

**ONEKAMA TOWNSHIP
REGULAR BOARD MEETING
WEDNESDAY, DECEMBER 13, 2023 at 4:00 PM**

Meeting called to order by Supervisor David Meister at 4:02 PM

Pledge of Allegiance

ATTENDANCE: Bob Blackmore, Al Taylor, Shelli Johnson and Meister.
Absent: Ed Bradford

MINUTES:

Board Meeting of November 8, 2023. **Motion** by Blackmore, Seconded by Taylor to approve the Minutes as presented for the Regular Board Meeting of November 8, 2023. M/C

Special Board Meeting of November 13, 2023. **Motion** by Blackmore, Seconded by Taylor to approve the Minutes as presented for the Special Board Meeting of November 13, 2023. M/C

AMEND AGENDA: None

PUBLIC COMMENT: None

CLERK'S REPORT: Johnson reported the Revenue and Expenses for the month, along with the Trial Balance. AV applications will be mailed out next week for the February Primary Election. A letter will be sent along with that application, regarding changes to the Absentee process moving forward. Please pay close attention to that letter.

TREASURER'S REPORT: Bradford reported the cash balances and investment reports, along with the investments for the month.

COUNTY COMMISSIONERS:

Jeff Dontz: The Airport Authority has a full board with Adam Dontz filling a position. Raini Gilmore has been appointed to the Library Board. Kelly Tomaszewski, Community President for Munson Healthcare, gave a presentation on the transition happening. MSU Extension contract was signed for \$48,500. Bear Lake Village and Township have renewed the Zoning with the County. The Health Department roof is being replaced for \$68,000. A defined route for the rail relocation should be complete by the end of January.

Janice McCraner: Absent

ASSESSOR: Report from Meister. Splits have been turned in. Calculations on sales, rechecks are being done, and fieldwork is being completed. BOR was held yesterday.

Motion by Johnson, seconded by Blackmore to pay the invoice to Manistee County Controller/Administrator for tax maps and assessment roll maintenance, tax rolls, tax bills, and computer services (2542 parcels @ \$4.43/parcel) in the amount of \$11,261.06. Roll Call Vote: Yeas: 4 Nays: 0 Absent: 1 M/C

Motion by Johnson, seconded by Blackmore to approve the Contractual Services Agreement between Manistee County and Onkama Township to provide the necessary personnel and computer services for tax map and assessment roll maintenance, tax rolls and tax bills under current legal requirements to the Municipality for the 2024 calendar year, for the price of \$4.65 per parcel. M/C

NEW BUSINESS

TAX ALLOCATION BOARD LETTER: Correspondence received regarding a County-Wide Tax Allocation Board. A copy of the letter submitted to the Supervisor will be on the Township Website.

TOWNSHIP COMMITTEE/COMMISSION EMAILS: Meister stated that he had spoken with MTA and the Township Attorney regarding emails for members on committees and commission with the Township. After gathering the information and speaking with Johnson about recent FOIA (Freedom of Information Act) requests for personal emails and information, it has been decided to get each individual on committees/commission a Township email address that will be used instead of their personal email address. The rest of the details will be worked out and disseminated accordingly.

ORDINANCE 1020-1 ORV: A Public Hearing will need to be done on this amendment, likely in January.

BS & A: Upgrade tabled until January, more information is needed.

PROPERTY FOR RECYCLE CONTAINERS: Closing on the property next to the fairgrounds should be next week. Dontz stated that the County would be interested in trading properties once purchased.

UNFINISHED BUSINESS

TITLE WORK FOR 5 PARCELS: Attorney is doing the Title work on these parcels.

PHONE SYSTEM: The phone system is complete, up and running. It works fantastic!

BY-LAWS: Johnson wanted an update on the By-Laws for the Committees/Commissions. Get the By-Laws out to the Committees so the process can get completed.

REPORTS OF COMMITTEES AND COMMISSIONS:

FIRE: Report by Chief Rob Johnson. The month of November had 18 runs (12 EMS, 1 poss. Structure fire – A.A. to Manistee Twp., 3 M.A. to B.L. Twp). There was one night training operations with the drone in the Village. Manistee County has developed an Ice Rescue Team that will respond anywhere in the County automatically. Departments involved are Onkama, Bear Lake, and Norman. An appraisal for 105 (Rescue) is challenging as there's no real book value on it due to its construction, it is a 2015. After speaking with a few dealers, it is between \$22,000-\$25,000. E100 (Engine) is being valued as of right now around \$225,000, it is a 2011 apparatus. The department is working on a Cost Recovery Program, and has received a SAMPLE ordinance from a nearby entity. This program would invoice insurance companies on

fire operations only. Townships around the area are moving to this vs increasing millages. Copemish/Cleon Township is one area in Manistee County that already has adopted this program in Manistee County. A copy of the SAMPLE will be on the Township Website. Tabled until January's meeting.

HARBOR COMMISSION: Report received from Jim Simons. Simons met with Michelle Ervin and Taylor regarding the waterways trail. They will meet again in January.

PARKS & REC: Report given by Bick Pratt. The next P&R meeting is scheduled for December 29th. Discussion over the Langland walkway continues. The rainwater runoff was never resolved. Getting estimates on the Carden Park invasive species. The Village and Township have had a joint Rec Meeting.

PLANNING COMMISSION: Report received from Dave Wallace. There's a meeting next week where officers will be voted on and also the PPI dollhouse request will be discussed.

ZONING: The Action Report and Enforcement Report have been received from the County. **Motion** by Johnson, seconded by Blackmore to approve the amendment recommended by the Planning Commission to *Article 10: General Regulations, 1019. Location of Accessory Buildings and Structures to allow for an accessory building to exist within the front yard of a parcel, if not located in the Established Front Yard.*

Amendment to Article 84: Permits, 8401. Land Use Permits (B)(6) to remove duplicate language from the section, which is contained in (B)(5) as stated. M/C

ROADS: Update received from Blackmore. Bear Lake decided to complete their half of Milarch Road in 2024.

INVASIVE SPECIES: Report given by Taylor. In the process of getting the 2023 Report information put together. They are looking at bidding out the applicator portion of the SAD Program for 2024. Taylor discussed the fish study again. The committee is looking at the Japanese Knotweed, and it was stated that there is a native phragmite in the area. They are also trying to get a contact number for people to use for invasive concerns.

ZBA: **Motion** by Johnson, seconded by Blackmore to accept Craig Peterson to the ZBA as an Alternate. M/C **Motion** by Johnson, seconded by Blackmore to accept David Gleeson to the ZBA as an Alternate. M/C

PLA: Report given by Taylor. Officer Elections are done. Next year will look like this year.

RECYCLE: The trailer will maintain its presence if we obtain the property we're trying to purchase.

PUBLIC COMMENT: None

CORRESPONDENCE: Received item regarding recycle trailer. Received an item requesting money towards the electrical connections in the Village for Christmas lights.

BILLS TO BE PAID:

Motion by Blackmore, Seconded by Taylor to pay the incoming regular November Bills.
M/C

ADJOURNED AT 6:06 pm

Shelli Johnson, Clerk