

**TWO LAKE SEWER AUTHORITY
REGULAR MEETING
WEDNESDAY, OCTOBER 2, 2019**

Meeting called to order by chairperson David Meister at 7:03 PM

Pledge of Allegiance

Attendance: Judy Girven, Jeff Harthun, Greg McPherson, David Meister, and Shelli Johnson.

Motion by Harthun, Second by McPherson to approve the September 4, 2019 meeting minutes. M/C

Amend the Agenda: Add Shelli Johnson to the Agenda, before Public Comment.

Public Comment: None

Treasurer's Report: Motion by Harthun, Second by McPherson to approve the treasurer's report as submitted. M/C Johnson will look into Bonding the Treasurer and getting a Bond Attorney.

USDA RD: Johnson gave an update on the reimbursement status of the Grant Application.

- An Audit Engagement Letter is needed. **Motion** by Harthun, Second by Girven to contact Vanderwal, Spratto, and Richards, CPA to conduct the Audit. M/C. Johnson to submit request to firm.
- Request for Reimbursement form in the amount of \$30,000 was presented. **Motion** by Girven, Second by McPherson to sign the request for the \$30,000 Reimbursement to the Authority. M/C. Johnson to submit this request.
- Grant Agreement with the USDA RD was presented. **Motion** by Girven, Second by Harthun to sign the Water and Waste System Grant Agreement as presented. M/C. Johnson to submit this documentation.

Johnson's "Position": Question has been brought to the Authority regarding the position that Johnson holds at the meetings. It appears (to some of the public) that there are 2 (two) Onekama members on the Authority. Johnson does not hold a position on the Authority, she is the recording secretary and does the administration/direction/communication for the Authority. There are not 2 (two) Onekama voting members on the Authority.

Public Comment: Comment received regarding the 2" Main Pipe vs. 8" Main Pipe being used in Wade Trim's engineering design. Wade Trim was not present to comment on the issue.

Comment also received on putting an updated timeline on the website and also make it available to the public.

Next Meeting is November 6, 2019, at the Bear Lake Township Hall at 7:00 PM.

Motion by McPherson to adjourn the meeting.

Meeting Adjourned at 7:43 PM