	Paid	Y
4303	ONEKAMA BUILDING SUPPLY	05/30/2023	06/30/2023	20.12	0.00	Paid	Y
4304	ALLIED FIRE SALES & SERVICES LLC	05/31/2023	06/30/2023	323.76	0.00	Paid	Y
4305	THE PIONEER GROUP	06/01/2023	06/15/2023	90.30	0.00	Paid	Y
4306	CONSUMERS ENERGY	05/25/2023	06/20/2023	30.64	0.00	Paid	Y
4307	CONSUMERS ENERGY	05/29/2023	06/21/2023	126.34	0.00	Paid	Y
4308	CONSUMERS ENERGY	05/29/2023	06/21/2023	126.34	0.00	Paid	Y
4309	CONSUMERS ENERGY	05/30/2023	06/22/2023	28.81	0.00	Paid	Y
4310	CONSUMERS ENERGY	05/29/2023	06/29/2023	28.81	0.00	Paid	Y
4311	CONSUMERS ENERGY	05/31/2023	06/23/2023	85.86	0.00	Paid	Y
4312	CONSUMERS ENERGY	05/31/2023	06/23/2023	237.29	0.00	Paid	Y
4313	LARSEN'S LANDSCAPING & LAWNCARE	05/31/2023	06/30/2023	212.00	0.00	Paid	Y
4314	JOHNSON SIGN COMPANY	05/31/2023	06/30/2023	4,885.00	0.00	Paid	Y
4315	REPUBLIC SERVICES	05/31/2023	06/30/2023	118.60	0.00	Paid	Y
4316	REPUBLIC SERVICES	05/31/2023	06/20/2023	53.10	0.00	Paid	Y
4317	SANDY KNOLL RENTALS LLC	05/26/2023	06/26/2023	455.10	0.00	Paid	Y
4318	SIEVERT, JOHN	05/31/2023	06/30/2023	325.00	0.00	Paid	Y
4319	JACKPINE BUSINESS CENTER	05/31/2023	06/30/2023	73.07	0.00	Paid	Y
4320	GREAT LAKES ASSESSING	06/01/2023	06/30/2023	3,859.00	0.00	Paid	Y
4321	ARMIN SCHLEIFFARTH	06/01/2023	06/30/2023	21.50	0.00	Paid	Y
4322	JACKPINE BUSINESS CENTER	06/06/2023	06/30/2023	185.00	0.00	Paid	Y
4323	RUNNING, WISE & FORD, P.L.C.	06/08/2023	06/30/2023	322.00	0.00	Paid	Y
4324	RUNNING, WISE & FORD, P.L.C.	06/08/2023	06/30/2023	238.00	0.00	Paid	Y
4325	VILLAGE OF ONEKAMA	06/01/2023	06/30/2023	145.00	0.00	Paid	Y
4326	VILLAGE OF ONEKAMA	06/01/2023	06/30/2023	145.00	0.00	Paid	Y
4327	CHARTER COMMUNICATIONS	06/07/2023	07/07/2023	162.73	0.00	Paid	Y
4328	CHARTER COMMUNICATIONS	06/07/2023	07/07/2023	162.72	0.00	Paid	Y
4329	PORTAGE LAKE WATERSHED FOREVER	06/01/2023	06/30/2023	30.00	0.00	Paid	Y
4330	MICHELLE ERVIN	06/01/2023	06/30/2023	96.78	0.00	Paid	Y
4331	ELAN CARDMEMBER SERVICE	06/01/2023	06/24/2023	723.89	0.00	Paid	Y
4332	CIVICPLUS	06/12/2023	07/21/2023	3,888.25	0.00	Paid	Y
4333	TWO LAKE SEWER AUTHORITY	06/13/2023	06/30/2023	872.87	0.00	Paid	Y
4334	JOHNSON SIGN COMPANY	06/04/2023	06/30/2023	1,170.00	0.00	Paid	Y
4335	JACKPINE BUSINESS CENTER	06/15/2023	06/30/2023	185.00	0.00	Paid	Y
4336	ONEKAMA BUILDING SUPPLY	06/16/2023	06/30/2023	95.97	0.00	Paid	Y
4337	SIEVERT, JOHN	06/14/2023	06/30/2023	325.00	0.00	Paid	Y
4338	BICK PRATT	05/26/2023	06/30/2023	293.52	0.00	Paid	Y
4339	MANISTEE TIRE SERVICE	06/07/2023	06/30/2023	414.94	0.00	Paid	Y

Inv Ref#	Vendor	Inv Date	Due Date	Inv Amt	Amt Due	Status	Jrnlized
4340	YOUR FLEETCARD PROGRAM	06/01/2023	06/30/2023	78.76	0.00	Paid	Y
4341	ONEKAMA BUILDING SUPPLY	12/08/2022	06/30/2023	85.46	0.00	Paid	Y
4342	ONEKAMA BUILDING SUPPLY	03/21/2023	06/30/2023	82.86	0.00	Paid	Y
4343	PLM LAKE & LAND MANAGEMENT CORP	06/07/2023	06/30/2023	9,601.68	0.00	Paid	Y
4344	ONEKAMA BUILDING SUPPLY	02/21/2023	06/30/2023	47.99	0.00	Paid	Y
4345	TOMMY BRADFORD	06/26/2023	06/30/2023	75.00	75.00	Open	Y
4346	WILLIAM BRADFORD	06/26/2023	06/30/2023	75.00	75.00	Open	Y
4347	BETSIE VALLEY IRRIGATION	06/21/2023	06/30/2023	200.00	200.00	Open	Y
4348	JACKPINE BUSINESS CENTER	06/16/2023	06/30/2023	15.00	15.00	Open	Y
4349	ONEKAMA BUILDING SUPPLY	06/22/2023	07/22/2023	4.19	4.19	Open	Y
4350	MANISTEE NEWS ADVOCATE	06/26/2023	07/08/2023	390.00	390.00	Open	Y

# of Invoices:	58	# Due:	6	Totals:	39,622.47	759.19
# of Credit Memos:	0	# Due:	0	Totals:	0.00	0.00

Net of Invoices and Credit Memos: 39,622.47 759.19

--- TOTALS BY FUND ---

101 - GENERAL FUND	25,147.74	759.19
206 - FIRE FUND	4,873.05	0.00
220 - LAKE IMPROVEMENT FUND (INVAS	9,601.68	0.00

--- TOTALS BY DEPT/ACTIVITY ---

000 -	14,474.73	0.00
101 - TOWNSHIP BOARD	4,703.84	405.00
215 - CLERK	17.97	0.00
253 - TREASURER	441.97	0.00
257 - ASSESSOR	3,859.00	0.00
265 - BUILDING & GROUNDS	4,815.38	350.00
266 - ATTORNEY	560.00	0.00
536 - SANITARY SEWER	872.87	0.00
567 - CEMETERY	650.00	0.00
751 - PARKS & RECREATION	9,226.71	4.19